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College of Education Curriculum and Program Committee Meeting : 2005 : 02 : 16

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Curriculum Committee Meeting
February 16, 2005
Coquina Hall

Members Present: Steve Ritch, Cynthia Leung, Lynnette Fields, Justine Schultz,
Andy Reeves, Marilyn Bartlett,
Members Absent: Jennefer Khattabi, Bonnie Braun, Judy Wilkerson

- I. Review and approval of minutes of Nov 19, 2004 Tabled
- II. Cynthia: College Council
 - a. The Brown Bag is the forum to bring ideas that will go back to College Council
 - b. Brown Bag on Friday: Use of Technology in the classroom was an issue. The Council wants to identify what the needs of the students are. List of resources (Like using PPT on the television)
 - c. Doing work in schools – like workshops. We need to go through Gwen and Joyce first. The Community Partnership committee seems to be trying to figure out who they are. The Dean said something about wanting to know what is going on so we can use our time better.
 - d. Andy agrees that we should keep the Dean and the committee aware but not look for permission.
 - e. The Elem ESOL folio once approved we get separate course numbers from Tampa
 - f. Advising is now under service!! There is room for discussion on this issue.
 - g. Annual review: We need to define the criteria for Advising. Put the Advising under Service in this 2004 review.
 - h. College Council minutes have not been posted – apologies
 - i. Annual review committee: Should it have non tenured faculty on that committee? Should it make statements regarding “adequate progress toward tenure or should the Dean be the only one staying it. At this point the Committee makes such a statement. Much discussion.
 - j. There is no real way of evaluating the annual review – nothing has been set yet.
- III. IMC Collection Policy –
 - a. Gerald (Gerry)..Notaro
 - i. We are being asked to give our opinion and push it to College Council.
 - ii. This is their policy and they want COE approval
 - iii. Steve will send us an electronic copy for us to read and approve.
 - iv. Steve doesn’t understand our Role in participating in the collections process.
 - v. Pinellas has agreed to give us a copy of all texts.K-12
 - vi. Lynette: What about a software library. In Tampa they have a software library. Our library needs to get a grant for our own software library.

- IV. Way of Work
 - a. Steve made copies of our forms on our website
 - b. Central to our task is the “Criteria for Reviewing Proposals”
 - i. When someone submits a proposal do we review it as a group or in subcommittees?
- V. Elementary Ed MA Science and Math – Andy’s submission.
 - a. There was a discussion about Judy’s Measurement and Research course.
- VI. Open Forum./Good o the Order

Go over the procedure for presenting a course/Program!!

