Academic Affairs Council Meeting
April 24, 2017
9:00 – 10:00 am/BAY 205
MINUTES

Attendees: Martin Tadlock, Tammy Goldberg, Lauren Friedman, Wendy Baker, Shari Schwartz, Michelle Madden, Jeff Reisberg, Erin Dunn, Bill Heller, Kathleen Gibson-Dee, CeCe Edwards, Veronica Matthews

Absent: Terry Wisoff

1. Welcome
   Martin welcomed the council at 9:01am

2. Minutes from March 27, 2017
   Approved - Thank you to Terry!

3. Old Business/Standing Items:
   a. Searches
      ● College of Arts & Sciences Dean
         Chairs met with Steve Leo last week, initial position description draft will be reviewed, advertised this summer, candidates on campus in late October or early November
      ● College of Education – Dr. Allyson Watson will start on July 1
   
   b. AA Sub Committee Reports - Thank you to SACs committee!
      ● Institutional Effectiveness (Michelle Madden)
         Settled on assessment software with Jeff, Marisa, and team. With Frank leaving, chair or co-chair of Institutional Effectiveness committee is needed.
         ● Student Progress (Donna Knudsen)
            Working with SEM group. Changed focus to strategic plan and barriers to graduation.
         ● Community Partnerships - No Report
         ● Academic Affairs Support - Veronica Matthews started as Office Manager

4. New Business/Information/Announcements
   a. Budget hearing is this week. FY18 budgets due Friday.
   b. Discussion of Performance Based Funding, cost to continue, block tuition, cost of degrees
   c. Discussion of time frame for closing low enrollment courses, cross listed courses, early registration for students, college scheduler
5. Decision Items
   a. Sub Committee Groups
      ● Discussion of disbanding sub-committee groups due to redundancy caused by PBF metrics groups
         Motion to disband (Martin Tadlock)
         Second (Donna Knudsen)
         Approved
      b. Need a map of committees, need committee charges
      c. Early Alert Committee is still meeting until software takes over
      d. Encourage faculty to attend commencement

6. Adjourned at 9:55am