5-4-2016

Deans' Council Meeting : 2016 : 05 : 04 : Minutes

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Meeting, Deans and Associate Deans  
May 4, 2016  
11:00 am – BAY 205  
Minutes

Present: Mark Durand, Bill Heller, Gary Patterson, Susan Toler, Olivia Hodges, Deb Henry, Eric Douthirt, Therese Wisoff (notes)

1. Welcome
2. Minutes  
   Minutes from April 20 were approved.
3. Old Business  
   a. Academic Plan  
      Mark shared a draft of a Legislative Budget Request for a new Academic Plan.  
      The draft was presented to President Genshaft and Mark Walsh last Friday. Mark will need assistance to complete the proposal; please email your recommendations for faculty who could offer valuable assistance. Mark will also reach out to Drs. Ed Funai and Donna Peterson at USF Health to coordinate.
   b. FAIR  
      Tabled
   c. Strategic Enrollment Management Group (SEM)  
      Mark  
      The Gen Ed subgroup will recommend that CAS establish a program coordinator for each of the five areas of Gen Ed: Math, Communications, Natural Sciences, Humanities, and Social Sciences. The coordinator’s role would be to meet with the adjuncts and ensure course continuity and consistency.
   d. Tenure & Promotion Guidelines & Workshop  
      Mark  
      No news.
   e. Mini-Courses  
      Tabled
   f. SACS  
      Tabled
   g. Minority Post-Doc Fellowship Program  
      Mark  
      Four applications have been received for two positions. One is from KTCOB and three are from CAS. The applications will be reviewed by CADIC and Dr. Lisa Jones,
who will be their consultant at the May 25th meeting.

h. College Scheduler Update
   Required IT applications forms have been submitted to Tampa.
   Mark will inquire on the status at the next ACE Workgroup meeting in Tampa.

i. USF System Banner Task Force
   No news.

j. Search Updates
   RVCAA – The search is complete. No news yet.
   RVCSA – Dr. Patricia Helton, from the University of Denver, has been hired.
   Director of Institutional Effectiveness – Michelle Madden has been hired.

k. CITL (Center for Innovation in Teaching & Learning)
   The committee met yesterday. A mission statement has been drafted. A survey was sent out to faculty to inquire which types of activities they would most likely use to enhance their teaching and/or student learning faculty. The survey will be repeated at the Fall Faculty meeting in August. The functions of the center were also discussed. Resources for faculty remediation will be included as one of the center’s functions.

l. SmartCatalog IQ
   No news.

m. Budget Call 2016-2017
   The budget hearings are set for tomorrow. A schedule has been set; each person will have 10 minutes to speak.

4. New Business
   a. Commencement is this weekend. The 2:00 pm ceremony is for the College of Arts and Sciences. The 6:00 pm ceremony is for the College of Education and the Kate Tiedemann College of Business. The faculty participation should be very good.

   b. Summer Courses have been advertised around the campus lately.

   c. Dean Heller’s contract is ending in December, and he will step down as the COE Chair. Pinellas County Schools held their STEM Expo on campus last Saturday.

   d. Bill Jackson submitted his resignation yesterday.

   e. Walking at commencement:
      There was discussion re: formalizing a USFSP academic policy on eligibility for walking at commencement. One issue is that USFSP does not hold summer commencements; therefore, SP students who complete their degree in summer semester have had two options: 1) walk at USF Tampa’s summer commencement ceremony or 2) choose to walk at either the spring or Fall USFSP commencement ceremonies. After discussion, the college deans agreed that if students have substantially completed their degree requirements by spring semester, are certified by the Dean’s Office, and are likely to complete their degree in summer, the students should be allowed to walk at the USFSP spring commencement. Mark will speak with Linda to determine the language to formalize the policy. Susan will ask the graduate program directors to define what “substantially completed” means.
5. Adjournment
The meeting adjourned at 11:56 pm. Next meeting will be May 11, 2016

Minutes respectfully submitted by Therese Wisoff
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