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Faculty Enrollment Management Committee Meeting : 2010 : 04 : 05

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Meeting Minutes

Faculty Senate Committee on Enrollment Management

April 5, 2010

Chair Stephen Danese called the meeting to order at noon. In attendance were Bonnie Braun, Stephen Danese, Jerry Notaro, Joan Eldridge, Narciso Hidalgo, John Vassel, Holly Kickliter, and Cyndie Collins.

It was moved and seconded that the minutes of the March 1st meeting be approved as distributed.

Registrar Linda Crossman reported on student retention efforts. She distributed a Meeting Summary from the Curriculum Management Committee. The committee was formed to identify "good practices" of student retention and curriculum management. Each college is preparing a two year schema for all undergraduate degree programs with the goal of assisting students in completing their programs in a timely manner.

Narciso again reported that early cancellation of course offerings that are not filled hurts the language minors. Linda emphasized that creating and following the two year schema for minor and major programs should stabilize course offerings in the catalog and minimize cancellations. Variable credit course offerings are particularly vulnerable for proper documentation.

Norine Noonan has requested the Faculty Senate Committee on Enrollment Management have input on creative academic ideas for student retention. She wants to focus on student retention topics for the Fall 2010 Faculty Meeting. The committee agreed to meet one mote time on Monday may 3rd to discuss ideas and Stephen will invite Norine to that meeting.

Joan suggested we try and collect appropriate data to determine how many students begin their degree programs here on the St. Petersburg campus only to finish their programs on the Tampa campus. We need more precise and specific institutional research data on USFSP student to determine enrollment hours and campus declaration.

Holly presented an Admissions Appeal to the Committee, which took action and communicated its action to her. Holly then distributed data on new student applications, admissions, and enrollment. Transfer student numbers are up. There are still some media pushes and direct mail campaigns to be executed.

The meeting adjourned at 1:05.

Next meeting, May 3rd.

Respectfully submitted,

Jerry Notaro