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College of Education Assessment Committee
Meeting : 2010 : 02 : 01

University of South Florida St. Petersburg. College of Education. Assessment Committee.

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Members present: Dean Fueyo and Drs. Bonnie Braun, Alejandro Brice, Malcolm Butler, Brie Reck, Terry Rose, George Roy, Gwyn Senokossoff, Zafer Unal

Not present: Ms. Jennefer Khattabi, Dr. Susan Holderness

1. Approval of minutes from 9 December 2009 meeting

2. Updates
   a. UG candidates not qualifying for final internship – Dr. Braun provided more information to the Committee on the UG students who did not qualify for final internship in Spring 2010. Fifteen (15) are transitioning to the new dual-track program; six (6) of them had already made the decision to transfer into the new program, and they should qualify for final internships in Fall 2011. Four (4) students were removed from the program for financial aid reasons, one (1) moved, and two (2) have not responded. There was discussion about changing the deadlines for internship applications to match the district’s dates.

   ACTION ITEM: Dr. Braun will report back to the committee the progress of the 15 students transitioning to the new program and the dates when they graduate, Fall 2010 or Spring 2011.

   b. Recommendation on requiring completion of selected ESOL clusters before final internship – Dr. Brice reported that if students complete all assignments in ESOL classes they should be able to complete the ESOL clusters at the bridging level. There is currently only one evaluator for ESOL; students in ESOL clusters should be able to reach bridging after taking the courses. The requirements for FLE 4316 and FLE 4317 are for three of the five clusters to be at the bridging level. Dr. Brice will meet with Ms. Khattabi and report back to the group with their recommendations.

   c. Dr. Unal reported his analysis of the CDN submissions of candidates in EDG 4012 for the last five years; a pattern emerged. Candidates submit to AP 5 in the semester when they are enrolled in the class and receive preliminary; they do not submit again until the semester in which they apply to their final internship. There was discussion about requiring assignments and APs recommended for a course to fit with requirements in first semester courses so students can reach bridging in the first semester.

   Follow Up: Since the meeting, Drs. Braun and Fueyo analyzed the 12 APs and recommended that AP2: Communication was the most one that would permit students in EDG 4012 to achieve Bridging in their first semester. Dr. Unal and Nicole Collier, who are teaching EDG 4012 this spring, will pilot using this AP for candidate assignments.

   d. Reading data on dispositions and mid-program auditing – Dr. Senokossoff reported that audits were performed and students are all progressing as expected. There was some discussion about the consequences of the disposition forms, with a discussion for the need to aggregate the data. Dr. Holderness is working with Dean Fueyo to develop a template for the Reading and Math/Science program review data. These templates will be reviewed and discussed at the April meeting.
e. InfoMart data on transfer students – Dean Fueyo said the data are still preliminary; a report will be made once the data in the system are final later in the spring.

3. Annual Schedule for Reporting to the Assessment Committee
   a. Educational Leadership report from fall previous – practicum evaluations, practicum demographics, CDN portfolio report

   The Educational Leadership Assessment Team Report was distributed to committee members. Dr. Reck reported that students struggle to reach the fulfilled level of proficiency during their internship on Standard 4.F.4 “Empower others appropriately to achieve individual and organizational goals.” In practicum evaluations a majority of students scored bridging on standards 2, 4, 5 and 6; all remaining standards were scored at fulfilled. Site based mentors’ evaluations for students enrolled in the practicum for Summer and Fall 2009 semesters showed a positive evaluation for students.

   Students are struggling with standards 2, 6, 9 and 10; submissions to the CDN are taking as many as seven times for some students to reach the fulfilled level of proficiency.

   Dr. Reck reported that she has spoken with John Mann, Director of Leadership Development for the Pasco County Schools. They agreed that New Port Richey is the best site for the Educational Leadership M.Ed. program, and a formal agreement is under development.

   b. Undergraduate admissions data for fall - BANNER
      Dr. Unal distributed a handout to the committee; some title changes were requested and will be incorporated into the next report.

   c. Standards-based education completers spring/summer previous, including CDN submissions
      Dr. Unal presented handouts. This discussion and follow-up actions are described in detail in..., Report.

   d. Action Research: MAT, Dual Track, Reading, Curriculum and Literacy
      There was discussion about expectations and standards for both content and quality of action research projects. A follow-on meeting will be convened with Dean Fueyo.

REPORTS FOR NEXT MEETING (based on February Action Items and February-March items from master schedule)
Bonnie – Information on when the 15 students transitioning to the new program will graduate
Dean Fueyo – InfoMart data on transfer students MOVE TO MAY
Alex & Jennfer – report on program submissions, report on faculty training (F)
Bonnie – TWS work sample results (F)
Bonnie – Practicum demographic data report for spring final interns (F)
Gwyn – Reading & Curriculum Literacy dispositions, mid-course monitoring, demographics of placements, CDN portfolio report (M)

DATES FOR UPCOMING MEETINGS
   1 March 2010  1:30-3:30  COE Conference Room
   5 April 2010  1:30-3:30  COE Conference Room
   3 May 2010  1:30-3:30  COE Conference Room