

5-7-2010

## USFSP Faculty Senate Meeting : 2010 : 05 : 07 : Minutes

University of South Florida St. Petersburg. Faculty Senate.

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University of South Florida St. Petersburg  
Faculty Senate  
Meeting Minutes  
May 7, 2010, 2010  
9:00 A.M.

I. Recognition of Members and Alternates: Brie Reck, Rick Smith, Malcolm Butler, Grover Kearns, Melanie Riedinger-Whitmore, Christopher Meindl, Patricia Pettijohn

II. Recognition of Guests: Donna Knudsen, Morgan Gresham, Norine Noonan, Margaret Sullivan.

III. Approval of Agenda: Unanimous, with additions; Smith moved, Pettijohn seconded.  
Additions: General Education Committee Report

IV. Approval of minutes from previous meetings: Unanimous, Kearns moved, Riedinger-Whitmore seconded.

V. Business Items for Discussion:

A. Administration Reports:

1. Chancellor's Report: Delayed by prior commitment, gave brief report towards end of meeting:

- KUDOS to the College of Education for achieving NCATE accreditation at the Initial and Advanced preparation levels, affirmed through 2014.
- KUDOS to Journalism and Media Studies for achieving reaffirmation of accreditation by the Accrediting Council on Education in Journalism and Mass Communications, or ACEJMC.
- KUDOS to Judithanne Scourfield McLauchlan for being named a Fulbright Scholar.

2. Regional Vice-Chancellor for Academic Affairs' Report:

- Discussed commencement & responsibilities of Faculty Marshalls. Discussed Blackboard problems with e-grades; request that faculty report problems with e-grades to their Deans ASAP.
- Summer classes: Academic Affairs budget for summer classes was cut as part of campus budget reductions; no more reductions this year. Support for courses offered first to full-time faculty, limited funding for one course per faculty member interested in teaching, with two exceptions: grant funded courses, and specialized courses, such as Accounting 3. If the course generates enough tuition through enrollment, class will remain. Minimum enrollment is 25 students for undergraduate courses, and 10 students for graduate courses. High enrollment = 100 or more students. Next year, summer term will begin on Saturday so that Saturday classes don't lose the first week. SACS counts the total number of minutes per class, the 2250 minute rule. Non-credit and non-degree seeking students not represented in enrollment yet; COE has many non-credit students, enroll next week. Knudsen suggested that Erin Dunn be involved in discussions of the summer schedule.

- Results of student survey of class schedule preferences: no strong preference for time of day M-F, but strong preference for Saturday morning classes.
- DL funding: distance learning funds are accumulating; Dean Hixson is tasked with planning and managing technology infrastructure and meeting with faculty stakeholders to create strategic plan/ work plan for DL.
- BOG work plan has requirement that every university create a work plan. USF System has five work plans. USFSP work plan has been vetted by various units on campus. “Our plan includes everything”

## B. Discussion Items

### 1. Committee Memberships and Charges:

- Library faculty member added to Library Committee membership, Kearns moved, Butler seconded, motion passed unanimously.
- Discussed membership of faculty committees and member voting privileges. Library Committee has requested guidance on proposed written charge to clarify roles and responsibilities of members. General discussion of the meaning of ex officio and non-voting status; Clarified that ex officio refers to a member who serves as a result of their position or office; may or may not be voting members.
- Motion to limit voting privileges of any Faculty Senate subcommittee, council or working group to faculty, move by Pettijohn, seconded by Kearns, unanimous approval. Secretary will edit FS webpage to remove term ex officio when it is incorrectly used to designate non-voting members, and to add the term non-voting to all non-faculty committee members.
- Awards committee revising awards eligibility and process to include promotion earning librarians. Library Faculty Council has formed an Awards Committee, and will be creating library faculty internal awards. Moved to add Library faculty member to serve on Awards committee by Pettijohn, seconded by Kearns: member TBD (to be decided).

## VI. Action Items:

### A. System Level Faculty Governance Structure Proposal:

- General discussion of the constitution, membership, authority, appointment and election of the proposed system level governance structure. The alternative proposal by President Reck was not approved by the current Intercampus Faculty Council. USFSP Faculty Council asked to approve Sr. VP Wilcox’s proposed system governance structure, so that the System Faculty Council can begin work, as the election of the faculty representative to the Board of Trustees and accreditation issues are pending:

The Council will consist of eighteen (18) voting members, each of whom shall be a full-time instructional USF faculty member, appointed by the respective four (4) Faculty Senates and distributed with three (3) members per campus plus one

(1) additional member per campus for each 100 full-time instructional faculty members employed on that campus up to a maximum of five (5) additional members. The initial distribution is as follows:

- a. USF Tampa Faculty Senate 8 (3 + 5 additional)
- b. USF St. Petersburg 4 (3 + 1 additional)
- c. USF Sarasota-Manatee 3 (3 + 0 additional)
- d. USF Polytechnic 3 (3 + 0 additional).

- Motion to accept the proposed distribution of representation, and proposed Intercampus Faculty Council governance structure, with the following conditions:
  1. The President and Vice President of the Intercampus Faculty Council represent different campuses.
  2. One year limit on appointments to office.
  3. Five year limit on governance structure agreement.
 Moved by Butler, seconded by Meindl, unanimously approved.
- Approved structure calls for USFSP to be represented by four members: the President and Vice President of the Faculty Senate, and two other members. Since Reck and Smith represent the College of Education and the College of Business, respectively, and serve as the elected officers of the Seante, discussed appointing the other two members to represent the College of Arts & Sciences and the Library to ensure representation of all four units. Member must be eligible to serve as President of Intercampus Faculty Council, must be Associate level or higher, suggested that College and Library Council Chairs serve. Melanie Riedinger-Whitmore will serve until CAS faculty election of Chair. Deb Henry will serve as Library representative. The Senate will develop, during the 2010-2011 academic year, more permanent process for electing or appointing representatives.

B. Standing Committee Appointments for 2010-2011

Committee on Committees: Grover Kearns, Malcolm Butler, and Melanie Riedinger-Whitmore will continue to serve through Spring 2011.

Undergraduate Council

CAS – TBD - 2012  
 CAS–James Kessenides - 2011  
 COB – Wei Guan - 2012  
 COB–Karin Braunsberger - 2011  
 COE–Jennefer Khatabi - 2011  
 COE – Bonnie Braun - 2012  
 LIB– Kaya van Beynen – 2012  
 ADV – TBD ex officio non-voting

Graduate Council

CAS – TBD - 2012  
 CAS - Monica Postelnicu Ancu - 2011  
 COB – Phil Trocchia- 2011

COB – Michael Lockett - 2012  
COE – Kim Stoddard - 2012  
COE – Michael Sampson- 2011 - Chair  
LIB – Tina Neville - 2012  
ADM - TBA - ex officio non-voting  
Graduate Student TBD - ex officio non-voting

#### Research Council

CAS - TBD - 2012  
CAS – Michiko Otsuki - 2011  
COB – Scott Geiger - 2012  
COB–Todd Shank - 2011 - Chair  
COE – Charles Vanover - 2012  
COE - Alejandro Brice - 2011  
LIB - Deb Henry – 2012  
ACAD AFF - Pat Scott - ex officio non-voting

#### Enrollment Management Committee

CAS – TBD - 2012  
COB – Steve Danese - 2012  
COE – Bonnie Braun - 2012  
LIB– Jerry Notaro – 2011 – Chair  
ADM - Kevin Coughlin – ex officio non-voting  
ADV - Joan Eldridge - ex officio non-voting  
Registrar - Joyce Morin - ex officio non-voting  
Recruitment – John Vassel - ex officio non-voting  
Orientation - Jennifer Quinn Taylor - ex officio non-voting

#### General Education Committee

CAS - Tiffany Chenneville- 2011  
CAS -John Arthur - 2011  
CAS - Morgan Gresham- 2011 - Chair  
COB - Tom Carter - 2011  
COE – Olivia Hodges- 2011  
LIB – Patricia Pettijohn – 2012  
Academic Affairs - TBD - ex officio non-voting  
Representative from Undergraduate Council – TBD - ex officio non-voting

#### Technology Committee

CAS - TBD - 2011 -  
COB – Grover Kearns - 2011  
COE - Zafer Unal - 2011  
LIB - Deb Henry – 2011  
Library Dean Carol Hixson - ex officio non-voting  
IT- Jeff Reisberg – ex officio non-voting

Library Committee  
CAS - Chris Meindl - 2012  
COB – John Gum - 2011  
COE - Juanita Fountain – 12/2010  
COE – Kim Stoddard – 5/2011  
LIB – Jerry Notaro - 2012  
Library Dean Carol Hixson - ex officio non-voting  
A&P - TBD - 2012 – non-voting

#### VII. President's Report:

##### 1. Meeting of Senate Presidents with Sr. VP Wilcox -

Discussions continue among the four USF Senate Presidents and Sr. VP Wilcox regarding the development of a system level faculty governance structure. USFSP proposed an equal representation model framed to parallel that which exists for the Florida SUS Advisory Council of Faculty Senates. The proposal was vetoed by Tampa and Sr. VP Wilcox proposed a model that results in an 18 member body with 8Tampa, 4 USFSP, 3USFSM, and 3USFP representatives. The president of this body will likely serve as the faculty representative to the Board of Trustees. Concern was raised regarding eligibility for this post as well as the notion of identifying representation before identifying the charge and other issues.

##### 2. Communications between and among faculty governance bodies -

The issue was raised that to ensure improved communications between and among the faculty governance bodies at USFSP, regular meetings of the Senate or Senate officers with the College and Library Council Chairs should be explored. Regularly scheduled meetings at least twice per semester were suggested. Inviting the Council Chairs and the Chairs of the Senate Committees to an early Fall 2010 Senate meeting was also proposed. The group agreed in principle.

#### C. Committee Reports:

##### 1. Committee on Committees

2. Other Committees: General Education Committee Report: Morgan Gresham presented Report from the General Education Committee, see General Education Committee Year End Report 2009-10

#### D. College Reports

1. CAS: Journalism and media studies program reaccredited

2. COB: Faculty Search continues

3. COE: NCATE accreditation achieved

4. Library: New faculty member to arrive in August; formed ad hoc taskforce to create criteria for new awards in research and teaching

#### E. Election of Officers for 2010-2011: Butler moves to nominate and re-elect current Officers to serve through 2011, seconded by Kearns, unanimous approval:

President Brie Reck 2011

Vice President Rick Smith 2011

Secretary Patricia Pettijohn 2011

VIII. Announcements:

Graduation May 9, 6:00 P.M

T&P Meeting May 14, 10 A.M.