2-2-2012

Employee of the Month: 2012 : 02 : Zeynep Tufekci

University of South Florida St. Petersburg.
MEMORANDUM

DATE: February 2, 2012

TO: Zeynep Tufekci
   Executive Administrative Specialist

FROM: Margaret Sullivan, Ph.D.
      Regional Chancellor

SUBJECT: Employee of the Month for February

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for February 2012!

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/college. Your department offered a Copyright seminar where two international experts were brought in. You handled all travel and lodging for both speakers (one from New York and the other from Canada) which required frequent consultation between you and the speakers, hotels, airlines, and travel agents. You worked with other departments to generate contracts to pay for fees and other expenses. You had to coordinate catering for the various mini events of the seminar. You also devised a mechanism for handling registration fees for non-USFSP attendees and kept track of payments, issued receipts, and more. You handled all the little details that go into making an event a success and positive experience for our guests. Your efforts certainly deserve recognition!

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass in the designated Employee of the Month parking space.

In order to pick up your gift card, please present this memorandum to the Cashier's Office, BAY 132, with a photo identification card.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Norine Noonan, RVC, Academic Affairs
    Carol Hixson, Dean
    Human Resources