

12-10-2010

## College of Education Assessment Committee Meeting : 2010 : 12 : 10

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ASSESSMENT COMMITTEE MINUTES  
2:00 p.m. – 4:00 p.m.

December 10, 2010

Members Present: Bonnie Braun, Vivian Fueyo, Olivia Hodges, Jennefer Khattabi, Cynthia Leung, Rebecca Ogletree, Terry Rose, Zafer Unal

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### **Welcome and Announcements**

Dean Fueyo opened the meeting and asked for changes or additions to the agenda.

### **Minutes**

Minutes from the November committee meeting were approved as amended.

### **New Business**

The committee addressed the College of Education's NCATE Continuous Improvement process and discussed areas to move from Acceptable to Target. At the December 3 Faculty meeting, the faculty suggested narrowing the focus to NCATE Standards 2 (Assessment) and 4 (Diversity) and charged the Assessment Committee with providing the dean with input to inform the selection process. The dean led the committee through an analysis of the two standards and requirements for each to move to Target. The following concerns and possibilities were addressed:

- Assessment appears labor intensive. Expertise will be need on the statistical analysis; we don't have that expertise on staff.
- There is concern regarding external factors such as last year's Senate Bill 6 which is fully expected to return this legislative session. With the requirements of the previous bill, much of assessment would be taken out of the control of colleges, universities, and public schools.
- Senate Bill 6 also impacts diversity as a target area. The proposed legislation would lead to placement concerns for candidates. Candidates would not be allowed field experience in "underachieving" schools where one often finds the most diverse and economically challenged populations.
- USFSP COE is already doing so much with assessment, it appears logical to tweak it and move to Target.
- Diversity seems more curricular-driven. Everyone can be involved. Assessment looks like the college would have to pull in expertise.
- If diversity were chosen, the unit would have to change measurements, too. It's not just curricular; it's system-wide as well.

It was suggested the dean look at the NCATE calendar to see when the unit is actually required to make a decision. It was suggested she also see what standards are being selected by other institutions.

**ACTION ITEM** – The dean will consider all input, present it to the faculty at the January 28 meeting (10:00 a.m. – 12:00 p.m.), and share a decision.

### **Updated Schedule for December Reports**

The following reports were requested for analysis at the next Assessment Committee meeting:

- Annual Schedule for Reporting to the Assessment Committee
  - Final Internship Status
  - Educational Leadership Report from Fall
  - Undergraduate Admissions Data
  - Report on Standards Based Education Completers, Spring/Summer Previous, Including CDN Submissions

**ACTION ITEM** – Assessment Committee members will send the requested reports to Rebecca Ogletree. Ms. Ogletree will save them in the NCATE file and have them available for analysis at the Assessment Committee meeting.

**AP 5: Discussion Regarding Distribution to Faculty**

The committee confirmed the AP5 rubric is ready to be uploaded to the CDN for immediate use by faculty reviewers and students.

**ACTION ITEM** – Dr. Unal will upload the AP5 rubric and Ms. Ogletree will notify faculty of the change and committee's expectations for immediate use.

**Assessment Committee meeting Dates for the Semester**

The committee agreed to the following dates for meetings during the Spring 2011 semester:

- February 4, 10:00 – 12:00
- March 7, 10:00 – 12:00
- April 15, 2:00 – 4:00
- May, TBA