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Deans' Council Meeting : 2014 : 10 : 15 : Minutes

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Meeting, Deans and Associate Deans

October 15, 2014

Minutes

Present: Frank Biafora, Bill Heller, Carol Hixson, Olivia Hodges, Gary Patterson, Han Reichgelt, Alison Watkins, Bob Thompson, Susan Toler

1. Welcome

Han opened the meeting.

2. Reports

- Chancellor's Cabinet

There was a presentation from World Partnerships, the St. Petersburg organization that hosts international visitors and works with the State Department to support such programs as the Murrow Journalists program. On Nov. 5th they are hosting 75 alumni of the various State Department programs.

Chitra provided an update on the implementation of the Strategic Plan. We are looking for more faculty involvement. The meeting decided that in order to honor service commitments, recommendations for faculty will only be made after consultation with the relevant deans.

Joe Trubacz and Han are traveling to the University of Minnesota Twin Cities and Duluth, as the University of Minnesota System appears to have a similar organization as the University of South Florida system. Han asked that the meeting share any questions they would like Joe and Han to raise.

The Accountability Report for the State University System for the academic year 2013-2014 will be due soon. Vivian and Han have to create a draft by November 1. An important element in the report will be national and international recognitions of students, faculty, programs or departments. The meeting was asked to share information on these with Vivian and Han as early as possible.

Action: All

3. Success Stories

a. Kate Tiedemann College of Business

Gary reported that, despite the rain, there had been a large turnout for the groundbreaking of the new KTCOB Building. He also reported that Karin Braunsberger had been working with Science Festival Organizers and had received funding to conduct exit surveys.

- b. College of Education
Bill reported that Dr. Vanover presented at the Florida Association for Teacher Educators (FATE) conference Oct. 3 and 4th along with four students who discussed their action research. He also reported on the participation of COE in a highly successful event on Saturday for children suffering from Williams syndrome and their parents. Dr. Hodges reported that this year seven students from the Education Leadership Program were appointed to administrative positions in the Pinellas County School System - five assistant principals and two principals.

- c. Nelson Poynter Memorial Library
Carol reported on a number of events the library was hosting as part of Open Access week, including a panel on the use of Open Access textbooks. In February the library will be hosting an international expert from Harvard Medical School to talk about data management. Carol also informed the meeting of the student research colloquium, and complimented visiting librarian Camielle Swenson on her work on the banned books display.

- d. College of Arts and Sciences
Frank reported that three faculty from ESP&G department, Drs. Barnali Dixon, Chris Meindl, and Donny Smoak had recently published co-authored articles with USFSP students. He also reported that Dr. Heather Judkins is currently aboard a NOAA Vessel at sea for two weeks in the North Atlantic, and thanked Dr. Noonan for establishing an internship with Southeastern Guide Dogs, which had been awarded to the founder of the USFSP Pre-Vet Society, Bethany Porcelli., Dr. Deni Elliott had been invited to attend an important conference on the Future of Practical Ethics at Harvard. Dr. Kevin Wang coordinated a Stetson Pre Law Panel. Finally, he commended the faculty in ESPG and Biological Sciences for their involvement in the upcoming St Petersburg Science Festival.

4. Matters arising

- a. Class meeting times
Han thanked Susan for sending out the revised class meeting time schedules.
- b. USF World Initiative for University Collaboration
Han will send out the information about the funding available from USF World for faculty member to start international institutional partnerships.

Action: Han

- c. ABET
Alison shared that, if we were to explore ABET CAC accreditation for our IS program we would have to do a readiness test between Oct. 1 and Nov. 1 - starting next year. Extra support would be needed to pursue this. Han asked Gary to decide if ABET CAC accreditation will add anything of substantial value to the AACSB his College already enjoys.

Action: Gary

- d. Florida Center for Cybersecurity
Han will send out an invitation to the open forum scheduled for Wednesday, Nov. 12 at Noon in DAV 130.

Action: Han

e. FAIR
Susan is waiting for Tampa to make it through their upcoming deadlines. In the meantime Jason is manually entering the faculty assigned duties.

f. Retreat on Graduate Affairs

Since the notes have been sent out, there has not been any feedback with the exception of some conversations about marketing and the chain of responsibility with recruiters. While the number of applications for spring is up for MBA and COE, CAS is not doing as well. There was discussion about the model of centralized support and its benefits and challenges.

The meeting also agreed that the current practice in which Donna Knudsen reads all theses, both for content and style is not acceptable, and that this is a responsibility for the faculty members supervising the student.

COE and KTCOB will move forward with marketing and Amy will schedule Han to meet with Susan and Frank regarding CAS graduate programs, as well as permanent scheduling.

Also, Han will ask that the enrollment reports from Donna be distributed to the Deans Council going forward.

There was some discussion about Distance Learning funding and it was suggested that the issue of distance learning needed a more in-depth discussion between Deans and Associate Deans.

Action: Amy, Susan, Frank, Han

g. Timeline for course approval

Han is working with Deanna Michael to establish clear dates and deadlines for submission to the Undergraduate Council and Graduate Council. Also, meeting dates will be published, and Han said that he hoped that requests for agenda items would be sent out to faculty well in advance of the meetings. Han will attend both Councils once the meetings have been established.

Action: Han

h. Multicultural Center

Carol is moving forward with initiatives to include an event on Nov. 18th with the Living Library and November 6 with the French consulate speaking at 6 p.m.

i. Undergraduate Degree in Data Analytics

Amy is continuing to work on scheduling this meeting.

Action: Amy

j. Sustainability Workgroup

The open forum will be held Oct. 23 from 2 p.m. to 3:30 p.m. in Harbor Hall.

k. Sponsored Research

Han has not yet spoken with Paul Sanberg about the issue. Han will share whatever information he can find about any policies regarding IP.

Action: Han

l. Chancellor's Awards

The deadline for submission is today. Also, Yoli asked Han to remind the Deans that the nominations for the Outstanding Graduates are due to her by Oct. 31.

Action: All

m. Education Advisory Board

Han reported that he had been able to log in and share the information with the Deans and Associate Deans. He also reminded the meeting that we can order as many hard copies as we need for any of the reports. Han encouraged all to visit the site.

n. Next Retreat

Tabled until next meeting.

5. New Business

a. Process for Program Approval

Han sent the pre-proposal form out to the Deans Council. Han is having conversations with others about what needs to be formalized in terms of collaboration. Han will also check on the deadlines for submission. It was not clear when the MAcc proposal was sent to the Board of Governors but it has been sent from Tampa. Han advised Gary and Alison to start marketing the program.

Action: Han

b. Financial Literacy

Erin Dunn is piloting the program with TRIO and will share with others soon.

c. For Credit Recreation Courses

Han spoke with Joe about one credit courses in recreation so that we could begin using E&G funding to cover a greater percentage of Student Affairs expenses, as recommended in the report by the external consultants. This is ultimately a curricular decision and impacts the 120 credits. One possibility is to offer the University Experience Course for two credits and reserve one credit for physical education. Since this is ultimately a faculty senate decision, Han was asked to discuss the issue with Deanna.

Action: Han

6. Adjournment and Date of Next Meeting

Meeting adjourned at 11:45 a.m. and the next meeting will be October 29. We will invite student affairs to the first meeting in November and can think about the agenda at the Oct. 29 meeting.