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College of Education Assessment Committee Meeting: 2011 : 11 : 21

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Members Present: Dean Vivian Fueyo, Drs. Bonnie Braun, Malcolm Butler, Lyman Dukes, Cynthia Leung, Terry Rose, Zafer Unal, Ms. Jennefer Khattabi, and Ms. Rebecca Rhoden Ogletree, Dr. Olivia Hodges joined the meeting by phone.

Welcome and Announcements
Dean Fueyo welcomed the committee. The agenda was approved, and the minutes from the previous meeting were approved as amended.

Annual Schedule for Reporting to the Assessment Committee
Undergraduate and Graduate Admissions
The report is postponed until the December meeting.
Action Item: The committee will discuss Fall admissions at the December meeting.

Teacher Work Sample Results, Spring (BXE and Dual Track)
Dr. Braun shared that results indicate all candidates had a positive impact on P-12 student achievement. There was concern regarding the ratings, but all were confirmed.

Educational Leadership Report from Spring/Summer
Dr. Hodges discussed the report submitted at the October Assessment Committee meeting (see October meeting for electronic version of the report). Regarding the CDN, candidates were waiting until the last minute to complete submissions, and this was extremely stressful. To address this, the Ed Leadership faculty made submissions to the CDN a percentage of the course grade. Faculty also coach candidates. Dean Fueyo said on other CDN submissions, candidates can only submit only three times before having to meet with Dr. Unal. She asked if Ed Leadership follows similar guidelines. Dr. Hodges confirmed, saying that after three submissions, candidates are encouraged to meet with faculty.

Dr. Hodges noted concerns regarding FPLS 4 and FPLS 9. For FPLS 4, Decision-Making, candidates need to submit two artifacts and discuss the theory behind the submissions. Candidates often ignore the discussion of theory. Regarding FPLS 9, Diversity, Dr. Hodges suggests candidates are intimidated by the topic.

Overall, candidates are more familiar with the CDN. They perform better on the written portion of the selection process than do graduates of other universities.

New Business
Ms. Ogletree provided an overview of the college’s first eIPEP submission. The IPEP will be reviewed by representatives from other colleges of education and the Florida Department of Education and feedback given in April 2012. Ms. Ogletree is serving on the state review team and will participate in reviews of other institutions.
Old Business

Internship Applications/Reasons for Denial

Dr. Braun presented information on internship denials. Discussion surrounded options faculty can consider to help candidates be more successful in the application process. It was suggested that candidates be provided a schedule of submissions to CDN to assist in setting goals for CDN completion. The question arose whether candidates feel overwhelmed by CDN curriculum. Dr. Hodges said, for Educational Leadership, the rubrics and standards are different because of the focus around the Florida Principal Leadership Standards (FPLS). Dean Fueyo suggested MAT could do the same and provide specific rubrics, standards, and suggested artifacts for submission. Dr. Braun suggested aligning CDN with the MAT final portfolio. Dr. Rose concurred and suggested if the program realigns the CDN with the final portfolio, MAT candidates may not have a concern with schedule management. Dr. Unal suggested MAT reflections be reviewed by MAT faculty. Dean Fueyo said the MAT portfolio needs to drive the reshaping of the CDN so it verifies all APs are met.

Dr. Hodges said Ed Leadership monitors course assignments (key assignments). There are no gateways until principalship practicum.

Dr. Leung said several candidates last semester did not feel respected as teachers. In response, the Reading program changed the format to allow submission of work from the teachers’ classrooms. Reading faculty evaluate all CDN submissions.

Action Items: MAT faculty, Dr. Unal, and Ms. Ogletree will meet to revise the MAT CDN within the parameters of the new FEAPs and MAT portfolio. In addition, progress for making recommended changes to the CDN will be added to the January Assessment Committee agenda.

Confirmation of Next Meeting Dates
The dates of our next meeting is Tuesday, December 6, 1:00 p.m. – 3:00 p.m.