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College of Education Assessment Committee Meeting: 2011 : 12 : 06

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Assessment Committee Meeting Minutes  
December 6, 2011  
1:00 p.m. – 3:00 p.m.

Members Present: Drs. Bonnie Braun, Alejandro Brice, Lyman Dukes, Cynthia Leung, Zafer Unal, and Ms. Rebecca Ogletree

Welcome and Announcements
Ms. Ogletree welcomed the committee. The agenda was approved, and it was agreed that the minutes from the previous meeting would be submitted electronically to all committee members for approval.

Annual Schedule for Reporting to the Assessment Committee
Undergraduate and Graduate Admissions Data from Spring/Summer previous  
Dr. Unal shared the admissions data from Spring and Summer 2011. Data included conversion percentage (the percent of students accepted) and yield percentage (the percent of accepted students that actually enrolled). The committee members expressed concern regarding the low enrollment numbers. The data indicate only 22.6% of accepted students enrolled in the college this year compared to 42.4% in 2010-11 and 89.9% in 2009-2010. It was suggested the new recruiter may survey those applicants that were accepted and did not enroll. The committee would like to know why they chose not to enroll in the college. Dr. Dukes volunteered to investigate the process after acceptance. What does USFSP do once applicants are accepted? What do other institutions do after acceptance? Why are students not enrolling? Why were applications canceled after admissions?

Dr. Unal accessed the webpage for FACTS.org, the web based information page provided by the Florida Department of Education to assist those interested in applying to colleges and universities in the state. All colleges and universities, private as well as public, accredited as well as non-accredited, are listed. USF is listed as a system with a main campus in Tampa, and USFSP is listed as a branch campus in St. Petersburg. In addition, not all USFSP College of Education programs are listed.

Dr. Braun pointed out that our regional school districts won’t accept interns from non-accredited programs.

Dr. Unal asked the feasibility of offering quality on-line degrees. Dr. Dukes explained that recent federal legislation requires any institution with students enrolled online from a state other than the school’s state of origin to hold a valid business license in the student’s state of residence. In essence, this will make offering online degrees cost prohibitive.

Math/Science and Reading Disposition Data, Mid-Course Monitoring, Portfolio Evaluations
As he was unable to attend the December meeting, Dr. Butler will provide an electronic version of the math/science disposition data and will present the findings at the January meeting.

Dr. Leung shared the reading disposition data. Candidates were assessed during the Summer for mid-program dispositions. The reading faculty studied the International Reading Association (IRA) standards and selected those connected to dispositions. From those IRA standards, the disposition evaluation was modified to value the professional qualities present in the reading candidates, most of
whom are currently classroom teachers. The original tool was developed in 2009 and piloted in 2010. Dr. Leung explained that several issues make this a difficult process. A number of the items require candidates to be evaluated in a classroom setting, but for many that is not viable. Therefore, the reading faculty is planning to alter the process to make it more applicable, user-friendly, and respectful to candidates that are already certified teachers. Dr. Leung shared that one candidate had only taken online courses, making it impossible for faculty to evaluate dispositions. As a result, the reading program was changed so the first two courses cannot be totally online.

Dr. Braun recommended the reading faculty modify the tool to make actions observable.

**Action Item:** Dr. Butler will provide an electronic version of the math/science disposition data and will present the findings at the January meeting.

**New Business**

**E-IPEP Discussion**

Ms. Ogletree shared an e-IPEP review with the faculty and offered to meet with anyone who would like a more in-depth look at the responses provided to the Florida Department of Education.

**Action Item:** Based on input from the eIPEP discussion at the recent Faculty meeting, Ms. Ogletree will create a list of items necessary (reports, meeting minutes, etc.) to respond to the annual review and share that with the Assessment committee.

**Old Business**

**Incentives for Clinical Education Training**

Dr. Brice and Ms. Khattabi reported they have been unable to schedule meetings with district coordinators to discuss possible incentives to teachers for completing the clinical education training.

**Action Item:** Dr. Brice and Ms. Khattabi will schedule meetings with district coordinators during the Spring to discuss possible incentives to teachers for completing the clinical education training.

**Next Meeting**

The date for the February Assessment Committee meeting will be determined via Doodle survey. Ms. Ogletree will send the survey and set the meeting date and time based on your responses.