1. Office of Academic Affairs
2. FIO (Florida Institute for Oceanography)
3. Cashier's Office
4. Admissions Office
5. Marine Science Offices
6. Library
7. Bookstore
8. Game Room
9. Computer Terminal
10. Audio Visual Office
11. Auditorium
12. Fl. Dept. of Nat. Resources; non USF
13. South Lounge; Activities Desk
14. Veterans Office
15. Snack Bar
16. Student Affairs Office
17. Financial Aid; Career Planning & Placement
18. Student Activities & Organizations Office; Recreation Office
19. Cal 20 and Rhodes 12 Sailboats
20. Campus Police
21. Swimming Pool; Recreation Complex
22. North Lounge
23. Special Projects Rooms; First Aid Room

Faculty offices are located on the second floor of Building A

College of Nursing and ROTC offices are on the second floor of Bldg. B (Northeast Wing).

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16. Fl. Dept. of Nat. Resources; non
12. Faculty
15. College
19. Floor of Building A

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OFFICE OF STUDENT SERVICES

OFFICE OF STUDENT SERVICES IS LOCATED IN THE NORTH LOUNGE OF BLDG. B

OFF-CAMPUS HOUSING

A file, including listings of various types of housing, is maintained in the office. Many offerings are reasonably priced and are located near the campus. Notices are also posted on the STUDENT-TO-STUDENT bulletin board in the South Lounge of Bldg. B and on the board in front of the Library in Bldg. A.

SPEECH AND HEARING TESTS

Appointments are made and testing is provided for students on a regularly scheduled basis. Such testing is required for all graduating Education students, and is available for other students as well.

STUDENT HEALTH INSURANCE

Student Health Insurance Program is available to students. The program provides sound health care protection at a reasonable cost.

TRANSPORTATION AND CAR POOLS

If you are interested in participating in a car pool to St. Petersburg, Tampa, Sarasota, or Ft. Myers campuses, daytime or evening, notify the Activities Office. We can assist you in contacting interested persons.

A bulletin board with local bus schedules and rates is located in the North Lounge, Bldg. B. It also details a bus route from St. Pete to the Tampa Campus.

DEAN'S LIST

A list of the St. Petersburg students who have been selected for the Dean's Honor List will be available about three weeks after the end of each quarter.

USF/St. Pete does not have a day care center on campus, but the Office of Student Services coordinates a unique program of direct subsidization of day care costs to student-parents with pre-school children.

REGISTRATION: Registration; First week of the Quarter.

PROCEDURE:

1. The student-parent will apply for the Day Care Subsidy Program in the Office of Student Services. The first 25 students who apply will be guaranteed reimbursement at a rate of 50% of their cost, not to exceed $4.00 per quarter hour taken at USF, regardless of the number of children the parent enrolls. An additional 10 names will be accepted to replace any of the first 25 who do not comply with item #2. Student-parents must be taking the majority of their hours on the St. Petersburg Campus in order to be eligible for Day Care Subsidy.

2. Within one week of their initial application, each student must supply proof that his/her child has been accepted at a licensed day care center or home.

3. Upon presentation to the Director of Student Services of a paid receipt from the day care center or home listed on his application, the student will be paid 50% of that amount using the University process of paid invoices. That reimbursement will be recorded in his file.

4. Applicants will be asked whether or not they receive financial aid from USF. If so, the names will be provided to the Office of Financial Aids (Tampa) where any necessary adjustments will be made.

5. The reimbursement process takes place during the last week of each quarter.

FOR EXAMPLE:

<table>
<thead>
<tr>
<th>St. Pete Student</th>
<th>Day Care Subsidy Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 hours</td>
<td>$4.00</td>
</tr>
<tr>
<td>$40.00</td>
<td>$60.00</td>
</tr>
</tbody>
</table>

Therefore, student must present receipts for $80 to receive full amount he/she is eligible to receive. If the student presents $60 worth of receipts he/she will receive $30, half the expenses.
If you are a student at the St. Petersburg Campus and become ill or injured while on campus, certain medical services can be provided through the school without cost to you.

1. If you should become ill while at school and want to go home, this can be provided for you. This assistance will consist of contacting a friend at your request or providing a taxi.

2. In an emergency, you can be taken by taxi-cab or ambulance to Bayfront Medical Center for treatment. The University will pay for ambulance service up to $20 and will also pay up to $30 of the bill for emergency services, including doctor’s fees associated with the cost of hospitalization should it be required, but is solely for emergency room treatment.

Please note: Off-campus medical care is your own financial responsibility unless authorized prior to treatment by the Office of Student Services (between the hours of 8:00 a.m. & 8:30 p.m.) The receptionist in Bldg. A will also know how to obtain emergency authorization.

3. If you have the Student Group Health Insurance and wish to file a claim, the St. Pete Campus Student Services Offices has the necessary forms and information to help you.

4. If you are taking five hours or more at the Tampa Campus, you will be required to pay a $12 health service fee to cover the cost of additional services at that campus. Payment due first week of the quarter.
STUDENT ACTIVITIES

SCHEDULE: 8:00 AM - 8:30 PM (Monday-Thursday); 8:00 AM - 5:00 PM (Friday)

The Student Activities and Organizations office is located in the North Lounge of Building B. The staff aims to provide specific recreational and cultural services to students through both on and off campus involvement.

GENERAL INFORMATION

LECTURE SERIES

DISCOUNT TICKET SALES AND SUBSIDIZATION

STUDENT-TO-STUDENT EXCHANGES (messages, books, etc.)

RESERVATIONS FOR SAILBOAT AND CANOE CHECK-OUT; SKIPPER TESTING

FIRST AID

INTERNATIONAL TRAVEL AND FOREIGN STUDY

CAR POOL ARRANGEMENTS

MINI-COURSES (plus file of other off-campus continuing education courses)

CHECK-OUT FOR TABLE GAMES, SPORTS EQUIPMENT, RECORD ALBUMS, ETC.

INDIVIDUAL TOURS OF CAMPUS

REGISTRATION FOR ATHLETIC TOURNAMENTS

ENGRAVER FOR LABELING ONE’S VALUABLES (may be checked out overnight)

CROW’S NEST PUBLICATION (information, announcements, humorous articles, free student-to-student ads, etc. are always accepted)

FRIDAY EVENING FILM SERIES AND CAMPUS ENTERTAINMENT

SIGN-UP FOR STUDENT ORGANIZATIONS (and further information)

ACTIVITIES OFFICE personnel will be happy to assist you. If we can’t help you immediately, we’ll investigate or refer you to another source. If you’re not on campus, call 893-9129. We APPRECIATE YOUR SUGGESTIONS, COMMENTS AND CRITICISMS.

ACADEMIC EVENTS

The Activities Office is contacted by people both on and off campus to obtain information regarding programs, speeches, and activities at USF. We, of course, would like to be able to respond to questions but many times cannot because we are not aware of those programs. Would it be possible for us to request that you either call us or send us a note regarding any programs that you will be presenting? If you have any other suggestions as to how we can best assist you with this matter, please feel free to contact us.

INFORMATION, PLEASE!!

The Activities Office is contacted by people both on and off campus to obtain information regarding programs, speeches, and activities at USF. We, of course, would like to be able to respond to questions but many times cannot because we are not aware of those programs. Would it be possible for us to request that you either call us or send us a note regarding any programs that you will be presenting? If you have any other suggestions as to how we can best assist you with this matter, please feel free to contact us.
USF/SP believes that participation in cultural and recreational activities is an integral part of a student's formal education, and that constructive use of leisure time is a desirable goal.

Due to the lack of cultural and recreational resources on the St. Pete Campus, student participation in many community events is directly subsidized to compensate for these deficiencies.

Students taking the majority of hours on the St. Petersburg Campus will be allocated 80¢ per credit hour to be applied toward subsidization. Proof of fee payment (usually a validated registration sheet listing your hours) and your student photo I.D. are required.

Once you have used your subsidy, you may still buy tickets at our PURCHASE PRICE, which is often much lower than the regular retail price. For example:

<table>
<thead>
<tr>
<th>TICKETS</th>
<th>REGULAR COST</th>
<th>USF COST</th>
<th>SUBSIDY PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUNTRY GOLF</td>
<td>up to $7.00</td>
<td>$3.00</td>
<td>As low as $1.00 by using 7.00 of your subsidy. A student taking 7 hrs. (times 80¢ per hr.) would have $5.60 subsidy.</td>
</tr>
<tr>
<td>COUNTRY CLUB</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Tickets may also be purchased for events at Bayfront Center, Asolo Theatre in Sarasota during its repertory season, and Country Dinner Playhouse (USF group night). Staff and faculty may buy tickets at our PURCHASE PRICE. Generally, the student must pay at least $1.00 per subsidized ticket.

ALL TICKETS FOR BAYFRONT CENTER EVENTS MUST BE PROCURED AT LEAST 24 HOURS PRIOR TO EVENT. EXCHANGE YELLOW RECEIPT FOR TICKETS AT THE BOX OFFICE.

A list of TICKETS-ON-SALE is posted at the Activities Desk.

أمل دراسة المتعة

الكتب المتنوعة وأعمال الأدب والفنون من الكلية في شوارع المدينة، والتي يمكن أن تمت في مطاعم العروض الخاصة، مثل الأعمال الكندية في الأماكن المرتفعات.

إذا كنت قد عينت من قبل الأماكن من المنزل، لماذا لا تختتم رحلتك في المكتبة؟

جمع電機

الأنشطة الرسمية تقدم دورات بدون رسوم أو مع رسوم صغيرة. بعض الدورات التي قد تهتم بها هي:

- سAILING and CANOEING
- LIFE-SAVING/SWIMMING
- MUSIC
- WILDERNESS AWARENESS
- PHOTOGRAPHY
- DANCE EXERCISE
- FIRST AID and CPR

الإشراف على الرحلات في العالم.

الأنشطة الرسمية قد يكون مقامات السفر والدراسات الدولية متاحة بالرغم من الطبقات المحددة. ليس هناك رسوم للدورات المحددة، ولكن بعض المواد الطبية قد تكون مفيدة، مع بعض النسخة من معلومات الحوافز للنشر على الإنترنت.

إلى أوروبا... دايم! 

الأنشطة الرسمية قد يكون مقامات السفر والدراسات الدولية متاحة بالرغم من الطبقات المحددة. ليس هناك رسوم للدورات المحددة، ولكن بعض المواد الطبية قد تكون مفيدة. يتضمن تحضير بعض النسخة من معلومات الحوافز للنشر على الإنترنت.

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**STUDENT ORGANIZATIONS**

Persons interested in obtaining information or membership in USF/SP student organizations should contact the Student Activities and Organizations Office. Messages for club representatives may also be left in this office.

Each student organization is open to any interested individual regardless of major. Meetings will be announced on bulletin boards and in the CROW'S NEST. Students desiring to form a new club or special interest group on campus should contact the Activities Office. USF/SP clubs include:

- ATHENIAN LITERARY SOCIETY
- BAYBORO HUMANIST CLUB
- COUNCIL FOR EXCEPTIONAL CHILDREN (CEC)
- KAPPA DELTA PI (Education Honorary)
- MARINE SCIENCE ADVISORY COMMITTEE
- OUTDOORS CLUB
- SPORTS CLUBS (Softball, Soccer, Flag Football, Basketball)
- STUDENT ACCOUNTING ORGANIZATION (SAO)
- STUDENT BUSINESS ASSOCIATION (SBA)
- STUDENT CIVIL LIBERTIES ASSOCIATION (SCLA)
- STUDENT EDUCATION ASSOCIATION (SEA)
- STUDENTS FOR CHRIST
- WOMEN'S CENTER

**STUDENT GOVERNMENT ST. PETE CAMPUSS**

USF/SP's Student Government (SG) formulates local campus policy and regulations with regard to student clubs and activities insofar as they are not in contravention to University and Board of Regents policies and regulations. A major function of SG is to review and recommend the activities and service fee budget for each fiscal year. SG also receives and communicates the needs of the campus community and recommends appropriate responses to those same requests. SG is composed of the president, treasurer, representatives from each college, and members-at-large elected by the student body. Elections are held annually. Additionally, a faculty member is appointed by the Dean.

All students are invited to participate in meetings and sub-committees. Watch the SG Bulletin Board in the South Lounge for pertinent information.

**GRADUATION INFORMATION**

ALL STUDENTS MUST APPLY FOR GRADUATION IN THE ADMISSIONS OFFICE. DEADLINE IS EARLY EACH QUARTER. WATCH FOR SPECIFIC DATES.

Students graduating in any quarter are eligible to participate in the formal graduation ceremonies held each June. Information is generally sent by mail to the graduate at the end of April. You may also contact the Activities Office for details.

CAP and GOWN may be ordered from the campus Bookstore, usually in April or May. Watch for the ordering dates and deadlines.

CLASS RINGS may also be purchased through the Bookstore.

GRADUATION ANNOUNCEMENTS are available in the Activities Office year-round for 32¢ each. However, the announcements of Commencement Exercises are available only in May.

GRADUATION CELEBRATION and OUTSTANDING SENIOR AWARDS for St. Petersburg Campus students comes in June. Contact Student Activities for details.

**PARKING**

ST. PETERSBURG--Unmarked parking spaces may be used by students at no cost.

CPUA--Students taking classes on the Tampa Campus must register vehicles used on campus. The following decals are effective beginning with Quarter 1, 78/79.

- Full year $20.00
- Quarter decals:
  - 5.00
  - Remote lots: 10, 18, 19
  - 10.00
  - Remote lot: 20
  - Motorcycles: $5.00

FACULTY AND STAFF...

Parking spaces are reserved for staff persons who must purchase a $20 decal from the Cashier's Office.

HANDICAPPED...

Certain parking spaces are reserved for handicapped persons. Please contact Campus Police or Student Activities to register vehicle.

**PROTECT YOUR VALUABLES WITH IDENTIFICATION**

An engraver is available for free check-out. Contact Student Activities.
### Recreation Complex Swimming Pool

The RECREATION COMPLEX/SWIMMING POOL

is located on First Street, just to the northwest of Building B.

USFSP's POOL is open free to all USF students, faculty, staff members and their families (when accompanied by a USF person). Outside guests are limited to two per student family.

**POOL HOURS:**
- 12 - 7 PM M-F
- 11 - 6 PM Sat. Sun.

**SWIM AND STAY FIT!** Join the Red Cross swimming and fitness program by signing up with the Lifeguard. No cost, of course. Swim 50 MILES IN YOUR SPARE TIME in quarter-mile segments. Then, fill in the chart at the pool. You'll be awarded a certificate after each 10 mile set.

SWIMMING LESSONS AND ADVANCED LIFESAVING are regularly taught as a mini-course. For details, contact the Lifeguard or the Activities Office.

### SPORTS AND RECREATION

USFSP's recreational program is coordinated through the Activities Office. Though there are no inter-collegiate sports events held on the St. Pete Campus, students may compete in intramural activities & tournaments coordinated with local groups.

The RECREATION COMPLEX houses assorted table games, pool tables, ping-pong tables, weight room, etc. Billiard, foosball and air hockey tables are located in the Pool room behind the Bookstore in Bldg. A. A variety of table games, golf clubs, tennis rackets, volleyball, badminton sets, horseshoes, basketball, and softball equipment may be checked out for weekend usage through the Activities Office.

SOFTBALL, SOCCER, FLAG FOOTBALL and BASKETBALL teams composed of members of the USFSP campus community participate in local leagues (men's & women's teams).

GOLF, TENNIS, POOL, TABLE TENNIS and CHESS tournaments are held periodically throughout the year for the campus populace. Sign up in the Activities Office. WATER VOLLEYBALL games are held seasonally at the pool.

For information: See the RECREATION BULLETIN BOARD in North Lounge of Bldg.B.

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### Watercraft Program

Two sailboats, a CAL 20 and a RHODES 19, are available for check-out by USFSP campus community members. Both vessels are moored on the northwest end of the Bayboro peninsula.

Two 17-ft. Grumman canoes are also available for check-out. The Grumman is the most versatile, just as easy to paddle in the current of a stream as in the flat water of a lake. As with all Grumman's the double-enders are stretch formed, heat-treated marine aluminum alloy, which means all seasons use.

To be placed on the approved skipper's list for sailboats or canoes, you must pass both written and skill tests. The written test may be taken at any time in the Activities Office, but skill tests are by appointment only. For further details, please contact the Dockmaster in the Activities Office.

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### Photography

Members of the USFSP campus community may utilize the DARKROOM, located in the south end of Bldg. A, when placed on a quarterly qualification list. After completing a darkroom proficiency test and paying the quarterly $3 fee, you will be put on the approved list.

To use the darkroom, bring your photo I.D. to Student Activities and sign the check-out forms for the darkroom key. Be sure to return it and sign out when you're finished. Guests may accompany you but must be noted on the check-out forms.

No one will be issued the key unless his name is on the approved darkroom list. Irregularities and damage must be reported immediately.

The $3 per quarter fee is for darkroom maintenance and chemicals. Photographers must furnish their own film and developing paper.

Mini-courses in Photography and Darkroom procedures are held quarterly. Contact Student Activities.
CROW'S NEST
Page Fourteen

SNACK BAR
Is located in the South Lounge of Building B and is open:
8 AM - 8 PM MTHR
8 AM - 3 PM Fri.

LIBRARY
Is located in the South end of Building A and is open:
9 AM - 10 PM MTHR
9 AM - 5 PM Fri.
9 AM - 1 PM Sat.

BOOKSTORE
Is located in the middle of Building A and is open:
9-1 PM and 3-6 PM MTHR
9-1 PM Fri.
Watch for Book Buy Back dates at the end of each quarter.

CAMPUS POLICE
Are located in the small white building at the entrance to the University.
JUMPER CABLES are available to assist you in starting your ailing auto.

OFFICE OF VETERAN'S AFFAIRS
The Office of Veterans Affairs, located in room 152 in the South Lounge of Bldg. B, is the contact office for students receiving V.A. benefits. The Office of Veterans Affairs is designed to assist V.A. students with our PAVE Programs to Advance Veterans Education, which include: 60 Day Deferment of tuition fees, processing V.A. forms, V.A. Educational Loan, tutorial assistance, vocational counseling, assistance in resolving pay problems, V.A. Work-Study and additional services. The Director, Anne Whitman and each office assistant will be glad to assist you. Please stop by or call 893-9545 for further assistance.

CROW'S NEST
Page Fifteen

CASHIER'S OFFICE
Center Administration's CASHIER'S OFFICE, located in the lobby of Bldg. A, provides assorted services to students including:
- Check Cashing to $25.
- Procuring scholarship checks from the Tampa Campus upon request.
- Validation of student photo I.D. card.

LAW SCHOOL INFO
For Law School Reference materials and related information, please contact Professor Regis Factor in Building A, Rm. 207 or call 893-9532 or call Secretary, 893-9156.

FAMILY EDUCATIONAL RIGHTS TO PRIVACY ACT (1974)
(PUBLIC LAW 93-380)
In an effort to insure the integrity of student records and to comply with the restrictions contained in the Family Educational Rights to Privacy Act, please be aware that student information, other than "directory information", requires the written permission of the student prior to release. Directory information includes:
- Student Name
- Address
- Major field of study
- Telephone Listing
- Birth date and place
- Degrees and awards received
- Participation in officially recognized activities and sports
- Height and weight of members of athletic teams
- Dates of attendance
- Most recent previous educational agency or institution attended