12-1-2009

Employee of the Month: 2009: 12 : External Affairs Team

University of South Florida St. Petersburg.
DATE: December 1, 2009

TO: 
- Marti Enright - Academic Program Specialist
- Annette Hamon - Executive Administrative Specialist
- John Husfield - Webmaster
- Jessica Hooper - Assistant Director, Development
- Melanie Marquez - Assistant Director, News and Information
- Sarah Purvis - Director, Development
- Sudsy Tschiderer - Special Events Coordinator

FROM: Margaret Sullivan, Ph.D.
Regional Chancellor

SUBJECT: Employee Team Award for the Month of December

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Congratulations! The External Affairs Team is a recipient of the USF St. Petersburg Employee of the Month award for December 2009.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. The External Affairs Team was nominated for this award because of your combined efforts for the USFSP Campaign Kick-Off and the dedication of USFSP Harborwalk and the Sembler Family Fountain. Coordination was required with the USF Foundation, the USF Band, the Poynter Library, two different caterers, and the Office of the President. Due to the complexity of the event and that the physical project was not complete until days before the special events, there was a great deal of flexibility required and many many hours or preparation and planning. You, as part of the External Affairs Team, have reshaped the team with a focus on leveraging the assets of faculty, students, and staff to showcase the importance of our institution. Your recent achievements include the reshaping of the Faculty/Staff appeal, the addition of a "giving" icon on the USFSP homepage, the creation of a public calendar for our external constituencies to easily access events at USFSP, and an exciting campaign for the USFSP pavers.

The External Affairs Team will receive a total of three (3) $50 gift cards to Publix to be equally shared among all recipients.

In order to pick up all three (3) gift cards, one employee may present this memorandum to the Cashier’s Office, BAY 132, with a photo identification card.

I applaud each one of you for your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Helen Levine, RVC/Nominator
Human Resources