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UNDERGRADUATE CATALOG OF THE UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG
2018-2019
# Table of Contents

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Administration</td>
<td>4</td>
</tr>
<tr>
<td>Accreditation</td>
<td>5</td>
</tr>
<tr>
<td>Undergraduate Programs Offered</td>
<td>6</td>
</tr>
<tr>
<td>Undergraduate Minors</td>
<td>8</td>
</tr>
<tr>
<td>USF St. Petersburg Mission, Vision and Core Values</td>
<td>9</td>
</tr>
<tr>
<td>About USF St. Petersburg</td>
<td>10</td>
</tr>
<tr>
<td>Parking and Transportation</td>
<td>12</td>
</tr>
<tr>
<td>University Police</td>
<td>12</td>
</tr>
<tr>
<td>Admissions and Related Matters</td>
<td>13</td>
</tr>
<tr>
<td>Applying for Admission</td>
<td>13</td>
</tr>
<tr>
<td>Requirements for Admission</td>
<td>13</td>
</tr>
<tr>
<td>Freshman Applicants</td>
<td>13</td>
</tr>
<tr>
<td>University Transfer Applicants</td>
<td>15</td>
</tr>
<tr>
<td>Undergraduate Transfer Applicants</td>
<td>15</td>
</tr>
<tr>
<td>Evaluation of Transfer Credit</td>
<td>17</td>
</tr>
<tr>
<td>International Applicants (non-resident aliens)</td>
<td>18</td>
</tr>
<tr>
<td>General Admission Policies</td>
<td>19</td>
</tr>
<tr>
<td>Limited Access Programs</td>
<td>20</td>
</tr>
<tr>
<td>Other Admission Categories</td>
<td>20</td>
</tr>
<tr>
<td>Transient Applicants</td>
<td>20</td>
</tr>
<tr>
<td>OASIS, the University’s On-line Access Student Information System</td>
<td>33</td>
</tr>
<tr>
<td>Student Information Changes</td>
<td>33</td>
</tr>
<tr>
<td>Administrative Holds</td>
<td>33</td>
</tr>
<tr>
<td>Transcripts</td>
<td>33</td>
</tr>
<tr>
<td>Student Records Policy</td>
<td>34</td>
</tr>
<tr>
<td>Academic Policies and Procedures</td>
<td>34</td>
</tr>
<tr>
<td>Transfer Credit</td>
<td>34</td>
</tr>
<tr>
<td>Immunization Policy (Policy 33-002)</td>
<td>35</td>
</tr>
<tr>
<td>Academic Calendar and Semester Information</td>
<td>37</td>
</tr>
<tr>
<td>Excess Credit Hour Surcharge (USF Regulation 4.0102)</td>
<td>37</td>
</tr>
<tr>
<td>Repeat Course Surcharges</td>
<td>38</td>
</tr>
<tr>
<td>Registration Eligibility</td>
<td>38</td>
</tr>
<tr>
<td>Academic Advising for Undergraduate Students</td>
<td>39</td>
</tr>
<tr>
<td>Initial Advising and Registration</td>
<td>39</td>
</tr>
<tr>
<td>Advising for Limited Access Programs</td>
<td>39</td>
</tr>
<tr>
<td>Declaration of Major</td>
<td>39</td>
</tr>
<tr>
<td>Change of Major</td>
<td>40</td>
</tr>
<tr>
<td>Change of Institution (USF Regulation 3.007)</td>
<td>40</td>
</tr>
<tr>
<td>Registering for Classes</td>
<td>40</td>
</tr>
<tr>
<td>Adjusting your Registration/Course Schedule</td>
<td>40</td>
</tr>
<tr>
<td>Attendance and First Day of Classes</td>
<td>41</td>
</tr>
<tr>
<td>Grades, Financial Aid Requirements, and Review Procedures</td>
<td>43</td>
</tr>
<tr>
<td>Grading System</td>
<td>44</td>
</tr>
<tr>
<td>Grade Point Average</td>
<td>44</td>
</tr>
<tr>
<td>&quot;I&quot; Grade Policy</td>
<td>44</td>
</tr>
<tr>
<td>&quot;M&quot; Grade Policy</td>
<td>45</td>
</tr>
<tr>
<td>S/U Grade System</td>
<td>45</td>
</tr>
<tr>
<td>Mid-term Grades (USF System Regulation 10-504)</td>
<td>46</td>
</tr>
<tr>
<td>Examinations</td>
<td>46</td>
</tr>
<tr>
<td>Grade Forgiveness Policy</td>
<td>46</td>
</tr>
<tr>
<td>Academic Record and Grade Changes</td>
<td>47</td>
</tr>
<tr>
<td>Academic Standing</td>
<td>47</td>
</tr>
<tr>
<td>Academic Renewal</td>
<td>47</td>
</tr>
<tr>
<td>Academic Recognitions</td>
<td>48</td>
</tr>
<tr>
<td>College Policies for Academic Progress</td>
<td>48</td>
</tr>
<tr>
<td>Class Standing</td>
<td>48</td>
</tr>
<tr>
<td>Petitions for Policy Waivers and Student Academic Grievance</td>
<td>49</td>
</tr>
<tr>
<td>Academic Regulations Committee and Appeal Board</td>
<td>49</td>
</tr>
<tr>
<td>Student Academic Grievance Procedures (USF System Regulation 10-002)</td>
<td>49</td>
</tr>
<tr>
<td>Procedures for Alleged Academic Dishonesty or Disruption of Academic Process</td>
<td>52</td>
</tr>
<tr>
<td>Disruption of Academic Process (USF System Regulation 3.025)</td>
<td>57</td>
</tr>
<tr>
<td>Division of Student Affairs</td>
<td>60</td>
</tr>
<tr>
<td>Student Affairs Diversity Statement</td>
<td>60</td>
</tr>
<tr>
<td>Campus Recreation</td>
<td>60</td>
</tr>
<tr>
<td>Fitness Center</td>
<td>60</td>
</tr>
<tr>
<td>Group Fitness</td>
<td>61</td>
</tr>
<tr>
<td>Competitive Sports</td>
<td>61</td>
</tr>
<tr>
<td>Aquatics</td>
<td>61</td>
</tr>
<tr>
<td>Dean of Students</td>
<td>62</td>
</tr>
<tr>
<td>Standards of Conduct</td>
<td>62</td>
</tr>
<tr>
<td>Student Conduct Procedures</td>
<td>62</td>
</tr>
<tr>
<td>Student Ombuds Office</td>
<td>63</td>
</tr>
<tr>
<td>Career Center</td>
<td>63</td>
</tr>
<tr>
<td>COMPASS First-Year Experience...</td>
<td>64</td>
</tr>
<tr>
<td>Housing and Residence Life</td>
<td>64</td>
</tr>
<tr>
<td>Student Life and Engagement</td>
<td>65</td>
</tr>
<tr>
<td>Leadership &amp; Student Organizations</td>
<td>65</td>
</tr>
<tr>
<td>Crow’s Nest (Campus Newspaper)</td>
<td>65</td>
</tr>
<tr>
<td>Multicultural Affairs</td>
<td>65</td>
</tr>
<tr>
<td>University Student Center (USC) &amp; Student Life Center (SLC)</td>
<td>65</td>
</tr>
<tr>
<td>Wellness Center</td>
<td>66</td>
</tr>
<tr>
<td>Personal Counseling Services</td>
<td>66</td>
</tr>
<tr>
<td>Crisis Counseling Services</td>
<td>66</td>
</tr>
<tr>
<td>Victims’ Advocacy Service</td>
<td>66</td>
</tr>
<tr>
<td>Health Promotion Services</td>
<td>67</td>
</tr>
<tr>
<td>Student Health Services</td>
<td>67</td>
</tr>
<tr>
<td>Student Disability Services</td>
<td>67</td>
</tr>
<tr>
<td>Other Campus Services</td>
<td>67</td>
</tr>
<tr>
<td>Intercollegiate Athletics</td>
<td>67</td>
</tr>
<tr>
<td>Section</td>
<td>Page</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Student Assessment and Research</td>
<td>68</td>
</tr>
<tr>
<td>Veterans Services</td>
<td>68</td>
</tr>
<tr>
<td>Baccalaureate Degree - University Requirements</td>
<td>68</td>
</tr>
<tr>
<td>Academic Residency</td>
<td>69</td>
</tr>
<tr>
<td>Summer Enrollment Requirement</td>
<td>69</td>
</tr>
<tr>
<td>Foreign Language Graduation Requirement for B.A. Students</td>
<td>69</td>
</tr>
<tr>
<td>Academic Learning Compacts</td>
<td>69</td>
</tr>
<tr>
<td>Student's Choice of Catalog</td>
<td>70</td>
</tr>
<tr>
<td>Repeat Course Work</td>
<td>70</td>
</tr>
<tr>
<td>Undergraduate Degrees</td>
<td>70</td>
</tr>
<tr>
<td>Academic Majors</td>
<td>70</td>
</tr>
<tr>
<td>Academic Minor</td>
<td>71</td>
</tr>
<tr>
<td>Liberal Arts Requirements</td>
<td>72</td>
</tr>
<tr>
<td>Liberal Arts General Education Requirements</td>
<td>72</td>
</tr>
<tr>
<td>Liberal Arts Exit Requirements for Undergraduates in all Disciplines</td>
<td>74</td>
</tr>
<tr>
<td>Courses to Satisfy State Communication and State Mathematics Requirements - formerly Gordon Rule</td>
<td>76</td>
</tr>
<tr>
<td>Freshman English Requirement</td>
<td>78</td>
</tr>
<tr>
<td>Civic Literacy Requirement</td>
<td>78</td>
</tr>
<tr>
<td>Honors Program</td>
<td>79</td>
</tr>
<tr>
<td>Independent Study</td>
<td>79</td>
</tr>
<tr>
<td>Enrollment in Evening Courses</td>
<td>79</td>
</tr>
<tr>
<td>State University System Correspondence Courses</td>
<td>80</td>
</tr>
<tr>
<td>Study Abroad Programs and Exchanges</td>
<td>80</td>
</tr>
<tr>
<td>Opportunities for Accelerated Progress Toward Undergraduate Degrees</td>
<td>80</td>
</tr>
<tr>
<td>Multiple Degrees and Majors</td>
<td>82</td>
</tr>
<tr>
<td>Associate in Arts Certificate Requirements</td>
<td>83</td>
</tr>
<tr>
<td>Degree Conferral and Commencement</td>
<td>84</td>
</tr>
<tr>
<td>Applying for Graduation Degree Commencial</td>
<td>84</td>
</tr>
<tr>
<td>Honors at Graduation</td>
<td>85</td>
</tr>
<tr>
<td>Commencement</td>
<td>85</td>
</tr>
<tr>
<td>Posthumous Degrees or Degrees in Memoriam</td>
<td>85</td>
</tr>
<tr>
<td>College of Arts and Sciences</td>
<td>85</td>
</tr>
<tr>
<td>Undergraduate Admission to the College of Arts and Sciences</td>
<td>86</td>
</tr>
<tr>
<td>General Requirements for B.A./B.S. Degree Within the College of Arts and Sciences</td>
<td>86</td>
</tr>
<tr>
<td>Program Minor</td>
<td>87</td>
</tr>
<tr>
<td>Baccalaureate-Level Degree Programs</td>
<td>87</td>
</tr>
<tr>
<td>Anthropology (ANT) 45.0201</td>
<td>89</td>
</tr>
<tr>
<td>Anthropology Major Requirements</td>
<td>89</td>
</tr>
<tr>
<td>Independent Studies and Internships</td>
<td>91</td>
</tr>
<tr>
<td>Interdisciplinary Studies Requirements (ISS)</td>
<td>91</td>
</tr>
<tr>
<td>Anthropology Concentration</td>
<td>91</td>
</tr>
<tr>
<td>Biology (BIO) 26.0101</td>
<td>92</td>
</tr>
<tr>
<td>Biomedical Sciences Concentration (BMSP)</td>
<td>92</td>
</tr>
<tr>
<td>Ecology and Evolution Concentration (EESP)</td>
<td>92</td>
</tr>
<tr>
<td>General Biology Concentration (GBSP)</td>
<td>93</td>
</tr>
<tr>
<td>Marine Biology Concentration (MBSP)</td>
<td>93</td>
</tr>
<tr>
<td>Plant Biology Concentration (PBSP)</td>
<td>94</td>
</tr>
<tr>
<td>Criminology (CCJ) 45.0401</td>
<td>94</td>
</tr>
<tr>
<td>English (ENG) 23.0101</td>
<td>95</td>
</tr>
<tr>
<td>Literature and Cultural Studies (LCSP)</td>
<td>95</td>
</tr>
<tr>
<td>Writing Studies (WSSP)</td>
<td>95</td>
</tr>
<tr>
<td>Literature and Cultural Studies Concentration (LCSP) (18 hours Total)</td>
<td>96</td>
</tr>
<tr>
<td>Writing Studies Concentration (WSSP) (18 hours)</td>
<td>97</td>
</tr>
<tr>
<td>Undergraduate Certificate in Creative Writing (SPCRW)</td>
<td>99</td>
</tr>
<tr>
<td>Environmental Science and Policy (ESP) 03.0104..........................</td>
<td>99</td>
</tr>
<tr>
<td>Policy Concentration (EPSP)</td>
<td>101</td>
</tr>
<tr>
<td>Science Concentration (ESPS)</td>
<td>101</td>
</tr>
<tr>
<td>Sustainability Concentration (SUSP)</td>
<td>101</td>
</tr>
<tr>
<td>Forensic Studies and Justice (FSI) 45.0401</td>
<td>101</td>
</tr>
<tr>
<td>Geospatial Analysis &amp; Geography (GAG) 45.0701</td>
<td>102</td>
</tr>
<tr>
<td>Concentration 1: “Society and Environment” (SESP)</td>
<td>103</td>
</tr>
<tr>
<td>Concentration 2: “Geospatial Sciences” (GGSP)</td>
<td>103</td>
</tr>
<tr>
<td>Geospatial Concentration in Geography:</td>
<td>104</td>
</tr>
<tr>
<td>Graphic Arts (B.F.A.) 50.0409</td>
<td>116</td>
</tr>
<tr>
<td>Graphic Arts Concentration (GRDP)</td>
<td>108</td>
</tr>
<tr>
<td>Illustration Concentration (GRIP)</td>
<td>108</td>
</tr>
<tr>
<td>Health Sciences (HSP) 51.0000</td>
<td>109</td>
</tr>
<tr>
<td>Health Care Administration Concentration (HCSP) (minimum 15 hours)</td>
<td>110</td>
</tr>
<tr>
<td>Integrated Health Sciences Concentration (IHSP) (minimum 15 hrs)</td>
<td>110</td>
</tr>
<tr>
<td>Public Health Concentration (PHSP) (15 hrs)</td>
<td>111</td>
</tr>
<tr>
<td>Communication Sciences and Disorders (CSDP)</td>
<td>111</td>
</tr>
<tr>
<td>History (HTY) 54.0101</td>
<td>112</td>
</tr>
<tr>
<td>Interdisciplinary Social Sciences (ISS) 45.0101</td>
<td>114</td>
</tr>
<tr>
<td>Mass Communications (COM) 09.0102</td>
<td>120</td>
</tr>
<tr>
<td>Journalism and Media Studies Concentration Requirements (JMS)</td>
<td>120</td>
</tr>
<tr>
<td>Political Science (POL) 45.1001</td>
<td>123</td>
</tr>
<tr>
<td>Psychology (PSY) 42.0101</td>
<td>125</td>
</tr>
<tr>
<td>Minor in Psychology (PSYP) 42.0101</td>
<td>126</td>
</tr>
<tr>
<td>World Languages and Cultures (WLP) 16.0101</td>
<td>126</td>
</tr>
<tr>
<td>Spanish and Latin American Studies Concentration (SLAP)</td>
<td>127</td>
</tr>
<tr>
<td>French and Francophone Studies Concentration (FRFP)</td>
<td>127</td>
</tr>
<tr>
<td>Dual French and Francophone Studies Concentration and Spanish and Latin American Studies (SLFP)</td>
<td>128</td>
</tr>
<tr>
<td>Undergraduate Minors College of Arts and Sciences</td>
<td>128</td>
</tr>
<tr>
<td>Student Organizations in The College of Arts and Sciences</td>
<td>133</td>
</tr>
<tr>
<td>College of Arts and Sciences Faculty</td>
<td>135</td>
</tr>
<tr>
<td>Kate Tiedemann College of Business</td>
<td>137</td>
</tr>
<tr>
<td>Requirements for Admission to the Kate Tiedemann College of Business</td>
<td>137</td>
</tr>
<tr>
<td>Baccalaureate Level Degree Programs</td>
<td>138</td>
</tr>
<tr>
<td>Student Advising</td>
<td>139</td>
</tr>
<tr>
<td>Accounting (ACC) 52.0301</td>
<td>140</td>
</tr>
<tr>
<td>Economics B.A./B.S.</td>
<td>141</td>
</tr>
<tr>
<td>Economics (ECN) B.S. 52.0601</td>
<td>143</td>
</tr>
<tr>
<td>Economics Allied Major (ECO) B.A. 45.0601</td>
<td>143</td>
</tr>
<tr>
<td>Entrepreneurship (ETB) 52.0701</td>
<td>144</td>
</tr>
<tr>
<td>Finance (FIN) 52.0801</td>
<td>145</td>
</tr>
<tr>
<td>Finance Concentrations</td>
<td>145</td>
</tr>
<tr>
<td>Global Business (GBP) 52.1101</td>
<td>146</td>
</tr>
<tr>
<td>Management (MAN) 52.0201</td>
<td>147</td>
</tr>
<tr>
<td>Management Information Systems (ISM) 52.1201</td>
<td>148</td>
</tr>
<tr>
<td>Marketing (MKT) 52.1401</td>
<td>149</td>
</tr>
<tr>
<td>Undergraduate Minors Kate Tiedemann College of Business</td>
<td>150</td>
</tr>
<tr>
<td>College of Education</td>
<td>155</td>
</tr>
<tr>
<td>Admission Requirements for Students Entering</td>
<td>155</td>
</tr>
<tr>
<td>Teacher Education Programs</td>
<td>155</td>
</tr>
<tr>
<td>Education Requirements for the B.S. Degree (BXE)</td>
<td>155</td>
</tr>
<tr>
<td>Education Advising</td>
<td>157</td>
</tr>
<tr>
<td>Education with Certifications in Elementary Education</td>
<td>157</td>
</tr>
</tbody>
</table>
University Administration

USF St. Petersburg Campus Board:
The Campus Board of the University of South Florida St. Petersburg was established by FS 1004.33 and includes five members who are residents of Pinellas County, Florida who are recommended by the President of the University of South Florida and appointed by the University of South Florida Board Of Trustees.

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The USF Board of Trustees was established by the Florida State Legislature in 2001. The 13 trustees include distinguished figures in the law, commerce, medicine, education, philanthropy and public policy leadership. Six trustees are appointed by the governor and five trustees are appointed by the Board of Governors. The Faculty Senate President and Student Body President also serve as trustees. The President of the University serves as Corporate Secretary. Information about each Trustee is available online at: http://system.usf.edu/board-of-trustees/index.asp

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The University of South Florida St. Petersburg and all colleges, departments and programs therein establish certain academic requirements that must be met before a degree is granted. These requirements concern such things as curricula and courses, majors and minors, and academic residence. Advisors, directors, department chairs, and deans are available to help the student understand and arrange to meet these requirements, but the student is responsible for fulfilling them. At the end of a student’s course of study, if requirements for graduation have not been satisfied, the degree will not be granted. For this reason, it is important for all students to acquaint themselves with all regulations, remain informed throughout their college careers and be responsible for completing the requirements. Courses, programs, and requirements described in the catalog may be suspended, deleted, restricted, supplemented or changed in any other manner at any time at the sole discretion of the University and the USF Board of Trustees.

What is accreditation?

Accreditation is intended to assure stakeholders, students and the general public of the quality and integrity of higher education institutions and programs. Through a continuous improvement process, accreditation also assures that the programs at the institutions are constantly advancing. These outcomes are achieved through rigorous internal and external review processes during which the institution is evaluated against a common set of standards.

SACSCOC

The University of South Florida St. Petersburg is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award degrees at the baccalaureate and master’s levels. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of the University of South Florida St. Petersburg.

AACSB

The Kate Tiedemann College of Business is accredited by AACSB International--The Association to Advance Collegiate Schools of Business--in both business and accounting, a double distinction held by only one percent of business schools globally. AACSB International is the premier accrediting agency for bachelor’s, master’s, and doctoral degree programs in business administration and accounting, and as such is the most widely-recognized and sought-after endorsement of business schools. Less than one-third of U.S. business school programs and only 15 percent of business school programs worldwide meet the rigorous standards for AACSB accreditation.

NCATE

The College of Education is accredited under the National Council for Accreditation of Teacher Education (NCATE) Standards, through the Council for the Accreditation of Educator Preparation (CAEP) Accreditation System. Formed in 2013, CAEP is the single specialized accreditor for educator preparation, and administers NCATE accreditation. The College of Education received reaccreditation under NCATE standards through the CAEP Accreditation System in May 2015.

ACEJMC

The Department of Journalism and Media Studies (JMS) at USF St. Petersburg is one of 115 journalism programs nationally accredited by the Accrediting Council for Education in Journalism and Mass Communications. ACEJMC is the national accrediting body for professional programs in journalism and mass communications. JMS, founded in 1991, was first accredited in both its undergraduate and graduate programs in 2004. Both programs were re-accredited in 2010 and 2016. About 25 percent of all journalism and mass communication programs in the United States are fully accredited. A far smaller percentage of programs are accredited at both undergraduate and master’s levels.
Undergraduate Programs Offered

Bachelor of Arts (BA)/Bachelor of Science (BS)/Bachelor of Fine Arts (BFA)

Accounting (BA/BS)
Affiliated Economics (BA)
Anthropology (BA)
Biology (BS)
  Concentration in Biomedical Sciences
  Concentration in Ecology and Evolution
  Concentration in General Biology
  Concentration in Marine Biology
  Concentration in Plant Biology
Business Economics (BA/BS)
Criminology (BA)
Education (BS)
Educational Studies (BS)
English (BA)
  Concentration in Literature and Cultural Studies
  Concentration in Writing Studies
Entrepreneurship (BA/BS)
Environmental Science and Policy (BS)
  Concentration in Environmental Policy
  Concentration in Environmental Science
  Concentration in Environmental Sustainability
Finance (BA/BS)
  Concentration in Corporate Finance
  Concentration in Investment Analysis
  Concentration in Personal Financial Advising
Forensic Studies & Justice (BS)
Geospatial Analysis & Geography (BA)
  Concentration in Society and Environment
  Concentration in Geospatial Sciences
Global Business (BA/BS)
Graphic Arts (BFA)
  Concentration in Graphic Design
  Concentration in Illustration
Health Sciences (BS)
  Concentration in Communication Sciences & Disorders
  Concentration in Healthcare Administration
  Concentration in Integrated Health Sciences
  Concentration in Public Health
History (BA)
Interdisciplinary Social Sciences (BA)
  Concentration in Anthropology
  Concentration in Criminology
  Concentration in Economics
  Concentration in Environmental Policy
  Concentration in Geography
  Concentration in History
  Concentration in International Studies
  Concentration in Latin American Studies
  Concentration in Political Science
  Concentration in Psychology
  Concentration in Social Work
  Concentration in Sociology
Management (BA/BS)
Management Information Systems (BA/BS)
Marketing (BA/BS)
Mass Communication (BA)
  Concentration in Journalism and Media Studies
Political Science (BA)
Psychology (BA)
World Languages & Culture (BA)
Concentration in French and Francophone Studies
Concentration in Spanish and Latin American Studies
Concentration in Dual Spanish and Latin American Studies AND French and Francophone Studies

The University of South Florida St. Petersburg and all colleges, departments and programs therein establish certain academic requirements that must be met before a degree is granted. These requirements concern such things as curricula and courses, majors and minors, and academic residence. Advisors, Directors, Department Chairs, and Deans are available to help the student understand and arrange to meet these requirements, but the student is responsible for fulfilling them. At the end of a student’s course of study, if requirements for graduation have not been satisfied, the degree will not be granted. For this reason, it is important for all students to acquaint themselves with all regulations and to remain currently informed throughout their college careers and to be responsible for completing requirements. Courses, programs, and requirements described in the catalog may be suspended, deleted, restricted, supplemented, or changed in any other manner at any time at the sole discretion of the University and the USF Board of Trustees.

The announcements, information, policies, rules, regulations, and procedures set forth in this catalog are for information only and are subject to continual review and change without notice. For further information, see USF Policy #10-05
Undergraduate Minors

Accounting
Affiliated Economics
Anthropology
Art History
Biophysics
Business Economics
Chemistry
Criminology
Entrepreneurship (for Business Majors)
Entrepreneurship (for non-Business Majors)
Environmental Policy
Finance
French and Francophone Studies
General Business Administration
Geography
Geospatial Sciences
Healthcare Administration
History
International Business
Leadership Studies
Legal Studies
Management
Management Information Systems
Marketing
Mass Communications
Political Science
Psychology
Spanish and Latino Studies
USF St. Petersburg Mission, Vision and Core Values

Mission Statement
Inspire scholars to lead lives of impact.

Vision Statement
USF St. Petersburg will shine. USF St. Petersburg faculty and administrators will work shoulder-to-shoulder with students and community partners to build a better world. We will challenge ourselves to excel in research, teaching and service.

Core Values
Student-Centered Success. We provide a personalized experience for every student. We will grow by design to sustain academic programs that prepare our graduate and undergraduate students for work and life while retaining our intimate learning environment.

Research and Innovation. Our faculty members conduct nationally and internationally significant research and scholarship. Faculty members convert individual and collaborative efforts into new knowledge to improve lives far beyond our campus and community.

Inclusion of Differences. We seek divergent voices and tell untold stories. We actively recruit students, faculty, staff and administrators who bring global and domestic diversity to campus, with emphasis on representing our evolving regional demographics. We notice where conceptual differences synthesize, complement — or clash. In classes, in meetings and in public forums, we invite difficult dialogues to enable everyone to better understand different worldviews. We strive to create synergy.

Commitment to Community. USF St. Petersburg connects seamlessly to St. Petersburg and the surrounding region. Our students enroll in the city as well as USFSP, bringing to the city the exuberance that only a residential campus culture can provide. Our community-based partners and mentors multiply opportunities for students and challenge faculty and administrators to recognize new areas for innovation and exploration. Together we shine.

Care for Natural Environment. We celebrate our organic connection to the waterfront and cityscape. Through study and service, we serve as stewards for the plants, animals and systems that sustain us. We take seriously our commitment to become carbon neutral.
About USF St. Petersburg

As one of Florida’s most affordable public universities, USF St. Petersburg values personalized education that offers the best of both worlds: the advantages of a small, close-knit campus community with all the benefits of membership in the USF System, including Division I athletics and other resources.

USF St. Petersburg is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award degrees at the baccalaureate and master’s levels. It earned this separate accreditation in 2006, the first regional campus in the State University System of Florida to achieve such a distinction.

Small classes let students work closely with renowned faculty to pursue their dreams through access to research opportunities and the ability to tap into faculty networks for internships and career opportunities. Hallmarks of the university include professors who share their passion for learning with students in small classes, research collaborations between faculty and students across academic boundaries, and many opportunities for student leadership.

The university’s innovative academic programs are geared to a changing world and have earned distinctive national accreditations including the Accrediting Council on Education in Journalism and Mass Communication (ACEJMC), AACSB International (Kate Tiedemann College of Business and the Program of Accountancy) and the National Council for the Accreditation of Teacher Education (NCATE) (College of Education). These accreditations are granted to institutions demonstrating the highest standards of faculty scholarship, commitment to research and classroom instruction.

Highlights of the innovative academic programs at USFSP include:

The Biology program is one of the fastest-growing programs at USF St. Petersburg. Introduced in fall 2012, the program has enrolled nearly 700 students in its short history and offers five concentrations in Biomedical Sciences, Ecology and Evolution, Marine Biology, Plant Biology, and General Biology.

The Kate Tiedemann College of Business, which is among the one percent of business schools globally, has received accreditation from the Association to Advance Collegiate Schools of Business (AACSB) International for both business and accounting. The Online MBA degree is listed among the top in the nation in 2016 by U.S. News & World Report, No. 15 in the nation and No. 2 in Florida. In 2015, U.S. News & World Report ranked USF St. Petersburg’s Online MBA program No. 27 in the nation, No. 1 in Florida for veterans. The award-winning Entrepreneurship program was named the 2013 Outstanding Emerging Entrepreneurship Program in the U.S. less than three years after it was founded. In fall 2014, USF St. Petersburg was approved to launch a Master of Accountancy (MAcc) program for the fall 2015 semester. Designed with local professionals in mind, the program offers evening and some weekend course options.

Digital and traditional Journalism programs that stay on the forefront of the fast-evolving media world. The program is recognized for its Neighborhood News Bureau in Midtown St. Petersburg that is staffed by students and provides training and a community connection for collecting and disseminating information and news. Students publish articles, features and announcements for use by local and regional news media and community organizations, most recently The Weekly Challenger and the St. Petersburg Times section of the Tampa Bay Times. Students publish community-oriented coverage of public life, seeking out news and issues that relate to and touch the lives of ordinary citizens. Faculty members embrace the world of digital communication, where every person is both a user and producer of information. Students learn the theory, law and ethics associated with production and consumption of information for mass audiences.

The College of Education offers the only baccalaureate degree in the state of Florida that prepares teachers with an integrated program based on the latest research in universal design to meet the needs of all learners. Program courses allow students to meet Florida subject matter competencies for Elementary Education, Exceptional Student Education, and English for Speakers of Other languages (ESOL) and Reading all within the required number of credits. The program prepares exemplary teachers and school leaders for roles in a diverse and changing society. Its graduating teachers recognized for accomplishing defined learning outcomes, supported by a foundation of applied research, are dedicated to meeting the needs of the diverse communities they serve.

Citizen scholarship that sets USF St. Petersburg apart. USFSP has earned the elective community engagement classification by the Carnegie Foundation for its engaged-citizen scholars. Faculty and staff maintain a multitude of partnerships with community organizations to enrich the education of its students and the city, county and region. Faculty members offer students both classroom and community learning opportunities within their curricula. Many courses engage USF St. Petersburg students with community businesses, agencies and schools in focused academic service. By pairing courses with corporate and community partners for immersive learning, professors involve students in the world outside the classroom.
The university is located on a dynamic campus in downtown St. Petersburg within easy walking distance of museums, theaters, restaurants and nightlife. Nested on breezy Bayboro Harbor on the shores of Tampa Bay, USF St. Petersburg grants students, faculty and staff opportunities for sailing, swimming, canoeing, kayaking and paddle-boarding.

Facilities and Atmosphere

USF St. Petersburg sits on 63 acres, much of it bordering tranquil Bayboro Harbor. The residential campus features many inviting walkways and outdoor alcoves in which to study. Students can take part in the waterfront program that includes sailboats, kayaks, and canoes. A full-service fitness center, tennis and basketball courts are available. The campus atmosphere is informal. On occasion some classes are even held outside to take advantage of the area’s extraordinary climate (average annual temperature is 72°F). Most buildings have open hallways, which blend colorful interiors with spacious exteriors, symbolically and architecturally suggesting the casual accessibility that has become a USF St. Petersburg trademark.

Equal Opportunity and Access

The University of South Florida St. Petersburg expects respect and fair treatment for all people. We value individuals, respect their diversity and varied perspectives, and commit ourselves to tolerance of divergent views. The University prohibits discrimination and harassment based on race, color, marital status, sex, religion, national origin, disability or age, and sexual orientation, as provided by law. Diversity, Inclusion and Equal Opportunity: http://www.usf.edu/diversity/ and http://www.usf.edu/diversity/equal-opportunity/affirmative-action.aspx.

Serving Students with Disabilities

The mission of Student Disability Services is to create and maintain a university environment supportive of students with disabilities. SDS provides academic accommodations to students with documented disabilities, ensuring them an equal opportunity for academic success. All University programs, events, and services are open and available to persons with disabilities. The University is committed to the principles of Equal Educational and Employment Opportunities without regard to disability. A comprehensive website provides additional information http://www.usfsp.edu/disability/.

Tobacco and Smoke Free Campus

USF System Policy, 0-606, Non Smoking Areas, Section II.

The University of South Florida St. Petersburg (USFSP) has a vital interest in maintaining a safe and healthy environment. Therefore, it is the policy of USFSP to provide a tobacco and smoke free environment for our students, faculty, staff, vendors and visitors.

USFSP is a tobacco and smoke free campus. Tobacco use, distribution, or sale, including, but not limited to smoking and chewing is prohibited. This policy covers all buildings, property, and grounds where USFSP business is conducted. Faculty, staff, students, vendors and visitors are not allowed to use any tobacco products within this area. There are no designated smoking areas on campus.

“Tobacco” is defined as any product made of tobacco including, but not limited to, cigarettes, cigars, cigarillos, pipes, bidis, hookahs, and any and all chewing tobacco products. “Smoking” is defined as inhaling, exhaling, burning, carrying or possessing any lighted tobacco product. “Tobacco Use” means the personal use of any tobacco product whether intended to be lit or not, which shall include smoking as defined above, as well as the use of an electronic cigarette or any other device intended to simulate smoking and thus use of smokeless tobacco, including snuff, chewing tobacco, smokeless pouches, or any other form of loose-leaf smokeless tobacco, and the use of unlit cigarettes, cigars, and pipe tobacco. Exceptions may be made for the use of unlit products for University sponsored events.

Enforcement of this policy depends upon the cooperation of all faculty, staff, students, vendors and visitors not only to comply with this policy, but also to encourage others to comply with the policy. Anyone who is in violation of the policy (including faculty, staff, students, vendors or visitors) should be politely reminded of the policy and asked to comply by discarding the tobacco product. Any student who continually refuses to abide by the policy may be considered in violation of the student Code of Conduct and subject to its disciplinary procedures. Continuing violations by any faculty or staff member will be handled through normal University processes.

All attendees at public events, such as conferences, meetings, public lectures, social events and cultural events using USFSP facilities are required to abide by this policy. Organizers of such events are responsible both for communicating this policy to attendees, and for its enforcement.
Parking and Transportation

Parking Permits
Parking permits are required for all vehicles parking at USFSP 24 hours a day, 7 days a week. Each person who owns more than one vehicle and the vehicles are on the campus at the same time, are required to have a valid permit displayed on each vehicle. Owners of an automobile and a motorcycle, who alternate parking each on campus, must have a permit for each. Designation of campus assignment (TPA, STP, SAR) is determined by where a student is registered to take the majority of their classes. If registered for classes at USFSP do not purchase a USF Tampa or USF Sarasota-Manatee parking permit. For additional permit information, call 727-873-4480.

Visitor Parking Permits
Visitors who park in a valid Visitor parking space may do so for one (1) hour. If a visitor plans to park for more than one (1) hour than they must purchase a $5.00 Daily parking permit and park in a parking space designated as a Green parking area. Employees and Students are not permitted to park in a Visitor space at any time, but will receive a parking citation if they do.

How to Obtain a Permit
Parking permits may be purchased at the Cashier's Office located in Bayboro Hall. The hours of operation are Monday through Friday from 8:00 a.m. to 5:00 p.m. Daily permits can be purchased any time from the permit machines located in the elevator lobby on the ground level of the USFSP Parking Garage. Or, in parking lot #19 across the street from the College of Business. Permits may also be purchased online at any time on the USFSP Parking Services website: http://www.usfsp.edu/parking

Escorts
Call campus police at 727-873-4140 for an evening escort to your vehicle.

Parking Tickets
Parking regulations are designed to provide safe and orderly parking. Violation of these regulations can result in parking citations, immobilization of your vehicle, towing, or loss of parking privileges. Creating, modifying, or altering a parking permit is a serious parking violation and will result in immediate immobilization, a $125 fine and loss of campus parking privileges. Respond to parking citations within 14 business days of issuance to avoid a late fee of $15. The most common citations are for no decal and parking out of assigned area. When in doubt about parking regulations call 727-873-4480 or visit the Parking Services website: http://www.usfsp.edu/parking

University Police
University Police Department Location: The USF St. Petersburg Police Department is located at 530 Third Street South, on the first floor of the Fifth Avenue Parking Structure. The emergency number is “9-1-1” and the non-emergency number is (727) 873-4140.

The USF St. Petersburg University Police Department provides a full range of law enforcement and public safety services to the campus community 24 hours a day, 7 days a week. All University Police officers are certified by the State of Florida. General services provided by the University Police include marked vehicle patrol, foot patrol, bicycle patrol, criminal investigation of all misdemeanors and felonies, traffic law enforcement, traffic crash investigation, special events management, and crime prevention programs.

One of the most important roles of the University Police Department is to provide resources and assistance to our campus community. Please visit our website at www.usfsp.edu/police to access the wide array of resources that are available to our campus. In order to receive the most current information during an emergency, please take a moment to subscribe to our Emergency Notification System, MoBull, via the link on our main page.

The University Police Department has an excellent working relationship with all local law enforcement agencies. The Department maintains 24-hour contact with local, state, and national law enforcement agencies via computer networks such as the Florida Crime Information Center and the National Crime Information Center. The Florida Department of Law Enforcement and other local, state, and federal agencies are available to assist the University Police upon request.
Admissions and Related Matters

University of South Florida St. Petersburg is the Florida, metropolitan waterfront university for ambitious students who seek a rigorous, innovative education that will help them lead lives of impact. We commit to providing a personalized experience for every student and will challenge you academically and guide your education through personalized real-world experiences. At USFSP, we embrace a world of voices and views, and our campus encourages diversity and the development of new knowledge.

The admission of new students at all levels is made on a selective basis within curricular, space and financial limitations. The selection process may include such factors as grades, test scores, pattern of courses completed, class rank, educational objectives, past conduct, school recommendations, personal recommendations and portfolios. Preference for admission in any term will be given to those applicants whose credentials indicate the greatest promise of academic success.

Students are admitted to USF St. Petersburg in accordance with the mission and goals of the University and within enrollment expectations established by the Board of Governors and the Florida Legislature.

Applying for Admission

Obtaining an Application

The online application is available at www.usfsp.edu/admissions

When to Apply

Applications for admission are accepted as early as 12 months before the requested entry term. Applications for admission and the $30 non-refundable application fee should be submitted before the deadline published in the Academic Calendar for the requested entry term or by the application deadline for the requested degree program (see specific program in this catalog), whichever is earlier.

Applications for admission and application fees from international students (non-resident aliens) must be received at least five months prior to the requested entry term. Applications submitted after the priority date may be accepted, but processing for the requested term of entry cannot be guaranteed.

Requests for waiver of the $30 application fee are considered by the Director of Enrollment and Marketing Services if payment of this fee creates severe financial hardship and serves as a deterrent to application.

Who Should Apply

An application for admission must be submitted by all students who have not been admitted to and enrolled in a USF system degree program within the last three academic terms. Former or continuing USF system degree-seeking students must file another application for admission when applying for a second degree program, another level of study or readmission (see “Readmission”).

Changing Requested Term of Entry

Applicants may update their application for admission for up to one year from the originally requested semester of admission. This request must be completed by submitting an Application Update Form. All requests for changes of entry term must specify any academic work attempted that was not reflected on the original application and must be received by the appropriate published application deadline for the new term of entry or degree program specified whichever is earlier.

Additionally, any issues related to criminal or academic misconduct that were not reflected on the initial application must be reported in writing to the Office of Undergraduate Admissions. A new application and application fee must be submitted when applicants wish to be considered for admission for a term that begins more than 12 months after the originally requested entry term.

An applicant who requests a new entry term must meet the admissions requirements in effect for the new term requested. Entry for some academic programs is limited to specified terms.

Requirements for Admission

Freshman Applicants

For the purpose of admission, Orientation and scholarships, applicants are considered freshmen unless they have earned 12 or more college-level credits after graduation from high school. Credits earned through dual enrollment or
by exams will be used to determine class standing after matriculation to USF St. Petersburg, but do not confer transfer status in the admissions process.

To be considered for admission, freshman applicants must submit a USFSP Application for Admission, a non-refundable application fee of $30, an official high school transcript, official GED scores if applicable, and SAT or ACT scores. USFSP is a rolling admission institution that begins reviewing files early in the fall months for subsequent Summer or Fall semester admission, and early in the summer months for Spring semester admission.

Freshman applicants who achieve a grade point average between a 3.4 and 4.1 (A) grade point average as recalculated by USF St. Petersburg using all attempted academic courses are considered competitive. Admission to the University is selective; therefore, falling within this range does not guarantee admission.

USF St. Petersburg also considers applicants who do not fully meet minimum requirements but who have important attributes, special talents, or unique circumstances that may contribute to a representative and diverse student body. These freshman applicants are considered for admission by committee on the basis of other appropriate evidence of ability to do successful academic work at USF St. Petersburg.

In accordance with Board of Governors Regulation 6.002 regarding the admission of undergraduate degree-seeking freshmen, for purposes of admission, USF St. Petersburg recalculates a high school grade point average (GPA) based on grades earned in all college preparatory academic courses. In recalculating a GPA, USF St. Petersburg assigns additional weights to grades earned in Honors, Advanced International Certificate of Education, Advanced Placement, dual enrollment and International Baccalaureate courses.

The University requires a diploma from a regionally accredited high school or a state-approved General Education Development (GED) diploma. Students admitted under the Early Admission Program are exempted from this requirement. Students who are participating in an approved home schooling program are expected to provide acceptable transcripts for the equivalent of grades 9 - 12. A portfolio or additional documentation may be requested if deemed necessary to complete an appropriate evaluation for admission. Other minimum requirements are outlined below.

- Freshman applicants must submit an official test score from the College Board’s Scholastic Assessment Test (SAT) or the American College Test (ACT). Students with test scores from older versions of these tests may be required to retest for admission purposes.
- For freshman applicants earning a high school diploma, the following college preparatory academic units (year-long courses or equivalents) normally offered in grades 9 - 12 are required: four units of English (three of the four must incorporate substantial writing requirements); four units of mathematics (algebra I and above); three units of natural sciences (two of the three must incorporate substantial laboratory requirements); three units of social sciences (history, civics, political science, economics, sociology, psychology and geography); two units of the same foreign language; and three additional units of academic electives.
- Applicants submitting a GED diploma must have a minimum passing score on each section of the test. Admission to the University is selective; therefore, achieving a minimum passing score on each section does not guarantee admission. In addition, GED holders must submit SAT or ACT results as described above.
- Freshman applicants who have earned accelerated credit (i.e. AICE, AP, DE or IB) prior to graduating from high school must submit official score reports or transcripts in order for college credit to be granted upon enrollment at the University.

**USF St. Petersburg Admissions Deposit**

Freshmen admitted to the University of South Florida St. Petersburg are required to submit a $200 non-refundable admission deposit according to the schedule below:

<table>
<thead>
<tr>
<th>Term Admitted</th>
<th>Deposit Due Date</th>
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<tbody>
<tr>
<td>Fall</td>
<td>May 1</td>
</tr>
<tr>
<td>Spring</td>
<td>December 1</td>
</tr>
<tr>
<td>Summer B</td>
<td>May 1</td>
</tr>
</tbody>
</table>

The admission deposit will be credited to the student’s account and applied toward his/her first semester tuition. The admission deposit may be waived for admitted freshman who demonstrate significant financial need on a FAFSA (Free Application for Federal Student Aid) submitted by USF’s priority deadline: January 1.

Admitted freshmen are encouraged to pay the deposit online via OASIS, the Online Access Student Information System. Online payment is the University's preferred payment method, although checks and money orders submitted to the USF St. Petersburg Cashier’s Office are also acceptable forms of payment.
Early Admission Applicants

USF St. Petersburg provides an early admission program to meet the needs of highly capable, mature high school students of Pinellas County. Under the early admission program, these students may enter the university as regularly enrolled, degree-seeking students prior to graduation from a Pinellas County high school. Participation in the early admission program shall be limited to students who have completed a minimum of six semesters of full-time secondary enrollment, including studies undertaken in the ninth grade. In addition, early admission applicants should be enrolled in a strong college-preparatory curriculum while in high school. Applications for early admission will be reviewed by the Director of Undergraduate Admissions. Students enrolled in an early admission program must take courses that are creditable toward the high school diploma and the associate or baccalaureate degree.

Students wishing to be accepted as early admissions students at USF St. Petersburg must:

- Have completed the equivalent of the junior year of high school, thus requiring only one additional year to complete requirements for the high school diploma;
- Be competitive within the academic profile of traditional Freshman applications for the requested term of entry.
- Meet regular USF St. Petersburg admission criteria for degree-seeking undergraduate students;
- Meet with an academic advisor before registering for classes.

Home schooled students must submit an official copy of their Letter of Intent with the student’s home school district. Private school students must submit proof that their school is regionally-accredited.

Undergraduate Transfer Applicants

NOTE: Credit earned through dual-enrollment or by exams will be used to determine class standing after matriculation but does not confer transfer status in the admissions process.

Applicants with fewer than 60 transferable semester credits are considered lower-level transfers; upper-level transfers are those with 60 or more transferable semester credits (see below). Regardless of category, grade point averages (GPA) for purpose of admission will be computed based only on grades earned in courses that are acceptable for transfer credit and as calculated by USF St. Petersburg.

USF St. Petersburg accepts transfer credits, without a course by course evaluation of the prior coursework, only from institutions that are accredited by one of the regional accrediting agencies/commissions recognized by USF St. Petersburg at the time the credits are earned. (See “Evaluation of Transfer Credit”). Courses approved for transfer by the Statewide Course Numbering System (SCNS) from non-regionally accredited institutions may be considered for transfer credit. Credits earned at an institution that is currently in “candidacy” status will not be considered for transfer credit until such time as the awarding institution receives full accreditation. For an applicant applying from a non-regionally accredited school, the admissions decision will be based on prior work at a regionally accredited institution or on the transferable work completed at a non-regionally accredited institution as approved by SCNS. If all post-secondary work is from a non-regionally accredited school, not including SCNS approved coursework, the evaluation will be based on the high school record and test scores and the applicant will be regarded as a freshman for purposes of admission.

Transfer students who apply for admission to a limited access undergraduate program must meet the overall admission GPA criteria for that program in order to be admitted to the University.

USF St. Petersburg reserves the right to evaluate specific courses and deny transfer credit. USF St. Petersburg does not award transfer credit that is determined to be occupational or vocational in nature unless that work is specifically approved as part of the Bachelor of Science in Applied Science program or approved by the academic department of the student’s major.

Lower-Level Transfer Applicants (with fewer than 60 transferable semester credits)

NOTE: Applicants who completed fewer than 12 transferable semester credits after graduation from high school are considered freshmen and must meet freshman standards.

To be considered for admission, transfer applicants with fewer than 60 transferable semester credits must submit a USFSP Application for Admission, a non-refundable application fee of $30, an official transcript from each previous college/post-secondary institution attended, an official high school transcript, official GED scores if applicable, official score reports from accelerated, credit granting agencies if applicable (e.g. AICE, AP, IB), official SAT or ACT scores, and a TOEFL score or IELTS if applicable.

Any transfer student with 60 or fewer semester hours who applies for admission to a limited access undergraduate program must meet the overall admission GPA criteria for that program in order to be admitted to the University.
Lower-level transfer applicants must meet the following requirements to be considered for admission; however, satisfying these minimum requirements does not guarantee admission:

**Applicants with at least 12 but fewer than 30 transferable semester credits must:**

- Satisfy all USF St. Petersburg freshman admissions standards as described in the previous section entitled “Freshman Applicants.” Meeting freshman admission standards is a critical requirement for undergraduate applicants with fewer than 60 transferable credits. Department of Education rules and policies do not provide for local exceptions to these requirements;
- Have an overall transfer GPA of at least 2.0 (on a 4.0 scale) as calculated by USF St. Petersburg;
- Be in good standing with at least a 2.0 GPA from the last regionally accredited institution attended as calculated by USF St. Petersburg.

**Applicants with at least 30 but fewer than 60 transferable semester credits must:**

- Have successfully completed, with a C or higher grade, at least one English Composition course and one college-level mathematics course that each consist of at least three semester credit hours. High school transcripts are required to demonstrate completion of the foreign language admission requirement. Alternatively, students not meeting these requirements must satisfy all Florida Department of Education freshman admissions standards as described in the previous section entitled “Freshman Applicants.” Department of Education rules and policies do not provide for local exceptions to these requirements;
- Have an overall transfer GPA of at least 2.0 (on a 4.0 scale) as calculated by USF St. Petersburg;
- Be in good standing with at least a 2.0 GPA from the last regionally accredited institution attended as calculated by USF St. Petersburg.

**Upper-Level Transfer Applicants (with 60 or more transferable semester credits)**

To be considered for admission, transfer applicants with 60 or more transferable semester credits must submit a USF St. Petersburg Application for Admission, a non-refundable application fee of $30, an official transcript from each previous college attended, official score reports from accelerated, credit granting agencies if applicable (e.g. AICE, AP, IB), and a TOEFL score or IELTS score if applicable.

Any transfer student with 60 or more semester hours who applies for admission to a limited access undergraduate program must meet the overall admission GPA criteria for that program in order to be admitted to the University.

Applicants with Associate in Arts (A.A.) degrees from a Florida Community College System institution will be admitted as juniors into the University within curricular, space, and fiscal limitations. A.A. degree holders seeking admission to limited access degree programs must also meet all requirements specified by the desired program. The admission of Florida community/state college A.A. transfer students is governed by the articulation agreement between state universities and public community/state colleges in Florida.

Undergraduate transfer students who have not earned the A.A. degree from a Florida public institution or who have attended another college after receipt of the A.A. must meet the following requirements to be considered for admission; however, satisfying these minimum requirements does not guarantee admission:

- Be in good standing having at least a 2.0 as calculated by USF St. Petersburg and eligible to return to the last regionally accredited institution attended as a degree-seeking student;
- Have a 2.0 GPA as calculated by USF St. Petersburg in all college-level courses acceptable for transfer credit to USF St. Petersburg. In calculating the GPA, incomplete grades are computed as failures and course “repeats” are not forgiven when the courses are repeated at different institutions;
- Complete with passing grades two years of the same foreign language in high school or 8 to 10 semester hours of the same foreign language at a previous college or university. Students who entered a Florida College System institution prior to August 1, 1989 and maintained continuous enrollment until the time of their USF St. Petersburg entry as degree-seeking students may be admitted without the required foreign language study;

**Students Entering the Florida Community College System Planning to Finish their Degrees at USF St. Petersburg**

High school graduates planning to start their college education at a Florida community/state college should confer with the community/state college counselor and ask that their academic program be planned with the assistance of the USF St. Petersburg Undergraduate Catalog. This catalog explicitly describes the undergraduate program requirements and Florida’s common prerequisites that should be followed to ensure maximum ease of transfer into the students’ upper-level programs on a par with their native USF St. Petersburg counterparts.
An articulation agreement, in effect since April 13, 1971, and later adopted by the Florida Legislature in statute form as Florida law, governs an effective and orderly transfer of Florida College System students into the State University System (SUS).

The agreement defines and establishes the Associate in Arts degree from a Florida State College as the basis for all articulation rights. Among these guarantees, the following are central to the transfer process:

- A.A. graduates will be granted admission to a university within the SUS but not necessarily to the university or program of choice.
- A.A. graduates will have the same opportunity to enroll in a university limited access program as the native university student.
- Upon transferring to a public university in the Florida SUS, A.A. graduates will be awarded at least 60 credit hours towards the baccalaureate degree, exclusive of occupational courses and basic required physical education courses.
- Credits that are part of the A.A. degree earned through articulated acceleration mechanisms, such as Advanced International Certificate of Education, Advanced Placement, dual enrollment, International Baccalaureate, early admission and credit by exam will be transferable to the state university. Such credit needs to be received directly from the credit-granting agency.
- As participants in the Statewide Course Numbering System, receiving institutions must accept all courses taken at the transfer institution if the courses at each institution have the same prefix and the same last three digits of the course number.
- The university catalog in effect the year the A.A. degree student first enrolled at the community/state college will remain in effect for the student’s entire program, provided the student maintains continuous enrollment as defined in that catalog.
- Once a student has completed the general education core and this fact is noted on the transcript, regardless of whether or not an A.A. degree is awarded, no other state university or community college to which the student may transfer can require additional courses to the general education core.

Included in these transfer guarantees is the right of appeal. Students may appeal to the university and to the Statewide Articulation Coordinating Committee.

Evaluation of Transfer Credit

The receipt and evaluation of transfer credit is the responsibility of the Office of Undergraduate Admissions. The Office of Undergraduate Admissions will evaluate the acceptability of total credits transferable to the University. The college of the student’s major will assign equivalent courses in determining which courses are applicable toward a specific degree at the University. In some instances, exact course equivalents will also be determined by other colleges that offer the same or similar courses as part of their programs of study. Transfer students should be prepared with personal copies of their transcripts of all past course work to discuss advisement and placement with the appropriate academic advisor and should contact the college of their major soon after registration so that an official evaluation may be completed.

- USF St. Petersburg will consider credits only from those institutions accredited by one of the regional accrediting agencies/commissions at the time the credits are earned. (See "below for agencies recognized by USF St. Petersburg.) Credits earned at an institution that is currently in “candidacy” status will not be considered for transfer credit until such time as the awarding institution receives full accreditation. Courses approved for transfer by the Statewide Course Numbering System (SCNS) from non-regionally accredited institutions will be considered for transfer credit the same as credits from regionally accredited institutions if the course is offered at USF St. Petersburg.
- USF St. Petersburg reserves the right to deny credit for specific courses. USF St. Petersburg does not award transfer credit from institutions that it determines to be occupational, college preparatory/remedial or vocational in nature except for work that is specifically approved as part of the Bachelor of Science in Applied Science program or approved by the academic department of the student’s major.
- A course-by-course transfer credit evaluation will be done for all out-of-state and private in-state A.A. degree holders. Effective Fall Quarter 1976, all courses from a Florida community or state college/university bearing the same State Common Course prefix and last three numbers as a USF St. Petersburg course are automatically transferred. Transfer students may not be required to repeat these courses unless a college age-of-record policy is involved. That same automatic transferability of credits applies to courses completed at non-regionally accredited institutions that have been specifically approved by the SCNS. Excluded are graduate courses, studio courses in art, internships, practica, and performing arts courses.
• All undergraduate degree programs at USF St. Petersburg require a minimum of 48 hours of upper-level. This policy does not affect approved articulated programs based on the A.S. degree. For information regarding specific articulated A.S. degree programs, consult the USF St. Petersburg Office of Undergraduate Admissions.
• Credit will not be awarded for GED tests.
• Military service school courses will be evaluated with reference to the recommendation of the American Council of Education when official credentials have been presented. Such recommendation, however, is not binding upon the University.
• For ROTC and military science courses taken after Fall Quarter 1975, the maximum credit will vary with each college. A student must confer with a college advisor to determine the acceptability for his/her major. ROTC and military science taken prior to Fall 1975 are not acceptable for transfer credit.
• A maximum of 45 semester hours of College Level Examination Program (subject and general examinations) credits can be accepted for transfer credit.
• A maximum of 30 semester hours of extension, correspondence, and military service education credits can be applied toward a degree.
• Grades earned in transferred courses are not computed in the student’s USF St. Petersburg GPA except for the purposes of admission to limited access programs, the awarding of honors at graduation, and class ranking of baccalaureate students. Need to check implementation of new policy.
• International credentials must be evaluated by an independent evaluation service with associated costs to be paid by the student. A list of independent evaluation services is available at http://www.usfsp.edu/undergraduate-admissions/international/.
• A continuously enrolled USF St. Petersburg degree-seeking student must obtain prior written approval from the college of the student’s major in order for courses taken at other regionally-accredited institutions to be applied to the USF St. Petersburg degree program.

Accrediting Agencies/Commissions:
New England Association of Schools and Colleges, Commission on Institutions of Higher Learning
Middle States Association of Colleges and Secondary Schools, Commission on Higher Education
North Central Association of Colleges and Schools; Northwest Association of Schools and Colleges
Southern Association of Colleges and Schools, Commission on Colleges
Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Accrediting Commission for Junior Colleges.

International Applicants (non-resident aliens)

International Admissions
The University of South Florida St. Petersburg welcomes qualified students from all over the world to our campus community. The resulting international educational exchange leads to the enrichment of our common life, the intellectual development of our students, the research endeavors of the University, and mutual understanding between the peoples of the world represented at USF St. Petersburg. The ensuing exchange of life stories exposes all USF St. Petersburg students, faculty, and staff to the likenesses and differences that exist between cultures, worldviews, experiences, and ideas.

International Affairs has many administrative duties, including the issuance and maintenance of all visa documentation for foreign nationals at the University. International Affairs staff persons are experienced in cross-cultural counseling and crisis management in a cross-cultural setting. Advisement is available related to immigration matters, adjustment to life in the United States, culture shock, and other personal and academic matters. To further assist internationals in adjusting to life at USF St. Petersburg, International Affairs provides letters of enrollment and expenses, orientation, and immigration workshops. International students and scholars may also contact International Affairs to get information regarding St. Petersburg/Tampa Bay area activities, transportation, housing, tourist attractions, and how to obtain a Florida driver license.

To be considered for admission, international applicants (non-resident aliens) must submit a USF St. Petersburg International Student Application for Admission, a non-refundable application fee of $30.00 payable in U.S. dollars, proof of English proficiency if applicable, a Statement of Financial Responsibility, undergraduate admissions test scores as specified for appropriate applicant category, transcripts or evaluations showing subjects and grades from the first year of secondary work to the time of application, and a Visa Clearance Form (if currently in the U.S.).

Transcripts in a language other than English must be accompanied by a certified English translation. International credentials must be evaluated by an independent evaluation service, with associated costs to be paid by the student.
A list of approved independent evaluation services is available at http://www.usfsp.edu/undergraduate-admissions/international/

An international applicant (non-resident alien) must meet all admission requirements for the appropriate applicant category (freshman, undergraduate transfer, graduate).

- Other minimum requirements are as follows:
- If the applicant’s native language is not English, he or she must present evidence of English proficiency in one of the following ways. The applicant may earn a minimum score of 213 (computer-based test), 550 (paper-based test), or 79 (internet-based test) on the Test of English as a Foreign Language (TOEFL) or 6.5 on the I-ELTS if the applicant’s native language is not English. The TOEFL or I-ELTS requirement may be waived on an individual basis when alternative evidence of English proficiency is presented in writing (including SAT Evidence-Based Reading and Writing score of 500 or above, or an ACT English/Writing score of 18 or above and a Reading score of 19 or above).
- International applicants must be in good standing, having a 2.0 GPA as calculated by USF St. Petersburg at the last institution attended.
- International applicants must submit the USF St. Petersburg Financial Statement substantiating availability of financial resources sufficient to cover all educational, maintenance, and personal expenses while attending USF St. Petersburg, without financial assistance from the University.
- International applicants seeking admission to limited access undergraduate degree programs must also meet all requirements specified by the program.

General Admission Policies

All admission offers are provisional pending successful completion of all coursework in progress or listed on an application, or pending collegiate degrees (e.g. Associate in Arts) at a level consistent with an applicant’s previous academic history and USF St. Petersburg’s admissions criteria.

Transcripts and other Admission Documents

All official transcripts, test scores, and any other required credentials must be received directly from the issuing agencies. It is the applicant’s responsibility to initiate the request for credentials to the issuing agencies and to assure their receipt by the USF St. Petersburg Office of Admissions. See “Requirements for Admission” below for information concerning required documentation.

All credentials and documents submitted become the property of USF St. Petersburg. The originals or copies of the originals will not be returned to the applicant or forwarded to another institution, agency or person.

Provisional Admission

Applicants who do not meet the minimum criteria set by the Florida Board of Governor minimum admission requirements described in BOG 6.002 and BOG 6.004 may be admitted to the University on Academic Probation. Students admitted on probationary status must accumulate 30 semester credits and maintain a minimum cumulative 2.0 grade point average (GPA) each term enrolled with no single term GPA below a 1.0 before the probationary status is removed. Earning a term GPA below 2.0 in the first term of enrollment results in permanent academic dismissal. Academic Advising is mandatory prior to registration. Failure to meet these conditions results in permanent academic dismissal from the University.

Applicants admitted on a provisional basis must submit any requested missing credentials, such as official final transcripts or test scores that substantiate eligibility for admission, before a second registration will be permitted.

USF System Admission Criteria vs. Differential Admission Criteria

Admission to USF St. Petersburg is independent of admission to other USF System institutions (USF Sarasota Manatee or USF Tampa). Each USF System institution has its own admission criteria and processes. Prospective students are encouraged to contact the appropriate Admissions Office for details on their application procedures.

Students admitted to USF St. Petersburg may be restricted from enrolling in classes at other USF System institutions. In addition, students seeking to change their home USF System institution should meet with their academic advisor before taking action to ensure that they do not adversely affect their academic standing or progress to degree.

Admission Denials

An undergraduate applicant who is denied admission may be eligible to appeal and will be advised of applicable appeal procedures by the Department of Enrollment and Marketing Services.
An application for admission or a residency affidavit submitted by or on behalf of a student that contains false, fraudulent, or incomplete statements may result in denial of admission, prevention of further registration and/or rescission of degrees awarded.

The University may refuse admission to a student whose record shows previous misconduct not in the best interest of citizens of the University community.

Receipt of final, official credentials that fail to substantiate eligibility will result in rescission of admission, reclassification to non-degree status for the initial term of enrollment, and denial of continued enrollment in subsequent terms. Likewise, failure on the part of the student to provide final, official credentials by the start of the initial term of enrollment may result in similar actions.

**Required Summer Term Attendance**
All students entering the University with fewer than 60 semester hours of college level academic work are required to earn at least 9 semester hours during one or more Summer terms prior to graduation.

**Required Orientation**
Prior to beginning classes, all new undergraduate students (freshmen and transfers) are required to participate in an Orientation program at USF St. Petersburg. (Former USF System students are exempt from this requirement.) This program is designed to help new students become acquainted with the University, choose courses, register for classes, and complete all other necessary procedures. New students receive Orientation/Academic Advising/Registration information after admission.

**Required Proof of Immunity**
Prior to registering for classes, all students born after 1956 are required to present documentation of proof of immunity to MEASLES (Rubeola) and RUBELLA (German Measles). It is further required that all students must present proof of immunity to Hepatitis B and Meningitis or decline immunization by signature. A Tuberculosis Screening will be Required for ALL INTERNATIONAL STUDENTS and U.S.-born students residing at an address outside of the U.S. at the time of application and for Most Academic Health Programs. For details on USFSP’s immunization requirements, please visit the Wellness Center website at [www.usfsp.edu/wellness](http://www.usfsp.edu/wellness).

**Limited Access Programs**
Undergraduates seeking entrance to limited access degree programs must meet special program requirements in addition to requirements for admission to the University. While many limited access programs admit students only at the junior level, some programs admit students for the freshman or sophomore years. The admission criteria and procedures for limited access programs at USF St. Petersburg furnish equal access to A.A. degree holders from Florida Community College System institutions, transfers from other SUS institutions, and USF St. Petersburg students of equivalent status.

Transfer applicants with 60 or more transferable semester hours who are seeking admission to limited access programs must meet the grade point average requirement specified by the program to be eligible for admission to USF St. Petersburg. Transfer applicants with 30 to 59 transferable semester hours who are seeking admission to certain limited access programs may also be required to meet the grade point average requirements necessary for eventual admission to such degree programs.

The USF System, with approval of the Board of Governors and the Articulation Coordinating Committee, has established the following undergraduate programs as limited access: Mass Communications with Journalism and Media Studies Concentration; all programs in the College of Business except Affiliated Economics; all programs in the College of Education; and the program in Graphic Design. The admissions requirements for these programs may be found with other program information in appropriate sections of this catalog.

**Other Admission Categories**

**Transient Applicants**
An undergraduate transient student is one who comes to the University from another regionally accredited institution and wishes to take courses at USF St. Petersburg for one term only before returning to the parent institution. Transient students may enroll at USF St. Petersburg as non-degree-seeking students.

Transient students who wish to take USF St. Petersburg courses MUST HAVE PRIOR WRITTEN APPROVAL from their college Academic Advisor to receive credit for courses taken. The Transient Student/Cross Enrollment form should be used for this purpose.
USF St. Petersburg Cross Enrollment - Transient Enrollment

Cross Enrollment is approved only when coursework critical to tracking for graduation is not available at USFSP and the USF system. Students submit for cross enrollment approval through Florida Virtual Campus at www.flvc.org. If a student wishes to pursue cross enrollment at an institution that is not part of the Florida public higher education system, the student should schedule an appointment with his/her academic advisor to obtain a review for possible written approval. Students must consult with and receive approval from their Academic Advisor to cross enroll. Students may not be cross enrolled at another institution during their first term of enrollment at USFSP.

Transient study is typically approved in the Summer semester when students leave the USFSP service area but wish to continue in coursework toward their degree requirements at another regionally accredited institution. One semester must be completed at USFSP prior to becoming a transient student. Students should consult with and receive approval from their Academic Advisor regarding residency requirements prior to requesting transient enrollment.

Cross enrollment and transient enrollment can affect eligibility for financial aid and the ability to register for USFSP courses, particularly during the first term of enrollment. Students seeking cross enrollment or transient enrollment are strongly encouraged to consult with the Office of Financial Aid regarding the potential impact.

Credit hours taken under cross enrollment or transient enrollment will apply toward graduation only if prior approval was received from the student’s USFSP Academic Advisor. The grade point average obtained under transient enrollment or cross enrollment will not transfer toward the USFSP institutional grade point average.

Non-Degree-Seeking Student

Non-degree-seeking student enrollment is on a space-available basis and has been established for those individuals who, while not desirous of earning a degree, would like to enroll in all levels of university courses. Teachers needing to take courses for certification purposes, high school students (with the permission of their respective guidance counselor), individuals desirous of taking courses for self-enrichment, and senior citizens are examples of those eligible to utilize this enrollment method. Former USF system undergraduate degree-seeking students may only enroll as non-degree-seeking students if they have completed their previous degree program or earned an equivalent degree at another institution. Should the latter be the case, an official transcript (reflecting the degree) from that institution must be sent to the Office of Undergraduate Admissions prior to registration.

Individuals enrolling as non-degree-seeking students who plan to make formal application to the University may not apply more than 14 semester hours toward an undergraduate degree.

Applicants denied admission to USF St. Petersburg as degree-seeking undergraduates may not enroll as non-degree-seeking students. Performance in courses taken in this category will not qualify an applicant for admission as a degree-seeking student.

A non-degree-seeking student who has been dismissed from any USF System institution is not eligible for admission to USF St. Petersburg as a degree-seeking student at the undergraduate level. If extenuating circumstances contributed to the academic dismissal and the student meets other admissions requirements, a request for waiver of this rule may be submitted to the Faculty Committee on Student Admissions. This rule does not apply to a student who has earned a degree from a regionally-accredited institution subsequent to academic dismissal.

Non-degree-seeking students are subject to the same academic policies as undergraduate degree-seeking students and must adhere to deadline dates published in the University Schedule of Classes. Non-degree-seeking students are not eligible to receive University honors or participate in the USF St. Petersburg/Florida Public Community College cross-registration program.

Non-degree-seeking students also are not eligible to receive financial aid. Non-degree-seeking students are subject to the academic probation and dismissal policy listed in this catalog. Potential non-degree-seeking students should also refer to the section of the catalog of the college(s) offering the course(s) of interest to them to determine whether any special college requirements exist that must be met prior to enrolling.

NOTE: Prior to registering for classes, all students born after 1956 are required to present documentation of proof of immunity to MEASLES (Rubela) and RUBELLA (German Measles). It is further required that all students must present proof of immunity to Hepatitis B and Meningitis or decline immunization by signature. Students living in USF St. Petersburg Housing must be vaccinated against meningitis (no declination is permitted). (See Immunization Policy.)

Readmission (Former Students Returning)

A former student returning (FSR) is any degree-seeking undergraduate student who has not earned his/her degree, has not been enrolled at USFSP in any of the last three terms, and wishes to re-enroll in the University. Former students returning must be readmitted to the University.
In order to be considered for readmission, a former student should file a new application for admission with the Office of Undergraduate Admissions by the deadline indicated on the website for the term of requested re-entry. A new application fee is required. The residency affidavit must be completed and residency status will be reassessed. (Former College of Education majors must contact the College of Education Academic Advisor for additional readmission requirements.)

To be readmitted, a student must meet the following requirements:

- Have a USF St. Petersburg GPA of at least 2.0. FSRs with a USF St. Petersburg GPA below 2.0 may only return under the terms and requirements of Academic Renewal I or Academic Renewal II.

- Be in good standing having at least a 2.0 GPA and eligible to return to the last institution attended as a degree-seeking student;

- Have achieved a GPA of at least 2.0 as calculated by USF St. Petersburg on a 4.00 scale on all college-level academic courses attempted at institution(s) attended since last enrolled at USF St. Petersburg, and meet the minimum GPA for the declared major.

- If previously enrolled at USF St. Petersburg and academically dismissed at the end of the last term of enrollment, a student must file a petition with the Academic Regulations Committee for Academic Renewal I or II in conjunction with the application for readmission. Students who have attended one or more institutions since their last enrollment must request official transcripts of all work attempted at the other institution(s) be sent to the USF St. Petersburg’s Office of Undergraduate Admissions. Acceptability of transfer credits toward completion of USF St. Petersburg degree programs will be determined by the college of the student’s major.

- FSRs who have been readmitted are not required to participate in Orientation. Students must meet with their academic advisor for course selection.

- Transient students and non-degree-seeking students are not considered FSRs. These students who wish to enter as degree-seeking students must file an application with the Office of Undergraduate Admissions prior to the published application deadline listed at http://www.usfsp.edu/undergraduate-admissions/.

- A student may not work on a second undergraduate degree if he/she has been accepted into a graduate program.

**Initial Florida Residency Classification for Tuition Purposes**

This notice summarizes the provisions of Florida Statutes and University Policy/Procedure concerning Florida residency for tuition purposes.

In determining residency classification, students fall into one of two categories. They are either (1) Independent students who are students not claimed on parent’s or legal guardian’s federal income tax statement or whose parents do not provide 50% or more of their support or (2) Dependent students who are students younger than 24 who are claimed as dependents by parent or legal guardian on federal income tax statement or whose parents provide 50% or more of their support.

As per criteria set forth in Section 1009.21 of the Florida Statutes, a U.S. citizen/permanent resident alien/independent student or a dependent student’s parent/legal guardian has established and maintained a LEGAL Florida residence for at least twelve (12) months before the first day of classes of the term for which Florida residency status is sought.

The student who comes to Florida to enroll full-time in a Florida higher education institution as an out-of-state resident and continuously enrolls in a Florida institution will not normally meet the Florida residency requirement for in-state tuition regardless of the length of time enrolled.

USF St. Petersburg is required to obtain documentation of 12-months legal residence in Florida before a student is classified as a Florida resident for tuition purposes. A student must request Florida residency in writing and submit supporting documents at least 12 months before the first day of classes of the term for which Florida residency is sought. The following are acceptable, non-conclusive means of establishing a legal residence in Florida. Two documents must be dated or issued at least 12 months before the first day of classes of the term for which Florida residency is sought.

**Required Documentation**

At least one of the two necessary documents submitted must be from this list:

- Florida Driver’s License
- Florida Voter Registration Card
- Florida vehicle registration
- State of Florida Identification Card
- Proof of a permanent Florida home which is occupied as your primary residence
- Proof of a Florida homestead exemption
• Proof of permanent-full-time employment in Florida (one or more jobs for at least 30 hours per week for 12-month period; official employer letterhead required).

Secondary Documentation

• A declaration of domicile in Florida (the date that the Clerk of Circuit Court notes the declaration was established shall be 12 months prior to the start date for the term in which the applicant applies for admission consideration
• A Florida professional occupational license
• Proof of Florida-based charitable or professional organization membership
• Documents of evidence of Florida incorporation
• Documents supporting the applicant’s claim of Florida residence status including, but not limited to, proof of 12 consecutive months of payment of utility bills, a lease agreement or official state, Federal or court documents depicting Florida legal ties

PLEASE NOTE: Rental receipts, leases, employment records, tax returns and school/college records are NOT evidence of establishing a legal Florida residence. Students who are dependent on out-of-state parents or who come to Florida for educational purposes are generally ineligible for reclassification to Florida status. In rare cases, the law allows some students (e.g., military, public school teachers, etc.) who do not meet the basic requirements to be classified as Florida residents for tuition purposes. For more information about exceptional categories, contact the Office of Undergraduate Admissions.

Students who do not provide appropriate supporting documents to established their initial residency classification by the first day of classes of their first semester of enrollment have until the last day of classes of their first semester (prior to final examinations) to finalize their residency for tuition purposes.

Additional Initial Residency Classification Categories

Out-of-State Veterans Tuition Exemption: HB 7015-Florida GI Bill, created the “Congressman C.W. Bill Young Tuition Waiver Program.” This will waive out-of-state tuition fees for honorably discharged veterans of the U.S. Armed Forces, Reserves, or National Guard who physically reside in Florida while enrolled at a Florida state university. Persons who are entitled to and use educational assistance provided by the United States Department of Veterans Affairs also qualify for this waiver if they physically reside in Florida while enrolled at the university in any term beginning after July 1, 2015. Tuition and fees charged to a veteran or person who qualifies for the out-of-state fee waiver under this section may not exceed the tuition and fees charged to a resident student enrolled in the same program.

Out of State Waiver Eligibility Process: Bill HB 851-Postsecondary Education Tuition and Fees is a law that allows students, including but not limited undocumented students who meet certain guidelines, to receive waivers to attend college at Florida resident tuition rates. These non-resident students, who do not have sufficient ties to Florida as set forth under Florida School Code (SB-20E) section 1009.21, Florida Statutes, may qualify for an out-of-state tuition waiver.

Child Protection & Welfare Tuition Exemption: Section 402.403, Florida Statutes, established the Child Protection and Child Welfare Personnel Tuition Exemption Program for the purpose of recruiting and retaining high-performing individuals who are employed as child protection and child welfare personnel. For those personnel who meet the requirements of the program up to 6 credit hours of courses per term are exempt from the payment of tuition and fees at a Florida state university.

For more information regarding residency for tuition purposes please visit: www.usf.edu/registrar/resources/residency.

For more information regarding residency tuition waiver exemption requirements, please visit www.usf.edu/registrar/resources/forms.
Financial Information

Financial Aid

Location/phone: USF St. Petersburg: BAY 105, (727) USF-4128  
Office Hours: Monday through Friday, 8 a.m. to 5 p.m.  
Web Address: [http://www.usfsp.edu/financial-aid/](http://www.usfsp.edu/financial-aid/)  
Counselor Email: Log in to ServiceNow

General financial aid information, scholarship applications, and Cost Calculators are available on the financial aid webpage. Students can also find specific information about types of aid available, college affordability, verification process, enrollment changes, as well as financial aid forms.

For more detailed information about an individual student account, we encourage students to become very familiar with the “Financial Aid” tab in OASIS, our online student information system. Through OASIS, students can also view the status of their financial aid, identify needed documents to complete their financial aid file, and view any awards offered. Prior to any payment of financial aid funds, students will need to complete the online Terms and Conditions annually. A separate Terms and Conditions may be necessary for scholarships. Keep in mind that most types of financial aid require a minimum of half-time enrollment to disburse (6 Undergraduate Credit Hours for Undergraduate Students, and 5 Graduate Credit Hours for Graduate Students).

Throughout the year, University Scholarships & Financial aid Services (USF System), and USF St. Petersburg Office of Financial Aid & Scholarships (Campus specific) communicates important information regarding financial aid via the official USF email address located under the “Personal” tab in OASIS. Therefore, it is extremely important that students ensure that they are reading these emails on a regular basis.

Please note: Recent Federal policy changes restrict what financial aid information we can discuss with you and/or your parents over the phone and via email. A student is now required to present a photo ID when asking for account information at this office. Additional authentication questions will be asked each time you contact our office. These restrictions protect your personal financial information and assure that only you have access to your financial record. **Parents listed on the FAFSA will be required to complete a Privacy Release Form prior to receiving any financial aid information regarding the student’s account.**

How to Apply

The first step in obtaining financial aid is filing the Free Application for Federal Student Aid (FAFSA) at [http://www.fafsa.gov](http://www.fafsa.gov). Be sure to list school code #001537, to ensure USFSP receives an electronic copy of your information. Allow up to 10 days for USF to import it into our system. Students, and for dependent students, their parents as well, will need to apply for a Federal Student Aid Identification (FSA ID) at [https://fsaid.ed.gov](https://fsaid.ed.gov), then complete and submit the FAFSA online at [http://www.fafsa.gov](http://www.fafsa.gov)

When to Apply

**PRIORITY FINANCIAL AID FILING DATE: JANUARY 1st every year.** Meeting the priority date allows a student the best opportunity to be considered for the maximum amounts and types of aid possible, since many programs are funded on a limited basis. Complete the FAFSA annually between October 1st and December 31st each academic year to be considered for the maximum federal, state and institutional financial aid.

Scholarships are another financial aid option for incoming students. See the "Scholarships" section below.

Deferrals

Tuition and Housing Deferments are automatically posted for qualified financial aid applications. Please note that tuition deferments and housing deferments require different criteria. See below.

Tuition/fee deferments are provided automatically to Degree-seeking, Financial Aid students enrolled at least half-time who have a FAFSA on file at least 10 days prior to the start of the term, or who have Bright Futures or another scholarship coming in. Tuition and fees are due for non-financial aid students by the fifth day of classes each semester, and financial aid pays on the sixth day of the semester. A tuition/fee deferment provides an extension of the due date later in the semester and prevents cancellation of registration for non-payment of fees, and temporarily prevents assessment of the late payment fee.

Since tuition deferments prevent cancellation for non-payment, a student must officially drop all classes by the end of drop/add week to be relieved of liability to pay and to ensure that tuition is not later paid by disbursed financial aid. Students must be making Satisfactory Academic Progress (SAP) to receive a tuition deferment.
Housing Deferments are provided to students who qualify for Tuition Deferments, and who have accepted a specific amount of financial aid to ensure housing contracts will be covered by incoming financial aid. Contact the Office of Financial Aid and Scholarships each year for the amounts of accepted financial aid required to qualify for both in-state and out-of-state students.

Checking Financial Aid

Log on to OASIS
Select the Financial Aid tab, and the "My Requirements, Bookstore Authorizations, and Deferments"

PRIOR TO the start of classes (each term), log in to OASIS in order to see which deferments have been posted and the expiration date(s) for those deferment(s).

Satisfactory Academic Progress for Financial Aid Students

Federal regulations require all schools participating in Title IV federal financial aid programs to have a Satisfactory Academic Progress (SAP) policy that confirms to the two requirements: Qualitative and Quantitative detailed on the financial aid web page: http://www.usfsp.edu/financial-aid/sap/index.aspx.

These requirements apply to all students as one determinant of eligibility for financial aid. A student’s satisfactory academic progress is based on their entire academic record, at all schools attended, regardless of whether the student received financial aid or not. SAP is calculated each semester after grades have been posted to academic history by the registrar. One week after the last day of final exams is a good time to check your status. If your SAP status is ineligible, you will not qualify for a tuition deferment and must pay by the payment deadline (end of drop/add, which is the fifth day of classes) or your registration will be canceled.

WITHDRAWAL and FINANCIAL AID: If you withdraw from USFSP before the end of a semester, either officially or unofficially, you may be required to repay all or a portion of the aid you received. For detailed information on the Federal Return of Title IV Funds requirement, go to www.usf.edu/financial-aid/know-this/withdraw.aspx.

Scholarships

Scholarships are administered through a number of different offices within the University. Links to all scholarships can be found on the USF St. Petersburg Office of Financial Aid and Scholarships web page: http://www.usfsp.edu/scholarships.

Admissions Scholarships

Every First Time in College or Transfer Student who applies for admission to the University of South Florida St. Petersburg is automatically considered for admissions scholarships; no separate application is necessary.

Financial Aid Scholarships

The USF St. Petersburg Office of Financial Aid also administers a variety of scholarships based on Academic Merit and Financial Need. The USF St. Petersburg Privately Funded Scholarship Application is available every October 1st through mid-April at http://www.usfsp.edu/scholarships.

Veteran Benefits

USF St. Petersburg is approved for the education of veterans, eligible dependents, members of the selected reserve, and active-duty personnel who are eligible for benefits under public laws now in effect. All degree programs currently offered at USF St. Petersburg are approved by the Department of Veterans Affairs.

How to Apply

Students who may be eligible for benefits are urged to contact the Military and Veterans Success Center to speak with a peer counselor. Once admitted, peer counselors will guide the student veteran through the process of requesting Veterans Educational Benefits through our online Clockworks system. The link is available on the MVSC web page: http://www.usfsp.edu/veterans.

Eligibility

To be eligible for full-time VA benefits at USF St. Petersburg, undergraduate students must enroll for 12 or more semester hours, and graduate students must enroll for 9 or more semester hours each normal academic term. Additional information for obtaining education benefits can be found at http://www.usfsp.edu/finaid/veterans/education-benefits/.
Out-of-State Waiver
Honorable discharged veterans of the United States Armed Forces, United States Reserve Forces, or the National Guard who physically reside within the state of Florida while enrolled at any USF campus can receive the C.W. Bill Young Tuition Waiver Program (Chapter 1009.26, Section 36, Subsection (12)(a) Florida Statutes) to waive the out-of-state fee portion of their tuition. Visit our USF System webpage for more information: http://www.usf.edu/student-affairs/veterans/programs/out-of-state-tuition-waiver.aspx

Tuition Deferment
The tuition deferment program for Veterans is set up through USF and the VA. Due to VA payments being delayed at times, a tuition deferment gives the student and the VA an extra 60 days past the start of the semester to pay for a student’s tuition and fees. As long as the Clockwork Education Benefit Request is submitted by 4:50 pm on the last day of add/drop week (the first week of classes), a veteran or dependent of a veteran student will receive a tuition deferment.

See Military and Veterans Success Center (MVSC) under Student Affairs section of the catalog for support for Military Learners.

Financial Information - Tuition, Fees, Payment

Tuition and Fees Regulation: http://regulationspolicies.usf.edu/regulations/pdfs/regulation-usf4.0102.pdf


Tuition and fees are subject to change without prior notice. For information on Residency for tuition purposes, refer to the catalog section: Florida Residency Classification for Tuition Purposes

All registration fees and all courses added during the drop/add period must be paid in full by the payment deadline date specified in the current Schedule of Classes. Registration fee payment may be made in person to the Cashier’s office or online through OASIS. Students not on an authorized deferred payment plan and who have not paid their registration fees in full by the published deadline will have their registrations canceled. A student will not receive credit for any courses taken during that semester. "Deferred payment" refers to those students on authorized financial aid whose payments are deferred until the aid is disbursed. Students who are allowed to register in error may have their registration canceled. Any fees paid will be refunded or credited against any charges due the University.

Tuition and Fee Payment

Schedule/Fee Statements are no longer mailed. Tuition is due by the fifth day of each term. To find out the amount of the total tuition due students can view their fee assessment through OASIS or bring a photo ID to the Cashier’s Office, located in Bayboro Hall, room 132, and request a schedule/bill which will reflect total tuition and fees.

The student is responsible for paying fees in full by the appropriate due date stated in the particular term’s Schedule of Classes. Failure to do so may result in cancelation of the student’s registration.

To avoid a $100.00 late payment fee, in addition to a $100 late registration fee, all tuition fees must be paid or postmarked by the U.S. Post Office, not office metered, by the fifth day of the term. The University cannot be responsible for lost or misdirected U.S. Postal Service mail. A student whose registration has been canceled may request registration reinstatement through the fourth week of class for the academic term. Upon approval for reinstatement, all fees and other debts owed to the University must be paid in full.

Tuition Fee Structure

Please refer to the current Schedule of Classes for course-fee information.

NOTE: There is no ceiling (maximum) on the amount that a student may be assessed for a single term.

A lab fee may be charged for certain courses. Please consult your Schedule of Classes to locate the courses that require the fee and the amount of the fee that applies to the course.

Undergraduate on-line classes are charged an additional $30.00 per credit hour fee.

Students who only register for a co-op assignment must pay a minimum of one (1) hour at the level of the co-op assignment.

Payment

Tuition and fee payments should be made:
Online through OASIS (MasterCard, Discover, American Express or Electronic Check)
-or-
In Person:
Cashier’s Office, Bayboro Hall room 132 (Cash, Money Order, Cashier’s Check or Personal Check made payable to University of South Florida.)
Payments may be mailed to:
University of South Florida St. Petersburg
140 7th Avenue South, BAY 132
St. Petersburg, Florida 33701

Regular Cashier’s Office hours are Monday through Friday 8:00 a.m. - 5:00 p.m.

Fees
The levels of the Activity and Service Fee, the Health Fee, and the Athletic Fee are determined on each campus by a student fee committee appointed by the President of the University and the Student Government President. The committee includes USF St. Petersburg faculty and students with the majority of the committee being students. The fees may be reviewed on a yearly basis. The following fee schedule applies to all USF St. Petersburg students.
Registration fees are assessed in accordance with University Board of Trustees rules. All fees are subject to change without prior notice. The University will make every effort to advertise any such changes if they occur.

Initial Application Fee
There is a non-refundable application fee of $30. Checks or money orders must be made payable to USF. Applications received without the application fee will not be processed until the appropriate fee is received.

Course Fee Information
Please refer to the current Schedule of Classes for course-fee information.

NOTE: There is no ceiling (maximum) on the amount that a student may be assessed for a single term.
A lab fee may be charged for certain courses. Please consult your Schedule of Classes to locate the courses that require the fee and the amount of the fee that applies to the course.
Undergraduate on-line classes are charged an additional $30.00 per credit hour fee.
Students who only register for a co-op assignment must pay a minimum of one (1) hour at the level of the co-op assignment.

Off-Campus College of Education Courses
Students enrolling for off-campus (Continuing Education) courses will be assessed fees according to the Tuition Fee Structure “a” above. Continuing Education courses are designated by the “700 series” section number. The Schedule of Classes, which is printed each semester, should be used as a reference for updated information.

Late Registration Fee
All degree-seeking students who initiate (i.e., those students who have not enrolled for any courses during regular registration) their registration during the late-registration period (Add/Drop days) will be automatically assessed a $100.00 late-registration fee.

Late Payment Fee
All tuition and fees must be paid online or postmarked by the U.S. Post Office, not office metered, by the fifth day of the term to avoid a $100.00 late payment fee.

Financial Aid Disbursement
Upon satisfaction of eligibility criteria, financial aid will be credited to student accounts after the drop/add period is over. Monies in excess of charges will be mailed to students’ local addresses or e-deposited into their bank accounts.
Cancellation for Non-Payment of Fees

Students not on an authorized deferred payment of fees and who have not paid their tuition fees in full by a specified day (per Schedule of Classes) will have their registration for that term canceled. This means, specifically, that a student will receive no credit for any courses taken during that term.

Intern Participation Certificate

The Intern Participation Certificate effective July 1, 1997, states that certificate holders are entitled to a waiver of only matriculation fees for a maximum of six (6) credit hours instruction during a single term. Certificates are valid for three years from the date of issuance.

Fees must be paid or postmarked by the U.S. Post Office (not office metered) by the fifth day of the term. The University cannot be responsible for lost or misdirected U.S. Postal Service mail.

Tuition Deferment for VA Students

Students receiving VA educational benefits can request a tuition deferment one time per academic year. The request must be completed by the Friday of the first week of classes.

Florida Prepaid College Program

Students who are eligible to receive benefits under this program are responsible for the local portion of fees. For specific fee questions, please contact the cashier’s office at 727-873-4107. Florida Pre-Paid students are automatically granted an extension to the deferment date.

Payment of Accounts due the University

Charges against students for loss or breakage of University equipment, books, fines and other charges are due immediately. Delinquent accounts may be considered sufficient cause for cancellation of registration. University regulations prohibit registration or release of transcript, diploma, or grades for any student whose account with the University is delinquent. Payments should be paid through OASIS, hand-delivered or mailed to the Cashier’s Office, BAY 132, by the appropriate deadline.

Returned Checks

A student’s current registration is subject to cancelation if the check presented in payment of those fees is returned to the University unpaid. Dishonored fee payment checks must be redeemed within 10 calendar days to avoid cancelation of a student’s current registration. A $100.00 late payment fee and a $25.00 administrative charge will be assessed on any registration check returned unpaid to the University.

Waivers

Tuition Waivers, Non-Resident


(1) The University of South Florida System (USF System) waives tuition, non-resident tuition or associated fees for purposes that support and enhance the mission of the USF System as authorized and limited by Board of Governors (BOG) Regulations, Florida Statutes or USF Board of Trustees Regulations. The following general categories of tuition and fee waivers are established pursuant to BOG Regulation 7.008 and Section 1009.26, Florida Statutes that set forth specific criteria applicable to the following categories:

- Participants in Sponsored Credit Institutes and Programs.
- Certain educational expenses of a child or spouse of a Law Enforcement Officer or Firefighter killed in the line of duty.
- Students who earn credit in courses toward both a Florida high school diploma and an associate or baccalaureate degree, or enrolled in dual enrollment or early admission programs.
- Certain Florida Department of Children and Family Service foster care or adopted students.
- Graduate Interns participating in the School Psychology Training Program.
- Students enrolled in Florida Linkage Institutes Program.
- Wrongfully incarcerated persons.
Certain educational expenses for the child of a deceased teacher or school administrator employed by a Florida District School Board who dies as a result of an unlawful and intentional act, provided such killing is related in whole or part to the fact that the individual is a teacher or school administrator.

Homeless or temporary shelter residence students.

Purple Heart or other superior combat decorated recipients.

State Employees - A waiver of up to 6 credit hours per term on a space available basis.

Admissions Deposit Fee - waived based on significant financial hardship as determined by the USF Financial Aid Office.

Honorably discharged veterans of the United States Armed Forces, the United States Reserve Forces, or the National Guard who physically reside in this state while enrolled in the institution. The waiver is applicable for 110 percent of the required credit hours of the degree or certificate program for which the student is enrolled.

Undocumented students for federal immigration purposes, who meet the following conditions:

1. Attended a secondary school in this state for 3 consecutive years immediately before graduating from high school in this state;
   1. Apply for enrollment in an institution of higher education within 24 months after high school graduation; and
   2. Submit an official Florida high school transcript as evidence of attendance and graduation.

3. This waiver is applicable for 110 percent of the required credit hours of the degree or certificate program for which the student is enrolled.

(2) The following additional tuition and fee waivers are authorized by the Board of Governors and may be granted for purposes that support and enhance the mission of the USF System:

a. Full-time University employees may be awarded a waiver of up to six (6) credit hours of tuition-free courses per term on a space available basis.

Florida residents 60 years of age or older who enroll to audit courses on a space-available basis. No academic credit shall be awarded.

Intern Supervisors may be given one non-transferable certificate (fee waiver) for each full academic term during which the person serves as an intern supervisor. This certificate shall provide for waiver of the basic fee (as defined in BOG Regulation 7.001). Certificate holders are entitled to a waiver of tuition for a maximum of six (6) hours credit instruction (including credit through continuing education) during a single term.

Non-resident, non-degree seeking students may be granted a waiver of the out-of-state fee. The credit hours generated must be non-state fundable and the cost for the program of study recovered from the fees charged to all students.

Tuition differential may be waived for students who meet the eligibility requirements for the Florida public assistance grant (Sec. 1009.50, Florida Statutes).

Public School classroom teachers employed full-time by a school district who meet the academic requirements established by the University may be granted up to six credit hours per term on a space-available basis in undergraduate courses related to special education, mathematics or science, however, the waiver may not be used for courses scheduled during the school district’s regular school day.

Application Fee may be waived for applicants who can document receipt of a fee waiver because of economic need as determined by the College Board or the American College Testing Program.

Late Payment Fee may be waived due to circumstances determined to be exceptional and beyond the control of the student pursuant to USF System Regulation 4.0101.

Late Registration Fee may be waived due to circumstances determined to be exceptional and beyond the control of the student pursuant to USF System Regulation 4.0101.

Non-resident Graduate Assistants who have a minimum of .25 FTE; non-resident graduate students who receive fellowship awards; and non-resident graduate students with exceptional academic capabilities or skills as determined by the Dean may be offered tuition waivers.

Non-resident undergraduate students having exceptional academic capabilities or skills who apply to and meet the criteria of the appropriate USF System college or unit, e.g. degree-seeking Junior or Senior, etc. may be offered out-of-state tuition waivers to the extent funds are available.

(3) The USF System shall report the purpose, number, and value of all fee waivers granted annually in a format prescribed by the Board of Governors.

Authority: Art. IX, Sec. 7, Fla. Constitution; Fla. Board of Governors Regulations 7.003, 7.008, 7.015
Senior Citizen Tuition Waiver*

Florida residents who are 60 years of age or older as of registration day and have lived in Florida for the last 12 months may enroll on a space-available basis in certain courses without paying fees. Academic credit is not awarded, examinations are not required, and grades are not given. A parking permit is required if parking on campus.

Many courses require departmental approval, prerequisites, or have other restrictions which may limit registration. If you are aware of these restrictions, you may acquire the necessary permits in advance of registration. There is a Registration Worksheet form to accomplish this. Additionally, the permits may be submitted electronically in OASIS by the issuing department. Under no circumstances will notes on plain paper without department letterhead be accepted.

Students may not pre-register for courses in which they plan to use the Senior Citizen Tuition Waiver. The waiver will not be processed if a Senior Citizen pre-registers and then submits a Senior Citizen tuition waiver form for those courses.

It is the student’s responsibility to complete and submit the waiver form allowing sufficient time for the form to reach The Office of the Registrar at USF St. Petersburg by the registration deadline.

*FL Statute 1009.26

Staff Employee Waivers

Please check with Human Resources website: http://www.usfsp.edu/human-resources/for-employees/awards-recognition/ regarding this benefit.

Refund of Tuition/Fees Payment and/or Release of Tuition/Fees Liability

The following refunds, less deductions for unpaid debts to the University, are authorized. A Refund Request form must be completed and presented to the Cashier’s Office, BAY 132, to initiate the refund process. A two-week waiting period is observed for each refund to be sure checks have cleared.

100% of registration fees and tuition will be refunded if course(s) are dropped by the end of the add/drop period.

25% of registration fees and tuition paid, less building and capital improvement fees, will be refunded if notice of withdrawal from all courses from the University is approved prior to the end of the fourth week of classes (summer term is prior to the end of the third week of classes) and written documentation is received from the student.

See Enrollment for Continuing Students and Schedule Changes for information on add, drop, and withdrawal deadlines.

Fee Adjustment Requests after the Fifth Day of the Term

If a student withdraws or drops a course due to circumstances determined by the University to be exceptional and beyond the control of the student the student may be eligible for a refund of 100 percent of the tuition and registration fees. Requests for fee adjustments must meet one of the conditions below to be considered.

100% of registration fees and tuition will be refunded when a student is dropped or withdrawn from a course(s) due to circumstances determined by the University to be exceptional and beyond the control of the student, including but not limited to:

1. Illness of a student of such severity or duration, as confirmed in writing by a physician, to preclude completion of the course(s),
2. Death of the student or death in the immediate family (parent, spouse, child or sibling) as confirmed by documentation indicating the student’s relationship to the deceased,
3. Involuntary call to active military duty,
4. A situation in which the University is in error as confirmed in writing by an appropriate University official,
5. Other documented exceptional circumstances beyond the control of the student that precluded completion of the course(s) accompanied by letter of explanation and appropriate documentation.

Students who receive financial aid and subsequently change their enrollment status resulting in a refund in accordance with this subsection may have all or a portion of their refund returned to the University’s financial aid programs in accordance with the Financial Aid Policy on Refunds and Repayments.
Academic Services

Undergraduate Academic Advising Center

Location/phone: DAV 134, (727) 873-4511
http://www.usfsp.edu/academic-advising/

The Undergraduate Academic Advising Center is dedicated to promoting student success through comprehensive advising services. The Center’s primary responsibility is to provide academic advising to undergraduate students. Services include: assistance regarding academic policies and procedures, completion of requirements for graduation, selection of a major, course registration, preparation for limited access programs, and special programs for at-risk students.

Each undergraduate advisor is affiliated with a specific college or academic unit and addresses the unique needs of students pursuing undergraduate degrees offered by that college or academic unit. We encourage our students to meet with their advisor on a regular basis.

Student Success Center

Debbie Nye Sembler Student Success Center

Location/phone: DAV 107, (727) 873-4632
http://www.usfsp.edu/success

The mission of the Debbie Nye Sembler Student Success Center (SSC) is to help students achieve their highest learning potential by assisting them in developing strong, lifelong learning strategies and skills in a safe and positive environment.

Tutoring and Instruction

The SSC offers free drop-in peer tutoring in a wide variety of subject areas for students who want to improve their knowledge of course content and study habits. Tutors are selected based on faculty recommendations, personal interviews, and demonstration of excellent academic performance in relevant coursework. They are also required to complete a 10 hour training program to learn effective tutoring approaches.

Workshops and Seminars

Workshops and seminars are offered each semester and may include the following topics:
- Time Management
- Learning Strategies
- Reading Strategies
- Understanding Learning Styles
- Research Writing
- Critical Thinking

Become a Campus Tutor

As most peer tutors would attest, working with fellow students is rewarding for a number of reasons. It reinforces their personal knowledge in a subject area, and looks good on a resume. Moreover, it is intrinsically rewarding helping others achieve success. Students interested in becoming a tutor may apply at the SSC, DAV 107. It is recommended that prospective tutors have one or more faculty references and a resume that includes prior work experience and relevant courses they have taken.

USFSP Nelson Poynter Memorial Library Services

lib.usfsp.edu/

The Nelson Poynter Memorial Library supports USFSP faculty, staff, and students. Librarians provide data and information research assistance via course-integrated instruction, individual appointments, and online email and chat support. Other library services include the USFSP Digital Archive, circulation, reserves (both print and electronic), interlibrary loan, an assistive technologies room, group study rooms, and plenty of space for collaborative or quiet study. The library also hosts an information commons with PCs, a scanner, collaborative stations, and printing and copying services. All library computers are equipped with Microsoft Office and other academically relevant software programs. A wireless network provides access to the internet and electronic library resources throughout the building.

The Student Technology Center is located on the first floor of the library. The Student Technology Center provides an academic computing helpdesk, assistance, and training in software such as Canvas and Student Information Systems.
as well as access to virtual platforms and software. Students can also make or edit their own videos and other production materials in the MyStudio booth and digital maker space.

Over 210,000 books, 6,700 videos, and 1,200 periodicals are cataloged and arranged on open shelves using the Library of Congress classification system. A collection of over 7000 juvenile fiction, non-fiction, and instructional materials is arranged according to the Dewey decimal classification system. A valid USF St. Petersburg ID card (available through Poynter Library’s Instructional Technology Services) is required to check out materials, laptops, and to access various library services. Circulation, interlibrary loan, library hours, and other library guidelines and procedures are posted on the library web site: [lib.usfsp.edu](http://lib.usfsp.edu/)

A current USF St. Petersburg NetID account provides remote access to the electronic resources available through the USF System. This electronic library features the online catalog and over a million electronic resources, including journals, e-books, databases, images, and streaming video. Numerous library services such as interlibrary loan requests, renewing materials, and research assistance are also available online. Through the online catalog and interlibrary loan services, students and faculty have access to all libraries within the USF System, with a combined collection of over 1,500,000 volumes. Catalogs of other state university libraries are also available. Information about obtaining a Net ID number for remote access to library resources is available at: [netid.usf.edu/una/](http://netid.usf.edu/una/)

The Library coordinates support for online learning at USFSP and maintains a directory of online services available to students and faculty. The Library’s Online Learning and Instructional Technology Services department offers a large array of media and online educational technologies. This 7,500 square foot facility provides rooms for large and small group listening, viewing, and video production, including a MyStudio booth for faculty to produce their own videos. It also provides for duplication of copyright-compliant learning resources for students and faculty. The department provides audiovisual technologies for instructional support in all campus classrooms. A broadcast studio is equipped to receive and send regularly scheduled classes in various digital formats, as well as video conferences or other televised activities. The class schedule for online learning courses is included in the regular USF St. Petersburg course catalog. Further information regarding these services may be found on the web at: [lib.usfsp.edu/online-learning/](http://lib.usfsp.edu/online-learning/)

**USF St. Petersburg I.D. Cards**

The USFCard is the official I.D. card of USF St. Petersburg. Students will be conveniently billed through their university account. The cost of the initial card is $10 and replacement cards will be charged $15. University policies require that all student, faculty and staff members carry the USFCard while on campus. A valid ID card number is necessary to access many online academic and library services, including services to distance learners. Students may be denied services if they do not have one. For additional information: [http://lib.usfsp.edu/service/usf-id-card-center/](http://lib.usfsp.edu/service/usf-id-card-center/)

**Campus Computing**

**Help Desk Information:** Bayboro Hall (BAY) 226, (727) 873-4357, helpdesk@usfsp.edu

[http://www.usfsp.edu/computing/](http://www.usfsp.edu/computing/)

The Office of Campus Computing is responsible for the planning, implementation, and support of USF St. Petersburg information technologies. These technologies include end-user computing, data and voice communication, infrastructure, security, and classroom technology. The USFSP Help Desk and the St. Petersburg Regional Data Center (SPRDAC) are integral units of the Office of Campus Computing. The Office of Campus Computing is dedicated to meeting and exceeding the Vision 20/20 Strategic Plan Core Values and Bold Goals. We provide each classroom with leading technology to ensure our faculty have the necessary tools to educate students in order to provide them with a world-class educational experience. We also provide technology support to faculty members who conduct research and strive to improve lives beyond our campus. In an effort to align with the core value of caring for the natural environment, the Office of Campus Computing is committed to the disposal of obsolete technology in a responsible manner. We encourage environmental stewardship while maintaining the integrity of confidential data at USFSP. Please visit the USFSP Campus Computing website for further information on services we provide.

**Help Desk**

The USFSP Help Desk assists students, faculty, and staff with technology-related questions and issues. The Help Desk is the first point of contact for technology related incidents. Support is available for USFSP and USF system technologies ranging from the activation of USF NetIDs and email assistance, to the registration of laptops and other mobile devices on the wireless networks. You can request assistance from the Help Desk by visiting us in person in Bayboro Hall (BAY) 226, calling our Help Desk phone line at 727-873-4357, sending an email to helpdesk@usfsp.edu, or by submitting an online request at [http://www.usfsp.edu/helpdesk/](http://www.usfsp.edu/helpdesk/).
SPRDAC

The St. Petersburg Regional Data Center is responsible for the operation of the servers, networks, infrastructure, and other “behind-the-scenes” technologies that keep the campus running. SPRDAC operates 24x7 to ensure that the campus information technologies are online and accessible. Technology policies and procedures are developed by SPRDAC to ensure hardware standardization, secure computing environments, and energy efficient computing. All network traffic and security monitoring is handled by SPRDAC.

USFSP Virtual Computer Lab

The USFSP Virtual Computer Lab allows students to access the applications and resources available from university classroom computers on your own personal computer 24x7 from the USF wireless network, housing networks and off campus networks. You will be able to access the applications required to complete your coursework, such as, Microsoft Office, SPSS, SAS, ArcGIS, and more. You can save your documents to your computer and print from the Virtual Computer Lab. Visit our website at http://www.usfsp.edu/computing/ for more information on how to access the USFSP Virtual Computer Lab while on and off campus.

Records and Registration

Office of the Registrar

Location/phone: BAY 102 - (727) 873-4645
140 Seventh Avenue S., St. Petersburg, FL 33701
http://www.usfsp.edu/registrar/

The Registrar’s Office at USF St. Petersburg (USFSP) provides a multitude of student, academic, and administrative services. In cooperation with the Office of Admissions and the Registrar’s Office at Tampa, this office is responsible for maintaining each student’s academic record from the time of admission to degree. The Office of the Registrar maintains the official academic records for all students and course registrations for currently enrolled students.

The Registrar's Office staff coordinates registration, registration adjustments, grading, and distributes grade information each semester, prepares transcripts and diplomas, as well as certifies student enrollment status. Registrar staff also review and act upon student requests for reclassification of residency and processes changes to specific aspects of the student record. Although technology is being used to provide service that is available 24 hours a day, Registrar staff provides in-person information and services on campus as well as over the telephone.

OASIS, the University’s On-line Access Student Information System

Using your Net ID and self-declared password, students can register, add, drop and withdrawal from courses, process address changes, access registration appointment time and hold information, request privacy on his/her academic records, view grades and order transcripts, along with conducting other enrollment related processes.

The Registrar’s Office provides information and services to students via OASIS. Using his/her self-assigned password, students can build their course schedule each term, register, add, drop and withdrawal from courses, access registration appointment and registration hold information, view grades, and conduct other enrollment related processes and services are continually being added for students.

Student Information Changes

As Students are urged to have their records updated when changes occur with their personal/biographical information Most updates to student personal/biographical data can be made on OASIS. Students who wish to change their names, marital status or social security number and other changes not permitted online must complete forms and provide the legal documents in person at the Office of the Registrar. Notifications regarding changes of address, name, residency, and citizenship should be filed promptly with the Registrar's Office.

Administrative Holds

A student may be placed on administrative hold for failure to meet obligations to the University. When a student is on administrative hold, he/she may not be allowed to register, receive a diploma, or receive a transcript. Settlement of financial accounts must be made at the Cashier’s Office. Through OASIS, each student placed on administrative hold should determine which office placed him/her on hold and then clear the obligation with that respective office.

Transcripts

Transcripts may be released only by authorization of the student. Students can order official transcripts to be sent electronically, mailed to a specific address or picked up in person. Requests are submitted on-line through the
student’s OASIS account with the student using his/her net id and self-assigned password which serve as the electronic signature. Students can also receive transcripts in person showing a picture ID and completing a transcript request. In order for transcripts to be issued, a student must not have an outstanding financial balance at the institution or any hold restricting receipt. If requesting mail delivery, please allow adequate time for your transcript to arrive at the address specified. Official transcripts cost $10.00 each. The fee can be paid online or if ordering in person paid at the Cashier’s Office prior to submitting the form to the Registrar’s Office. Current students can obtain an unofficial transcript through OASIS at no charge.

Student Records Policy
Pursuant to the provisions of the Family Educational Rights and Privacy Act (“FERPA”; 20 USC Par. 1232g), 34 CFR Par. 99.1 et seq, Florida Statutes Sub. Par. 1002.22 and 1006.52 and USF Rule 6C4-2.0021, Florida Administrative Code, students have the right to:
1. Inspect and review their education records
2. Privacy in their education records
3. Challenge the accuracy of their education records
4. Report violations of FERPA to the FERPA Office, Department of Education, 400 Madison Avenue, SW, Washington, D.C. 20202 and/or bring actions in Florida Circuit Court for violations of Rule 6C4-2.001, Florida Administrative Code.
5. Copies of the University’s student records policy, USF Rule 6C4-2.0021, may be obtained from:

University Registrar
University of South Florida St. Petersburg
140 7th Avenue South, BAY 102
St. Petersburg, FL 33701

Release of Student Information
Pursuant to requirements of the Family Educational Rights and Privacy Act (FERPA), the following types of information, designated by law as directory information, may be released via official media of USF St. Petersburg (according to USF St. Petersburg policy):

Student name, local and permanent addresses, telephone listing, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, full- and part-time status, and the most recent previous educational agency or institution attended, and other similar information.

The University Directory, published annually by the University, contains only the following information, however: student name, local and permanent address, telephone listing, classification, and major field of study. The Directory and other listings of directory information are circulated in the course of University business and, therefore, are accessible to the public, as well as to students, faculty, and staff.

Students must inform the USF St. Petersburg Office of Admissions & Records in writing (forms available for that purpose), if they wish directory information to be withheld. Such requests must be received within the first two (2) weeks of the semester and will remain in effect until the student has not been enrolled at USF for three (3) consecutive terms.

Notification to the University of refusal to permit release of directory information via the University Directory must be received no later than the end of the first week of classes in the Fall Semester.

Academic Policies and Procedures
The Registrar’s Office maintains the official academic records for all students and course registrations for currently enrolled students. Students are encouraged to contact the Registrar’s Office with general questions concerning academic policies and procedures, their current registration, or academic record.

Note: Each student is responsible for being aware of the University’s academic policies and procedures insofar as they affect him/her.

Transfer Credit
Transfer of Credit to USF St. Petersburg
USFSP will accept credits only from those institutions accredited by one of the accrediting agencies/commissions recognized by USFSP. However, USFSP reserves the right to deny credit for specific courses. The receipt and evaluation of total transfer credit are the responsibility of the Office of Undergraduate Admissions. The college of the
student’s major will determine which courses are applicable toward a specific degree and will assign equivalent
courses (see Evaluation of Transfer of Credit under Admissions and Related Matters).

USFSP subscribes fully to all of the provisions of the statewide Articulation Agreement (Rule 6A-10.024) and strongly
recommends that students complete the Associate in Arts certificate before transferring. All transfer students should
also refer to other entries about undergraduate transfers in the Admissions section of this catalog.

Award of Credit for On-line Coursework
Policy 10-071 8/25/2015

Undergraduate students who are admitted to the University of South Florida System ("USF System") and who have
completed on-line college-level courses prior to initial enrollment in undergraduate education may request that the
university evaluate that work to determine if credit might be awarded.

Award of credit for work must meet the following criteria:
1. USF System Faculty have determined the on-line course and learning outcomes to be comparable to a course
   offered at the institution;
2. On-line courses meet the quality and accreditation standards intended for a transfer course; and
3. The subject area faculty, have determined that the on-line course is relevant to the student’s intended program
   of study.

Students wishing to have such on-line coursework evaluated for the purpose of receiving credit should inform the
Chief Academic Officer at their regional institutions, upon being admitted but prior to enrolling in classes at the
university. If credit for the on-line coursework was awarded by another institution of higher education the student
must submit an official transcript reflecting the award of credit and the transferability of that work will be
determined with the same processes and criteria for other transferred courses, including coursework recommended
for credit by the American Council on Education (ACE). If the on-line college coursework did not result in credit
awarded by the institution offering the on-line course or if the transferability of the work is not clear, the students
must provide the following information for evaluation of the work by qualified faculty:
1. A syllabus for the course;
2. Credentials of the faculty teaching the course;
3. Course objectives and learning outcomes for the course; and
4. Other information requested by the subject area faculty member to determine demonstrated mastery of course
   learning outcomes and competencies.

Former Student Returning
The Office of Admissions will evaluate the acceptability of transfer credits taken at regionally-accredited institutions
since last enrolled at a USF System institution. The college of the student’s major will determine which courses are
applicable for his/her major. In some instances, exact course equivalents will also be determined by other colleges
that offer the same or similar course(s) as a part of their programs of study.

Continuously Enrolled Degree-Seeking Student
The Office of Admissions will determine the acceptability of transfer credits for continuing, degree-seeking students
who take courses at regionally accredited institutions. However, PRIOR WRITTEN APPROVAL MUST BE OBTAINED from
the student’s academic advisor if these credits are to be applicable to the USFSP degree program. A properly-
executed Transient Student form should be used for this purpose.

Immunization Policy (Policy 33-002)
The University of South Florida St. Petersburg requires the following immunizations for registration and specific
immunization in order to be eligible for on-campus housing.

STATEMENT OF POLICY:

A. ALL STUDENTS MUST HAVE PROOF OF IMMUNITY (defined in Sec. D. below)

B. STUDENTS RESIDING IN ON-CAMPUS HOUSING:
University Housing and Residential Education may restrict access to on campus housing or remove a person
from assigned housing for failure to comply with the vaccination requirements at any time.

C. IMMUNIZATION HISTORY FORM
All students must complete and sign the USF Immunization History Form or provide supporting documentation
and electronic signature on their student account.

**D. PROOF OF IMMUNITY**

Students must provide Proof of Immunity for each disease as follows:

1. **MEASLES:**
   a. Medical documentation of immunization with **TWO (2) DOSES** of live measles virus vaccine on or after the first birthday and administered at least 28 days apart. Persons vaccinated with killed, or an unknown vaccine, prior to 1968 must be revaccinated. Persons born before 1957 may be considered to have had a natural infection, and therefore meet the proof of immunity requirement. The documented date of immunization for measles should indicate the day, month, and year. However, month and year will suffice if the month and year indicate that the immunization was given at least 13 months after the month of birth, **OR**
   
   b. Copy of laboratory (serologic) evidence of measles immunity (IgG rubeola titer), **OR**

   c. A written, dated statement signed by a physician on his/her stationery that specifies the date seen and stating that the person has had an illness characterized by a generalized rash lasting three (3) or more days, a fever of 101˚ Fahrenheit or greater, a cough, and conjunctivitis, and, in the physician’s opinion, is diagnosed to have had the 10 day measles (rubeola).

2. **RUBEOLA:**
   a. Medical documentation of immunization with live rubeola virus vaccine on, or after, the first birthday. Persons born before 1957 may be considered to have had a natural infection, and therefore meet the proof of immunity requirement. The documented date of immunization for rubeola should indicate the day, month, and year. However, month and year will suffice if the month and year indicate that the immunization was given at least 13 months after the month of birth, **OR**
   
   b. Copy of laboratory (serologic) evidence of rubeola immunity (IgG rubella titer).

3. **HEPATITIS B:**
   a. Medical documentation of immunization with 3 doses of Hepatitis B vaccine, **OR**
   b. Copy of laboratory (serologic) evidence of Hepatitis B immunity (anti-HBs titer), **OR**
   c. Signed declination (waiver) of the vaccine.

4. **MENINGITIS:**
   a. Medical documentation of immunization with Meningitis vaccine at age 16 or later, **OR**
   b. Signed declination (waiver) of the vaccine.

**E. EXEMPTIONS WILL BE CONSIDERED AS FOLLOWS:**

1. **RELIGIOUS:** Students may request an exemption due to religious beliefs from the general immunization requirements by contacting USF Student Health Services.

2. **MEDICAL:** Requests for temporary or permanent medical exemptions must be submitted to USF Student Health Services by the attending physician and must include reason for exemption and duration of exemption.

3. **ON-LINE COURSES:** Students registered in 100% on-line courses may be exempt from the requirements of this Policy. However, if a student registers for any on-campus course at any time, the immunization requirements of this Policy will be in effect for all future courses.

In the event of a disease outbreak, students exempted from immunization requirements may be requested by the University, at the direction of public health officials, to show titer Proof of Immunity, become immunized, or remain off campus for the duration of the outbreak. All requests for exemptions will be reviewed to ensure consistency in application.

**F. CONSEQUENCES:**

Students who fail to comply with the requirements as stated above will be blocked from registration, may be referred to Student Rights and Responsibilities, restricted from on-campus housing assignment, and/or may be subject to a registration hold. In specific circumstances a temporary override may be granted, however, vaccination requirements must be completed before further
registration in subsequent terms will be permitted and current registration may be suspended if any deficiency in immunization status is identified.

History: New 6-22-93, Amended 3-12-15 (technical), 5-20-16 (technical).

SUS Health Insurance Requirement for International Students
The State University System of Florida requires that all international students have medical insurance in order to register for classes within the USF System.

Academic Calendar and Semester Information

Semester System
USFSP operates on a semester system. Semesters begin in August and January with Summer Sessions beginning in May and June. See Academic Calendar website (http://www.usfsp.edu/academic-calendar/) for appropriate dates.

Academic Calendar
The Academic Calendar provides students with key enrollment dates. Students should refer to the calendar on a regular basis as updates are made regularly. https://www.usfsp.edu/academic-calendar/

Schedule of Classes
The schedule of classes is available for student view and planning prior to Registration opening each term. The Scheduler Planner tool and the Schedule of Classes is available via OASIS. (See Registering for Classes)

Availability of Courses
USFSP does not commit itself to offer all the courses, programs, and majors listed in this catalog unless there is sufficient demand to justify them. Some courses, for example, may be offered only in alternate semesters or years, or even less frequently if there is little demand.

PLEASE NOTE: Class days, times and room assignments are subject to change as late as the first scheduled day of classes. Students are responsible for verifying their schedules on-line through OASIS prior to their first class meetings.

Academic Course Load
The maximum course load for an undergraduate student is 18 hours (Fall & Spring semesters) and 14 hours (Summer Term) unless approval is received from the dean or an authorized representative of the student’s college. Students classified as Undecided must receive approval from the freshman/sophomore advisors in the Advising Center. In the fall or Spring Semester, 12 hours is the minimum load for an undergraduate student to be considered as full-time. Students in good academic standing are encouraged to take 30 semester hours per year in an attempt to complete degree requirements within 4 years.

Full-time Undergraduate Student Definition - Summer Term

Sessions "A" & "B" (6 weeks)
For: Academic purposes - 6 hours or more each session
For: Financial aid - Students must enroll for 12 hours (undergraduate) in any combination of Sessions "A," "B", and "C."

Session "C" (10 weeks)
For: Academic purposes - 9 hours or more
For: Financial aid - Students must enroll for 12 hours (undergraduate) in any combination of Sessions "A," "B", and "C."

Students receiving Veterans Administration benefits should confirm their Summer Term enrollment with the USFSP Military and Veterans Success Center.

Excess Credit Hour Surcharge (USF Regulation 4.0102)
In 2009, the Florida Legislature implemented Section 1009.286, Florida Statutes to encourage students to complete their baccalaureate degree as quickly and efficiently as possible. It established what is commonly referred to as an "Excess Credit Hour Surcharge." The provisions of this section became effective for students who entered a Florida state/community college or a Florida state university for the first time in the 2009-2010 academic year and thereafter.

The bill requires universities to add a surcharge to each credit hour taken in excess of the total hours calculated, based on a percentage defined in law. See the following table:
Students entering as FTIC SUS (First time in college State University System of Florida) or FTIC FCS (First time in college Florida College System)  

<table>
<thead>
<tr>
<th>Fees to be Charged</th>
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<tbody>
<tr>
<td>Prior to Fall 2009</td>
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<tr>
<td>Fall 2009-Summer 2011</td>
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<tr>
<td>Fall 2011-Summer 2012</td>
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<td>Fall 2012 and thereafter</td>
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The surcharge is assessed only on the tuition portion of the semester hour cost, not on the fees. The number of total program hours required for the baccalaureate degree will be identified by the student's declared major. This is typically 120 semester hours, although, some programs have been approved to require more than 120 semester hours.

**Note:** No institution may waive the excess hours surcharge as the language of the statute is mandatory.

### Repeat Course Surcharges

Initiated by the Florida Legislature (H.B. 1545 of 1997) to reduce costs, all state universities must monitor undergraduate student progress and charge students the full cost of instruction for certain repeats of undergraduate courses. This policy became effective fall 1997 and requires USFSP to charge students a substantial per-credit-hour surcharge when they attempt a course three or more times at any USF System institution, unless the course is specifically designed to be repeated or is required to be repeated by their major. Contact Academic Advising to verify if a course is repeatable. Requirements to earn a passing or higher grade than previously earned in a course do not exempt the surcharge. Students will be required to pay the surcharge in addition to the appropriate in-state or out-of-state tuition rates. It is important to note that all attempts count, including withdrawals after the first week of classes and courses with incomplete grades.

The University may grant exceptions to this rule based on extenuating circumstances and financial hardship. However, the University may only approve one appeal per course. The exceptions included in the Statute are extenuating circumstances and financial hardship and are defined as follows:

**Extenuating circumstances** are those circumstances determined by the University to be exceptional and beyond the control of the student and may include but not be limited to serious illness, documented medical condition preventing completion; death of an immediate family member, involuntary call to active duty, university error, other emergency circumstances or extraordinary situations.

**Financial hardship** should include, but not be limited to, qualification for federal need-based financial aid. Students with other documented financial hardships may also be considered.

The student must fill out a Fee Adjustment Request Form and indicate the request is for a waiver of the repeat course surcharge. He/she must also submit a statement that explains the request and provide all documentation relating to it. The completed form with documentation should be submitted to the Registrar’s Office for consideration.

### Registration Eligibility

#### Newly admitted undergraduate students

Prior to initial registration, all newly admitted undergraduate students are required to participate in an orientation and an academic advising session. Newly admitted students receive orientation information by calling (727) 873-4754, advising information by calling (727) 873-4511, and registration information by calling (727) 873-4645. All readmitted former USF System undergraduate students returning are required to meet with an academic advisor prior to registration. To schedule an advising appointment, use the Advising on-line appointment scheduler available at http://www.usfsp.edu/academic-advising/.

#### Registration for Admitted Degree-Seeking Students

Continuing degree-seeking students register by appointment for their next term’s courses during the preceding term, either on-line or in-person. Appointment times (time tickets) and instructions for all registration periods may be viewed on the USF System’s OASIS on-line schedule of classes for the appropriate term.

Degree-seeking students who do not register by the last business day prior to the first day of classes may late-register the first week of classes. A $100.00 late registration fee is charged during this week. (See the section on fees for
additional information and the appropriate term’s Schedule of Classes for dates.) To avoid cancelation of registration, fees are due and payable for all registered courses of record on the fifth day of classes (end of add/drop period). (See Academic Calendar for dates.)

Undergraduates may not enroll in 6000-level courses or higher without approval of the college/department in which the course is offered.

Enrollment for Continuing Students and Schedule Changes

Continuing students may register for classes while their designated registration period (appointment) is open, often referred to as Time Ticket for registration. The registration appointment is assigned to students based on their classification, GPA and earned hours. Students can view their appointment period on-line though OASIS or by contacting their Academic Advisor. Some courses may require special approval from Academic Advising before they can be added. Students who register for the first time after their designated registration period will be subject to a late registration fee.

Academic Advising for Undergraduate Students

USFSP seeks to guide all students in selecting programs and courses best suited to their personal abilities, educational interests, and career objectives. Students who have been admitted to the University should meet regularly, by appointment, with their Academic Adviser in the Academic Advising Center located in Davis Hall 134. This Center also serves as an initial point of contact for non-admitted, prospective, and/or non-degree seeking students who need information about the University’s academic structure.

All students are encouraged to establish an advising relationship with the Academic Advising Center and periodically visit their advisors to keep abreast of any policy, procedure, or curriculum changes that may affect them. In fact, some colleges require advisor approval of student programs each semester. It is important for students to keep in mind that, although the University provides advising services to assist students with academic planning, it is each student’s responsibility to see that all graduation requirements are met.

Initial Advising and Registration

It is necessary that all students meet with their academic advisors prior to first-class registration. The purpose of this initial contact is to provide the advising unit with routine information to assist advisors in collecting and maintaining the necessary records to assure the student’s proper progress toward education goals. Transfer students should bring an unofficial or student copy of their transcript(s) to this advising session.

Advising for Limited Access Programs

Students are cautioned that admission to the University does not imply admission to all the programs and courses offered by the individual colleges; this is especially true with respect to colleges with programs designated as limited-access. Colleges such as Business and Education, as well as, Mass Communications-Journalism and Media Studies, and Graphic Design programs within the College of Arts & Sciences have been designated as limited-access and require completion of certain prerequisites before a student may declare a major. It is important that students check the college sections of the catalog for program specific admission requirements. Students planning to enter a limited-access program should be aware that their admission by the college may be denied or delayed and should be prepared with alternative plans of action.

Declaration of Major

Some first-year students enter the university undecided about their career plans and intended majors. Many of the more than 26 undergraduate majors at USFSP allow students considerable options in their early course choices. Conversely, many other majors, and often the most popular majors, require completion of particular courses within the first two years. In fields, such as biology, education, business, and graphic design, students must satisfy state mandated course prerequisites and complete specific general education courses during the first two years to be admitted to those major as juniors and to allow graduation on a timely basis.

It clearly is advantageous for students to make early decisions about their majors to be on track and to remain on-track toward their degrees and to graduate in a timely manner. Students are urged to declare a major upon entry to the university.

All students must be officially declared in a major or a pre-major before they complete 36 credits. Continuing students, who will have completed 36 or more credits, will not be allowed to register for future terms at the university until they have declared a major or pre-major.
Transfer students must declare their majors upon entry to the university. Many resources are made available by the university to assist students in making career decisions and choosing their majors. Information about these resources is readily available from academic advisors.

**Change of Major**

All undergraduate students desiring to change their major should consult the Academic Advising Center. Please note: Students who change their major may be affected by the State of Florida Excess Credit Hour Surcharge.

**Change of Institution (USF Regulation 3.007)**

A student who is considering changing USF institutions is strongly encouraged to see his/her advisor before requesting a change. An advisor can help ensure an informed decision to stay on track for degree completion and to review the impact on excess hours. First time in college USFSP students must have completed at least three consecutive semesters, not including summer (i.e. fall, spring, fall,) before a change request can be submitted. All requests must be signed off by the student and the incoming USF institution. Information on the process can be obtained in the USFSP academic advising office.

**Registering for Classes**

*Information on Registration and the Link to OASIS can be found at: usfsp.edu/register.*

*Students can easily register for classes online through OASIS.*

1. Review the Academic Calendar for Registration Dates
2. Check your Registration Time Ticket (designated day/time you can begin registering for a term)
3. Check and Resolve any Holds
4. Schedule an Appointment with Your Advisor
5. Plan your schedule

   Within OASIS students can use the Schedule Planner tool to create a schedule that best meets his/her needs by selecting desired courses or building a schedule around required courses, designating breaks, work times, and other personal needs. Students then choose from an array of schedules.

6. Register – as soon as you time ticket allows.

**Adjusting your Registration/Course Schedule**

*Deadlines to Register and Adjust Schedules can be found on the Academic Calendar, https://www.usfsp.edu/academic-calendar/*

**Adding Courses**

After a student has completed his/her registration on the date assigned, he/she may continue to add more courses on a space available basis until the fifth (5th) day of classes, otherwise known as the add deadline (end of drop/add week) specified in the Academic Calendar.

**Dropping Courses**

A student may drop a course(s) during the drop/add week (first five days of classes) in order for the course(s) not to appear on any permanent academic records. No tuition or fees will be assessed for course(s) dropped by the fifth (5th) day of classes.

**Withdrawals from Courses**

A student may withdraw from a course(s) between the second (2nd) and tenth (10th) week of the semester (except for summer sessions see the Academic Calendar on the USFSP website. However tuition and fees will not be refunded for any course(s) withdrawn by the student during this period and the student’s academic record will reflect a “W” grade for any course(s). Under specific conditions, consideration for refund of tuition and fees for a withdrawn course may be requested in writing from the Cashier’s Office. See the Financial section of this catalog: Refund of
Tuition/Fees Payment and/or Release of Tuition/Fees Liability. The request should be submitted within six (6) months from the end of the semester to which any refund would be applicable. Students who withdraw may not continue to attend classes.

Limit on Withdrawals

Effective Fall 2011, all undergraduate students are limited to a total of five (5) course withdrawals while enrolled as degree-seeking or a non-degree seeking undergraduate students at USF. The five course withdrawals will be limited to three course withdrawals for students with less than 60 semester credit hours, and two course withdrawals for students with more than or equal to 60 semester credit hours. Only in extenuating circumstances will approval be granted for more than five course withdrawals. Appeals for additional course withdrawals due to extenuating circumstances must be submitted to the Academic Regulations Committee. The withdrawal attempts are based on attempted hours and not earned hours.

Effective Fall 2016, all undergraduate students enrolled in graduate level courses will be limited to a total of two course withdrawals while enrolled as a degree-seeking or non-degree seeking student taking graduate courses at USF. Only in extenuating circumstances will approval be granted for more than two course withdrawals. To withdraw from a graduate course after the drop period, please submit an ARC late withdraw petition.

Total Withdrawal

Students may withdraw from the University without academic penalty for the first ten (10) weeks of any term, except for summer sessions. To withdraw, a student must submit a completed ARC petition for total withdrawal. No entry is made on the academic record for withdrawals submitted during the regular add/drop period (first 5 days of classes). All subsequent withdrawals (through the tenth week of classes in the fall and spring semesters) are posted to the academic record with “W” grades assigned to the courses. Withdrawal deadlines for summer sessions are listed in the Academic Calendar and are published within OASIS for summer terms. Undergraduate students who withdraw while on final academic probation will be academically dismissed from the USF System. When a student is academically dismissed, approval of the ARC committee is required for reentry.

Auditing Privileges and Fees

A student who wishes to sit in on a class to review the course material may do so; however, the student is not allowed to take exams, earn grades, or receive credit. The student’s status for that class is an audit and his/her presence in the classroom is as a listener. A student must register to audit courses during the late registration period. No audit registrations are processed during the regular registration periods. Fees for audited courses are the same as for full enrollment for credit courses, except out-of-state tuition is not charged. See University Schedule of Classes for detailed instructions and dates.

Attendance and First Day of Classes

This policy was implemented so that USFSP may effectively utilize classroom space and to insure that all students have maximum opportunity to enroll in classes where demand exceeds availability of seats.

Students are required to attend the first class meeting of every undergraduate course for which they registered. Names of students who register prior to the first day of the term are shown on the instructor’s First Class Roll in Canvas for each course section. The First Day Class Roll is used by instructors to drop students who do not attend the first day of class. In accordance with USF System policy (10-006), instructors are required to take attendance on the first day of class and to drop students who do not attend the first day of class. Students having extenuating circumstances beyond their control who are unable to attend the first class meeting must notify the instructor or the department prior to the first class meeting to request waiver of the First Day Class Attendance requirement.

Distance learning students must log on to their course(s) during the first five (5) weekdays from the calendar start date of their on-line course(s). Students who are unable to log on due to circumstances beyond their control must notify the instructor(s) prior to the calendar start date of the course to request waiver of the First Day Class attendance requirement.

Instructors may initiate course deletions (drops) after the add/drop period if the instructor discovers that the student has not attended the first or any subsequent class meeting. When dropped for non-attendance, the student will be removed from the class roll and will not earn any grade or credit for the course.

Although instructors are authorized to initiate this first-day drop, students are still fundamentally responsible for knowing the registration status of each course on their schedule.
To avoid fee liability and academic penalty, the student is responsible for insuring that he/she has dropped or been dropped from all undesired courses by 5:00 p.m. on the 5th day of classes.

This policy is not applicable to courses in the following categories: Educational Outreach, Open University (TV), FEEDS Program, Community Experiential Learning (CEL), Cooperative Education Training, and courses that do not have regularly scheduled meeting days/times (such as, directed reading or study, individual research, thesis, dissertation, internship, practicums, etc.). Students are responsible for dropping undesired courses in these categories by 5:00 p.m. on the 5th day of classes to avoid fee liability and academic penalty.

Please note that the Registrar’s Office does not add students to any courses. Students are required to add their courses via OASIS during the add/drop period. Students who add a course during the add/drop period but after First Day Class Attendance has been submitted for that course are no longer subject to being dropped for non-attendance and are responsible for finalizing their schedule by the end of the add/drop period.

General Attendance

Only officially registered students or students approved to audit a class are entitled to attend class. Students are responsible for being aware of all instructor-based and University issued attendance policies and the requirements of the Registrar for enrollment, add/drop and fee liability. Students are responsible for completing the academic requirements of each class as defined by the instructor and as set forth in each class syllabus. An instructor may make attendance mandatory and may impose penalties, including failing a class, for excessive absences. It is university policy that student absences will be excused for military duty, jury duty, and religious days (as set forth in University policy 10-045). Excused absences for other documented reasons may be allowed at the discretion of the instructor. Though excused, the student is responsible for completing all academic work, examinations, assignments and labs in a timely fashion.

Procedures for Excused Absences and Make-up Work

Students are expected to notify their instructors at the beginning of each academic term if they intend to be absent from a class or announced examination for the approved reason as noted above in accordance with this policy. In the event that a student is absent for one of these noted reasons on a day when the instructor collects work for purposes of grading (homework, quiz, etc.), the student shall be given a reasonable opportunity to make up such work or shall not have that work averaged into the student's grade, at the discretion of the instructor.

If excused for an absence, the student is responsible for completing all academic work, examinations, assignments, and labs within a period of time and in a manner deemed appropriate by the instructor. The manner for accommodating excused absences appropriately is in the hands of the instructor, but a student who is absent for an excused reason should not be at a disadvantage when compared to other students. The approved reasons for excused absences apply even if a student in a course has the option of dropping an assignment grade (e.g., dropping the lowest quiz score). Excused absences for other reasons may be allowed or declined entirely at the discretion of the instructor.

Even if individual absences are excused, excessive absences may threaten a student's satisfactory completion of a course. Absences may count from the first class meeting, including for students who hope to add the class after the first day.

Jury Duty

The University respects the need for all citizens to serve on a jury when called to duty. If a student serves as a juror, class absences will be considered excused when the student provides advance notice to the instructor, the instructor acknowledges the request, and the student provides written verification of jury selection and proof of service. It is important to note that excused absence only applies to physical presence, and not to the academic work missed. A student, though excused, is responsible for all academic work, examinations, assignments and labs if applicable. These issues are unique to University students and clearly may present undue hardship for a student to serve while enrolled in an active course of study.

Any potential student juror may notify the court of conflicts or undue hardship and request an excuse from service. The individual student must make the decision as to whether jury service will present an undue hardship and then take the affirmative action to request to be excused from service and may need to provide a written explanation to the court. If a student does not request to be excused and is selected to serve, the student may miss a prolonged period of time resulting in the inability to complete the academic requirements of classes.

Documented Medical Attention for Illness

Students are excused for absences due to documented illnesses that require medical attention. While students should not attend class with infectious conditions, even if medical attention is not sought, the decision to excuse absences from undocumented illnesses is at the discretion of the individual instructor. Consideration should also be given to
students whose dependent children experience serious illness. Extended illnesses may interfere with the satisfactory completion of courses, and in such cases a student should drop the course by the posted “drop without academic penalty” deadline via OASIS. After the drop deadline, students may submit an Academic Regulations Committee (ARC) petition with proper documentation to drop a course or withdraw for medical reasons. Students may find additional information through their college’s ARC representative and on the Registrar’s Office website, http://www.usfsp.edu/registrar/.

**Early Notification of Instructor Requirement for University Sponsored Activities**

The University recognizes the importance of participation in University-sponsored activities such as music performances, athletic competition, and debate. It also recognizes that such participation may result in conflicts with scheduled class times. It is the responsibility of participating students to provide a full list of anticipated conflicting days to instructors by the end of the first week of the term, and directors and advisors of University activity programs have an obligation to assist students with this task. Students are responsible for identifying potential absences specific to a particular class; a general schedule for a team or ensemble does not satisfy this requirement. Students should provide instructors with addenda and changes to scheduled conflicts (e.g., end-of-season tournaments, newly scheduled events, or rescheduled events) as soon as they are available. Directors and advisors of University activity programs should consult with participating students prior to registration to help them choose courses that do not have excessive anticipated conflicts.

**Religious Days**

The university has an official Attendance Policy for the Observance of Religious Days (University policy 10-045) which provides that all students, faculty, and staff at the University have a right to expect that the University will reasonably accommodate their religious observances, practices and beliefs.

Students are expected to attend classes and take examinations as determined by the University. The University will, at the beginning of each academic term, provide written notice of the class schedule and formal examination periods. The university, through its faculty, will make every attempt to schedule required classes and examinations in view of customarily observed religious holidays of those religious groups or communities comprising the University’s constituency. No student shall be compelled to attend class or sit for an examination at a day or time prohibited by his or her religious belief.

Students are expected to notify their instructors at the beginning of each academic term or as provided in the course syllabus if they intend to be absent for a class or announced examination, in accordance with this policy. Students absent for religious reasons will be given reasonable opportunities to make up any work missed in the event that a student is absent for religious reasons on a day when the instructor collects work for purposes of grading (homework, pop quiz, etc.), the student shall be given a reasonable opportunity to make up such work or shall not have that work averaged into the student’s grade at the discretion of the instructor. Any student who believes that he or she has been treated unfairly with regard to the above may seek review of a complaint through established University Academic Grievance Procedures (found in the Graduate and Undergraduate Catalogs) and those provided by the University's Office of Diversity and Equal Opportunity.

**Grades, Financial Aid Requirements, and Review Procedures**

The University is interested in each student making reasonable progress towards his/her educational goals and will aid each student through guidance and faculty advising. To make students aware of their academic progress, the University has enacted a system of grading and policies of Academic Probation and Academic Dismissal that indicates whether or not a student is showing sufficient progress toward meeting degree requirements. Notations of Grades, Academic Probation and Academic Dismissal are posted to the student’s permanent academic record.

When a student is academically dismissed from the University the student can petition the Academic Regulations Committee (ARC) for consideration of readmission only after completing all criteria for Academic Renewal I or Academic Renewal II. Please refer to the Academic Renewal section in the catalog to see requirements and limitations.

Academic Dismissal may have additional implications for a student receiving financial aid. If required, a student may need to complete the Satisfactory Progress for Financial Aid Recipients Petition. For more information, see [http://www.usfsp.edu/financial-aid/satisfactory-academic-progress](http://www.usfsp.edu/financial-aid/satisfactory-academic-progress).
# Grading System

Effective Fall Semester, 2000, USFSP faculty may use a plus/minus grading system to assign student grades. The use of the plus/minus grading system is at the discretion of the individual faculty member.

A student’s measure of academic achievement is recorded on the academic record based on the following grading system:

## Plus/Minus Letter Grades

<table>
<thead>
<tr>
<th>Grade</th>
<th>Value</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.00</td>
<td>Excellent performance</td>
</tr>
<tr>
<td>A</td>
<td>4.00</td>
<td>Excellent performance</td>
</tr>
<tr>
<td>A-</td>
<td>3.67</td>
<td>Good performance</td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
<td>Average performance</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
<td>Good performance</td>
</tr>
<tr>
<td>B-</td>
<td>2.67</td>
<td>Average performance</td>
</tr>
<tr>
<td>C+</td>
<td>2.33</td>
<td>Poor performance</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
<td>Average performance</td>
</tr>
<tr>
<td>C-</td>
<td>1.67</td>
<td>Poor performance</td>
</tr>
<tr>
<td>D+</td>
<td>1.33</td>
<td>Failure</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
<td>Unsatisfactory</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
<td>Failure</td>
</tr>
</tbody>
</table>

## Other Grades

- **E**: Course repeated, not included in GPA
- **FF**: Failure/academic dishonesty
- **I**: Incomplete
- **IF**: Incomplete grade changed to Failure
- **IU**: Incomplete grade changed to Unsatisfactory
- **M**: No grade submitted by instructor
- **MF**: Missing grade changed to Failure
- **MU**: Missing grade changed to Unsatisfactory
- **N**: Audit
- **S**: Satisfactory (Pass)
- **U**: Unsatisfactory (Fail)
- **W**: Withdrawal from course without penalty
- **WC**: Withdrawal for extenuating circumstances
- **Z**: Indicates continuing registration.

*Please note that the grade of C- will satisfy specified minimum requirements of the State Communication and State Mathematics Requirements - formerly Gordon Rule courses and the common prerequisites unless otherwise specified in the Catalog.*

## Grade Point Average

The University uses the quality points for the letter grades listed above. The grade point average (GPA) is computed by dividing the total number of quality points by the total hours attempted within the USF System. The total quality points are figured by multiplying the number of credits assigned to each course by the quality point value of the grade given. Credit hours for courses with grades of I, IU, M, MU, N, S, U, W, Z, and grades that are preceded by an "E" (excluded) are subtracted from the total hours attempted before the GPA is calculated.

Multiple attempts on courses designated as repeatable in the course catalog will provide for hours and quality points on each attempt to be applied to the student’s GPA. “D” and “F” grades established in USF System coursework not designated as repeatable for additional credit will be calculated into the student’s GPA as many times as “D’s” or “F’s” are earned in the same course.

## "I" Grade Policy

An Incomplete grade ("I") is exceptional and granted at the instructor’s discretion only when students are unable to complete course requirements due to illness or other circumstances beyond their control. This applies to all gradable courses, as well as pass/fail (S/U).

Students may only be eligible for an "I" when:
• A majority of the student’s work for a course is complete before the end of the semester (more than 50%).
• The work that has been completed is qualitatively satisfactory.
• The student requests consideration for an "I" grade as soon as possible but no later than the last day of classes.

The student must request consideration for an incomplete grade and obtain an "I" Grade Contract from the instructor of record. Even though the student may meet the eligibility requirements for this grade, the course instructor retains the right to make the final decision on granting a student’s request for an incomplete.

The course instructor and student must complete and sign the "I" Grade Contract Form that describes the work to be completed, the due date is due, and the grade the student would earn factoring in a zero for all incomplete assignments. The due date can be negotiated and extended by student/instructor as long as it does not exceed two terms from the original date grades were due for that course for undergraduates and non-degree-seeking students.

The instructor must file a copy of the "I" Grade Contract in the department/college that offered the course and the Registrar’s Office by the date grades are due. The instructor must not require students to either re-register for the course or audit the course in order to complete the "I" grade contract. Students may register to audit the course, with the instructor’s approval, but cannot re-take the course for credit until the "I" grade is cleared.

An "I" grade contract that is not completed within the agreed to time frame (including summer semester) will revert to the original grade noted on the contract. "I" grades are not computed in the GPA, but the grade noted on the contract will be computed in the GPA, retroactive to the semester the course was taken, if the contract is not fulfilled by the specified date.

"M" Grade Policy

An "M" (missing) grade is automatically assigned as a default grade when the instructor does not submit a grade for a student. (Undergraduate rules also apply to non-degree-seeking students.) Unless a change of grade is submitted, the "M" grade will remain on the transcript and will not be computed in the student’s GPA.

S/U Grade System

No-option Courses: Certain courses have been designated as S/U courses. The "S" and 'U' grades are used to indicate the student’s final grade. These S/U only courses are identified with (S/U only) after the course definition in this catalog. No letter grading system option is available to students or faculty in these courses.

Option Courses: Most undergraduate course may be taken on an S/U basis by a student under the following conditions and restrictions:

1. Required courses in the major may not be taken on an S/U basis unless specifically designated in the catalog.
2. Courses supporting the student’s major and state mandated common prerequisites may not be taken on an S/U basis.
3. Courses to satisfy 6A-10.30 (State Communication and State Mathematics Requirements -formerly Gordon Rule) may not be taken on an S/U basis.
4. Courses to satisfy USFSP’s B.A. foreign language requirement may not be taken on an S/U basis.
5. All elective courses for the major and all elective courses in the general education requirements, and all other free elective courses may be taken on an S/U basis except where:
   a. The certifying college restricts the number of courses that may be taken on an S/U basis in any one or all of the above areas or restricts the total number of S/U courses that can be accepted for all of the above areas.
   b. The certifying college specifies that certain courses may not be taken on an S/U basis.
   c. The instructor of a course refuses to allow the course to be taken on an S/U basis.
6. One of the Major Works and Major Issues courses, if taken outside the student’s major discipline(s) may be taken S/U credit with instructor consent.

Mechanism for Assigning S/U Grades: The method by which a student receives an "S" or "U" grade in an option course will consist of the following:

1. A written agreement signed by both instructor and student shall be filed with the college offering the S/U course. The college shall set the deadline (no later than the last day of classes for the term) for the student to decide if he/she wishes to take the course on an S/U basis.
2. The instructor shall assign final letter grades A, B, C, D, F, or I, but will transmit to the Registrar "S" or "U" consistent with the following:
   a. Letter grades of C- or higher shall be equivalent to a grade of "S."
b. Letter grades of D+ or lower shall be equivalent to a grade of "U." "S" and "U" grades are not computed in the student’s GPA.

**Mid-term Grades (USF System Regulation 10-504)**

It is the student’s sole responsibility to be aware of their academic standing and grade status in all courses. In an attempt to assist the student in evaluating his/her academic status mid-term, the University requires Instructors to submit mid-term grades electronically for each student enrolled in 1000, 2000 and 3000* level courses. This is a courtesy to the student and failure of an instructor to post the mid-term grades will not be grounds for a student academic grievance nor will it be justification for a retroactive drop as the student is presumed to be aware of current academic status.

**Examinations**

Examinations in academic subjects are, for most courses, an integral part of the learning process and one part of a procedure for evaluating student performance as a basis for grades. USFSP requires certain standards for the examination process in order to protect the academic integrity of courses and the best interests of both the student and the Instructor.

Testing in General: In each academic course, the student is expected to undergo a meaningful testing and evaluation that will reveal the student’s intellectual growth in the subject matter covered or otherwise reflect the achievement of the course objectives.

The Instructor has the responsibility of maintaining a fair and impartial testing and examination procedure, has the right to define and structure the testing process, and shall not be restricted as to form, style or content of the examination. It is the policy of USFSP that all students facing an examination (of any type) shall have equal advance notice of the form and content of that examination. The University regards the routine use of all or part of the same formal examination for successive academic terms as unsound policy except when used with adequate safeguards such as a random selection of questions from a large pool.

Comprehensive Final Examinations: The last 6 days of the fall and spring semesters shall be set aside for final examinations and any comprehensive final examination must be given during this designated period. If a segment examination is given in lieu of a comprehensive examination, the segment examination must be given in the period designated during final examination week. The period of two hours shall be allotted for each final examination. If a student has a direct conflict of scheduled final examinations or has three or more final examinations scheduled on the same day, the student may petition the appropriate instructor to reschedule one of the examinations. The final examination schedule shall be published in the same manner and place as the Academic Calendar.

**Grade Forgiveness Policy**

USFSP’s forgiveness policy permits an undergraduate to repeat a course and have the repeated grade computed in his/her GPA in place of the original grade, providing the repeat grade is posted as "D-" or higher (exception - see Honors at Graduation) and is also higher than the first grade. Normally, grade forgiveness may only be applied to a specific course that a student chooses to repeat. No course taken on the S/U grade basis may have the grade forgiveness applied. Under unusual circumstances, a different but similar course may be used if the substitute course has been previously approved by the college dean and is on file in the Registrar’s Office.

The grade forgiveness policy cannot apply to any course in which the grade of "FF" has been recorded.

Any undergraduate or non-degree-seeking student who wishes to implement grade forgiveness must:

1. Complete a “Grade Forgiveness Request Form” (available in the Registrar’s Office or on-line at, http://www.usfsp.edu/registrar/) for each course to be repeated.

2. Adhere to the following conditions:
   a. A limitation of applying grade forgiveness to three USF System courses with no more than one repeat per course.
   b. With prior approval of the college dean, a course different from a course on the approved list may be substituted in the following cases:

3. The substitute course is a change in prefix, number, hours, or title, but not a substantive change in content from the original course.

4. The substitute course replaces a course no longer offered by the institution.
   a. The repeated course must be taken under the standard grading system (A-F) and the latest grade must be posted as "D-" or higher (grades of S/U are not permitted) and be higher than the first grade.
b. All grades remain on the transcript. The original course grade will be annotated with "E" to indicate that the course has subsequently been repeated and the original grade is not computed in the GPA.

c. Individual colleges may have further restrictions; therefore, the student should consult with his/her academic advisor.

This policy is applicable to undergraduate and non-degree-seeking students only, and applies to 1000-to-5000-level courses. Once students have been awarded a bachelor’s degree from USFSP, they may not repeat a course and be forgiven the original grade, taken prior to graduation.

The policy applies only to courses taken originally at any USF System and repeated at a USF System institution.

**Academic Record and Grade Changes**

The student’s academic record shall not be changed after the student has graduated.

**Academic Standing**

**Good Standing**

USFSP students will be considered in good standing if they are currently enrolled with a minimum USF System grade point average of 2.0 or if they are eligible to return to USFSP.

**Academic Probation and Academic Dismissal for Undergraduate Students**

The first time an undergraduate student’s USF (GPA) falls below a cumulative 2.00, the student will be placed on Academic Probation (AP). To be removed from academic probation, the student must earn at least a 2.00 GPA each term, and may not totally withdraw from any term without cause.

Any student who withdraws from all classes after the fifth day of classes while on Academic Probation will automatically be academically dismissed. Academic advising is required for every student on Academic Probation prior to registration. The student may remain on Academic Probation indefinitely as long he/she earns a term GPA of 2.00 or greater each term. If at any time while on Academic Probation, the student’s term GPA falls below a 2.00, the student will be Academically Dismissed from the University. Once Academically Dismissed, a student may only return to USFSP if the student is approved by the University’s Academic Regulations Committee under one of the University’s Academic Renewal Policies. If academically dismissed from USFSP, a student may not return to USFSP as a non-degree seeking student.

Academic Probation or Academic Dismissal will be annotated on the student’s permanent academic record. If a student is Academically Dismissed or falls below a 2.00 GPA from USFSP and subsequently receives a BA/BS degree from another four-year institution, that student, when accepted to the University with the post-baccalaureate status, will have his/her academic record cleared.

**Academic Renewal**

The University’s Academic Renewal policy allows students previously dismissed from the university or former students returning with a USF GPA below 2.00 to renew their pursuit of baccalaureate degrees without the responsibility of having to overcome the entire burden of low grades and low grade-point-averages. To facilitate this opportunity, students who qualify for Academic Renewal may, with the approval of the Academic Regulations Committee and/or the Office of Undergraduate Studies, have portions of their academic record excluded from calculation of their grade point averages (GPAs). To be eligible for academic renewal, the student must select a major in which they will graduate according to his/her degree progression plan. The entire academic record, however, will continue to be reflected on their transcripts even though a selected portion will not be counted in their GPAs. Academic Renewal students are admitted with the same terms of academic probation and dismissal as other undergraduate students. Academic Renewal will only be applied to a student’s academic record one time at USF. Students returning to the University under Academic Renewal may incur excess hours and associated monetary penalty.

Students petitioning for Academic Renewal must also submit a re-admission application with the Office of Undergraduate Admissions. Students who do not enroll for the approved term of renewal may need to submit a new petition for consideration of a different term.

**Academic Renewal I (ARI)** - Students who have been academically dismissed or former students returning with a USF GPA below 2.0 may petition the Academic Regulations Committee to return to the University under AR-I. A student will be considered for reinstatement to the University under Academic Renewal I after completing all requirements for the Associate of Arts degree or equivalent (including general education, and the State Communication and Mathematics Requirements (formerly known as Gordon Rule) at a two- or four-year college other than USF. Academic Renewal I students will enter USF as an upper-division student and their USF grade point average
will be calculated from that point forward. While AR-I is required for students who have earned less than 60 credit hours, it is not restricted to those students. In order to graduate following re-admission under AR-I, all campus and major residency and degree requirements must be met. Students who are admitted under AR-I may be excluded from admission to limited access programs and will not be considered for University Honors at graduation unless they meet the criteria using all grades earned.

**Academic Renewal II (ARII)** - Academic Renewal II is available to students who were academically dismissed or former students returning with a USF GPA below 2.00 and have 60 or more earned credits from USF or other institutions of higher education. These students will be considered for reinstatement to the University under Academic Renewal II after a break in USF enrollment for a full academic year (fall, spring, summer). Students may choose to complete major prerequisites at a non-USF institution during this time, but are not required to do so. Students who choose to take courses at a non-USF institution should meet with the academic advisor of their intended USF major prior to enrolling in courses elsewhere.

The Office of Academic Affairs or designee will, in consultation with the college of the student’s intended major, make a final decision regarding the readmission.

Following readmission under Academic Renewal II, students will have their USFGPA calculated from that point forward. Prior USF System credits will reflect zero hours on the transcript. In order to graduate, following readmission under ARII, all campus and major residency and degree requirements must be met. Students readmitted under AR-II may be excluded from admission to limited access programs. Further, students who exercise the Academic Renewal II policy will not be considered for University Honors at graduation unless they meet the criteria using all grades earned.

**Academic Recognitions**

**Regional Chancellor’s Scholar List**

Full-time USFSP undergraduate students who demonstrate superior academic achievement during a given term will be honored on a “Regional Chancellor’s Scholar List.” To be eligible for the Regional Chancellor's Scholar List, a student must complete at least 12 USF graded hours with no incomplete, S/U or withdrawal grades during the term and earn a 4.0 term GPA.

**Dean’s List**

Full-time undergraduate students who demonstrate superior academic achievement during a semester will be honored on a “Dean’s List”. To be eligible for Dean’s List, a student must complete at least 12 USF graded hours with no incomplete, S/U or withdrawal grades during the term earning a 3.5 or better term GPA.

The dean of the college in which the student is majoring or the Vice Chancellor of Academic Affairs for the undeclared students will recognize this academic honor.

**College Policies for Academic Progress**

Colleges may determine and implement standards of academic progress for undergraduate students (majors in the college) in addition to those established by USFSP. Students who do not meet the academic standards of progress set by their colleges will be placed on probation and may be dismissed. The college Dean is responsible for implementing standards of academic progress and for notifying students of their probationary or disenrollment status.

Colleges may restrict the course selections and the numbers of hours a student may take that do not apply toward completion of degree requirements. Students who exceed this limit may have part or all of their registration canceled.

Colleges are responsible for publicizing and students are responsible for knowing their college’s policies for academic progress.

**Class Standing**

A student’s class is determined by the number of credits he/she has earned without relation to his/her GPA.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0C</td>
<td>Unclassified Non-degree-seeking students</td>
</tr>
<tr>
<td>1F</td>
<td>Freshman: 0 - 29 semester hours passed</td>
</tr>
<tr>
<td>2S</td>
<td>Sophomore: 30 - 59 semester hours passed</td>
</tr>
<tr>
<td>3J</td>
<td>Junior: 60 - 89 semester hours passed</td>
</tr>
<tr>
<td>4R</td>
<td>Senior: 90 or more semester hours passed; however, no baccalaureate degree earned here or elsewhere</td>
</tr>
<tr>
<td>5B</td>
<td>Baccalaureate degree-holder working on a second undergraduate program or degree</td>
</tr>
<tr>
<td>6M</td>
<td>Graduate student admitted to Master’s Degree Program</td>
</tr>
</tbody>
</table>
Petitions for Policy Waivers and Student Academic Grievance

Academic Regulations Committee and Appeal Board

The USFSP Academic Regulations Committee (ARC) is responsible for serving as an undergraduate academic regulatory board for students who are designated as USFSP students and wish to be exempted from an Undergraduate Academic Policy. The Committee is authorized to act both individually and collectively in responding to student petitions.

Since any student has the right to appeal academic decisions, there is also an Academic Appeal Board to hear and adjudicate appeals to ARC decisions. The ARC Appeal Board is the final point of petition for a student - there is no higher authority.

Students should contact their Academic Advisor if considering an ARC Petition.

Student Academic Grievance Procedures (USF System Regulation 10-002)

I. Introduction (Purpose and Intent)

The purpose of these procedures is to provide all undergraduate and graduate students taking courses within the University of South Florida System an opportunity for objective review of facts and events pertinent to the cause of the academic grievance. Such review will be accomplished in a collegial, non-judicial atmosphere rather than an adversarial one, and shall allow the parties involved to participate. All parties will be expected to act in a professional and civil manner.

The procedures that follow are designed to ensure objective and fair treatment of both students and instructors. These guidelines are meant to govern all colleges, however, as individual USF institutions and the appropriate colleges may have different levels of authority or titles, each student must obtain the specific designations used by each entity for levels of authority and titles in this process.

In the case of grade appeals, the University reserves the right to change a student’s grade if it is determined at the conclusion of the grievance process that the grade given was incorrect. In such circumstances, the Dean or Vice Chancellor for Academic Affairs may file an administrative grade change. The term “incorrect” means the assigned grade was based on something other than performance in the course, or that the assignment of the grade was not consistent with the criteria for awarding of grades as described in the course syllabus or other materials distributed to the student. In the case of all other academic grievances, the University reserves the right to determine the final outcome based on the procedures detailed herein.

In the case of Academic Integrity (USF System Regulation 3.027) violations, these Student Academic Grievance Procedures apply and include an Academic Integrity Review Process at the College Level as described in section III below.

II. Terms and Guidelines

An “academic grievance” is a claim that a specific academic decision or action that affects that student’s academic record or status has violated published policies and procedures, or has been applied to the grievant in a manner different from that used for other students. Grievances may relate to such decisions as the assignment of a grade seen by the student as incorrect or the dismissal or failure of a student for his or her action(s). Academic grievances will not deal with general student complaints.

“Instructor” shall mean any classroom instructor, thesis/dissertation/directed study supervisor, committee member or chair, or counselor/advisor who interacts with the student in an academic environment.

“Department Chair/Director” shall mean the academic head of a college department or the director of a program—or in all cases a “Department’s designee” appointed to handle academic grievances.

“Dean” shall mean a College Dean or the equivalent as indicated—or in all cases a “Dean’s designee” appointed to handle academic grievances for the unit.

“Time” shall mean “academic time,” that is, periods when University classes are in session. The person vested with authority at the appropriate level may extend any of the time periods contained herein for good cause. Any extensions must be communicated in writing to all parties. For the purposes of this policy, each step shall be afforded three (3) weeks as a standard time limit. When a department considers a grievance according to published departmental procedures approved by the College Dean and Regional Vice Chancellor for Academic Affairs, as pertinent, the time line specified in this academic unit’s procedures will govern the process and no additional notice of time extension is needed.
"Written communication" shall mean communication by hard copy to the recipient’s address of record. The "burden of proof" shall be upon the student such that the student challenging the decision, action or grade assigned has the burden of supplying evidence that proves that the instructor’s decision was incorrect, in all cases except alleged violations of academic integrity. In cases where the issue is academic integrity, the burden of proof shall be upon the instructor. In considering grievances, decisions will be based on the preponderance of the evidence.

Neither party shall be entitled to bring "legal representation" to any actual grievance proceeding as this is an internal review of an academic decision.

As some Colleges may use different titles, the next level that applies to that College shall be substituted.

III. Statement of Policy

A. Resolution at the Department Level

1. The student shall first make a reasonable effort to resolve his or her grievance with the instructor concerned, with the date of the incident triggering the start of the process (i.e. the issuance of a grade; the receipt of an assignment) and the instructor shall accommodate a reasonable request to discuss and attempt to resolve this issue.

2. If the situation cannot be resolved or the instructor is not available, the student shall file a notification letter within three weeks of the triggering incident to the department Chairperson/Director. This shall be a concise written statement of particulars and must include information pertaining to how, in the student’s opinion, University policies or procedures were violated. The department Chairperson/Director shall provide a copy of this statement to the instructor.

3. The department Chairperson/Director shall discuss the statement jointly or individually with the student and the instructor to see if the grievance can be resolved. If the department maintains its own grievance procedure,* it should be applied at this point. If the grievance can be resolved, the Chairperson/Director shall provide a statement to that effect to the student and the instructor with a copy to the College Dean.

*Departments may develop their own formal procedures for considering grievances. Such procedures must be considered and approved by the College Dean and the Vice Chancellor for Academic Affairs, and published on the Department’s web site. When such procedures exist, the Department’s examination of the grievance will unfold as specified in the procedures. If the Departmental process upholds the student’s grievance, the Department Chair will work with the College, the student and the instructor to remedy the situation. If the Department does not uphold the grievance, the Chair will report the fact to the Dean. The student may, in such cases, request the College Level review as outlined in these University procedures.

4. If the grievance cannot be resolved, the department Chair/Director shall notify both the student and the instructor, informing the student of his/her right to file a written request within three weeks to advance the grievance to the College Level. The instructor may file a written response to the grievance petition. Upon receipt of the student’s request to move the process to the College Level and the instructor’s response to the grievance (if provided), the Chairperson/ Director shall immediately notify the College Dean of the grievance, providing copies of the student’s initiating grievance statement, any instructor’s written response to the grievance, and the written request from the student to have the process advanced to the College Level (which may include additional responsive or final statements by the student). Should the student not file a written request to move the grievance to the College Level within the prescribed time, the grievance will end.

If the grievance concerns the Chairperson/Director or other officials of the department, the student has a right to bypass the departmental process and proceed directly to the College Level.

B. Resolution at the College Level

1. Upon receipt of the grievance, the College Dean shall either determine that the matter is not an academic grievance and dismiss it or within three weeks shall establish an Academic Grievance Committee. The membership of the Committee shall be constituted as follows:
   a. Three (3) faculty members and two (2) students (undergraduate or graduate as appropriate to the case) shall be selected from the college by the Dean.
   b. Wherever practical, the Committee shall not include members of the faculty or students of the department directly involved with the grievance, or faculty or students of the student’s major department. The student or faculty may address the committee. However, if requested by the committee; faculty or students from the department involved with the grievance or from the student’s major department may provide expert or other relevant testimony in the proceedings.

2. The Committee will operate in the following manner:
   a. The Committee Chairperson will be appointed by the College Dean from among the three faculty members appointed to the Committee.
b. The Committee Chairperson shall be responsible for scheduling meetings, overseeing the deliberations of the committee and ensuring that full and fair consideration is provided to all parties. The Committee Chairperson shall vote on committee decisions only when required to break a tie.

c. In Committee reviews involving Academic Integrity, the following Academic Integrity Review Process shall be followed:

1. The Committee Chairperson shall notify the student and instructor of the date and time of the meeting.
2. The student and instructor may submit a list of questions to the Committee Chairperson to be answered by the student and instructor. If submitted, the questions will be disseminated by the Committee Chairperson and the Committee Chairperson will ensure that the questions are answered in writing and submitted for review by the Committee, student, and instructor before the initial meeting.
3. The student or instructor may request to attend a Committee meeting as designated by the Chairperson to present any final statement to the Committee and either may be present during the other’s final statement. Neither the student nor instructor may be present during the deliberations.
4. The student or instructor may bring an advisor (not to act as legal counsel or to participate in the meetings) to the meeting.
5. Students shall be permitted to remain in the course or program during the Academic Integrity Review Process. However, if the student is in a clinical or internship setting, the student may be removed from such setting until the issue of Academic Integrity is resolved. In such cases, the program will attempt to identify an alternative educational option to the clinical or internship to enable the student to continue progressing in the program.

d. All deliberations shall be in private and held confidential by all members of the Committee. The recommendation of the Committee shall be based on the factual evidence presented to it.

e. Within three weeks of the Committee appointment, the Committee Chairperson shall deliver in writing to the student, instructor, department Chairperson/Director or Program Director, and College Dean a report of the findings and a recommended resolution.

f. Within three weeks of receipt of the Committee recommendation, the College Dean shall provide a decision in writing to all parties.

g. The student or the instructor may appeal the decision of the College Dean to the University Level only if the decision of the College Dean is contrary to the recommendation of the Committee or if there is a procedural violation of these Student Academic Grievance Procedures. Such an appeal must be made in writing to the Vice Chancellor for Academic Affairs within three weeks of receipt of the decision from the College Dean. Otherwise, the College Dean’s decision is final and not subject to further appeal within the University.

C. Resolution at the University Level

The Vice Chancellor for Academic Affairs at USFSP may delegate authority to a designated academic administrator at USFSP to hear the appeal at the University level.

1. The student or the instructor may appeal at the University Level within three weeks of the receipt of a decision made at the College Level, when (1) the decision by a College Dean is contrary to the recommendation of a college Grievance Committee, or (2) there is cause to think a procedural violation of these University Academic Grievance Procedures has been made. Within three weeks of receipt of the appeal to the decision, the Vice Chancellor for Academic Affairs in consultation with the Faculty Senate and the Student Senate, shall appoint an Appeals Committee consisting of three faculty members drawn from the University Undergraduate Council or Graduate Council (as appropriate), and two students, undergraduate or graduate (as appropriate).

2. The structure, functions and operating procedures of the Appeals Committee will be the same as those of the College Committee (i.e. chaired by one of the appointed faculty members appointed by the Vice Chancellor for Academic Affairs who will not vote except in the case of a tie, having no representation from either party’s respective departments, developing a recommendation to the Vice Chancellor for Academic Affairs.

3. Within three weeks of the appointment, the Committee Chairperson shall deliver in writing to the Vice Chancellor for Academic Affairs a report of the findings of the Committee and a recommended resolution.

4. Within three weeks of receipt of the Committee recommendation, the Vice Chancellor for Academic Affairs shall provide a decision in writing to all parties.

5. If the Vice Chancellor’s decision is that a grade change is merited, the Vice Chancellor shall initiate the grade change on the authority of the Provost and so inform all parties. In all academic grievance appeals, the Vice Chancellor’s decision is final and not subject to further appeal within the University.
These procedures shall take effect commencing (February 10, 2009) and shall supersede all other academic grievance procedures currently in effect.

* Departments may develop their own formal procedures for considering grievances. Such procedures must be considered and approved by the College Dean and the Vice Chancellor for Academic Affairs, and published on the Department's website. When such procedures exist, the Department’s examination of the grievance will unfold as specified in the procedures. If the Departmental process upholds the student’s grievance, the Department Chair will work with the College, the student and the instructor to remedy the situation. If the Department does not uphold the grievance, the Chair will report the fact to the Dean. The student may, in such cases, request the College Level review as outlined in these university procedures.

**Procedures for Alleged Academic Dishonesty or Disruption of Academic Process**

Alleged violations of academic integrity or alleged disruptions of academic process will be handled initially by the instructor, who will discuss the incident with the student. It must be noted that the Faculty Senate considers the traditional relationship between student and faculty member as the primary means of settling disputes that may arise. If the instructor observes the alleged dishonesty occurring during an examination, he/she should, with discretion, notify the student of the fact before the student leaves the examination. In all cases, the instructor must attempt to schedule a meeting with the student to discuss the alleged dishonesty or disruptions.

After the discussion, if the student and instructor have reached a mutual agreement as to the solution, the instructor shall file a statement with the College Dean, responsible for the course outlining the facts of the incident and the agreed-upon solution signed by both the instructor and student. A copy of this statement shall be given to the student. If no solution is reached, the matter should be referred to the College Dean for attempt at resolution.

**Integrity of Students**

1. **Fundamental principles:**

   Academic integrity is the foundation of the University of South Florida System’s (University/USF) commitment to the academic honesty and personal integrity of its University community. Academic integrity is grounded in certain fundamental values, which include honesty, respect and fairness. Broadly defined, academic honesty is the completion of all academic endeavors and claims of scholarly knowledge as representative of one’s own efforts. Knowledge and maintenance of the academic standards of honesty and integrity as set forth by the University are the responsibility of the entire academic community, including the instructional faculty, staff and students.

2. **General Policies:**

   The following policies and procedures apply to all students, instructional faculty and staff who participate in administration of academic classes, programs and research at the University of South Florida St. Petersburg. This regulation asserts fairness in that it requires notice to any student accused of a violation of academic integrity and provides a directive for discussion between the instructor and student to seek a fair and equitable resolution. If a fair resolution is not accomplished in this discussion, this regulation allows the student continued rights of due process under the academic grievance procedures based upon the preponderance of the evidence. The policies described below are the only policies and procedures that govern violations of academic integrity at the University and supersede any previous policies or regulations.

3. **Violations of Academic Integrity: Undergraduate and Graduate**

   Behaviors that violate academic integrity are listed below and are not intended to be all inclusive.

   **(a) Cheating**

   **Definition:** *Cheating* is using or attempting to use materials, information, notes, study aids, or other assistance in any type of examination or evaluation which have not been authorized by the instructor.

   **Clarification:**

   1. Students completing any type of examination or evaluation are prohibited from looking at or transmitting materials to another student (including electronic reproductions and transmissions) and from using external aids of any sort (e.g. books, notes, calculators, photographic images or conversation with others) unless the instructor has indicated specifically in advance that this will be allowed.
   2. Students may not take examinations or evaluations in the place of other persons. Students may not allow other persons to take examinations or evaluations in their places.
   3. Students may not acquire unauthorized information about an examination or evaluation and may not use any such information improperly acquired by others.
4. Instructors, programs and departments may establish, with the approval of the colleges, additional rules for exam environments and behavior. Such rules must be announced in advance in a course syllabus or other advance written notice to students.

(b) Plagiarism

Definition: Plagiarism is intentionally or carelessly presenting the work of another as one’s own. It includes submitting an assignment purporting to be the student’s original work which has wholly or in part been created by another person. It also includes the presentation of the work, ideas, representations, or words of another person without customary and proper acknowledgement of sources. Students must consult with their instructors for clarification in any situation in which the need for documentation is an issue, and will have plagiarized in any situation in which their work is not properly documented.

Clarification:

1. Every direct quotation must be identified by quotation marks or appropriate indentation and must be properly acknowledged by parenthetical citation in the text or in a footnote or endnote.
2. When material from another source is paraphrased or summarized in whole or in part in one’s own words, that source must be acknowledged in a footnote or endnote, or by parenthetical citation in the text.
3. Information gained in reading or research that is not common professional knowledge must be acknowledged in a parenthetical citation in the text or in a footnote or endnote.
4. This prohibition includes, but is not limited to, the use of papers, reports, projects, and other such materials prepared by someone else.

(c) Fabrication, Forgery and Obstruction

Definitions: Fabrication is the use of invented, counterfeited, altered or forged information in assignments of any type including those activities done in conjunction with academic courses that require students to be involved in out-of-classroom experiences. Forgery is the imitating or counterfeiting of images, documents, signatures, and the like. Obstruction is any behavior that limits the academic opportunities of other students by improperly impeding their work or their access to educational resources.

Clarification:

1. Fabricated or forged information may not be used in any laboratory experiment, report of research, or academic exercise. Invention for artistic purposes is legitimate under circumstances explicitly authorized by an instructor.
2. Students may not furnish to instructors fabricated or forged explanations of absences or of other aspects of their performance and behavior.
3. Students may not furnish, or attempt to furnish, fabricated, forged or misleading information to University officials on University records, or on records of agencies in which students are fulfilling academic assignments.
4. Students may not steal, change, or destroy another student’s work. Students may not impede the work of others by the theft, defacement, mutilation or obstruction of resources so as to deprive others of their use.
5. Obstruction does not include the content of statements or arguments that are germane to a class or other educational activity.

(d) Multiple Submissions

Definition: Multiple submissions are the submissions of the same or substantially the same work for credit in two or more courses. Multiple submissions shall include the use of any prior academic effort previously submitted for academic credit at this or a different institution. Multiple submissions shall not include those situations where the prior written approval by the instructor in the current course is given to the student to use a prior academic work or endeavor.

Clarification:

1. Students may not normally submit any academic assignment, work, or endeavor in more than one course for academic credit of any sort. This will apply to submissions of the same or substantially the same work in the same semester or in different semesters.
2. Students may not normally submit the same or substantially the same work in two different classes for academic credit even if the work is being graded on different bases in the separate courses (e.g. graded for research effort and content versus grammar and spelling).

3. Students may resubmit a prior academic endeavor if there is substantial new work, research, or other appropriate additional effort. The student shall disclose the use of the prior work to the instructor and receive the instructor’s permission to use it PRIOR to the submission of the current endeavor.

4. Students may submit the same or substantially the same work in two or more courses with the prior written permission of all faculty involved. Instructors will specify the expected academic effort applicable to their courses and the overall endeavor shall reflect the same or additional academic effort as if separate assignments were submitted in each course. Failure by the student to obtain the written permission of each instructor shall be considered a multiple submission.

(e) Complicity

Definition: Complicity is assisting or attempting to assist another person in any act of academic dishonesty.

Clarification:

1. Students may not allow other students to copy from their papers during any type of examination.
2. Students may not assist other students in acts of academic dishonesty by providing material of any kind that one may have reason to believe will be misrepresented to an instructor or other University official.
3. Students may not provide substantive information about test questions or the material to be tested before a scheduled examination unless they have been specifically authorized to do so by the course instructor. This does not apply to examinations that have been administered and returned to students in previous semesters.

(f) Improper Use of Teamwork Credit

Definition: is allowing your name to be included on a group project in which you did not participate. This act is considered a violation of academic integrity.

Clarification: General guidelines for appropriate teamwork participation include, but are not limited to the following:

1. No team member shall intentionally restrict or inhibit another team member’s access to team meetings, team work.
2. Work-in-progress, or other team activities without the express authorization of the instructor.
3. All team members shall be held responsible for the content of all teamwork submitted for evaluation as if each team member had individually submitted the entire work product of their team as their own work.
4. Only those persons who participated on the team shall be named in the submission of the assignment.

(G) Solicitation or Purchase

Definition: is the offering, advertising or responding to solicitations or purchasing products or services designed to facilitate, support or actively contribute to the commission of an act of academic dishonesty.

(H) Misrepresentation

Definition: Submitting the work of another as your own, e.g., using a ghostwriter to write a paper, thesis, dissertation; having another person complete an on-line class in your name.

(I) Misconduct in Research and Creative Endeavors

Definition: Misconduct in research is serious deviation from the accepted professional practices within a discipline or from the policies of the University in carrying out, reporting, or exhibiting the results of research or in publishing, exhibiting, or performing creative endeavors. It includes the fabrication or falsification of data, plagiarism, and scientific or creative misrepresentation. It does not include honest error or honest disagreement about the interpretation of data.

Clarification:

1. Students may not invent or counterfeit information.
2. Students may not report results dishonestly, whether by altering data, by improperly revising data, by selective reporting or analysis of data, or by being grossly negligent in the collecting or analysis of data.
3. Students may not represent another person’s ideas, writing or data as their own.
4. Students may not appropriate or release the ideas or data of others when such data have been shared in the expectation of confidentiality.

5. Students may not publish, exhibit, or perform work in circumstances that will mislead others. They may not misrepresent the nature of the material or its originality, and they may not add or delete the names of authors without permission.

6. Students must adhere to all federal, state, municipal, and University regulations or policies for the protection of human and other animal subjects.

7. Students may not conceal or otherwise fail to report any misconduct involving research, professional conduct, or artistic performance of which they have knowledge.

8. Students must abide by the University’s policies on Misconduct in Research where applicable, which can be found in the University’s Policies and Procedures Manual at the General Counsel’s website.

(J) Computer Misuse

Definition: *Misuse of computers* includes unethical or illegal use of the computers of any person, institution or agency in which students are performing part of their academic program.

Clarification:

1. Students may not use the University computer system in support of any act of plagiarism.
2. Students may not monitor or tamper with another person’s electronic communications.

(K) Misuse of Intellectual Property

Definition: *Misuse of intellectual property* is the illegal use of copyright materials, trademarks, trade secrets or intellectual properties.

(L) Violation of State or Federal Laws with Regard to Intellectual Property

Definition: Is conduct that violates and does not adhere to state of federal laws concerning the fair use of copies or intellectual property.

(4) Violations and Sanctions for Undergraduate Students:

Violations for undergraduate students at the University of South Florida St. Petersburg are classified into four levels according to the nature of the infraction. For each level of violation a corresponding set of sanctions is recommended, however, specific academic programs may include additional and different sanctions. These sanctions are intended as general guidelines for the academic community with examples cited below for each level of violation. These examples are not to be considered all-inclusive.

It is recommended that the instructor forward a concise written statement describing the academic dishonesty of an incident with its particulars to the Vice Chancellor for Academic Affairs for violations in Levels Two through Four. These records will be maintained until graduation or until they are of no further administrative value. This will enable better handling of multiple violations.

(a) Level One Violations

Level One violations may occur because of inexperience or lack of knowledge of principles of academic integrity on the part of persons committing the violation. These violations address incidents when intent is questionable and are likely to involve a small fraction of the total course work, are not extensive, and/or occur on a minor assignment. The following are examples:

1. Working with another student on a laboratory or other homework assignment when such work is prohibited.
2. Failure to footnote or give proper acknowledgment in an extremely limited section of an assignment.

Recommended sanctions for Level One violations are listed below:

- Reduction or no credit given for the original assignment.
- An assigned paper or research project on a relevant topic.
- A make-up assignment at a more difficult level than the original assignment.
- Required attendance in a non-credit workshop or seminar on ethics or related subjects.

(b) Level Two Violations

Level Two violations are characterized by dishonesty of a more serious character or that which affects a more significant aspect or portion of the course work. The following are examples:

1. Quoting directly or paraphrasing, to a moderate extent, without acknowledging the source.
2. Submitting the same work or major portions thereof to satisfy the requirements of more than one course without permission from the instructor.
3. Using data or interpretative material for a laboratory report without acknowledging the sources or the collaborators. All contributors to preparation of data and/or to writing the report must be named.

4. Receiving assistance from others, such as research, statistical, computer programming, or field data collection help that constitutes an essential element in the undertaking without acknowledging such assistance in a paper, examination or project.

Recommended sanctions for Level Two violations are listed below:

- Failing grade for the assignment involved with the grade in the course determined in the normal manner.
- Failing grade for the course, which may be an "F" or "FF" on the internal transcript.

**(c) Level Three Violations**

Level Three violations are those that go beyond Level One or Two violations and that affect a major or essential portion of work done to meet course requirements, or involve premeditation, or are preceded by one or more violations at Levels One and/or Two. Examples include:

1. Copying on examinations.
2. Plagiarizing major portions of a written assignment.
3. Acting to facilitate copying during an exam.
4. Using prohibited materials, e.g. books, notes, or calculators during an examination.
5. Collaborating before an exam to develop methods of exchanging information and implementation thereof.
6. Altering examinations for the purposes of regrading.
7. Acquiring or distributing an examination from unauthorized sources prior to the examination.
8. Presenting the work of another as one's own.
9. Using purchased term paper or other materials.
10. Removing posted or reserved material, or preventing other students from having access to it.
11. Fabricating data by inventing or deliberately altering material (this includes citing "sources" that are not, in fact, sources.
12. Using unethical or improper means of acquiring data.

Recommended sanctions for Level Three violations are listed below:

- Failing grade for the course with a designation of “FF” on student’s internal transcript.
- Possible suspension from the University for one semester.

**(d) Level Four Violations**

Level Four violations represent the most serious breaches of intellectual honesty.

Examples of Level Four violations include:

1. All academic infractions committed after return from suspension for a previous academic honesty violation.
2. Infractions of academic honesty in ways similar to criminal activity (such as forging a grade form, stealing an examination from a professor or from a University office; buying an examination; or falsifying a transcript to secure entry into the University or change the record of work done at the University).
3. Having a substitute take an examination or taking an examination for someone else.
4. Fabrication of evidence, falsification of data, quoting directly or paraphrasing without acknowledging the source, and/or presenting the ideas of another as one's own in a senior thesis, within a master's thesis or doctoral dissertation, in scholarly articles submitted to refereed journals, or in other work represented as one's own as a graduate student.
5. Sabotaging another student's work through actions designed to prevent the student from successfully completing an assignment.
6. Willful violation of a canon of the ethical code of the profession for which a student is preparing.

Recommended sanctions for Level Four violations are listed below:

The typical sanction for all Level Four violations is permanent academic dismissal from the University with the designation of "Dismissed for Academic Dishonesty" to be placed permanently on a student’s external transcript.

**(5) Additional Undergraduate Guidelines for Academic Dishonesty:**

**(a) Grade Assignment**

1. An "FF" grade assigned to indicate academic dishonesty is reflected only on internal records and prevents the student from repeating the course using the Grade Forgiveness Policy. Students with any "FF" grade on record will not be eligible for honors at graduation.
2. If a student who has been accused of academic dishonesty drops the course, the student’s registration in the course will be reinstated until the issue is resolved.
3. Any assigned grade may be changed to an "FF", "F", or other grade depending on the instructor’s decision or the ultimate resolution of an academic grievance procedure. This includes any instance of academic dishonesty that is not detected by the instructor until after the student has dropped or completed the course.
4. Notification to the student of the “FF” grade and the option of appeal concerning the alleged academic dishonesty shall be the responsibility of the instructor and/or department chair (See Student Academic Grievance Procedures).

5. Notice that a student has been dismissed for reasons of academic dishonesty will be reflected on the student’s transcript with the formal notation: Dismissed for Academic Dishonesty.

6. More serious violations of academic integrity may be referred to the Office of Students Rights and Responsibilities as a student conduct violation.

(b) Multiple Violations:
1. For the first “FF” recorded in an undergraduate student’s USF academic record, the student will receive a letter from the Vice Chancellor for Academic Affairs informing him or her of being placed on “Academic Dishonesty Warning” for the remainder of enrollment at USF and of appeal rights for the “FF” grade.

2. For the second “FF” recorded, the undergraduate student will be suspended for one full semester and readmitted only after writing a clear statement indicating remorse, understanding of the seriousness of the offense, and understanding of the importance of integrity in all areas, including academic work. A letter informing him or her of this action and appeal rights will be sent from the Dean of Undergraduate Studies.

3. For the third “FF” recorded, the undergraduate student will be permanently dismissed from the University for violations of academic integrity and with notice of that dismissal as a part of the formal record and transcript. 4. The maximum penalty for receipt of any “FF” grade may be permanent dismissal from the University for violations of academic integrity and with a notice of that dismissal as a part of the student’s formal record and transcript.

(6) Appeals: Once the initial violation of the academic integrity regulation has been documented and fairly discussed by the student and the instructor, the student may appeal the instructor’s decision that a violation has occurred. At that point the student will follow the procedures outlined in the University of South Florida’s student Academic Grievance Procedure Policy. For academic integrity violations that are reviewed at the department and college levels, the respective committees will consider all evidence available to determine if the instructor’s decision was correct. The student’s ability to proceed within an academic program while an Academic Grievance is in process will be determined by the individual academic program chair/director.

Disruption of Academic Process (USF System Regulation 3.025)

(1) Disruptive students in the academic setting hinder the educational process. Although disruptive student conduct is already prohibited by the University of South Florida system (University/USF) Student Code of Conduct, the purpose of this regulation is to clarify what constitutes disruptive behavior in the academic setting; what actions faculty and relevant academic officers may take in response to disruptive conduct; and the authority of the Office of Student Rights and Responsibilities (or designated office handling conduct issues in Student Affairs) to initiate separate disciplinary proceedings against students for disruptive conduct.

(2) Disruption of the academic process is defined as the act, words, or general conduct of a student in a classroom or other academic environment which in the reasonable estimation of the instructor:
(a) Directs attention away from the academic matters at hand, such as noisy distractions, persistent, disrespectful or abusive interruption of lecture, exam, academic discussion, or general University operations, or
(b) Presents a danger to the health, safety or well-being of self or other persons.

References to classroom or academic area include all academic settings (live or on-line, and including field experiences). References to Instructor include the course instructor, USFSP St. Petersburg faculty, administrators, and staff.

Misconduct occurring in other campus areas on University premises or which adversely affects the University community and/or the pursuit of its mission is already prohibited by the Student Code of Conduct and will be handled by those procedures.

Academic discussion that includes disagreement with the course instructor during times when the instructor permits discussion is not in itself disruptive behavior and is not prohibited.

Some disruptive students may have emotional or mental health disorders. Although such students may be considered disabled and are protected under the Rehabilitation Act/ADA, they are held to the same standards of conduct as any student.

The following applies to all campuses of the University of South Florida system; however, non-substantive procedural modifications to reflect the particular circumstances of each separately accredited USF System institution are permitted. Information concerning these procedures is available through the Student Affairs Office.

(3) Procedures for Handling Disruption of Academic Process.

(a) General Guidelines for Instructor:
1. If a student is disruptive, the Instructor may ask the student to stop the disruptive behavior and/or warn the student that such disruptive behavior can result in academic and/or disciplinary action. Alleged disruptions of
the academic process will be handled initially by the Instructor, who will discuss the incident with the student whenever possible. It must be noted that the Faculty Senate considers the traditional relationship between student and instructor as the primary means of settling disputes that may arise.

2. The Instructor is authorized to ask a student to leave the classroom or academic area and desist from the disruptive behavior if the Instructor deems it necessary. If the Instructor does this, s/he will send an Academic Disruption Incident Report within 48 hours simultaneously to:
   a. The department chair,
   b. The Assistant/Associate Dean of the College (as determined by the College),
   c. The Office of Student Rights and Responsibilities (OSRR) or the separately accredited institution's/regional campus’ designated office in Student Affairs, and
   d. The student.

If the situation is deemed an emergency or circumstances require more immediate action, the instructor should notify the appropriate law enforcement agency, OSRR and other authorities as soon as possible. Any filed Incident Report can, and should, be updated if new information pertinent to the situation is obtained.

3. An Instructor may also further exclude the student from the classroom or other academic area pending resolution of the matter. If the Instructor recommends exclusion (temporary or permanent) from the classroom pending resolution, the student must be informed of the exclusion before the next scheduled class (either by phone, email or in-person). That notice must:
   a. Inform the student of the exclusion,
   b. Inform the student of his/her right to request an expedited review of the exclusion within two days to the Chair of the Department.

If such academic exclusion occurs, and if the student requests a review, the Chair of the Department shall review the exclusion within two days of the date the student requests the review and decide if the student can return to the specific class and/or any academic setting. This decision may be appealed in writing by the student within two (2) days to the Dean of the college or the institutional designee (as appropriate) for review and decision within two days. Any decision rendered at that point must be in writing and will serve as the final and binding academic decision of the University.

Each academic decision or sanction must be communicated to the Office of Students Rights and Responsibilities or the separately accredited institution’s/regional campus’ designated office as soon as possible.

(b) Possible Academic Sanctions and Grading Guidelines:

Authority of an Instructor and the appropriate Chair or Assistant/Associate Dean may result in any of the following sanctions:

Warning to the student.
Voluntary withdrawal by the student from the class(es).
Temporary exclusion and/or permanent dismissal from the instructor’s classroom or academic area, program, or college, pending an expedited appeal.

Academic sanction, including assignment of a final grade. -- If the final determination is a dismissal from class, the grade assigned for the class will depend on the student's status at the time of dismissal. If the student had a passing grade in the class at the time of dismissal, a grade of "W" will be assigned for the course. If the student had a failing grade in the class at the time of dismissal, a grade of "F" will be assigned for the course. These grades will become a part of the student’s permanent record. In addition, if the academic disruption results in dismissal from more than the classroom or academic area of the incident, this grading policy may be applied in all classes affected.

(c) Documentation and Academic Disruption Incident Report:

Instructors should be aware that notes of the dates, times, witnesses and details of the incidents of disruption and the impact of the disruption on those present may be important in any future proceedings which may be necessary. Referrals to the Office of Student Rights and Responsibilities or designated office in Student Affairs require written documentation containing factual and descriptive information. The student is entitled to see this documentation.

The Academic Disruption Incident Report must be submitted by hardcopy (not email) simultaneously within 48 hours to:

1. The department chair,
2. The Assistant/Associate Dean of the College (as determined by the College),
3. The Office of Student Rights and Responsibilities or the separately accredited institution’s regional campus’ designated office in Student Affairs, and
4. The student.
The form can be downloaded from the designated website in Student Affairs or completed by way of memorandum containing the following information:

Date of report
Student’s name
USF Student ID number
Instructor’s name
Instructor’s phone number
Instructor’s e-mail
Title of course, course number and section
Date/time/location of incident
Detailed summary of the incident, including a description of the disruptive behavior
Witnesses
Action, if any, taken by the instructor (e.g., student warned, asked to leave the class, etc.)
Recommended course of action and reasons for this recommendation
Instructor’s signature

(d) Possible Disciplinary Sanctions for Conduct by the Office of Student Rights and Responsibilities:
Upon receipt of the Academic Disruption Incident Report or other academic referral for disruptive conduct, the Office of Student Rights and Responsibilities or designated office in Student Affairs may initiate the disciplinary process resulting in the imposition of any of the following sanctions in addition to any academic sanctions imposed (in section b):

- Educational sanctions to include but not limited to educational programs/classes and written assignment
- Disciplinary probation
- Provisional suspension
- Suspension
- Restriction from certain or all class(es), program, college, residence hall, or any part or all of USF System institutions.
- Expulsion

When an incident is being reviewed by OSRR or designated office in Student Affairs for possible disciplinary sanctions, current provisions affecting the student’s academic status (temporary or otherwise) will be communicated by the Office of Student Rights and Responsibilities or designated office in Student Affairs to the Instructor and appropriate academic administrators/instructors responsible for the student’s current academic standing as soon as possible, but within two weeks of the reported incident. Only final disciplinary sanctions that affect the academic status of the student will be communicated to the Instructor(s) and appropriate academic administrators after the disciplinary process is complete.

(e) Resources:
Advocacy Program (813) 974-5756
Dean of Students (727) 873-4278
General Counsel (813) 974-2131
Student of Concern Assistance Team (727) 873-4278
Students Conduct (727) 873-4278
Students with Disabilities Services (727) 873-4990
University Police (727) 873-4444
Vice Chancellor of Student Affairs (727) 873-4162
Victims Advocacy, USF St. Petersburg (727) 873-4422
Wellness Center (727) 873-4422

Authority: Art. IX, Sec. 7, Fla. Constitution and Resolutions issued by the FL Board of Governors., 1006.60, 1006.61 F.S. History—New12-11-08.
Division of Student Affairs

Student Affairs is focused on providing an engaged campus community for students, including intellectual, emotional, social, recreational, and community development. The division supports academic success and learning at USFSP by providing services that encourage student success, give access to financial resources, and prepare students for careers. We provide activities and services that promote health and wellness, recreation and fitness, emotional health, and social connection. We are responsible for protecting students, which includes student conduct, investigations of Title IX incidents and crisis response. We manage facilities, such as housing, the University Student Center, the Waterfront, and the Student Life Center, as well as space scheduling and summer conferences. Finally, we implement programming that accelerates student learning and development, addresses the needs of special populations, and emphasizes knowledge and skill attainment.

Vision: Student Affairs aspires to provide every student with transformational learning opportunities that encourage student-centered success.

Mission: Student Affair creates and facilitates dynamic experiences that inspire personal growth, inclusive community, and life-long learning.

The Division is comprised of seven units/areas:

- **Campus Recreation:** Fitness Programs, Intramural Sports, Sport Clubs, Outdoor Recreation Programs, and Aquatics.
- **Career Center:** Student Services and Employer Services
- **COMPASS/First-Year Experience**
- **Dean of Students:** Housing & Residence Life, Student Conduct, Students of Concern Assistance Team, Title IX
- **Financial Aid, Scholarships and Veterans Services**
- **Student Life & Engagement:** Leadership Programs, University Student Center, Student Clubs & Organizations, Multicultural Affairs, and Student Government;
- **Wellness Center and Disability Services:** Counseling & Psychological Services, Health Services, Health Promotion, and Victim Advocacy

Students who attend the University of South Florida St. Petersburg are subject to University policies in addition to guidelines established by the Florida Board of Education (Section 6-C, Administrative Code of Florida), the University Board of Trustees, and the USF St. Petersburg’s Campus Board. USF St. Petersburg’s Regional Vice Chancellor of Student Affairs, as well as other University officials, is charged with interpreting policies of the respective Boards to students, their families, and others in the University Community.

Student Affairs Diversity Statement

The Division of Student Affairs strives to create a welcoming and inclusive environment for all students, where each person is treated with dignity and respect. Students and staff are encouraged to grow and become effective leaders in an increasingly diverse world. Our core values include Student-Centered Success; Research and Innovation; Inclusion of Difference; Commitment to Community; and Care for the Natural Environment.

Campus Recreation
Campus Recreation’s mission is to provide the USFSP campus community the opportunity to engage in diverse recreational activities that promote a healthy active lifestyle. Campus Recreation promotes social interaction, interpersonal skills, and overall health and wellness by providing recreational opportunities through our facilities, programs, and services. In addition, the large number of students employed through Campus Recreation learn and are provided opportunities to practice leadership, time management, event planning, and interpersonal skills. Web address: [http://www.usfsp.edu/campus-recreation](http://www.usfsp.edu/campus-recreation)

Fitness Center
Location/Phone: SLC 1901 Fitness Center, (727) 873-4589
Hours: Monday - Thursday 6:00 a.m. - 10:00 p.m.; Friday 6:00 a.m. to 8:00 p.m.; Saturday - Sunday 9:00 a.m. - 6:00 p
The 9,000 square-foot Fitness Center facility is dedicated to providing fitness opportunities for all USFSP Students. The Fitness Center features two fitness studios, a designated cardio area, strength training equipment and free weights. The Campus Recreation Fitness Center is home to the Personal Training and Group Fitness programs. Recreational sports equipment is available for checkout to enhance your experiences at the outdoor courts and recreation field.

**Group Fitness**

- **Location/Phone:** SLC Fitness Center, (727) 873-4589
- **Hours:** Fall and Spring Semesters; listed by class on schedule
- **Web address:** [http://www.usfsp.edu/campus-recreation/group-fitness](http://www.usfsp.edu/campus-recreation/group-fitness)

Group Fitness is the collection of active classes designed to raise awareness and levels of personal health and fitness. These programs offer opportunities to improve health and wellness in an educational and supportive atmosphere. Group Fitness is a combination of group exercise and recreational classes, including cardio, toning, yoga, dance, and more. All levels are welcome to participate. Additional information, including classes being currently offered, is available at [http://www.usfsp.edu/campus-recreation/group-fitness](http://www.usfsp.edu/campus-recreation/group-fitness)

**Personal Training**

- **Location/Phone:** SLC Fitness Center, (727) 873-4589
- **Hours:** Fall and Spring Semesters; listed by class on schedule
- **Web address:** [http://www.usfsp.edu/campus-recreation/group-fitness](http://www.usfsp.edu/campus-recreation/group-fitness)

The Personal Training program offers one-on-one training, buddy training, small group training and instructional programs, fitness assessments and FREE equipment orientations to help you meet your fitness goals. For a small fee, our certified personal trainers will provide you with an exercise program and will guide and motivate you along your journey to overall fitness. Buddy and Small Group Training allows individuals to benefit from the one-on-one personal trainings while being able to the company from others.

**Competitive Sports**

- **Location/Phone:** Coquina Hall-The Edge, 727-873-4141
- **Hours:** Fall, Spring and Summer, listed by event on the website
- **Web addresses:**
  - Intramurals: [http://www.usfsp.edu/campus-recreation/intramurals](http://www.usfsp.edu/campus-recreation/intramurals)
  - Sport Clubs: [http://www.usfsp.edu/campus-recreation/sport-clubs](http://www.usfsp.edu/campus-recreation/sport-clubs)

The Competitive Sports program is comprised of Intramural Sports and Sport Clubs. Both entities practice and play on facilities managed by Campus Recreation. Both offices are located at The Edge.

**Intramural Sports**

The Intramural Sports program offers competitive and recreational leagues and tournaments in a variety of sports each semester. The activities represent a broad selection of sports and include team and individual sports, including: basketball, soccer, flag football, kickball, dodgeball, and more. Students can sign up a team or as a free agent. Please contact the Competitive Sports Coordinator if you are interested in participating in Intramural Sports or if you have any questions.

**Sport Clubs**

The Sport Club program facilitates organization, development, practice, and competition of registered student organizations with a sports focus. Sport Clubs represent a broad spectrum of sports and are encouraged to compete against Sport Clubs from other institutions. Campus Recreation is always looking to add new Sport Clubs and opportunities to our program. Please contact the Competitive Sports Coordinator if you are interested in starting a new Sport Club or joining an existing one.

**Outdoor Recreation**

- **Location/Phone:** Haney Landing Sailing Center, (727) 873-4597
- **Web address:** [http://www.usfsp.edu/campus-recreation](http://www.usfsp.edu/campus-recreation)
The Outdoor Recreation program offers canoes, kayaks, paddleboards, and sailboats on a drop-in basis at the boathouse in the USFSP Haney Landing Sailing Center located by the waterfront. Recreational use of equipment is free for students while lesson and trips may require a small fee. We are happy to teach students how to use all of the watercraft we offer for check out. We regularly offer sailing courses, keel boating courses, and powerboating courses. The boathouse also provides students with some comfortable beach furniture that can be found along the sea wall and on the beach. During the fall and spring, the Outdoor Recreation program offers an assortment of trips including snorkeling, sailing, fishing, climbing, hiking, and paddling.

**Aquatics**
**Location/Phone:** COQ 108, (727) 873-4589  
**Hours:** Fall, Spring and Summer hours vary.  
**Web address:** [http://www.usfsp.edu/campus-recreation/coquina-pool](http://www.usfsp.edu/campus-recreation/coquina-pool)

The Aquatics program offers a 100 foot outdoor pool available for both recreational and lap swimming. The pool is ADA accessible and offer ample deck space for both shaded lounging and sunbathing. We continue to strive to ensure all participants feel comfortable in the water and offer a multitude of lessons and certifications. Swim Lessons, Lifeguard, and CPR/First Aid classes are offered throughout the year.

**The Edge**
**Location/Phone:** COQ 108, (727) 873-4589  
**Hours:** Fall, Spring and Summer hours vary.  
**Web address:** [www.usfsp.edu/campus-recreation](http://www.usfsp.edu/campus-recreation)

The Edge is comprised of many multifunctional spaces such as the lounge and gaming area, which offers a variety of engaging options like video game consoles, foosball, billiards, darts and shuffle board. Students can mingle and relax on the West Deck overlooking the waterfront or take a break from studying to watch one of the multiple TV’s in the lounge. Many events are hosted within the lounge and gaming areas, but the two multipurpose rooms provide additional space to meet student event needs. Students are also able to rent out a bike for the day through the Bike Share program which is housed out of the Edge.

**Dean of Students**
**Location/Phone:** 701 3rd Street South, Piano Man Bldg., St. Petersburg, FL, 33701 (727) 873-4278  
**Hours:** Monday through Friday 8 a.m. - 5 p.m.  
**Email:** deanofstudents@usfsp.edu

**Standards of Conduct**

Just as the University maintains high standards of academic performance, the members of the University community support high standards of individual conduct and human relations. Responsibility for one’s own conduct and respect for the rights of others are essential conditions for the academic and personal freedom within the University community. The Student Code of Conduct sets forth a foundation of values that represent a standard of expected behavior both inside and outside the classroom. The University reserves the right to deny admission or refuse enrollment to students whose actions are contrary to the purposes of the University or impair the welfare or freedom of other members of the University community.

**Student Conduct Procedures**

Student conduct procedures are followed when a student fails to exercise his/her responsibility in an acceptable manner or commits an offense as outlined in the Student Code of Conduct found at the University web site: [http://www.usfsp.edu/dos/sc/student-code-of-conduct](http://www.usfsp.edu/dos/sc/student-code-of-conduct)

The University disciplinary procedures afford students the opportunity to participate in discussions of the matter and to present information in one’s own behalf, to seek counsel in one's own best interest, and the right of appeal. The University Conduct procedures are described on the University web site.

For Academic Grievances: students should follow the academic grievance procedure which may be obtained from the appropriate Dean of their Academic College.

For Non-Academic Grievances: In order to assure students the right to redress of grievances, the Student Affairs Administration Office is responsible for a grievance procedure involving non-academic matters. Any student may file a
question, complaint, or statement of grievance to the Dean of Students, in person or in writing. A course of action or other answer will be given by the Dean of Students or their designee, as soon as possible.

**Student Ombuds Office**

The Student Ombuds Office at USF St. Petersburg is a confidential, impartial, independent and informal resource for students who have encountered university-related issues and concerns. The mission of the Student Ombuds Office is to facilitate fair and equitable resolution processes that promote student success.

An ombuds is a neutral third party who helps students address problems, concerns and complaints through informal means such as conversation, mediation, and other problem solving strategies.

USFSP’s Student Ombuds Office functions under these standards of practice to serve students:

**CONFIDENTIALITY:** Concerns or information brought to the Student Ombuds Office will not be shared with anyone unless you give permission for it to be shared and the Ombuds feels that sharing will help solve your problem. The only instance where we are mandated by the State of Florida to share information is if someone poses a threat to themselves or others.

**IMPARTIALITY:** As a designated neutral service, the Student Ombuds remains unaligned and impartial. The Ombuds does not engage in any situation which could create a conflict of interest. The Ombuds Office considers the interests and concerns of all parties involved with the goal of achieving fair and equitable solutions.

**INDEPENDENCE:** The Student Ombuds Office operates independently of administrative authorities.

**INFORMALITY:** The Student Ombuds Office, as an informal resource, does not participate in any formal adjudicative or administrative procedure related to the concerns brought to her attention.

If a student wishes to talk to the Student Ombuds, please contact the Student Ombuds Office at 727-873-4184. For more information consult: [http://www.usfsp.edu/ombuds](http://www.usfsp.edu/ombuds)

**Career Center**

**Location:** SLC 2300, (727) 873-4129  
**Hours:** Monday-Friday 8:00 a.m.-5:00 p.m.  
**Web address:** [http://www.usfsp.edu/career/](http://www.usfsp.edu/career/)

The Career Center offers a full range of services and resources for students to make sound career, life planning, and employment decisions. Overview of services include: career and major exploration resources and activities, personalized career counseling, occupational assessments, listing of job and internship opportunities on and off-campus, resume/cover letter preparation and critiques, interview skill building, job search strategies, and various career events including workshops, on-campus interviews, and career fairs.

**Career Now**

No appointment necessary. Students may drop in during CareerNow hours and receive immediate assistance from Career Counselors and Career Peer Advisors for resume or cover letter critiques, major exploration, Career Closet rentals, personality and interest assessments, and job/internship search strategies.

**Handshake**

Handshake is a free, online portal that allows students to view full-time, part-time, and internship listings as well as upcoming career events, connect with numerous employers, and engage with alumni and mentors. Students may also use this platform to upload their resume, have it critiqued online and make it available for viewing by employers.

**On-Campus Student Employment**

Federal Work Study (FWS) and Temporary Student Employment (TSE) positions provide students an opportunity to gain valuable work experience, develop employability skills and earn money without leaving campus. Student Employment listings are posted in Handshake. The Career Center is available to assist in the application and interview process.
Experiential Education
There are many ways to learn outside of the classroom at USFSP. The Career Center encourages students to get involved in volunteering, civic engagement, service learning classes, campus clubs and organizations as a way to explore interests and gain experience. Additionally, internships are formalized types of practical learning experience. Internships provide students hands-on experience in a work setting to assist them in obtaining practical experience and determining a future career. Internships take many forms including not-for-credit, for-credit, part-time, full-time, paid and unpaid. These opportunities can also be found and applied for in Handshake.

Career Events
Job and Career Fairs, information sessions, on-campus interviews and specialized activities are held throughout the year to bring employers and students together. These events provide opportunities for students and employers to network and discuss employment and internship opportunities. In addition, workshops and other career information events are offered to assist with career planning and job search processes.

COMPASS First-Year Experience
Location/Phone: Coquina Hall 101 (COQ 101), (727) 873-4003.
Hours: Monday - Friday, 8:00 a.m. - 5:00 p.m.
Web address: http://www.usfsp.edu/compass

The COMPASS First-Year Experience Program at USF St. Petersburg is a campus-wide initiative that supports incoming students through their transition into the community, to ensure they develop and maintain personal and academic goals. The mission of COMPASS is to anchor new students to USFSP by promoting a sense of belonging and integration, enhancing opportunities for meaningful interactions, and providing opportunities supportive of the academic success. Throughout the academic year, COMPASS offers a variety of programming options that promote student success and help with navigating the transition to college.

Peer Coaching: A mentorship program that connects new students with a student leader on campus known as a Peer Coach. Peer Coaches are experienced USFSP students who serve on the staff of the Compass First-Year Experience Office. As student staff members, Peer Coaches work with a team of professional staff members and the Programming Team to provide educational and leadership development opportunities for the student body. Peer Coaches provide guidance for students to succeed at USFSP through one-on-one coaching.

Learning Journeys: Faculty or staff led activities, focusing on academic specialty, a hobby, or interest of the faculty or staff member. They provide an opportunity for students to get to know faculty and staff outside of the classroom and in context of the academic field, hobby or interest.

Compass Adventures: Peer led activities off-campus that help new students build connection with their peers and develop and understanding of the St. Petersburg Community.

Lunch and Learn Series: Set of engaging workshops that help new students develop both academic and life skills. Topics are centered on common challenges students face throughout their transition to USFSP.

Housing and Residence Life
Location/Phone: RHO 100, (727) 873-5101
Hours: Monday through Friday 8 a.m.-5 p.m.

The housing and residence life program at USF St. Petersburg was developed to promote the living learning community and emphasize student development. The first student residential facility was opened in 2006. Residence Hall One (RHO) contains 6-person triple bedroom suites, 4-person single bedroom suites, and 2-person studio style suites. RHO is located on the edge of campus, close to downtown cafés, entertainment venues, museums and the waterfront. In 2013 the University Student Center (USC) was built. The USC contains traditional corridor style, 2-person bedrooms. The USC student housing tower is part of a multi-functional space located in the center of campus. USC is the location of our dining facility, ballroom and conference accommodations.

Some critical information for students who would be interested in residing in on-campus housing is:

- Four Living Learning Community (LLC) options are open to students: BioLife, Leadership, Living Green, & Puppy Love. LLCs engage students in activities that pertain to their interest or area of study, connecting learning that happens in the classroom to the students' living environment.
Students who live on campus will experience University life differently. Housing & Residence Life are committed to providing a learning experience in the residence halls, utilizing a residential curriculum that engage students in thinking about diversity & inclusion, community development, academic success, and social responsibility.

Student Life and Engagement

Location/Phone: Student Life Center (SLC 1300), (727) 873-4596
Hours: Monday - Friday, 8:00 a.m. - 5:00 p.m.
Web address: http://www.usfsp.edu/studentlife

The Student Life & Engagement Department at USF St. Petersburg offers an assortment of educational, recreational, and cultural programs for the campus community. It coordinates the facilities, services, and programs designed to complement the campus co-curricular experience. The Department also serves as the administrative liaison to student organizations. The Department is composed of the following offices and services; Leadership Programs, Multicultural Student Services, the University Student Center, Student Activities and Programs, Student Publications, Student Organizations, and Reservation/Conference Services.

Leadership & Student Organizations

Location/Phone: SLC 1700, (727) 873-4532
Web address: http://www.usfsp.edu/lso

The Office of Leadership & Student Organizations at USF St. Petersburg seeks to empower students to enhance their aptitude as leaders and understand how they can make a difference, whether as positional leaders or active participants in a group or community process. The office strives to engage all students in purposefully designed leadership programming and experiential learning opportunities that support the mission of USF St. Petersburg, along with being a hub for student organizations. To find what student organizations we have on campus you can go to our website www.usfsp.edu/lso or www.petesync.com

Crow’s Nest (Campus Newspaper)

Location/Phone: SLC 1200, (727) 873-4113
Web Address: http://www.crowsneststpete.com

The campus newspaper for USF St. Petersburg, The Crow’s Nest, is written and produced by students. The newspaper provides experience for those students interested in print journalism, advertising sales, graphic design, and marketing.

Multicultural Affairs

Location/Phone: SLC 1400, (727) 873-4825
Web address: http://www.usfsp.edu/multicultural

The Office of Multicultural Affairs at USF St. Petersburg supports and enhances the University’s commitment to providing students with the educational, social and personal skills to live in today’s global society. The office seeks to create and promote a diverse and inclusive campus environment while providing diversity programming, activities and workshops. Its programs and activities focus on developing individuals into citizens who are culturally aware and accepting of others who may be different from themselves. Our goal is to function as a resource for students, faculty, staff and the community.

University Student Center (USC) & Student Life Center (SLC)

Location/Phone: USC173, (727) 873-5179
Web address: http://www.usfsp.edu/usc
USC on Facebook: https://www.facebook.com/USFSPUSC
Hours: Monday - Friday 7:00 a.m. - 11:00 p.m., Saturday - Sunday 10:00 a.m. - 11:00 p.m. (Holiday, summer, and semester break hours vary.) Individual Office hours may vary.

The University Student Center and Student Life Center serve as the community centers of campus serving students, faculty, alumni, and guest.
The USC, a 81,000 square-foot facility, is the "living room" of USFSP and includes Reservation Services, The Reef Dining facility, a Grand Ballroom, meeting spaces, basketball courts, outdoor patios, the BullsEye, a gaming and study lounge, and an 1,100 gallon salt water aquarium. The USC has spaces that are available for student organizations to host meetings and events, including concerts, comedians, dances and much more!

(SLC) This student center is designed to accommodate a variety of recreational, cultural and services to support students. Offices located in the SLC include: Student Life & Engagement, Multicultural Affairs, Leadership and Student Organizations, the Fitness Center, Student Government, Crow’s Nest (student newspaper), Harborside Activities Board, The Bishop Center for Ethical Leadership and Civic Engagement, Student Disability Services, the Career Center, the Wellness Center and student organization meeting rooms.

Wellness Center
Location/Phone: SLC 2200, (727) 873-4422
Hours: Monday - Wednesday, Friday 8:00 a.m. - 5:00 p.m., Thursday 9:30 a.m. - 5:00 p.m.
Web address: http://www.usfsp.edu/wellness/

The Wellness Center empowers the University of South Florida St. Petersburg (USFSP) community by promoting a proactive and compassionate approach to holistic wellness and student development in an inclusive, collaborative and multidisciplinary environment. Our staff consists of licensed mental health professionals, licensed medical professionals, a health educator, victim advocate, administrative support staff, and graduate students. Our multidisciplinary team work together within an integrated model of care to provide the best quality services to our students.

Personal Counseling Services
Students may often be faced with difficulties during their college years, which interfere with their academic, emotional, and social adjustment. The Wellness Center professional staff can help with most of these concerns through time-limited counseling (individual, couples, and group) that focuses on active engagement, increased support, and skill building. These services are free, confidential, and available to currently enrolled students. Counseling services assist students resolve a variety of problems such as stress, improving self-esteem, overcoming anxiety or depression, improving relationships, coping with loss, dealing with problem behaviors, resolving personal crises and dealing with substance abuse or dependency issues. Group Counseling schedules are updated each semester and available on our website. If the Center does not offer the services a student needs, or if longer-term care is required, the student will be referred to other appropriate community or university services. Psychiatric and nutrition consultations are also available through provider referrals.

Crisis Counseling Services
Although the Wellness Center operates on an appointment basis, a student may face an urgent concern or crisis that feels too overwhelming to wait for a scheduled appointment. The Wellness Center professionals are available for same-day brief screenings (15-20 minutes) for assessment and intervention of urgent concerns between 8:30 a.m. and 4:30 p.m. Monday-Friday. On-call counselors are available via phone after hours. This service can be accessed through the Wellness Center messaging system (727-873-4422).

Victims’ Advocacy Service
This service is available to assist all USFSP students who are victims of actual or threatened violence, including but not limited to battery, assault, sexual battery (date, acquaintance or stranger rape), attempted sexual battery, stalking, or sexual harassment. The victim advocate provides information, support and guidance through short-term crisis intervention, assistance through the campus judicial process, referral to community-based victim assistance programs, and referral for necessary counseling, medical, legal and social service assistance. The Victim Advocate can be reached for appointments during regular business hours. If urgent concerns arise outside of regular business hours, please call 727-873-4422. Police reports are not necessary to receive services from an advocate, and services are free and confidential.

Additional Important numbers:
St. Petersburg Police Emergency 911
USFSP Campus Police (727) 873-4140
PEHMS Mental Health Services Hotline 727-541-4628
Pinellas Helpline 211 or 727-562-1542
Pinellas County Rape Crisis Line (727) 530-7273
Health Promotion Services

The Wellness Center believes in the importance of promoting healthy lifestyles through a holistic perspective that emphasizes education and prevention. Services include: educational programs and training, a wellness room with relaxation and educational resources, biofeedback, relaxation therapy, Student Health 101 magazine, Alcohol Edu course, and online resources. We also organize campus-wide awareness campaigns, advise a Peers Educator group, and offer wellness consultations.

Student Health Services

The Wellness Center offers primary care health services, including but not limited to: treatment of acute injury and illness; services related to sexual health; management of chronic illness, preventative care, women's health, immunization, limited on-site lab services, after-hours nurse advice line, monthly HIV testing, nutrition services (through referral) and referral for specialty services. Office visits will be free, although some services may incur costs. Students have the option to bill their insurance or self-pay. Services are confidential.

Student Disability Services

Location/phone: SLC 1203, Voice: (727) 873-4837 or (727) 873-4990
Florida Relay System for Hearing Impaired Dial 711
Hours: Monday through Thursday 8:30 a.m. - 6 p.m., and Friday 8:30 a.m. - 5 p.m.
Web address: http://www.usfsp.edu/disability/

The mission of Student Disability Services is to create and maintain an environment at the university that is supportive to students with special needs and will grant academic accommodations to students with documented disabilities, providing them with an equal chance of academic success.

Student Disability Services is responsible for determining eligibility of students for disability status and facilitating services and accommodations for those who qualify. Accommodations that are developed in collaboration with students and faculty, include, but are not limited to, extended time on examinations, alternate formats for printed materials, and the services of sign language interpreters. Academic Coaching is also available on a limited basis.

Students are responsible for self-identifying and registering for SDS services. Registration includes submitting appropriate medical documentation, completing an SDS application, and having an intake appointment to discuss reasonable accommodations. Once the accommodations are approved, letters will be created and provided to the student for presentation to Instructors.

Housing accommodations are available and students should initiate their request with Student Disability Services. The SDS office makes recommendations to Housing based on the severity of the documented disability.

Other Campus Services

Intercollegiate Athletics

USF St. Petersburg students may participate in intercollegiate sports both as spectators and as direct participants. Admission to all athletic events is free of charge upon presentation of the USF Card. (Student Identification.) USF St. Petersburg hosts coed and women’s sailing; all other athletic teams are based in Tampa. USF fields 18 intercollegiate sports for men and women, all at the NCAA Division I level. In men’s competition, USF has baseball, basketball, football, soccer, cross country, outdoor track, golf and tennis. On the women’s side are basketball, softball, tennis, golf, cross country, indoor and outdoor track, sailing, soccer and volleyball.
Student Assessment and Research

In an effort to collect data on students’ perceptions of campus life and programs and services, the Division of Student Affairs has implemented a student assessment and research program. The goal of the program is to develop a comprehensive longitudinal database on student interests, needs, aspirations, attitudes and engagement in university life. This information will be a valuable resource for learning more about our students, for identifying emerging issues on campus, and for informing the development and modification of our strategic plan in the areas of teaching and learning in and outside the classroom. The program will use both in-house surveys and participation in two national assessment programs, the National Survey of Student Engagement (NSSE) and the Beginning College Survey of Student Engagement (BCSSE).

Requirements for International Students

Health Insurance
The State University System of Florida requires that all international students have medical insurance in order to register for classes within the USF System.

Tuberculosis Screening
Required for all international and U.S. born students residing at an address outside the U.S. and MOST ACADEMIC HEALTH PROGRAMS – A Tuberculosis Skin Test by PPD or Mantoux or Blood Test (QFT or Tspot) is required within the last six months prior to semester begin date. PPDs must be read between 48-72 hours of administration. The result must be listed in “mm” and indicate whether negative or positive. If you do the blood test, submit a copy of the laboratory report. If the PPD is positive or the Blood Test is positive, submit a physician signed copy of the chest X-ray report.

Veterans Services

USF St Petersburg’s Military and Veterans Success Center opened its doors to student veterans in November 2015. The mission of the MVSC is directly aligned with the mission of the USF Office of Veterans Success. The primary goal of both is to provide a seamless transition for our nation’s veterans from military to collegiate life by enhancing personal development and academic success. The MVSC is a communal space where student veterans gather daily to share transitional strategies, study, network, host meetings of the Student Veterans Organization (https://orgsync.com/97272/chapter), and reintegrate in civilian life. Resources include peer counselors; access to employment counseling; computers and free printing; lounge space with free coffee and snacks; and quiet spaces. The MVSC is located in The Terrace (TER) 300. Please contact us at va@usfsp.edu or call (727) 873-4467.

USF St. Petersburg is approved for the education of veterans, eligible dependents, members of the selected reserve, and active-duty personnel who are eligible for benefits under public laws now in effect. All degree programs currently offered at USF St. Petersburg are approved by the Department of Veterans Affairs.

Military and Veterans Success Center (MVSC). Students who may be eligible for benefits are urged to contact the Military and Veterans Success Center to speak with a peer counselor. Once admitted, peer counselors will guide the student veteran through the process of requesting Veterans Educational Benefits through our online Clockworks system. The link is available on the MVSC web page: www.usfsp.edu/veterans.

Baccalaureate Degree - University Requirements

University minimum requirements for graduation consist of the following: earn a minimum of 120 semester hours with an overall 2.00 GPA, including a 2.00 GPA in all courses attempted within the USF System; a transfer student must have a GPA of 2.0 or higher when combined with all work attempted at other institutions; satisfactorily complete writing and computation course requirements of 6A-10.030; earn a minimum of 42 semester hours of upper-level work (courses numbered 3000 and above); complete Liberal Arts requirements; complete the USF St. Petersburg residency requirement; complete program requirements as determined by the department and/or college; and be recommended for graduation by the dean of the appropriate college. The requirements must be met by every student upon whom a degree is conferred. The total number of semester hours needed to complete the baccalaureate degree depends upon the academic major field of study. No grades may be changed following graduation.

In recognition that students seeking a second bachelor’s degree have completed a rigorous program of study at a regionally accredited or comparable international institution, some graduation requirements are considered met by virtue of their previous degree. These include: State Communication and State Mathematics Requirements -formerly Gordon Rule, Summer Enrollment, the Foreign Language Entrance Requirement, General Education and the Exit Requirements. Each degree program/major determines degree applicability of transfer courses.
Academic Residency

USF Regulation 3.007

Candidates for graduation must have completed at least 30 hours of their last 60 hours of their undergraduate credits in courses offered by the USF System Institution (home institution) from which the degree is to be conferred (USFSP). Individual colleges and programs may have more stringent residency requirements. Beginning fall semester 2012, students must successfully complete at least 50 percent of the required courses in the major in courses offered by the USF System Institution conferring the degree (USFSP). In cases of hardship or lack of course availability, individual exceptions may be approved by the respective College Deans or designee to help ensure timely graduation.

Exceptions to the above rules may be made for students who are enrolled at other USF System Institution’s approved exchanges, co-op training programs or correspondence courses from the University of Florida. CLEP credit does not count toward academic residence.

Summer Enrollment Requirement

All students entering the University with fewer than 60 semester hours of college level academic work are required to earn at least 9 semester hours at a State of Florida University during one or more Summer terms prior to graduation.

Foreign Language Graduation Requirement for B.A. Students

In addition to the foreign language entrance requirement, all students applying for a Bachelor of Arts degree from USF St. Petersburg must demonstrate competency in a foreign language. To demonstrate this competency, students may take either two semesters of a beginning college-level foreign language or one semester of a higher-level course and earn a letter grade of “C-” (no “S” grades) or above in the appropriate level course or demonstrate equivalent competency by passing an examination. Languages offered at USF St. Petersburg include:

- Spanish
- French
- Sign Language

Transfer credit for languages other than those listed above may be applied toward the B.A. foreign language requirement. Please see your academic advisor for further information.

American Sign Language

Approval is needed by the student’s program/department major. The following programs accept Sign Language Competency for the foreign language exit requirement: Anthropology, Criminology, Affiliated Economics, History, Interdisciplinary Social Sciences, Mass Communications with Journalism and Media Studies Concentrations, Political Science, Psychology.

Students taking the placement examination in French or Spanish should view the World Languages website at www.usfsp.edu/scl/placement-test-w/ for test dates and times.

Foreign Language Placement

Students with two or more years of study in a foreign language in high school, or with postsecondary course(s) in foreign language, or with experiential learning of a foreign language may not enroll for credit in courses in that language without first taking a placement examination administered by World Language Education. Should the placement examination indicate that remedial work is required (1120-1121), the student will be allowed to enroll with the understanding that the grade eventually earned will be either an “S” or “U.”

Under no circumstances will a student who places above the first year level or who passes a higher-level course be allowed to register for or receive credit for a lower-level course in that specific language. Students to whom this regulation applies should inquire of the Department of World Languages for the placement examination.

Academic Learning Compacts

In accordance with the Board of Governors Policy Guideline #PG 05.02.15 each baccalaureate program develops and implements “Academic Learning Compacts.” The Academic Learning Compacts include concise statements of what program graduates will know and be able to do (i.e. the expected core student learning outcomes). Each Academic Learning Compact includes the following components:

- Identifies the expected core student learning outcomes for program graduates in the areas of:
- Content/discipline knowledge and skills.
- Communication skills.
- Critical thinking skills.

The Academic Learning Compacts are posted on each program's USF St. Petersburg website and will be provided to students when they begin their degree programs and are advised in their declared majors.

**Student’s Choice of Catalog**

**USF System Policy 10-059 amended 7/25/2015**

University of South Florida System (USF System) institutions publish undergraduate and graduate catalogs on each campus. Catalogs are not contracts, but are the source of general information including the USF System, its campuses, community, curricular offerings, degree and admission requirements, academic calendar, and facilities available to students, faculty and staff.

In order to graduate from USF St. Petersburg, each degree-seeking student must meet all of the graduation requirements specified in the USF St. Petersburg catalog of his/her choice. A degree-seeking student may choose any USF St. Petersburg catalog published during his/her continuous enrollment. Students who have transferred from one Florida public institution to another are affected by this policy: Graduation requirements in effect at the receiving SUS institution at the time a student enrolls at a Florida public institution of higher learning shall apply to that student in the same manner that graduation requirements apply to its native students provided the student has had continuous enrollment as defined in the SUS institution’s catalog.

At USF St. Petersburg, continuous enrollment is defined as enrolling as a degree seeking student at least one term each twelve month period. Therefore, students cannot choose a USF St. Petersburg catalog published prior to or during an academic year in which they did not maintain continuous enrollment. (Each catalog is considered to be published during the academic year printed on the title page.)

If the student cannot meet all of the graduation requirements specified in the catalog of his/her choice due to university decisions and changes in policy matter, course offering, etc., appropriate substitutions will be determined by the dean of the college of the student’s major.

USF St. Petersburg’s policies are subject to change and apply to all students regardless of their choice of catalog. If the student’s graduation requirements are affected by changes in University policies, appropriate arrangements will be made to preclude penalization of the student.

http://regulationspolicies.usf.edu/policies-and-procedures/pdfs/policy-10-059.pdf

**Repeat Course Work**

The hours for a course that has been repeated may be counted only once toward the minimum 120 semester hours of credit (earned hours) required for graduation. All credit hours (except when grade forgiveness is applied) are calculated in the GPA (See Repeat Course Surcharges.)

**Undergraduate Degrees**

USF St. Petersburg awards three undergraduate degrees. They are the Bachelor of Sciences, the Bachelor of Arts, and the Bachelor of Fine Arts.

USF St. Petersburg offers curricula leading to the baccalaureate degree in the following fields. The degree is indicated in parentheses after each major code. For clarification, the following terms are defined:

**Specialization:** Those courses required to give the student academic concentration and baccalaureate identification such as Mathematics, Accounting, Psychology, etc.

**Supporting or Related:** These courses may be prerequisites to the specialization courses, or they may support specialized courses by giving preparation or breadth to the area of specialization. These courses are often referred to as college or program core courses.

**Program Electives:** These are usually a broad band of courses offered by the college offering the major to further enrich the student in the general academic field of the major.

**Academic Majors**

**College of Arts and Sciences:**
- Anthropology (ANT) (B.A.)
- Biology (BIO) (B.A.)
- Criminology (CCJ) (B.A.)
- English (ENG) (B.A.)
- Environmental Science & Policy (ESP) (B.S.)
- Forensic Studies and Justice (FSJ)
Geospatial Analysis & Geography (GAG) (B.A.)
Graphic Arts (GRAP) (B.F.A.)
Health Sciences (HSP) (BS)
History (HTY) (B.A.)
Interdisciplinary Social Science (ISS) (B.A.)
Mass Communications (COM) (B.A.)
Political Science (POL) (B.A.)
Psychology (PSY) (B.A.)
World Languages and Cultures (WLP) (B.A.)

Kate Tiedemann College of Business (B.A./B.S. option):
Accounting (ACC)
Business Economics (ECN)
Affiliated Economics (ECO) - BA Only
Entrepreneurship (ETB)
Finance (FIN)
Global Business (GBP)
Management (MAN)
Management Information Systems (ISM)
Marketing (MKT)

College of Education: (B.S.)
Education (BXE)
Educational Studies (BXS)

Other USF System institutions offer curricula for baccalaureate degrees in many additional fields. Please check the other USF System Institution websites at http://system.usf.edu/ for specific details.

Academic Minor

In addition to major programs, some departments offer an academic minor that requires approximately one-half the upper-level credits required for a major. Students interested in a particular minor should obtain the specific requirements from the appropriate department. The department may require the same admission or retention standards as required for the major. Students are strongly encouraged to consult with their academic advisor to determine the impact of the addition of the minor on the State of Florida Excess Credit Hour Surcharge on page 31 prior to declaring a minor.

Each academic minor conforms to the University requirements:
1. A minimum of 8 semester hours of credit used to satisfy the requirements of a minor must be from USF St. Petersburg courses.
2. A student desiring a minor must have a major in a different program option. Some departments do not apply courses toward both the major and the minor. See your academic advisor to confirm eligibility for course dual application.
3. USF St. Petersburg coursework for a minor must have a GPA of at least 2.0.
4. Only an undergraduate degree-seeking student at USF St. Petersburg is eligible for a minor.
5. A minor can be applied for and received only in conjunction with applying for and receiving a baccalaureate degree except for students who have already received a baccalaureate degree from a USF System institution who may earn certification of a minor by taking additional undergraduate coursework at the University and applying for the certification.

USF St. Petersburg offers curricula leading to an academic minor in the following fields:

College of Arts and Sciences:
Anthropology
Art History
Biophysics
Chemistry
Criminology
Environmental Policy
French and Francophone Studies
Geography
Geospatial Science
History

Mass Communications
Political Science
Psychology
Spanish and Latino Studies

Kate Tiedemann College of Business:
Accounting
Affiliated Economics
Business Economics
Entrepreneurship
Finance
General Business Administration
Healthcare Administration
International Business
Legal Studies
Management
Management Information Systems
Marketing

College of Education:
Leadership Studies

Other USF institutions may offer additional academic minors. Please check the other USF System Institution websites at [http://system.usf.edu/](http://system.usf.edu/) for specific details.

# Liberal Arts Requirements

All new USF St. Petersburg students and Former Students Returning are required to take 45 semester hours to satisfy the complete liberal arts requirements. Thirty-six (36) semester hours will satisfy the general education course requirements and 9 semester hours will satisfy the exit requirements. Students seeking second baccalaureate degrees (those coded as 5B) are considered to have met all Liberal Arts Requirements. The requirements are distributed as follows:

<table>
<thead>
<tr>
<th>General Education Requirements*</th>
<th>Sem. Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Composition</td>
<td>6</td>
</tr>
<tr>
<td>Humanities</td>
<td>6</td>
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<tr>
<td>Mathematics</td>
<td>6</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>6</td>
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<tr>
<td>Social Sciences</td>
<td>6</td>
</tr>
<tr>
<td>Electives</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>36</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exit Requirements*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Works and Major Issues</td>
<td>6</td>
</tr>
<tr>
<td>Literature and Writing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

*Exit courses may be certified in more than one area, but students may use each course in only one (1) area.

All students must achieve an overall General Education grade point average of 2.00 and a grade of "C-" or better is required in each of the Exit Requirement courses.

# Liberal Arts General Education Requirements

(36 Semester Hours)

Note: All students must complete at least 6 hours in each of the designated general education areas. Three of the six hours in each category, must be fulfilled by a course provided under the State of Florida course list (left) column. The remaining three hours in each category can come from either the State of Florida list or the USFSP Institutional list (right column). Courses taken from the State of Florida list (left column) are articulated throughout the Florida Public University, State, and Community College system. All courses listed are certified as meeting the General Education requirement. Additional courses may have been certified since publication of this catalog. Please consult with an academic advisor and your degree audit for current and additional information.
| ENGLISH - 6 HRS. |  |
| **STATE COURSES - MINIMUM 3 HRS.** | **USFSP COURSES** |
| ENC 1101: English Composition I (3) | ENC 1102: English Composition II (3) |
| MMC 3602: Mass Communication & Society (3) |

| HUMANITIES - 6 HRS |  |
| **STATE COURSES - MINIMUM 3 HRS.** | **USFSP COURSES** |
| ARH 2000: Art Appreciation (3) | ARH 2050: History of Visual Arts I (3) |
| HUM 1020: Introduction to Humanities (3) | HUM 1020: History of Visual Arts II (3) |
| LIT 2000: Introduction to Literature (3) | PHI 2630: Contemporary Moral Issues (3) |
| MUL 2010: Music And Culture (3) | WOH 2030: World History Since 1815 (3) |
| PHI 2010: Introduction to Philosophy (3) |
| THE 2000: Theater Appreciation (3) |

| MATHEMATICS - 6 HRS. |  |
| **STATE COURSES - MINIMUM 3 HRS.** | **USFSP COURSES** |
| MAC 1105: College Algebra (3) | MAC 1105: College Algebra (3) |
| MAC 2311: Calculus I (4) | MAC 2311: Calculus I (4) |
| MGF 1106: Finite Math (3) | MGF 1106: Finite Math (3) |
| MGF 1107: Mathematics for Liberal Arts (3) |
| STA 2023: Introductory Statistics (3) |

| NATURAL SCIENCES - 6 HRS. |  |
| **STATE COURSES - MINIMUM 3 HRS.** | **USFSP COURSES** |
| BSC 1005: Principles of Biology for Non-majors (3) | BSC 1005: Principles of Biology for Non-majors (3) |
| Linked with ANT 2511L | Linked with ANT 2511L |
| ANT 2511: Biological Anthropology (3) - Linked with ANT 2511 lab (1) |
| GEO 2200: Introduction to Physical Geography (3) |
| BSC 2010: Biology I - Cellular Processes (3) - linked with BSC 2010 lab (1) |
| EVR 2217 Energy, Environ. & Sustain. (3) |
| BSC 2085: Anatomy & Physiology for Health Prof (3) |
| CHM 2045: General Chemistry I (3) - Linked with CHM 2045 lab (1) |
| ESC 2000: Introduction to Earth Science (3) |
| EVR 2001: Intro to Environmental Science (3) - EVR 2001L is required for Environ. Sci. Majors |
| PHY 2053: General Physics I (3) - Linked with PHY 2053L (1) |

Accepted in transfer credit by state-wide articulation -- AST 2002 Descriptive Astronomy (3) 
Accepted in transfer credit by state-wide articulation -- PHY 2020 Fundamentals of Physics (3) 
Accepted in transfer credit by state-wide articulation - PHY 2048 General Physics w/Calc. (3) 

| SOCIAL SCIENCES - 6 HRS. |  |
| **STATE COURSES - MINIMUM 3 HRS.** | **USFSP COURSES** |
| AMH 2020: Introduction Survey since 1877 (3) | AMH 2020: Introduction Survey since 1877 (3) |
| ANT 2000: Introduction to Anthropology (3) | ANT 2000: Introduction to Anthropology (3) |
| GEA 2000: World Regional Geography (3) |

Accepted in transfer credit by state-wide articulation -- AST 2002 Descriptive Astronomy (3) 
Accepted in transfer credit by state-wide articulation -- PHY 2020 Fundamentals of Physics (3) 
Accepted in transfer credit by state-wide articulation - PHY 2048 General Physics w/Calc. (3)
**Liberal Arts Exit Requirements for Undergraduates in all Disciplines (9 Semester Hours)**

A student’s liberal arts education will continue throughout the college years and not be limited to a relatively small number of required courses in the first two years of college. Exit requirements will provide students with an opportunity during their junior and senior years at USF St. Petersburg to integrate their knowledge within the context of liberal arts. Courses that satisfy the exit requirements will, where appropriate, incorporate considerations of values and ethics, international and environmental perspectives, race and ethnicity, and gender. By their junior and senior years, students will have a foundation in liberal arts and be better able to reflect upon ethical issues in a constructive way. Students seeking second baccalaureate degrees (those coded as 5B) are exempt from the liberal arts exit requirements.

Students will take at least one of the Liberal Arts Exit courses outside their disciplinary cluster(s). For purposes of this policy, the term “discipline” refers to the following fields: business, education, fine arts, arts and letters, natural sciences, and social sciences (See list below of “Outside the Disciplinary Cluster” Liberal Arts Exit Courses). One of the Major Works and Major Issues courses, if taken outside the student’s major disciplinary cluster(s), may be taken for S/U credit with the consent of the instructor. Only courses numbered 3000 or above may be used to satisfy the exit requirements. Exit requirements must be completed with courses approved on the USF St. Petersburg course list and must be taken at a University of South Florida System Institution.

Students majoring in the College of Education are permitted to graduate with only six credits of Liberal Arts Exit courses, all of which may be taken in the College.

**I. Major Works and Major Issues (6 credit hours required):**

A portion of the exit requirements consists of a minimum of six (6) semester hours of approved coursework concerning major works and major issues. Courses will focus on major issues, documents, or works, and will allow students to read primary texts. These courses may allow students to delve into topics on an interdisciplinary basis. One of the Major Works and Major Issues courses, if taken outside the student’s major discipline(s), may be taken for S/U credit with the consent of the instructor.

Major Works and Major Issues courses must offer the opportunity for integration of content. These courses will have liberal arts content and, when appropriate, will contain in-depth discussions of values and ethics, international and environmental perspectives, race and ethnicity, and gender. Courses may be interdisciplinary and may be team taught. This will provide students with an opportunity to explore, in-depth and on an interdisciplinary basis, major topics that are important but outside of the major field of study.

**J. Literature and Writing (3 credit hours required):**

In addition, students will take three (3) semester hours of approved exit requirement coursework in literature and writing. These courses will allow students to read significant literature of the world and write at least 6,000 words. These courses also meet the State Communication and State Mathematics Requirements -formerly Gordon Rule Communications requirement. The writing requirement may be satisfied with assignments that include, for instance, revision and process writing. The course may be taken within the major if appropriate. The courses will focus on the dimensions of values and ethics, international and environmental perspectives, race and ethnicity, and gender.

All courses listed are certified as meeting the Exit requirement. Additional courses may have been certified since publication of this catalog. Please consult with an academic advisor for current and additional information.

**Liberal Arts Exit Requirement Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT 4241</td>
<td>Anthropology of Religion -6A</td>
<td>3</td>
</tr>
</tbody>
</table>

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**Course List**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO 2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>CPO 2002</td>
<td>Introduction to Comparative Politics</td>
<td>3</td>
</tr>
<tr>
<td>POS 2041</td>
<td>American National Government</td>
<td>3</td>
</tr>
<tr>
<td>PSY 2012</td>
<td>Introduction to Psychological Sciences</td>
<td>3</td>
</tr>
<tr>
<td>SYG 2000</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

**ELECTIVES - 6 HRS.**

Additional courses may be selected from any of the categories above to fulfill this General Education electives category.
ANT 4302  Gender and Cross Cultural Perspectives  3
ANT 4316  Ethnic Diversity in the U.S.  3
ANT 4432  The Individual and Culture -6A  3
ARH 4475C  Contemporary Issues in Art  3
BSC 4057  Environmental Issues  3
CCJ 4934  Seminar in Criminology -6A  3
ECO 3703  International Economics  3
ECP 3201  Economics of Women and Work  3
ECP 3302  Environmental Economics  3
ECS 4430  Economics of Latin America  3
EDF 3604  Social Foundations of Education  3
EVR 4027  Wetland Environments  3
FRE 3502  The Francophile World  3
GEB 4890  Strategic Management and Decision Making  3
GEO 4372  Global Conservation -6A  3
GEO 4471  Political Geography  3
GLY 4734  Beaches and Coastal Environments  3
HIS 3308  War and Society  3
HIS 3938  Major Issues in History  3
HIS 4936  Pro-Seminar in History -6A  4
*IDH 4000  Honors Program Seminar  4
INR 3202  International Human Rights  3
INR 4083  Conflict In The World  3
INR 4254  Africa in World Affairs  3
ISS 4935  Seminar in the Social Sciences  3

LDR 4204  Ethics & Power in Leadership  3
LIT 3103  Great Literature of the World -6A  3
LIT 3155  Modern Literature -6A  3
LIT 3301  Cultural Studies and the Popular Arts -6A  3
LIT 3374  The Bible As Literature  3
LIT 3383  The Image of Women in Literature -6A  3
LIT 3451  Literature and the Occult -6A  3
LIT 4386  British & American Literature by Women- 6A  3
THE 4174  New British Theatre and Drama -6A  3
WST 3224  Women, Environment and Gender  3
ZOO 4512  Sociobiology  3

**Literature and Writing**

AML 3604  African American Literature -6A  3
AML 4624  Black Women Writers -6A  3
EEX 4742  Narrative Perspectives on Exceptionality: Cultural and Ethical Issues -6A  3
IDH 4970*  Honors Thesis  3
LAE 4414  Teaching Literature in the Elementary School, Grades K-6 -6A  3
LAE 4464  Adolescent Literature for Middle and Secondary Students -6A  3
LIT 3103  Great Literature of the World -6A  3
LIT 3155  Modern Literature -6A  3
LIT 3301  Cultural Studies and the Popular Arts-6A  3
LIT 3383  The Image of Women in Literature -6A  3
LIT 3451  Literature and the Occult -6A  3
LIT 4386  British & American Literature by Women -6A  3
POT 4109  Politics and Literature -6A  3
THE 4174  New British Theatre and Drama -6A  3

*Available to Honors Program students only.

**Outside the Disciplinary Cluster Liberal Arts Exit Courses**

“Outside the disciplinary cluster” in Liberal Arts Exit courses is defined as outside a cluster of departments or programs. Students with majors from one cluster, must take at least one certified Liberal Arts Exit course from any of the other clusters identified below.
Disciplinary Cluster 1: Arts & Letters-- Students with majors in these programs must take at least one certified Liberal Arts Exit course in Clusters 2-6.

- English
- Mass Communications with Journalism and Media Studies Concentration
- World Languages and Cultures

Disciplinary Cluster 2: Natural Sciences -- Students with majors in these programs must take at least one certified Liberal Arts Exit courses in Clusters 1 or 3-6.

- Biology
- Environmental Science and Policy
- Health Sciences

Disciplinary Cluster 3: Social Sciences-- Students with majors in these programs must take at least one certified Liberal Arts Exit course in Clusters 1, 2 or 4-6.

- Anthropology
- Interdisciplinary Social Sciences
- Criminology
- Political Science
- Geography
- Psychology
- History

Disciplinary Cluster 4: Business - Students with majors in these programs must take at least one certified Liberal Arts Exit course in Clusters 1-3 or 5 or 6.

- Accounting
- Global Business
- Affiliated Economics
- Information Systems Management
- Economics
- Management
- Entrepreneurship
- Marketing
- Finance

Disciplinary Cluster 5: Fine Arts -- Students with majors in these programs must take at least one certified Liberal Arts Exit course in Clusters 1-4 or 6.

- Graphic Design

Disciplinary Cluster 6: Education

Education - By approved exception, students majoring in this program will take 6 hours of exit in the College of Education.

Courses to Satisfy State Communication and State Mathematics Requirements - formerly Gordon Rule

Prior to receipt of an Associate in Arts certificate/degree from a public community college or university or prior to entry into the upper division of a public university or college, a student shall complete successfully the following:

1. Six (6) semester hours of English coursework and six (6) semester hours of additional coursework in which the student is required to demonstrate college-level writing skills through multiple assignments. Each institution shall designate the courses that fulfill the writing requirements of this section. These course designations shall be submitted to the Statewide Course Numbering System. An institution to which a student transfers shall accept courses so designated by the sending institution as meeting the writing requirements outlined in this section.

2. Students awarded college credit in English based on their demonstration of writing skills through dual enrollment, advanced placement, or international baccalaureate instruction pursuant to Rule 6A-10.024, F.A.C., and students awarded college credit based on their demonstration of mathematics skills at the level of college algebra or higher through one (1) or more of the acceleration mechanisms in Rule 6A-10.024, F.A.C., shall be considered to have satisfied the requirements in subsection 6A-10.030(2), F.A.C., to the extent of the college credit awarded.

Note: The State Communication and State Mathematics Requirements - formerly Gordon Rule communication and computation requirements are considered met for any student entering the university with an A.A. from a Florida public University or community college. State Communication and State Mathematics Requirements - formerly Gordon Rule communication requirement is considered met for any student entering the university with 60 or more semester hours. All State of Florida University and Community College labeled State Communication and State Mathematics Requirements - formerly Gordon Rule are applicable to this requirement.

Students must achieve a proficiency level of at least C- in the course in order to receive State Communication and State Mathematics Requirements - formerly Gordon Rule credit.
**Communication (12 semester hours)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>AFA 4150</td>
<td>Africa and the United States</td>
<td>3</td>
</tr>
<tr>
<td>AML 3604</td>
<td>African American Literature</td>
<td>3</td>
</tr>
<tr>
<td>AML 4624</td>
<td>Black Women Writers</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4241</td>
<td>Anthropology of Religion</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4432</td>
<td>The Individual and Culture</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4620</td>
<td>Language and Culture</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4935</td>
<td>Rethinking Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ARH 2000</td>
<td>Art and Culture</td>
<td>3</td>
</tr>
<tr>
<td>ARH 4724</td>
<td>History of Graphic Design</td>
<td>4</td>
</tr>
<tr>
<td>ARH 4800</td>
<td>Critical Studies in Art History</td>
<td>4</td>
</tr>
<tr>
<td>CJE 3444</td>
<td>Crime Prevention</td>
<td>3</td>
</tr>
<tr>
<td>CRW 2100</td>
<td>Narration and Description</td>
<td>3</td>
</tr>
<tr>
<td>CRW 3111</td>
<td>Form and Technique of Fiction</td>
<td>3</td>
</tr>
<tr>
<td>EDF 3604</td>
<td>Social Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>EEX 4742</td>
<td>Narrative Perspectives on Exceptionality: Cultural &amp; Ethical Issues</td>
<td>3</td>
</tr>
<tr>
<td>ENC 1101</td>
<td>Composition I</td>
<td>3</td>
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<tr>
<td>ENC 1102</td>
<td>Composition II</td>
<td>3</td>
</tr>
<tr>
<td>ENC 2210</td>
<td>Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENC 3250</td>
<td>Professional Writing</td>
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<td>ENC 3310</td>
<td>Expository Writing</td>
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<tr>
<td>GEO 4372</td>
<td>Global Conservation</td>
<td>4</td>
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<tr>
<td>HUM 1020</td>
<td>Introduction to Humanities</td>
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<tr>
<td>HIS 4936</td>
<td>Pro-Seminar in History</td>
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<td>IDH 2010</td>
<td>Acquisition of Knowledge</td>
<td>3</td>
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<tr>
<td>IDH 4970</td>
<td>Honors Thesis</td>
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<td>LAE 4414</td>
<td>Teaching Literature in the Elementary School, Grades K-6</td>
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<tr>
<td>LAE 4464</td>
<td>Adolescent Literature for Middle and Secondary Students</td>
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</tr>
<tr>
<td>LIT 2000</td>
<td>Introduction to Literature</td>
<td>3</td>
</tr>
<tr>
<td>LIT 2010</td>
<td>Introduction to Fiction</td>
<td>3</td>
</tr>
<tr>
<td>LIT 2040</td>
<td>Introduction to Drama</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3101</td>
<td>Literature of the Western World Through the Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3102</td>
<td>Literature of the Western World Since the Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3103</td>
<td>Great Literature of the World</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3155</td>
<td>Modern Literature</td>
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<td>LIT 3301</td>
<td>Cultural Studies and the Popular Arts</td>
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<td>The Image of Women in Literature</td>
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<td>LIT 4386</td>
<td>British and American Literature by Women</td>
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<tr>
<td>MUL 2010</td>
<td>Music and Culture</td>
<td>3</td>
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<tr>
<td>PHI 2010</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHI 2630</td>
<td>Contemporary Moral Issues</td>
<td>3</td>
</tr>
<tr>
<td>POS 4413</td>
<td>The American Presidency</td>
<td>3</td>
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<td>POT 4109</td>
<td>Politics and Literature</td>
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</tr>
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<td>REL 3500</td>
<td>History of Christianity</td>
<td>4</td>
</tr>
<tr>
<td>THE 2000</td>
<td>Theatre Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>THE 4174</td>
<td>New British Theatre and Drama</td>
<td>3</td>
</tr>
</tbody>
</table>

All the above courses will include extensive writing requirements. IDH courses will fulfill the writing requirement for University Honor students only.

**Computation (6 semester hours)**

A minimum of 6 hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAC 1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1140</td>
<td>Precalculus Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1147</td>
<td>Precalculus Algebra and Trigonometry</td>
<td>3</td>
</tr>
<tr>
<td>MAC 2233</td>
<td>Business Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MAC 2311</td>
<td>Calculus I</td>
<td>3</td>
</tr>
</tbody>
</table>
MAC 2312  Calculus II  3
MGF 1106  Finite Mathematics  3
MGF 1107  Mathematics for Liberal Arts  3

An additional 3 hours may come from the list above or you may choose no more than 3 hours from the following list:

PHI 2101  Introduction to Formal Logic  3
PSY 3204  Psychological Statistics  3
QMB 2100  Business and Economic Statistics  3
STA 2023  Introductory Statistics  3
STA 2122  Social Science Statistics  3

CLEP general/subject examinations in mathematics, calculus, college algebra, college algebra-trigonometry, and trigonometry may satisfy this requirement.

**Freshman English Requirement**

All first-time-in-college students are required to take Freshman English (a sequential two-semester course of study) in accordance with the following conditions:

2. First-time-enrolled students who have not completed the Freshman English requirement through CLEP, Advanced Placement, International Baccalaureate or Dual Enrollment, must take ENC 1101 and ENC 1102 sequentially. If a student fails the first course, he/she must repeat it before proceeding to the next Freshman English course. Students should normally take these courses during their freshman year, but these courses are high demand and it is possible that registration space will not always be available.

3. First-time-enrolled students who wish to attempt CLEP for Freshman English during their first nine (9) weeks should provide documentation of successful completion of ENC 1101 and/or ENC 1102 during their first semester. If a student either fails or doesn’t attempt the CLEP examination during his/her first nine (9) weeks, the student normally should take ENC 1101 in the following semester. In this case, the student will normally complete the sequence by the first semester of his/her sophomore year.

These policies do not apply to first-time-enrolled students who can meet the Freshman English requirement with credit transferred from another institution or those with appropriate AP or IB English credit.

**State University System of Florida - Board of Governors Civic Literacy Requirement 8.006**


Baccalaureate degree-seeking students initially entering a state university fall semester 2018 and thereafter must demonstrate competency in civic literacy through one of the following options prior to graduation:

(a) Successfully passing either POS 2041 *American Government* or AMH 2020 *Introductory Survey Since 1877*. Each of the courses must include the following competencies:

1. Understanding of the basic principles and practices of American democracy and how they are applied in our republican form of government;
2. An understanding of the United States Constitution and its application;
3. Knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-government; and
4. An understanding of landmark Supreme Court cases, landmark legislation and landmark executive actions and their impact on law and society.

(b) Achieving the standard score on one of the following assessments:

- U.S. Citizenship and Immigration Services Naturalization Test - Civics (U.S. History and Government) with supplemental questions - Score 60
- Advanced Placement Government and Politics: United States - Score 3
- Advanced Placement United States History - Score 4
- CLEP American Government - Score 50
TRANSFER STUDENTS: Students who are admitted to a state University System institution as undergraduate degree-seeking transfer students, as defined by BOG Regulation 6.004, beginning Fall 2018 are not subject to the Civic Literacy requirement.

NOTE: Students who earned an Associate in Arts degree prior to the 2018-19 academic year are not required to meet the competency because they are not initially entering an SUS institution in the 2018-19 school year.

Honors Program

Superior students in all USF St. Petersburg majors may avail themselves of Honors opportunities at USF St. Petersburg. The University Honors Four-Year Track is designed for first-time-in-college students. The University Honors Two-Year Track is designed for transfer or upper-level students. These exciting experiences are grounded in the liberal arts tradition and are intended for students regardless of major. The primary goals of University Honors are the development of critical thinking skills, an appreciation of the liberal arts tradition, and the development of creative, independent thought. Students in the Honors Program are required to complete a senior honors thesis.

Potential University Honors students are actively recruited, but any interested student who feels that he/she is qualified may request admission. Students typically have at least 3.70 college GPAs and 1250 SAT or 28 ACT scores. Many scholarships are available for Honors students.

Students who satisfactorily complete the Honors Program and graduate with a minimum overall GPA of 3.3 or and a minimum USF GPA of 3.3 shall be identified as Honors Program Graduates at Commencement as well as on their diplomas and transcripts.

The program involves our best and brightest students in challenging seminar courses with a strong orientation toward interdisciplinary perspectives on major issues and works.

Honors students work closely with faculty members in planning, researching, and writing honors theses. The Honors Program gives students the opportunity to achieve scholastic distinction, and perfect their critical thinking skills, and oral and written expression.

USFSP Honors Program of Study

Four-Year Program

Freshman Year: Two Honors Program electives, one in the fall, one in the spring.
Sophomore Year: Two Honors Program sections of USFSP General Education courses, one in the fall, one in the spring.
Junior Year: IDH 4000 - Major Works/Major Issues Seminar I (fall) and IDH 4000 - Major Works/Major Issues Seminar II (spring).
Senior Year: IDH 4970 - Honors Thesis I (fall) and IDH 4970 - Honors Thesis II (spring).

Two-Year Program

Junior Year: IDH 4000 - Major Works/Major Issues Seminar I (fall) and IDH 4000 - Major Works/Major Issues Seminar II (spring).
Senior Year: IDH 4970 - Honors Thesis I (fall) and IDH 4970 - Honors Thesis II (spring).

For more information, contact USF St. Petersburg Honor Program Director Dr. Thomas W. Smith at twsmith2@usfsp.edu or at (727) 873-4583.

Independent Study

Undergraduate students wishing to take a course by independent study must contact the instructor of the course for permission. The instructor specifies the requirements to be completed by the student including tests, periodic class attendance, term papers, etc.

Not all courses in the University may be taken by independent study. The respective colleges have jurisdiction in the determination of which courses may be taken in this manner.

The regular grading system applies to all independent study students. Grades earned by independent study have the same status as those acquired through regular class attendance. Students taking a course by independent study must register for the specific course section in the regular manner.

Enrollment in Evening Courses

Evening courses at USF St. Petersburg are part of the regular academic program; they are offered at times convenient to people within commuting distance who wish to continue their education at night while occupied during the day.
with other responsibilities. Requirements for day and evening courses are the same. See the University Class Schedule for evening registration dates and times.

State University System Correspondence Courses

The University of Florida’s Department of Independent Study by Correspondence administers all correspondence instruction for Florida’s State University System (SUS).

Over 150 college credit, high school credit, and continuing professional education courses are available anytime, anywhere through regular mail or fax. In many cases, students also have the option to e-mail their assignments to the instructor. Enrollment in all courses is possible at any time of the year to be used toward a diploma or a degree.

For a free brochure, please contact: Department of Independent Study, 2209 NW 13th Street, Suite D, Gainesville, FL 32609-3498: (352) 392-1711, ext. 200.

USF St. Petersburg considers independent study by correspondence as resident credit. Grades are not transferable. Exception: grades for courses taken by Cooperative Education students while on a training period are transferred and will be used in computing the USF GPA.

Study Abroad Programs and Exchanges

USF St. Petersburg offers students the world as their classroom through its programs abroad. Whether a student chooses a short-term summer program, a semester or year spent at a university overseas, an internship, service learning or international co-op, there is a program for each student need. Studying abroad provides a unique learning environment, which extends and enhances courses taken on the home campus. Students can study abroad at any time in their academic careers. All disciplines offered at USF St. Petersburg can be found in partner universities abroad, and so students have a wide range of study options.

USF St. Petersburg overseas programs are designed to appeal to a wide audience. Students in any discipline can find a program of study to enhance their undergraduate degrees. Courses provide USF St. Petersburg credit, thus students can be assured that if they plan carefully, they will continue to make steady progress towards graduation while they are abroad. Students seeking to round out their resumes with experiences abroad, which include internships, service learning, and co-op, will find options for them also. Several programs of overseas study lead to dual degrees, certificates, or double majors.

Many programs include organized cultural excursions, visits to important sites, and opportunities to interact with local people. All include unparalleled opportunities for cultural immersion and in-depth insight into the host country.

USF St. Petersburg study abroad programs range in length from one week (over winter or spring break) to a semester. A number of faculty-led summer programs of 2-6 weeks provide the opportunity to concentrate study abroad in a summer session and help students fulfill the 9-hour summer school requirement. All programs are developed as cost-effectively as possible, recognizing the financial concerns of today’s students. Federal and state financial aid can be applied to USF St. Petersburg programs abroad, and some additional scholarship assistance is available through the Study Abroad Office.

For additional information or a copy of the individual program brochures, please visit the Study Abroad Office, or check the web site http://www.usfsp.edu/education-abroad/.

Students who plan to participate in study abroad programs should consult their departmental advisors to determine whether the course of study they plan to pursue will be acceptable for meeting degree requirements.

Opportunities for Accelerated Progress Toward Undergraduate Degrees

USF St. Petersburg provides several options by which students may accelerate their progress toward completing the baccalaureate degree. These options recognize knowledge that has been acquired prior to or during attendance at USF St. Petersburg and provide the opportunity to earn University credit. Options that may be used include the following:
1. Recognition of satisfactory performance on tests offered through the College Level Examination Program (see CLEP).
2. Recognition of satisfactory performance on tests offered through Advanced Placement Programs of the College Entrance Examination Board (see Advanced Placement Credit Programs).
3. Recognition of the International Baccalaureate Diploma Program. Students who earn the IB Diploma will be awarded 30 semester hours of college credit and sophomore standing. Credit for higher level exams with a score of 4 or higher may be awarded to those students who do not earn the IB diploma.

4. Recognition of satisfactory performance on tests offered through the Advanced International Certificate of Education Program (AICE)

5. Recognition of satisfactory performance on tests offered through the Excelsior College Examinations formerly Proficiency Exam Program (PEP)

6. Recognition of satisfactory performance on tests offered through the Defense Activity of Non-Traditional Education Support (DANTES)

7. Recognition of satisfactory performance on tests offered through the United States Armed Forces Institute (USAFI)

8. Educational Outreach courses by television and internet.

Credits may be earned through a combination of the above options. Students should contact their college advisors for further information concerning the application of this credit toward their degree requirements.

Internal processes (such as auditions, portfolio reviews, and placement tests) utilized in the various departments for the sole purpose of determining a student’s most appropriate area, level, or section placement in a program of study are not to be construed as examining mechanisms for the granting of credit.

Academic Major Credit by Examination

A student who feels he/she has already acquired the basic content of a course on his/her approved schedule should inquire about credit-by-examination. Some exams are offered through the College Level Examination Program (CLEP). Interested students should obtain additional information from their advisors or the USF System Office of Evaluation and Testing.

College Level Examination Program (CLEP)

USF St. Petersburg allows students to receive up to 45 semester hours of credit towards the baccalaureate degree upon successful completion of General and Subject College Level Examination Program (CLEP) and DANTES examinations. Performance levels necessary to achieve credit have been established at a common level for all universities and community colleges in the State system. Credit earned through one examination program may not be duplicated by another examination or course. The following limitations should be recognized:

- Although the General Examinations are not equated to specific courses, there are two cases in which the content is sufficiently similar to be considered as duplicate credit. Thus, students may not receive duplicate credit for the course and the CLEP test in the following areas:
  - English Composition with Essay - ENC1101 & ENC 1102
  - Mathematics - MAC 1105 & MGF 1106
  - CLEP General/Subject Examinations in mathematics, calculus, college algebra, and trigonometry satisfy the mathematics requirement for SBE 6A-10.030;
  - CLEP credit will not satisfy USF St. Petersburg’s residency requirement;
  - Credit for the General Natural Science examination will be granted for non-majors only; and
  - Each College at USF St. Petersburg has the prerogative to exclude CLEP from the required 48 hours of upper level credit.

Certain General and Subject CLEP Examinations may apply to the General Education Liberal Arts Requirements. Some programs do not award credit toward the degree for certain CLEP examinations, and certain graduate or professional schools such as law, medicine and engineering may not grant equal recognition to students with extensive examination credits. An academic advisor should be consulted to ascertain the applicability of a specific CLEP examination toward a student’s degree requirements and the advisability of taking the examinations in a student’s specific situation.

Descriptions of the examination content and other information are available from Educational Testing Service in Princeton, New Jersey or in the USF System Office of Testing (SVC 2060).

CLEP Subject Area Examinations

For updated qualifying scores, please check the website: [http://www.usf.edu/testing-services/test-options/clep.aspx](http://www.usf.edu/testing-services/test-options/clep.aspx)
Advanced Placement Credit Program

The University participates in the Advanced Placement (AP) Program conducted by the College Entrance Examination Board. The Advanced Placement Test is based on specific college level courses that are offered in a number of high schools. Interested students should contact their high school counselors or principals for additional information. Please note: not all colleges will interpret AP test results in the same manner.

Multiple Degrees and Majors

Double Undergraduate Major

Students may elect to graduate with two majors within the same undergraduate degree. In that event, they must apply independently to each department/college and be assigned an advisor for each discipline. The student must meet all requirements of each major separately and meet all the university requirements for the degree. These requirements include but are not limited to:

- Earn a minimum 50% of each major in residency at USFSP. Note: Some majors have requirements that exceed 50% of the major.
- Earn 30 of the last 60 hours in residency at USFSP.
- Meet all major requirements (course, prerequisite, grade point average, and residency) for both disciplines
- Meet all institutional requirements for a bachelor’s degree.

The student will earn the appropriate bachelor’s degree with two majors indicated and receive one diploma. Students are encouraged to consult with their advisor about the impact of an additional major on their State of Florida Excess Credit Hour Surcharge on page 31 status.

Second Undergraduate Major

A student who wishes to work for a second undergraduate major, after receipt of a baccalaureate degree from USF St. Petersburg, must apply through the Office of Undergraduate Admissions to re-enroll and then meet the major requirements as determined by the department/college. (Exceptions to this rule are students who had been previously accepted for a “Double Undergraduate Major” but graduated with only one major.) After acceptance by the appropriate college and proof of completion, the student’s “permanent academic record” will be posted accordingly.*

Students are encouraged to consult with their advisor about the impact of a second major on their State of Florida Excess Credit Hour Surcharge on page 31 status.

* Note that those students who complete the requirements for a second major must be aware that they will not receive a second degree nor will they receive a second diploma.

Double Undergraduate Degree (USF St. Petersburg Students)

A student at USFSP may earn more than one baccalaureate degree (i.e., B.A., B.F.A., B.S.) concurrently, provided he/she meets University graduation requirements for both degrees. These requirements include but are not limited to:

- Earn a minimum of 150 credit hours, including a minimum of 30 hours in residence at USFSP.
- Earn a minimum 50% of each major in residency at USFSP. Note: Some majors have requirements that exceed 50% of the major.
- Earn 30 of the last 60 hours in residency at USFSP.
- Meet all major requirements (course, prerequisite, grade point average, and residency) for both disciplines
- Meet all institutional requirements for a bachelor’s degree.

Second Undergraduate Degree (USF System Students)

A student who wishes to complete a second degree after receipt of a baccalaureate degree from a USF System Institution must apply through the Office of Undergraduate Admissions. A student must meet all University graduation requirements for the second degree. These requirements include but are not limited to:

- Earn a minimum of 150 credit hours, including a minimum of 30 hours in residence at USFSP.
- Earn a minimum 50% of each major in residency at USFSP. Note: Some majors have requirements that exceed 50% of the major.
• Earn 30 of the last 60 hours in residency at USFSP.
• Meet all major requirements (course, prerequisite, grade point average, and residency) for the second degree major.
• Meet all institutional requirements for a bachelor’s degree.

Post-Bac Degree (Transfer Students)
A student who has previously earned a bachelor’s degree from an accredited four-year institution (not within the USF System) and wishes to pursue further undergraduate work may apply for admission for the second degree. If accepted, the student:
• Must earn a minimum of 30 additional credit hours at USF St. Petersburg.
• Meet all degree and College graduation requirements for the second degree program in the catalog under which he or she enters, or in a subsequent catalog.
• Meet all prerequisite and course requirements in the major field(s) for the second degree.
• Students are encouraged to consult with their advisor about the impact of a post-bac degree on their State of Florida Excess Credit Hour Surcharge on page 31 status.

Associate in Arts Certificate Requirements
Upon the student’s successful completion of the minimum requirements for the Associate in Arts Certificate, the University will present the student who has properly made application with an appropriate certificate.

1. To receive the Associate in Arts (AA) certificate, the student must complete 60 semester hours of university credit; at least 20 of the last 30 semester hours or a total of 36 credit hours must be completed at USF St. Petersburg; the minimum grade point average must be 2.0 based on work attempted within the USF System; in addition, a transfer student must have a GPA of 2.0 or higher when combined with transfer work accepted and evaluated by the USF St. Petersburg Office of Admissions; satisfy rule 6A-10.030 (State Communication and State Mathematics Requirements -formerly Gordon Rule) and the General Education Requirements of USF St. Petersburg must be satisfied. Physical Education and military science credits do not count within the 60 semester hours toward the Associate in Arts Certificate. In addition, the student must fulfill the writing and computation course requirements of 6A-10.030 prior to receiving the Associate in Arts Certificate.

2. The application for the Associate in Arts Certificate is available on the student's OASIS account. It should be submitted prior to the application deadline. The deadline to apply for a degree/certificate each semester is stated in the Academic Calendar.

3. The Associate in Arts certificate must be awarded prior to the term that the student becomes eligible for the baccalaureate degree.

4. Final processing for the Associate in Arts Certificate will be done after grades are processed at the end of the semester for which the student applied. All work, including transfer work taken in that semester will be evaluated with respect to the requirements for the Associate in Arts Certificate.

5. Any incomplete grades shown on the permanent record of an Associate in Arts applicant at the time grades are processed will be treated as an F in the calculation of grade point average.

6. The General Education Requirements will be based on the approved University policy in effect in the catalog year the student chooses according to the University policy regarding the choice of catalog. The consideration of whether or not General Education Requirements are met will be made without consideration of the student’s choice of major at the time he/she applies.

7. Residence credit will be broadly defined to include USF sponsored student exchange programs and the University of Florida Correspondence Division. University of Florida Correspondence Division credit will not be included in the student's USF St. Petersburg grade point average. When the grades from USF sponsored student exchange program institutions are included in the grade point average calculation, they will also be counted in the student's grade point average as work attempted at USF for the Associate in Arts Certificate.

8. An applicant who has not been enrolled within the USF System for three semesters may be contacted to ascertain whether or not that applicant meets the residency requirements.

9. In approving any application for the Associate in Arts Certificate, satisfactory/unsatisfactory grades will be accepted according to the approved University policy in effect during the terms of the student’s enrollment without regard for the student’s declared major. Students must be aware that if they have taken any courses on a satisfactory/unsatisfactory basis where such grades are not acceptable by the college of the major, the students may be required to repeat particular courses for a traditional letter grade or take additional courses for a traditional letter grade to meet the college requirements.
10. All USF St. Petersburg colleges will accept the AA Certificate from any USF institution. That is, the student will be placed at least at the junior level and will be considered to have met the University’s General Education Requirements. The applicability of the courses taken by the student toward his/her major program will be determined by the college of the student’s major. Similarly, any special requirements for a student’s professional certification (e.g., Education) are not necessarily met by the Associate in Arts certificate, but could be included as part of the General Education Requirements. Thus, students should check with their colleges concerning meeting any special requirements in an efficient manner.

11. The awarding of the Associate in Arts Certificate is posted on the permanent record but does not alter the calculation of the grade-point average; nor does it interrupt the accumulation of the student’s record.

12. Students who follow a baccalaureate degree program as recommended by a college will not necessarily be eligible for the Associate in Arts certificate prior to the completion of 90 semester hours.

Degree Conferral and Commencement

Applying for Graduation- Degree Conferral

In order to graduate, a student must submit the on-line application for the bachelor’s degree or Associate in Arts certificate. This application is available through the student’s OASIS account and must be submitted in the term of expected graduation by the deadline noted in the academic calendar for the student to be assured of availability of academic regalia for participation in the graduation ceremony, certification of graduation by the end of the term, inclusion of name in the graduation bulletin, and timely ordering of the diploma. Students who submit the application for graduation after the posted deadline but prior to the last day of classes for the academic term and who are determined to have met all graduation requirements in that semester may have their graduation posted that term. Students must note that a late application may not be processed before the next term’s registration period if they have not met all degree requirements. Applications received after the last day of classes will result in the graduation being posted at the end of the following academic term. If a student applies for graduation and is not approved, a new application for degree must be submitted by the deadline in a new term. In order for the degree statement to appear on a student’s academic record, the student must file the aforementioned application whether or not participation in the commencement ceremony is desired.

Inquiries concerning approval or denial of graduation should be made to the Academic Advising Center, DAV 134.

It is the student’s responsibility to clear all “I” grades (incompletes) in courses required for graduation and to provide official transcripts of all transferred course work needed for graduation at least 3 weeks prior to the end of the term in which he/she expects to graduate.

A student applying for a second undergraduate major must do so within the same deadline set for applying for a degree.

A student applying for a minor must:

- indicate their minor on the on-line application for the bachelor's degree
- have no “I” grades in required courses.

Honors at Graduation

To be considered for honors at graduation, a baccalaureate candidate must have completed at least 40 credits of graded upper level work at a USF System Institution and have earned a grade point average of 3.50 or higher for all graded coursework attempted at a USF System Institution. For those students in programs requiring multiple clinical experiences (such as Education), a baccalaureate candidate must have completed at least 30 hours of graded upper level coursework and have earned a grade point average of 3.5 or higher for all graded coursework attempted at a USF System Institution. In addition, to be eligible for honors, transfer students and USF St. Petersburg students who have postsecondary work elsewhere must have an overall GPA of 3.50 or higher counting all USF System courses as well as all transferable work attempted at other institutions. The forgiveness policy at USF or other institutions and plus/minus grades awarded at other institutions will not be applicable in computing the GPA for honors. In addition, students with a record of academic dishonesty appearing on any transcripts will not be eligible for honors at graduation.

Candidates with a USF System GPA of 3.50 or higher and an overall GPA of 3.50 but below 3.70 shall receive a diploma designation of *cum laude* (with honor).

Candidates with a USF System GPA of 3.50 or higher and an overall GPA of 3.70 but below 3.90 shall receive a diploma designation of *magna cum laude* (with high honor).
Candidates with a USF System GPA of 3.50 or higher and an overall GPA of 3.90 or above shall receive a diploma designation of *summa cum laude* (with highest honor).

In addition, each dean has the option to select on the basis of exceptional achievement 1% of the college’s graduates or 1 student per semester for graduating *with distinction*.

[For purposes of honors recognition at the commencement ceremony, students must have a 3.50 GPA before the term in which they plan to graduate to have honors recognized publicly at the commencement ceremony.]

**NOTE:** The GPA is not rounded up when determining honors at graduation (e.g. 3.69 is not the same as 3.70).

**Commencement**

USF St. Petersburg schedules two Commencement Convocations for USF graduates each year (spring and fall). After students have applied for their degree, early in the semester in which they intend to graduate, they may register to participate in the ceremony online at [http://www.usfsp.edu/commencement/](http://www.usfsp.edu/commencement/).

This website will answer many of the questions with respect to graduate participation in the ceremony, including cap and gown ordering, honors and international sashes, graduate studies, career counseling, USF alumni association and deadlines. Please read this information carefully and completely. Commencement is an exciting time for all graduates and our goal is to make your graduation from USF St. Petersburg a wonderful memory.

**Posthumous Degrees or Degrees in Memoriam**

The University may award a posthumous baccalaureate and master’s degree to a student who was in good standing at the University at the time of his or her death and who had completed all substantive requirements for the degree. The University may also award baccalaureate and master’s degrees in memoriam to a student who was in good standing at the University at the time of his or her death.

To award a non-thesis degree, the student would need to have completed all courses required for the degree. Courses required for the degree, in which the student is enrolled at the time of his or her death, must have been completed to the satisfaction of the faculty so that passing grades might be posted. All other requirements (e.g., grade point average, tests) must have been satisfied as well.

To award a thesis degree, all courses must be completed as described above and the thesis must be sufficiently complete to the satisfaction of the faculty so that certification of completion may be posted to the student’s record.

**Procedures for Award of Posthumous Degrees or Degrees in Memoriam**

The chairperson of a department, on his or her own initiative or upon the request of the family of the student, may recommend a posthumous degree, or a degree in memoriam, by forwarding the recommendation to the respective dean of the college. If approved by the Dean, the recommendation with supporting documentation will be forwarded to the Vice Chancellor for Academic Affairs for approval. If the Vice Chancellor for Academic Affairs approves the recommendation, the Office of the Registrar will be notified and the degree will be awarded at the next commencement ceremony or will be presented to the student’s family in an appropriate setting.

Diplomas for posthumous degrees will be identical to other degrees awarded in the same colleges and majors. Diplomas for Degrees in Memoriam will be prepared to read “Bachelor of Arts in Memoriam, Bachelor of Science in Memoriam, Master of Arts in Memoriam,” etc., depending upon the degree the student was pursuing at the time of his or her death. Undergraduate students who have not chosen a major at the time of death will be awarded the “Bachelor of Arts in Memoriam.”

**College of Arts and Sciences**

The College of Arts and Sciences at University of South Florida St. Petersburg is a community of scholars dedicated to the idea that educated people are the foundation of a just and free society. The faculty of the Arts and Sciences strive to instill in their students a history of human ideas, a love for learning, and an understanding of the means that scholars use in their search for beauty and order in the natural world.

The education provided by the disciplines of the Arts and Sciences is the bedrock upon which the lives and professions of our students are built. The College of Arts and Sciences strives to blend the natural, humanistic frameworks with social philosophies into a comprehensive whole that encourages the development of new ideas and new approaches to the understanding of our universe.
We strive to develop both scholars and citizens, who share their discoveries for the betterment of society. Thus, the Arts and Sciences embrace disciplines that make immediate use of knowledge in the service of social goals to improve the human condition. The scholarly work across disciplines in the College of Arts & Sciences contributes to the fund of basic information that is the stepping stone of applied knowledge.

General Information

The College of Arts and Sciences Dean’s Office is located in Davis Hall (DAV) Room 100. For additional information about the College, visit our web site at http://www.usfsp.edu/coas. The College of Arts and Sciences Administrative Office is open Monday - Monday through Friday 8 a.m. to 5 p.m.

Undergraduate Advising Information

The Academic Advising Center, located in Davis Hall (DAV), Room 134, handles all undergraduate student-related academic matters. Office hours are 8 a.m. - 6 p.m. Monday - Thursday and 8 a.m. - 5 p.m. on Fridays. To make an appointment, visit the advising website at http://www.usfsp.edu/academic-advising.

Undergraduate Admission to the College of Arts and Sciences

College of Arts and Sciences is open to students who have been accepted to the University of South Florida and who declare a major in a particular field within the college. The Mass Communications degree with Journalism and Media Studies Concentration as well as the Graphic Arts degree are limited access degree programs and have additional requirements listed under "Departments and Programs."

General Requirements for B.A./B.S. Degree Within the College of Arts and Sciences

The College of Arts and Sciences offers three undergraduate degrees: Bachelor of Arts (B.A.), Bachelor of Fine Arts (B.F.A.) and Bachelor of Science (B.S.).

It is each student’s responsibility to meet graduation requirements which includes the following:

1. Complete at least 120 accepted semester hours, 124 for the Mass Communications degree with a Journalism and Media Studies Concentration.
2. Must maintain the minimum major GPA stipulated under each Major Section found below.
3. Complete the Foreign Language Entrance Requirement as designated by the State of Florida. Students pursuing a B.A. degree must complete the Foreign Language Exit Requirement or meet this requirement with competency based testing approved by USFSP
4. Students must also satisfy State Rule 6A-10.30 requirements in both computation and communication. Transfer students who enter the University of South Florida St. Petersburg with an Associate of Arts Degree (A.A.) from a regionally accredited institution are considered to have met the communications portion of the State Communication Requirement.
5. Complete all major course requirements.
6. Complete a minimum of 42 hours of upper level courses (numbered 3000 and above).
7. Thirty (30) of the last 60 semester hours must be completed at USFSP to fulfill the residency requirement. All majors in the College of Arts and Sciences require a minimum of 50% of the courses in the major are taken in residency at USFSP. See the department section of the catalog for the credit-hour requirements for each major. In addition, all students who have majors in Arts and letters and in the social sciences must take a minimum of 42 hours outside the major department, with the exception of Mass Communications with the Journalism and Media Studies Concentration, where 72 hours outside the major is required.
8. Complete the General Education Requirements (for more information, see section titled "Liberal Arts Requirements.")

General Education Requirements (36) hours credit:

Six (6) hours credit in English
Six (6) hours credit in Mathematics
Six (6) hours credit in Natural Sciences
Six (6) hours credit in Social Sciences
Six (6) hours credit in Humanities
Six (6) additional hours of approved General Education electives

Exit Requirements (9) hours credit
Six (6) hours credit in Major Works and Major Issues
Three (3) hours credit in Literature and Writing

Limitations on Courses Toward Degrees
Students should know that the following limitations on courses that count towards 120 hours for degree completion:

- Elective Physical Education is limited to 2 semester hours.
- ROTC is limited to 9 semester hours.
- Maximum of 20 hours of S/U option. S/U contracts must be negotiated in writing within the first three (3) weeks of the term. None of the 20 credits may be taken in the student’s major unless S/U is the only grading option. English 1101 or 1102 and State Communication and State Mathematics Requirement Courses may not be taken S/U.
- The Audit option is available only during the first 5 days of classes; none permitted later. Audited courses do not count toward the 120 hours necessary for degree completion.
- Complete at least 9 semester hours during summer terms if entering USFSP with fewer than 60 semester hours.
- "D" grades are not acceptable in the major in the following degree programs: all natural sciences, English, History, Mass Communications with Journalism and Media Studies Concentration, and Psychology. Only one "D" is allowed in the major for Criminology. (Important! All grades including "D"s and "F"s are used to calculate Major GPA's for students in the College of Arts and Sciences.)

Application for Graduation:
Fill out your graduation application online through OASIS during the 1st to the 4th week of the semester in which you plan to graduate.

Program Minor
Minors generally require half as many hours as required for the major. In order to help students develop some concentration in elective work taken in conjunction with their chosen major, the College of Arts and Sciences offers minors in the following: Anthropology, Chemistry, Criminology, English, Environmental Policy, French and Francophone Studies, Geography, History, Mass Communications with Journalism and Media Studies Concentration, Political Science, Psychology, Spanish and Latino Studies, and Art History.

Students may not earn a minor with the same subject title as a major or a concentration. In some departments, S/U grades within the minor curriculum are not countable. Specific requirements for the different minors appear under the departmental summaries listed under "Minors in Arts and Sciences." Please note: Students should consult with their academic advisor before declaring a minor to determine if the requirements for the minor will make the student subject to the State Excess Credit Hour Surcharge on tuition.

Baccalaureate-Level Degree Programs
The departments and programs in the College of Arts and Sciences include Anthropology, Biology, Criminology, English, Environmental Science and Policy, Geospatial Analysis & Geography, Graphic Arts, Health Sciences, History, Interdisciplinary Social Sciences, Mass Communications, Political Science, Psychology, and World Languages and Cultures. The College of Arts and Sciences offers major fields of study and concentration as described in the following pages.

Bachelor of Arts (B.A.)
Anthropology (ANT)
Criminology (CCJ)
English (ENG)
Concentration in Literature and Cultural Studies (LCSP)
Concentration in Writing Studies (WSSP)
Geospatial Analysis & Geography (GAG)
  Concentration in Society and Environment
  Concentration in Geospatial Sciences
History (HTY)
Interdisciplinary Social Sciences (ISS)
  Concentration in Anthropology
  Concentration in Criminology
  Concentration in Economics
  Concentration in Environmental Policy
  Concentration in Geography
  Concentration in History
  Concentration in International Studies
  Concentration in Latin American Studies
  Concentration in Political Science
  Concentration in Psychology
  Concentration in Social Work
  Concentration in Sociology
Mass Communications (COM)
  Concentration in Journalism and Media Studies
Political Science (POL)
Psychology (PSY)
World Languages & Cultures (WLEP)
  Concentration in French and Francophone Studies (FRFP)
  Concentration in Spanish and Latin American Studies (SLAP)
  Concentration in Dual Spanish and Latin American Studies AND French and Francophone Studies (SLFP)

**Bachelor of Fine Arts (B.F.A.)**

Graphic Arts (GRAP)
  Concentration in Graphic Arts
  Concentration in Illustration

**Bachelor of Science (B.S.)**

Biology (BIO)
  Concentration in Biomedical Sciences (BMSP)
  Concentration in Ecology and Evolution (EESP)
  Concentration in General Biology (GBSP)
  Concentration in Marine Biology (MBSP)
  Concentration in Plant Biology (PBSP)
Environmental Science and Policy (ESP)
  Concentration in Environmental Policy (EPSP)
  Concentration in Environmental Science (ESPS)
  Concentration in Environmental Sustainability (SUSP)
Health Science (HSP)
  Concentration in Communication Sciences and Disorders (CSDP)
  Concentration in Healthcare Administration (HCSP)
  Concentration in Integrated Health Sciences (IHSP)
  Concentration in Public Health (PHSP)
Bachelor of Arts - Anthropology (ANT) 45.0201

TOTAL DEGREE HOURS: 120

Degree Program Description: The degree in Anthropology will prepare students to explore this subject through the discipline’s four main areas of research: Biological Anthropology; Archaeology; Cultural Anthropology and Linguistics. Our perspectives are worldwide, but we also study nearby communities, in trying to understand patterns of human physical differences, language, religion, marriage customs, conflict resolution or the evolution of societies themselves. Students with an undergraduate degree often go on to graduate programs in Anthropology but also find employment in a wide variety of settings including: archeological contract companies; conducting research on urban community development; studying immigrant populations and how best to serve the health, social and educational needs of our increasingly diverse society.

Students may also concentrate their studies in anthropology by choosing this as one of the two cognate disciplines required for Interdisciplinary Studies (ISS) Majors. This allows students to take introductory and advanced anthropology courses and combine them with a second cognate discipline and a specific set of ISS courses.

Students majoring in other fields may find anthropology coursework an exciting and valuable supplement to their primary academic interest. A minor in anthropology has been developed with this purpose in mind. The minor program is structured to allow the student maximum flexibility in course selection within a broadly defined progression of anthropological interests. Thus, the student is able to tailor a minor in anthropology to best suit a special focus in the context of an overall curriculum.

Further information about the major, courses and the Anthropology faculty can be found on the web at https://www.usfsp.edu/scl/anthropology/.

State Mandated Common Prerequisites

Students wishing to transfer to USF should complete an A.A. degree at a Florida College System institution. Some courses required for the major may also meet General Education requirements thereby transferring maximum hours to the university.

If a student wishes to transfer without an A.A. degree and has fewer than 60 semester hours of acceptable credit, the student must meet the university’s entering freshman requirements including ACT or SAT test scores, GPA, and course requirements.

Transfer students are also required to comply with the immunization, foreign language, and continuous enrollment policies of the university.

Students should complete two lower level, 2000 or 3000 level introductory courses in Anthropology as prerequisites prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted.

Unless stated otherwise, a grade of C is the minimum acceptable grade in prerequisite courses.

Anthropology Major Requirements

To complete a major in anthropology students are required to take ANT 2410, ANT 2511 (including the Lab section), ANT 3101 and ANT 3610 as intermediate level training in the main subdivisions of the field. Students also are required to take ANT 4034, one of the methods courses, and one capstone courses listed below. ANT 2000, although suggested, is not a prerequisite to intermediate level courses. ANT 2000 may, however, be included in the 37 credit hour major requirement. Students who have not taken ANT 2000 must make up the missing hours with Anthropology elective coursework.

Required Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT 2410</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ANT 2511</td>
<td>Biological Anthropology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(must be taken with)</td>
<td></td>
</tr>
<tr>
<td>ANT 2511L</td>
<td>Biological Anthropology Lab</td>
<td>1</td>
</tr>
<tr>
<td>ANT 3101</td>
<td>Archaeology</td>
<td>3</td>
</tr>
<tr>
<td>ANT 3610</td>
<td>Linguistic Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4034</td>
<td>Theories of Culture</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Method Courses, 3 hours from one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT 4495</td>
<td>Methods in Cultural Research</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4114</td>
<td>Seminar in Archaeological Method &amp; Theory</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4442</td>
<td>Urban Life &amp; Culture</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4930</td>
<td>Visual Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>
Required Capstone Course, 3 hours from one of the following:
The capstone courses may also be counted toward the subdivision requirement, but a single such course cannot fulfill both requirements.

ANT 4302  Gender in Cross-Cultural Perspectives  3
ANT 4312  North American Indians  3
ANT 4935  Rethinking Anthropology  3

Beyond the required prerequisites listed above, the major in Anthropology consists of a minimum of 37 credit hours. In order to graduate, students must have a minimum C grade in all courses counted toward the major or minor. A C- grade or lower is not acceptable.

Total Major Hours: Beyond the required prerequisites listed above, the major in Anthropology consists of a minimum of 37 credit hours. In order to graduate, students must maintain an average best attempt 2.5 GPA in all courses counted toward the major. In addition, students must have a minimum C (2.0) grade in the senior core class ANT 4034 and in one of the following: ANT 4302, ANT 4312 or ANT 4935. A C- grade or lower is not acceptable.

Elective Subfield Requirement
Majors are required to complete a minimum of 15 hours of 4000-level elective coursework, including courses from at least three of the four elective subfield courses shown below as well as ANT 4930, Special Topics courses.

Subfield Electives:

Archaeology
ANT 4114  Seminar in Archaeological Methods & Theory  3
ANT 4153  North American Archaeology  3
ANT 4158  Florida Archaeology  4
ANT 4163  Mesoamerican Archaeology  3
ANT 4176  Archaeology of Africa  3
ANT 4178  History & Archaeology of the African Diaspora  3
ANT 4180  Laboratory Methods in Archaeology 2-4
ANT 4824  Archaeological Field Methods 4-

Biological Anthropology
ANT 4406*  Ethnobotany  3
ANT 4467  Food, Health and Culture  3
ANT 4520  Forensic Anthropology  4
ANT 4586  Prehistoric Human Evolution  3
*Course Pending Approval

Anthropological Linguistics
ANT 4620  Language and Culture  3

Cultural Anthropology
ANT 4241  Anthropology of Religion  3
ANT 4302  Gender in Cross-Cultural Perspective  3
ANT 4312  North American Indians  3
ANT 4316  Ethnic Diversity in the United States  3
ANT 4323  Mexico and Central America  3
ANT 4352  Peoples of Africa  3
ANT 4390  Visual Anthropology  3
ANT 4432  The Individual and Culture  3
ANT 4442  Urban Life and Culture  3
ANT 4462  Health, Illness, and Culture  3
ANT 4495  Methods in Cultural Research  3
ANT 4935  Rethinking Anthropology  3

Special Topics
ANT 4930  Special Topics in Anthropology  3

See your academic advisor for the department approved Special Topics course uses. Depending upon the topic, this may count toward any of the subdivisions and/or the methods requirement.
Independent Studies and Internships

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT 4901</td>
<td>Directed Reading</td>
<td>1-4</td>
</tr>
<tr>
<td>ANT 4905</td>
<td>Individual Research</td>
<td>2-4</td>
</tr>
<tr>
<td>ANT 4940</td>
<td>Directed Internship</td>
<td>2-4</td>
</tr>
</tbody>
</table>

Students can work with a professor to undertake for-credit reading, individual research and/or internship. In all such cases, a contract is required prior to registration. It is the student’s responsibility to contact the faculty member they wish to work with for Independent Studies and Internships to arrange a syllabus and contract. The student must have an “A” standing in at least one prior upper division anthropology course with the faculty member they want to supervise the independent study course or internship.

Anthropology majors are urged to become competent readers and speakers of a relevant modern foreign language (which may include American Sign Language). They are also urged to enhance their English reading, writing, speaking and critical thinking capabilities and develop their skills in computational, statistical and other forms of quantitative analysis at every opportunity. Students are encouraged to fulfill General Education and Exit requirements with courses relevant to their interests in anthropology whenever possible. In pursuit of all these goals, they should meet with the department’s Undergraduate Advisor at least once each semester to discuss such topics as academic progress, future course plans, summer field schools, job opportunities, graduate education and professional careers in anthropology.

Interdisciplinary Studies Requirements (ISS) Anthropology Concentration

In addition to the required ISS courses and those from another concentration discipline, the Anthropology Cognate is completed by taking either ANT 2000 or ANT 2410 and three additional ANT courses for major credit at the upper level. Students are expected to consult with the Anthropology Program director to select the most appropriate set of Anthropology electives relevant to their broader ISS major. See the ISS major in this catalog for further information.

Bachelor of Science - Biology (BIO) 26.0101

TOTAL DEGREE HOURS: 120

Degree Program Description: The B.S. degree in Biology provides a strong foundation in the biological sciences, and preparation for graduate programs in biology (e.g. zoology, botany, conservation biology, microbiology, genetics, marine biology), biomedical sciences, biotechnology, as well as professional degrees in medicine, dentistry, veterinary medicine and pharmacology. Our program emphasizes the development of effective communication skills, and competency in experimental design and methodology for laboratory and field research. A wide range of inquiry-based research opportunities are available for our students through undergraduate research courses, internships, summer study abroad and Florida field courses, as well as within many of our core and elective courses.

Concentrations are available in Biomedical Sciences, Ecology and Evolution, Marine Biology, Plant Biology, and in General Biology. The General Biology concentration allows students to tailor their degree to their own academic or professional interests. The pre-professional concentration, Biomedical Sciences, meets most requirements for admission to medicine, veterinary medicine, optometry, dentistry, pharmacy, physical therapy, and physician’s assistance programs. To graduate with a Biology degree, students need to complete 120 credit hours including required general study prerequisites, required biology prerequisites, and 40 credit hours of core, capstone, and elective courses in biology. Students preparing for a Biology degree must plan their courses carefully because of the sequential nature of the science curricula.

Biology Major Requirements

The Biological Science major requires the following: 1) Completion of a minimum of 40 hours of biological science courses, with grades of C- or higher. 2) At least 20 of the 40 hours must be taken at USFSP. 3) Completion of prerequisite courses in biology, chemistry, math, and physics with a grade of C- or higher. 4) A minimum of 42 hours at the 3000 level or above. Please note: Some program prerequisite and core courses might require a minimum grade of C.

1. General Education Prerequisites (24 credit hours not including math and science)
2. Exit Courses (non-major courses; 9 total credit hours)
3. Biology Prerequisites (41 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title (if applicable)</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 2010</td>
<td>Biology I (3) and 2010L Lab (1)</td>
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<tr>
<td>BSC 2011</td>
<td>Biology II Diversity (3) and 2011L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>CHM 2045</td>
<td>General Chemistry I (3) and 2045L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>CHM 2046</td>
<td>General Chemistry II (3) and 2046L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>CHM 2210</td>
<td>Organic Chemistry I (3) and 2210L Lab (2)</td>
<td>5</td>
</tr>
<tr>
<td>CHM 2211</td>
<td>Organic Chemistry II (3) and 2211L Lab (2)</td>
<td>5</td>
</tr>
<tr>
<td>PHY 2053</td>
<td>General Physics I (3) and 2053L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>PHY 2054</td>
<td>General Physics II (3) and 2054L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>MAC 2311</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>STA 2023</td>
<td>Introductory Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

4. **Biology Core Requirements (16 credit hours)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCB 3043</td>
<td>Principles of Ecology (3) and 3043L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>PCB 3063</td>
<td>General Genetics (3) and 3063L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>PCB 3023</td>
<td>Cell Biology</td>
<td>3</td>
</tr>
<tr>
<td>PCB 4674</td>
<td>Organic Evolution</td>
<td>3</td>
</tr>
<tr>
<td>BSC 3402L</td>
<td>Experimental Biology Lab</td>
<td>2</td>
</tr>
</tbody>
</table>

5. **Biology Electives (15 credit hours)**

USFSP offers five concentrations: Biomedical Sciences, Ecology and Evolution, Marine Biology, Plant Biology, and General Biology.

6. **Capstone Course (3 credit hours)**

- **BSC 4910** Undergraduate Research **or**
- **BSC 4940** Internship **or**
- **BSC 4XXX** Senior Seminar in Biology **3**

*Course pending approval*

*Note: Students are required to complete 16 credit hours of core courses* and 15 credit hours of Biology electives within a given concentration to satisfy degree requirements. Students are also required to complete a 3-credit hour Biology capstone course. Six additional hours of biology electives chosen from any Biology concentration will be required to meet the 40 credit hour requirements for the program. Additional credit hours in BSC 4910 Undergraduate Research or BSC 4940 Internship also can be used to satisfy these requirements.

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**Biomedical Sciences Concentration (BMSP)**

*Required Courses (4 credit hours)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCB 3020</td>
<td>General Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>MCB 3020L</td>
<td>General Microbiology Lab</td>
<td>1</td>
</tr>
</tbody>
</table>

*Elective Courses (choose 11 credit hours)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 2093C</td>
<td>Human Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BSC 2094C</td>
<td>Human Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>BCH 3023</td>
<td>Introductory Biochemistry</td>
<td>3</td>
</tr>
<tr>
<td>BCH 3023L</td>
<td>Basic Biochemistry Lab</td>
<td>2</td>
</tr>
<tr>
<td>PCB 3023L</td>
<td>Cell Biology Lab</td>
<td>1</td>
</tr>
<tr>
<td>PCB 3712</td>
<td>General Physiology</td>
<td>3</td>
</tr>
<tr>
<td>PCB 3712L</td>
<td>General Physiology Lab</td>
<td>1</td>
</tr>
<tr>
<td>PHZ 4702</td>
<td>Applications of Physics to Biology and Medicine I</td>
<td>4</td>
</tr>
<tr>
<td>PCB 4234</td>
<td>Principles of Immunology</td>
<td>3</td>
</tr>
<tr>
<td>PCB 4402</td>
<td>Disease Ecology</td>
<td>3</td>
</tr>
<tr>
<td>BOT4851</td>
<td>Plants and Human Health</td>
<td>3</td>
</tr>
<tr>
<td>BSC 4933</td>
<td>Special Topics</td>
<td>3</td>
</tr>
</tbody>
</table>
*Course pending approval

Ecology and Evolution Concentration (EESP)
Total required (15 credit hours)

Required Courses (7-8 credit hours)
One Animal course from the list below:
ZOO 3205C  Advanced Invertebrate Zoology 4
ZOO 4347*  Vertebrate Biodiversity 4

and
One Plant course from the list below:
BOT 3015C  General Botany 4
BOT 4714C  Plant Taxonomy 4
BSC 4333  Ecology of Aquatic Vascular Plants 3

Electives (choose 7-8 credit hours)
OCB 3108  Marine Field Studies 4
BSC 4052  Conservation Biology 3
BSC 4057  Environmental Issues 3
BSC 4333  Ecology of Aquatic Vascular Plants 3
BOT 3015C  General Botany 4
BOT 4404C  Phycology 4
BOT 4714C  Plant Taxonomy 4
PCB 3306  Stream Ecology 3
PCB 4315  Marine Ecology 3
PCB 4402  Disease Ecology 3
PCB 5326*  Florida Ecosystems 3
PCB 5307  Limnology (3) and 5307L Lab (1) 4
ZOO 4307*  Vertebrate Biodiversity 4
ZOO 4512  Sociobiology 3
ZOO 4513  Animal Behavior 3
BSC 4933  Special Topics 3

*Course pending approval

General Biology Concentration (GBSP)

Electives (choose 15 credit hours)
BSC 2093C  Human Anatomy and Physiology I 4
BSC 2094C  Human Anatomy and Physiology II 4
OCB 3108  Marine Field Studies 4
BSC 3312  Marine Biology 3
BSC 4052  Conservation Biology 3
BSC 4057  Environmental Issues 3
BSC 4333  Ecology of Aquatic Vascular Plants 3
BSC 4933  Special Topics 3
BSC 4937  Seminar in Marine Biology 2
BCH 3023  Introductory Biochemistry 3

BCH 3023L  Basic Biochemistry Lab 2

BOT 3015C  General Botany 4
BOT 4404C  Phycology 4
BOT 4714C  Plant Taxonomy 4
BOT 4851  Plants and Human Health 3
MCB 3020  General Microbiology 3
MCB 3020L  General Microbiology Lab
PCB 3023L  Cell Biology Lab 1
PCB 3712  General Physiology 3
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PCB 3712L</td>
<td>General Physiology Lab</td>
<td>1</td>
</tr>
<tr>
<td>PCB 3306</td>
<td>Stream Ecology</td>
<td>3</td>
</tr>
<tr>
<td>PCB 4234</td>
<td>Principles of Immunology</td>
<td>3</td>
</tr>
<tr>
<td>PCB 4314</td>
<td>Marine Ecology</td>
<td>3</td>
</tr>
<tr>
<td>PCB 4402</td>
<td>Disease Ecology</td>
<td>3</td>
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<tr>
<td>PCB 5307</td>
<td>Limnology (3) and 5307L Lab (1)</td>
<td>4</td>
</tr>
<tr>
<td>PCB 5326*</td>
<td>Florida Ecosystems</td>
<td>3</td>
</tr>
<tr>
<td>PHZ 4702</td>
<td>Applications of Physics to Biology and Medicine I</td>
<td>3</td>
</tr>
<tr>
<td>ZOO 3205C</td>
<td>Advanced Invertebrate Zoology</td>
<td>4</td>
</tr>
<tr>
<td>ZOO 4347*</td>
<td>Vertebrate Biodiversity</td>
<td>4</td>
</tr>
<tr>
<td>ZOO 4454</td>
<td>Fish Biology</td>
<td>3</td>
</tr>
<tr>
<td>ZOO 4454L</td>
<td>Fish Biology Lab</td>
<td>1</td>
</tr>
<tr>
<td>ZOO 4512</td>
<td>Sociobiology</td>
<td>3</td>
</tr>
<tr>
<td>ZOO 4513</td>
<td>Animal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>OCB 3265</td>
<td>Coral Reefs</td>
<td>3</td>
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<tr>
<td>OCE 4930**</td>
<td>Selected Topics in Marine Science</td>
<td>3</td>
</tr>
</tbody>
</table>

*Course pending approval.

**NOTE: This course offered by the College of Marine Science, USF Tampa. Only 7-8 credit hours of OCE 4930 can be used toward the USFSP Biology major. See academic advisor for a list of approved CMS courses and to assess whether taking this course impacts USFSP residency requirements.

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**Marine Biology Concentration (MBSP)**

*Required course (3 credit hours)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 3312</td>
<td>Marine Biology</td>
<td>3</td>
</tr>
</tbody>
</table>

*Elective Courses (choose 12 credit hours)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOT 4404C</td>
<td>Phycology</td>
<td>4</td>
</tr>
<tr>
<td>OCB 3108</td>
<td>Marine Field Studies</td>
<td>4</td>
</tr>
<tr>
<td>BSC 4937</td>
<td>Seminar in Marine Biology</td>
<td>2</td>
</tr>
<tr>
<td>PCB 4315</td>
<td>Marine Ecology</td>
<td>3</td>
</tr>
<tr>
<td>ZOO 3205C</td>
<td>Advanced Invertebrate Zoology</td>
<td>4</td>
</tr>
<tr>
<td>ZOO 4347*</td>
<td>Vertebrate Biodiversity</td>
<td>4</td>
</tr>
<tr>
<td>ZOO 4454</td>
<td>Fish Biology</td>
<td>3</td>
</tr>
<tr>
<td>ZOO 4454L</td>
<td>Fish Biology Lab</td>
<td>1</td>
</tr>
<tr>
<td>OCB 3265</td>
<td>Coral Reefs</td>
<td>3</td>
</tr>
<tr>
<td>BSC 4933</td>
<td>Special Topics</td>
<td>3</td>
</tr>
<tr>
<td>OCE 4930**</td>
<td>Selected Topics in Marine Science</td>
<td>3</td>
</tr>
</tbody>
</table>

*Course pending approval.

**NOTE: This course offered by the College of Marine Science, USF Tampa. Only 7-8 credit hours of OCE 4930 can be used toward the USFSP Biology major. See academic advisor for a list of approved CMS courses and to assess whether taking this course impacts USFSP residency requirements.

---

**Plant Biology Concentration (PBSP)**

*Required Course (4 credit hours)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOT 3015C</td>
<td>General Botany</td>
<td>4</td>
</tr>
</tbody>
</table>

*Elective Courses (choose 11 credit hours)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOT 4404C</td>
<td>Phycology</td>
<td>4</td>
</tr>
<tr>
<td>BOT 4851</td>
<td>Plants and Human Health</td>
<td>3</td>
</tr>
<tr>
<td>BOT 4714C</td>
<td>Plant Taxonomy</td>
<td>4</td>
</tr>
</tbody>
</table>
Bachelor of Arts – Criminology (CCJ) 45.0401

TOTAL DEGREE HOURS: 120

Degree Program Description: The degree in Criminology provides students with an in-depth exposure to the total criminal justice system including law enforcement, detention, the judiciary, corrections, crime prevention, crime analysis, private security, juvenile justice and probation and parole. The program concentrates on achieving balance in the above aspects of the system from the perspective of the criminal justice professional, the offender, and society. The program provides a solid background in the theory, issues and methodology comprising Criminology.

The objective of the undergraduate program in Criminology is to develop a sound educational basis either for graduate work or for professional training in one or more of the specialized areas comprising the modern urban criminal justice system.

Further information about the major, courses and the Criminology faculty can be found on the web at https://www.usfsp.edu/scl/criminology/.

State Mandated Common Prerequisites

There are no State Mandated Common Prerequisites for this degree program.

Students wishing to transfer to USF should complete the A.A. degree at the community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university’s entering freshman requirements including ACT or SAT test scores, GPA, and course requirements.

Transfer students should be aware that by university regulation they are obligated to establish academic residency by completing the equivalent of one academic year (30 semester hours) in "on-campus" courses. All undergraduate transfer students electing Criminology as their major will be required, moreover, to take a minimum of 30 credit hours in major coursework at the University of South Florida. The transfer student should also be aware of the immunization, foreign language, and continuous enrollment policies of the university.

Unless stated otherwise, a grade of C is the minimum acceptable grade in prerequisite courses.

Required Supporting Courses for the Major: 36 Hours

The following courses are prerequisite and supporting courses for this major. They are required for the major, but are not counted in the total hours for this major. The degree will not be awarded if these courses have not been taken by the end of the student’s final semester.

Required Core Courses

A minimum of 36 semester hours is required of all undergraduate majors in Criminology including:

1. Each of the following core courses: (21 hours)
   - CCJ 3024 Survey of Criminal Justice 3
   - CCJ 3117 Theories of Criminal Behavior 3
   - CCJ 3444 Crime Prevention 3
   - CCJ 3701 Research Methods I 3
   - CCJ 3718 Applied Statistics in Crime 3
   - CCJ 4934 Senior Seminar 3
   - CJE 3656 Introduction of Crime Analysis 3

2. 15 hours Electives Requirement
   - CCJ 3621 Patterns of Criminal Behavior
   - CCJ 3666 Victimology
   - CCJ 4450 Criminal Justice Administration
   - CCJ 4900 Directed Readings
   - CCJ 4910 Directed Research
   - CCJ 4930 Critical Issues in Policing
   - CCJ 4933 Selected Topics: Topic varies
   - CCJ 4934 Senior Seminar
   - CCJ 4940 Internship for Criminal Justice Majors
   - CJC 4010 American Correctional Systems
   - CJC 4166 Alternatives to Incarceration
   - CJE 3650 Introduction to Forensic Science
   - CJE 4010 Juvenile Justice System
CJE 4114  American Law Enforcement Systems
CJL 3110  Substantive Criminal Law
CJL 3502  Intro to the courts
CJL 4410  Criminal Rights and Procedures

NOTE: No more than six (6) hours of CCJ 4900, CCJ 4910 or any combination of the two will be accepted toward the minimum number of hours in the major. A student may take an unlimited amount of CCJ 4933 or 4934 as long as they vary in topics.

These residence requirements are designed to ensure that transfer students who subsequently receive their baccalaureate degree from the University of South Florida with a major in Criminology will have been exposed to the same body of knowledge in their major as those students who complete all or a major portion of their coursework at the University of South Florida.

Any student who receives a grade of “D” or lower in more than one USF CCJ course will be automatically barred from continuing as Criminology major.

Course Grade Requirement
Unless otherwise stated, the minimum satisfactory letter grade for any course used to satisfy requirements for the major is C.

GPA Requirement
Students must maintain a minimum GPA of 2.0 in courses required for the major.

Bachelor of Arts - English (ENG) 23.0101

TOTAL DEGREE HOURS: 120

Degree Program Description: The degree in English provides two areas of specialization/concentrations (divided into two degree-options below):

Literature and Cultural Studies (LCSP)
The undergraduate program in Literature and Cultural Studies prepares students to be excellent communicators and researchers, whether they move forward into careers or into graduate and professional schools. The program highlights three areas of study - American, British, and World Literatures - focusing on specific kinds of skills: reading deeply and analytically, writing critically and creatively, thinking conceptually and contextually, and using multiple research tools from the archives to the Internet. Literature and Cultural Studies considers how language works in a variety of historical, rhetorical, and artistic contexts. Students who graduate from this program are both well situated and expected to be excellent, multifaceted users of language in the global communities they inhabit.

Writing Studies (WSSP)
The undergraduate program in Writing Studies prepares students to work as innovative professional communicators in a variety of fields -- from government to business to medicine. The program brings together professional and public discourse within specific rhetorical situations so that writers experience specific local, global, organizational, and civic dimensions. We research, develop, evaluate, and practice professional and public discourse. Students are encouraged to collaborate with schools, corporations, agencies, and community-based organizations to design, develop, use, and evaluate oral, written, and digital artifacts. The program is designed to empower individual communicators in the ethical and strategic use of language in a variety of public and professional communities. The program will produce graduates who can effectively compose using a variety of tools in order to communicate with their audiences.

State Mandated Common Prerequisites for the English degree
This degree is open to first time in college and transfer students. Students wishing to transfer to USF should complete the A.A. degree at the community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university's entering freshman requirements including ACT or SAT test scores, GPA, and course requirements.

Transfer students should also be aware of the immunization, foreign language, and continuous enrollment policies of the university. Transfer students are encouraged to complete the Program prerequisites prior to entering the university. Unless stated otherwise, a grade of C- is the minimum acceptable grade. The English Department does not accept Sign Language as a foreign language.

A grade of D will not be counted toward fulfilling the major requirements. Grades of D or F in English courses will, however, be used in calculating the major GPA unless the course is retaken under the grade forgiveness policy. Students may not use more than one ENG 4906, Individual Research, toward meeting the major requirements.
Transfer students must earn at least 18 hours in the major at USFSP. A 2.5 GPA in the major is required for graduation. A minimum of 42 hours outside the major are required.

Further information about the English major, both areas of specialization and the undergraduate certificate in Creative Writing, can be found on the web at https://www.usfsp.edu/vva/major/.

**English Major Requirements**

**Undergraduates seeking this degree must complete:**
- State Mandated Program Prerequisites (12 hours)
- Core Requirements (6 hours)
- Literature Electives (6 hours)
- Writing Electives (6 hours)
- One (1) Specialization/Concentration (18-20 hours)

Total: 120 hours including 42 hours of upper division courses.

**State Mandated Program Prerequisite Courses (12 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 1101</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENC 1102</td>
<td>Composition II</td>
<td>3</td>
</tr>
</tbody>
</table>

Six semester hours earned in courses taught in the English Department, EACH with 6,000 words of evaluated writing for a TOTAL of 12,000 words.

**Suggested Courses:**

- LIT 2000 Introduction to Literature 3
- HUM 1020 Introduction to the Humanities 3
- THE 2000 Theater and Culture 3

**Core Requirements (6 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 3445</td>
<td>Introduction to the English Major</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4950</td>
<td>Senior Portfolio</td>
<td>3</td>
</tr>
</tbody>
</table>

Recommended in the first semester

Recommended in the last semester

**Literature and Cultural Studies Concentration (LCSP) (18 hours Total)**

**INTERMEDIATE LITERATURE ELECTIVES (9 credit hours required)**

Select three courses (9 hours) from the following 3000-level literature courses:

**At least one of the 3000-level literature courses needs to be taken in literature before 1800.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AML 3031</td>
<td>American Literature, Beginning to 1860</td>
<td>3</td>
</tr>
<tr>
<td>AML 3041</td>
<td>American Literature, 1860 to Pres</td>
<td>3</td>
</tr>
<tr>
<td>ENL 3015</td>
<td>British Literature, Beginning to 1616</td>
<td>3</td>
</tr>
<tr>
<td>ENL 3230</td>
<td>British Literature, 1616 to 1780</td>
<td>3</td>
</tr>
<tr>
<td>ENL 3251</td>
<td>British Literature, 1780 to 1900</td>
<td>3</td>
</tr>
<tr>
<td>ENL 3270</td>
<td>British Literature, 1900 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENL 3333</td>
<td>Shakespeare</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3101</td>
<td>Literature of the Western World Before the Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3102</td>
<td>Literature of the Western World After the Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3353</td>
<td>Literature, Race, and Ethnicity</td>
<td>3</td>
</tr>
<tr>
<td>LIT 3513</td>
<td>Literature, Gender, and Sexuality</td>
<td>3</td>
</tr>
</tbody>
</table>
### ADVANCED LITERATURE AND CULTURAL STUDIES (9 credit hours required)

Select three courses (9 hours) from the following 4000-level literature courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AML 4300</td>
<td>Selected American Authors (3/6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>AML 4931</td>
<td>American Literary Movements and Genres (3/6 repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>AML 4933</td>
<td>Studies in American Literature and Culture (3/6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4042</td>
<td>Studies in Theory and Criticism (3/6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4906</td>
<td>Individual Research (1-4, Non-repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4940</td>
<td>Internship in English (1-4, Non-repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENL 4303</td>
<td>Selected British Authors (3-6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENL 4930</td>
<td>British Literary Movements and Genres (3/6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENL 4931</td>
<td>Studies in British Literature and Culture (3-6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>LIT 4931</td>
<td>Studies in World Literature and Culture (3-6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>LIT 4932</td>
<td>Selected World Authors (3-6, repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>LIT 4933</td>
<td>World Literary Movements and Genres (3-6, repeatable)</td>
<td>3</td>
</tr>
</tbody>
</table>

### Writing Studies Concentration (WSSP) (18 hours)

**Intermediate Writing (9 hours) from:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 3250</td>
<td>Professional Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENC 3310</td>
<td>Expository Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENC 3330</td>
<td>Rhetorical Traditions</td>
<td>3</td>
</tr>
<tr>
<td>ENC 3331</td>
<td>Client and Civic Communications</td>
<td>3</td>
</tr>
<tr>
<td>ENC 3373</td>
<td>Rhetoric of Marginalized Communities</td>
<td>3</td>
</tr>
<tr>
<td>ENC 3376</td>
<td>Multimodal Composition</td>
<td>3</td>
</tr>
</tbody>
</table>

**Advanced Writing (9 hours) from:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 4311</td>
<td>Advanced Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENC 4351</td>
<td>Writing for Publication</td>
<td>3</td>
</tr>
<tr>
<td>ENC 4353</td>
<td>Public Rhetorics</td>
<td>3</td>
</tr>
<tr>
<td>ENC 4431</td>
<td>Writing and New Media</td>
<td>3</td>
</tr>
<tr>
<td>ENC 4931</td>
<td>Selected Topics in Technical &amp; Professional Writing (3-6 Repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4042</td>
<td>Studies in Theory and Criticism (3-6 Repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4377</td>
<td>Advanced Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4906</td>
<td>Individual Research (1-3 Non-repeatable)</td>
<td>3</td>
</tr>
<tr>
<td>ENG 4940</td>
<td>Internship in English (1-3 Non-repeatable)</td>
<td>3</td>
</tr>
</tbody>
</table>

**Literature Electives (6-8 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AML 3031</td>
<td>American Literature, Beginnings to 1860</td>
<td>3</td>
</tr>
<tr>
<td>AML 3041</td>
<td>American Literature, 1860 to the Present</td>
<td>3</td>
</tr>
<tr>
<td>AML 4300</td>
<td>Selected American Authors</td>
<td>3</td>
</tr>
</tbody>
</table>
AML 3031 American Literature, Beginnings to 1860 3
AML 4931 American Literary Movements and Genres 3
AML 4933 Studies in American Literature & Culture 3
CRW 3013 Creative Writing 3
CRW 4924 Advanced Creative Writing 3
ENG 4042 Studies in Theory and Criticism 3
ENG 4906 Individual Research 1-4
ENG 4940 Internship in English 1-4
ENL 3015 British Literature, Beginnings to 1616 3
ENL 3230 British Literature, 1616 to 1780 3
ENL 3251 British Literature, 1780-1900 3
ENL 3270 British Literature, 1900 to the Present 3
ENL 3333 Shakespeare 3
ENL 4303 Selected British Authors 3
ENL 4930 British Literary Movements and Genres 3
ENL 4931 Studies in British Literature & Culture 3
LIT 3101 Literature of the Western World Before the Renaissance 3
LIT 3102 Literature of the Western World After the Renaissance 3
LIT 3353 Literature, Race and Ethnicity 3
LIT 3513 Literature, Gender and Sexuality 3
LIT 4931 Studies in World Literature & Culture 3
LIT 4932 Selected World Authors 3
LIT 4933 World Literary Movements and Genres 3

Writing Electives (6 hours)
CRW 3013 Creative Writing 3
CRW 4924 Advanced Creative Writing (3-6, repeatable) 3-6
ENC 3250 Professional Writing 3
ENC 3310 Expository Writing 3
ENC 3330 Rhetorical Traditions 3
ENC 3331 Civic and Client Communication 3
ENC 3373 Rhetoric of Marginalized Communities 3
ENC 3376 Multimodal Composition 3
ENC 4311 Advanced Composition 3
ENC 4351 Writing for Publication 3
ENC 4353 Public Rhetorics 3
ENC 4377 Advanced Rhetoric 3
ENC 4431 Writing and New Media 3
ENC 4931 Selected Topics in Technical and Professional Writing 3

Undergraduate Certificate in Creative Writing (SPCRW)
The Creative Writing Certificate is open to all students at University of South Florida St. Petersburg and to non-matriculated students with a Bachelor’s Degree. The program welcomes majors and minors in English, students already in other programs, and people not currently attending USFSP who would like to improve their skills in creative writing. Note: courses completed in fulfillment of the CRW certificate do NOT conflict with requirements for the English major or minor.

For the certificate, students must complete:
15 hours in Literature and/or Writing above the 3000 level; CRW 3013 Creative Writing (3 hours), and 2 (two) sections (total 6 hours) of CRW 4924 Advanced Creative Writing (repeatable).

Bachelor of Science - Environmental Science & Policy (ESP)
03.0104

TOTAL DEGREE HOURS: 120

Degree Program Description: The status of the Earth’s environment has been a major concern since the 1960s. Currently, it represents one of the most critical issues facing nearly all nations. Increased population, technology, globalization and diminishing natural resources all play important roles in the changing environment. As a consequence, governments at all levels are devoting resources to help understand and mitigate the problems we are facing. The actions of people, as individuals or society as a whole, are crucial for environmental well-being and long-term sustainability.

This degree emphasizes the understanding of interrelationships between social phenomena and the natural (i.e., biological-physical-chemical) environment. It is intended to (1) increase student awareness of these interconnections in their everyday lives; (2) introduce students to a variety of social science perspectives (including politics and policies) along with hard environmental science perspectives, that help students make sense of these connections; (3) identify the contributions of each of these perspectives to our understanding of environmental problems; (4) discuss how natural resource management and environmental policy reflect these perspectives; and (5) produce graduates who promote sustainability in all facets of human enterprise.

The environmental industry is a growing arena for employment for degree holders at all levels. Students completing the Bachelor of Science (B.S.) in Environmental Science and Policy have found employment with government agencies (city, county, state, and federal), private industry, and non-profit organizations. Examples of careers include field scientist, research scientist, policy analyst, lobbyist, conservationist, and educator. Some also go on to attend graduate or law school.

The B.S. in Environmental Science and Policy was approved in 1995. This interdisciplinary program is housed in the College of Arts and Sciences. All students must complete the University’s General Education Requirements. All majors in the program must complete the required core courses and select among the elective courses from the lists below. Please note that the concentration courses differ between the Science, Policy, and Sustainability concentrations. Finally, all majors must complete an upper division seminar and an internship or project. Unless stated otherwise, a grade of "C-" is the minimum acceptable grade.

Students wishing to transfer to USFSP should complete the A.A. degree at the community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university’s entering freshman requirements including ACT or SAT test scores, GPA, and course requirements. The transfer student should also be aware of the immunization, foreign language, and continuous enrollment policies of the university. Transfer students are encouraged to complete the following required supporting major courses prior to entering the university. Students preparing for a degree in any of the science programs must plan their courses carefully because of the sequential nature of the science curricula. Unless stated otherwise, a grade of "C-" is the minimum acceptable grade.

Further information about the major and three concentrations offered can be found on the web at https://www.usfsp.edu/espg/.

State Mandated Common Prerequisites

General Education Prerequisites: 24 hours (not including math and sciences)

Environmental Policy Prerequisites: (16 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 2010 &amp; BSC 2010L</td>
<td>Biology I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>BSC 2011 &amp; BSC 2011L</td>
<td>Biology II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>CHM 2045 &amp; CHM 2045L</td>
<td>General Chemistry I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>CHM 2046 &amp; CHM 2046L</td>
<td>General Chemistry II and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

Program Pre-requisites (30 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS 3006</td>
<td>Computer Cartography</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1147</td>
<td>Precalculus Algebra and Trigonometry</td>
<td>4</td>
</tr>
<tr>
<td>MAC 2241</td>
<td>Life Sciences Calculus</td>
<td>3</td>
</tr>
</tbody>
</table>
The Environmental Science and Policy Major offers three concentrations i) Science, ii) Policy and iii) Sustainability. You are required to choose one of the concentrations and complete course work as outlined below for your chosen track.

### Core Requirements (30 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EVR 2001 &amp;</td>
<td>Intro to Environmental Science &amp; Lab</td>
<td>4</td>
</tr>
<tr>
<td>EVR 2001L</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EVR 2861</td>
<td>Intro to Environmental Policy</td>
<td>3</td>
</tr>
<tr>
<td>EVR 4027</td>
<td>Wetland Ecology</td>
<td>3</td>
</tr>
<tr>
<td>EVR 4051</td>
<td>Environmental Field Methods</td>
<td>3</td>
</tr>
<tr>
<td>EVR 4910</td>
<td>Environmental Science &amp; Policy Project</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>Environmental Policy Internship</td>
<td>3</td>
</tr>
<tr>
<td>EVR 4921</td>
<td>Environmental Science and Policy Seminar</td>
<td>1</td>
</tr>
<tr>
<td>GEO 2200 &amp;</td>
<td>Introduction to Physical Geography &amp; Lab</td>
<td>4</td>
</tr>
<tr>
<td>GEO 2200L</td>
<td></td>
<td></td>
</tr>
<tr>
<td>or</td>
<td>Dynamic Earth and Lab</td>
<td>4</td>
</tr>
<tr>
<td>GLY 2010 &amp;</td>
<td>Natural Hazards</td>
<td>3</td>
</tr>
<tr>
<td>GLY 2010L</td>
<td>Global Conservation</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>Beaches and Coastal Environments</td>
<td>3</td>
</tr>
<tr>
<td>POS 3697</td>
<td>Environmental Law</td>
<td>3</td>
</tr>
</tbody>
</table>

### Program Electives (3-4 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM 2210</td>
<td>Organic Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHM 2211</td>
<td>Organic Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2023</td>
<td>Economic Principles (Microeconomics)</td>
<td>3</td>
</tr>
<tr>
<td>EVR 4930</td>
<td>Special Topics</td>
<td>3</td>
</tr>
<tr>
<td>GIS 4035</td>
<td>Remote Sensing of the Environment</td>
<td>3</td>
</tr>
<tr>
<td>GIS 4300</td>
<td>Environmental Modeling with GIS</td>
<td>3</td>
</tr>
<tr>
<td>GLY 3720C</td>
<td>The Fluid Earth</td>
<td>3</td>
</tr>
<tr>
<td>*ISS 4930</td>
<td>Qualitative Methods</td>
<td>3</td>
</tr>
<tr>
<td>MCB 3020C</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>MMC 4106</td>
<td>Science Writing</td>
<td>3</td>
</tr>
<tr>
<td>OCE 4930</td>
<td>Special Topics</td>
<td>3</td>
</tr>
</tbody>
</table>

*Course pending approval

### Policy Concentration (EPSP) Requirements:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 4057</td>
<td>Environmental Issues</td>
<td>3</td>
</tr>
<tr>
<td>ECP 3302</td>
<td>Environmental Economics</td>
<td>3</td>
</tr>
<tr>
<td>EVR 4114</td>
<td>Climate Change</td>
<td>3</td>
</tr>
<tr>
<td>PHI 3640</td>
<td>Environmental Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PUP 4203</td>
<td>Environmental Politics and Policy</td>
<td>3</td>
</tr>
</tbody>
</table>

### Science Concentration (ESPS) Requirements:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM 3120</td>
<td>Analytical Chemistry and Lab</td>
<td>4</td>
</tr>
<tr>
<td>GIS 4043C</td>
<td>Geographic Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>MAC 2242</td>
<td>Life Sciences Calculus II</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>Engineering Calculus II</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Major Hours: 30 Core Hours and 3-4 Program Electives
Course Grade Requirement
Unless stated otherwise, the minimum satisfactory letter grade for any course used to satisfy requirements for the major is C-.

GPA Requirement
Students must maintain a minimum GPA of 2.0 in courses required for the major.

Bachelor of Science - Forensic Studies and Justice (FSI)
45.0401

TOTAL DEGREE HOURS: 120

Degree Program Description: The major in Forensic Studies and Justice provide pre-law and law enforcement-minded students with a critical analytical education to help improve the use of evidence in investigations, especially in the criminal justice system. The major teaches about forensic applications in criminal justice, cognitive biases, structured analytical techniques, and case study analysis within a systems thinking paradigm to provide a solid background to reduce errors in and improve investigations.

The objective of the undergraduate program in Forensic Studies and Justice is to develop a sound educational basis either for law school, graduate work, or professional training in one or more of the technical areas comprising the modern criminal justice system, like investigators, analysts, agents, or technicians at the local, state, and federal levels. By tailoring electives, students can create areas of professional emphasis like white collar crime, human trafficking, victims advocates, environmental crimes, and others.

Further information about the major and three concentrations offered can be found on the web at https://www.usfsp.edu/forensic-studies-and-justice/.

State Mandated Common Prerequisites
There are no State Mandated Common Prerequisites for this degree program.

Students wishing to transfer to USF should complete the A.A. degree at the community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university’s entering freshman requirements including ACT or SAT test scores, GPA, and course requirements.

Transfer students should be aware that by university regulation they are obligated to establish academic residency by completing the equivalent of one academic year (30 semester hours) in “on-campus” courses. All undergraduate transfer students electing Forensic Studies as their major will be required, moreover, to take a minimum of 30 credit hours in major coursework at the University of South Florida. The transfer student should also be aware of the immunization, foreign language, and continuous enrollment policies of the university.

Forensic Studies and Justice Major Requirements
A minimum of 33 semester hours is required of all undergraduate majors in Forensic Studies and Justice including:

1. Each of the following core courses: (18 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCJ 3024</td>
<td>Survey of Criminal Justice System</td>
<td>3</td>
</tr>
<tr>
<td>CCJ 4487</td>
<td>Ethics in the Criminal Justice System</td>
<td>3</td>
</tr>
<tr>
<td>CJE 3650</td>
<td>Introduction to Forensic Science</td>
<td>3</td>
</tr>
<tr>
<td>CJE 4244</td>
<td>Analytical Forensic Case Studies</td>
<td>3</td>
</tr>
<tr>
<td>CJE 4647</td>
<td>Crime Scene Sciences</td>
<td>3</td>
</tr>
<tr>
<td>CJE 4731</td>
<td>Forensic Investigations</td>
<td>3</td>
</tr>
</tbody>
</table>
2. 15 semester hours of electives within the major

- CCJ 3621 Patterns of Criminal Behavior
- CCJ 3666 Victimology
- CCJ 4450 Criminal Justice Administration
- CCJ 4900 Directed Readings
- CCJ 4910 Directed Research
- CCJ 4930 Critical Issues in Policing
- CCJ 4933 Selected Topics: Topic varies
- CCJ 4934 Senior Seminar: Topic varies
- CCJ 4940 Internship for Criminal Justice Majors
- CJC 4010 American Correctional Systems
- CJE 4010 Juvenile Justice System
- CJE 4114 American Law Enforcement Systems
- CJL 3110 Substantive Criminal Law
- CJL 3502 Introduction to Courts
- CJL 4410 Criminal Rights and Procedures

*NOTE: No more than six (6) hours of CCJ 4900, CCJ 4910 or any combination of the two will be accepted toward the minimum number of hours in the major. A student may take an unlimited amount of CCJ 4933 or 4934 as long as they vary in topics.*

These residence requirements are designed to ensure that transfer students who subsequently receive their baccalaureate degree from the University of South Florida with a major in Forensic Studies will have been exposed to the same body of knowledge in their major as those students who complete all or a major portion of their coursework at the University of South Florida.

Any student who receives a grade of “C” or lower in more than one USF CCJ course will be automatically barred from continuing as a Forensic Studies and Justice major.

**Bachelor of Arts - Geospatial Analysis & Geography (GAG) 45.0701**

**TOTAL DEGREE HOURS: 120**

**Degree Program Description:** The degree program in Geospatial Analysis & Geography focuses on physical geography and environmental systems including the hydrosphere, atmosphere, geosphere, and biosphere. Particular emphasis is placed on the human modification of the natural environment and the global interconnections of the major earth systems. Concentrations offer specializations in Geospatial Sciences and Society and Environment.

Electives for the degree program focus on human geography (the social and spatial effects of urban growth, including issues such as the conflicts, economic restructuring, growth and decline of inner-cities, and urban racial and ethnic relations and disease) and physical geography (land-use changes and impacts of urbanization on the quality and quantity of water resources qualities and quantities).

The Geospatial Science concentration focuses on the quantitative and analytical study of relationships of events and processes in space and time. In recent years, powerful new technologies and techniques have emerged that greatly improve our ability to acquire, archive, analyze, and communicate information regarding people, places, and processes on or near the Earth’s surface. These same technologies and analytical frameworks allow us to combine this information into multi-tiered databases describing inter-related aspects of our physical and social world.

The Society and Environment concentration provides students with an in-depth understanding of the socio-cultural and political contexts in which specific environmental problems arise and are addressed. Popular conceptual frameworks in human-environment interactions, such as political ecology, sustainable development, and natural hazards, are applied to a range of environmental problems at the local, national, and global scales.

Further information about the major and two concentrations offered can be found on the web at [https://www.usfsp.edu/esp/g/b-a-in-geography/](https://www.usfsp.edu/esp/g/b-a-in-geography/).
State Mandated Common Prerequisites

Students wishing to transfer to USFSP should complete the A.A. degree at the community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university’s entering freshman requirements including ACT or SAT test scores, GPA, and course requirements. The transfer student should also be aware of the immunization, foreign language, and continuous enrollment policies of the university. Transfer students are encouraged to complete the following required supporting major courses prior to entering the university. Students preparing for a degree in any of the science programs must plan their courses carefully because of the sequential nature of the science curricula. Unless stated otherwise, a grade of "C-" is the minimum acceptable grade.

Geospatial Analysis & Geography Major Requirements

Degree requirement: 37 credit hours
22 credit hrs for degree core courses
9 credit hrs for concentrations (9 cr hrs as required for each concentration)
3 for capstone and
6 credit hrs as degree electives

Students majoring in Geospatial Analysis & Geography are required to take a minimum of 18 credit hours towards their major at USFSP.

Core Courses (22 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEA 2000</td>
<td>World Regional Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEO 2200</td>
<td>Introduction to Physical Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEO 2200L</td>
<td>Introduction to Physical Geography Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>GEO 4379</td>
<td>Geographic Perspectives on the Environment</td>
<td>3</td>
</tr>
<tr>
<td>*GEO XXXX</td>
<td>Senior Seminar in Geography</td>
<td>3</td>
</tr>
<tr>
<td>GIS 3006</td>
<td>Mapping and Geovisualization</td>
<td>3</td>
</tr>
<tr>
<td>**ISS 3112</td>
<td>Qualitative Research Methods in Geography</td>
<td>3</td>
</tr>
<tr>
<td>STA 2023</td>
<td>Introduction to Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

All Geospatial Analysis and Geography majors are required to take all three courses listed under ONE of the following concentrations

Concentration 1: "Society and Environment" (SESP)
(CORE Requirements: ALL students must take 9 credits.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEO 4284</td>
<td>Water Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>GEO 4340</td>
<td>Natural Hazards</td>
<td>3</td>
</tr>
<tr>
<td>GEO 4372</td>
<td>Global Conservation</td>
<td>3</td>
</tr>
</tbody>
</table>

Concentration 2: "Geospatial Sciences" (GGSP)
(CORE Requirements: ALL students must take 9 credits.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS 4035C</td>
<td>Remote Sensing of the Environment</td>
<td>3</td>
</tr>
<tr>
<td>GIS 4043C</td>
<td>Geographic Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>GIS 4302C</td>
<td>Geographical Information System for Sustainability</td>
<td>3</td>
</tr>
</tbody>
</table>

All Geospatial Analysis and Geography majors are required to take two elective courses listed below:

Elective Requirements (ALL students must take 6 credits.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EVR 4027</td>
<td>Wetland Environments</td>
<td>3</td>
</tr>
<tr>
<td>*EVR XXXX</td>
<td>Environmental Soil, Water and Land Use</td>
<td>3</td>
</tr>
<tr>
<td>GEO 3352</td>
<td>Human Footprint on the Landscape</td>
<td>3</td>
</tr>
<tr>
<td>GEO 4450</td>
<td>Medical Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEO 4471</td>
<td>Political Geography</td>
<td>3</td>
</tr>
<tr>
<td>GIS 4300</td>
<td>Environmental Modeling with GIS</td>
<td>3</td>
</tr>
</tbody>
</table>

OR any EVR, GIS, GEA or GEO upper-division 3-4 credit hour course.

* Courses pending approval
** This is in addition to the state mandated pre-requisites.
Geospatial Concentration in Geography:

Pick ONE of the following substitutions:
Substitute GIS 6100 Geographic Information Systems for GIS 4043C Geographic Information Systems
OR
OR
Substitute GIS 6306 Environmental Applications of GIS for GEO 4302 GIS for Sustainability

Pick TWO courses from the following list to substitute for 6 credits of upper division geography electives:
GEA 6195 Seminar in Advanced Regional Geography: Florida
OR
GEO 6428 Seminar in Advanced Human Geography: Place, Identity, and Culture in Fla.
GEO 6116 Seminar in Perspectives in Environmental Thought
GEO 6286 Advances in Water Resources: Emphasis on Florida
GEO 6605 Contemporary Urban Issues
GIS 5049 Geographic Information Systems for Non-Majors
GIS 6100 Geographic Information Systems

Environment and Society Concentration in Geography:

Substitute ONE of the following three courses to substitute for GEO 4284 Water Resource Management:
GEO 6286 Advances in Water Resources
OR
EVR 6876 Wetlands, People and Public Policy
OR
EVR 6216 Advances in Water Quality Policy and Management

Pick TWO courses from the following list to substitute for 6 credits of upper division geography electives:
BSC 6932 Florida Ecosystems
EVR 6216 Advances in Water Quality Policy and Management
EVR 6876 Wetlands, People and Public Policy
EVR 6934 Florida Springs
EVR 6937 Seminar in Environmental Policy
EVR 6936 Seminar in Environmental Science
EVR 6934 Global Climate Change
GEO 6116 Seminar in Perspectives in Environmental Thought
GEO 6286 Advances in Water Resources: Emphasis on Florida

Four Plus One (4+1) Program for Geospatial Analysis and Geography majors wishing to pursue a master’s degree with the Florida Studies Program

This program allows undergraduate Geospatial Analysis and Geography students to earn a bachelor’s degree in Geospatial Analysis and Geography and complete a Master of Liberal Arts degree with the Florida Studies Program in just one extra year. 4+1 students substitute three graduate level courses for undergraduate courses in their senior year; and complete remaining graduate courses and requirements during their fifth year.

Interested Geospatial Analysis and Geography students must apply and be accepted into the 4+1 program with Florida Studies by the end of their junior year in order to be allowed to make these substitutions. Students should meet with their advisors about their acceptance into the 4+1 program in order to ensure that particular graduate courses are accepted and counted toward the bachelor’s degree in Geospatial Analysis and Geography, and to ensure that students understand the possible financial implications of taking graduate level courses that help satisfy undergraduate degree requirements.

Admissions:
1) Minimum GPA: 3.33 overall AND 3.50 in major (minimum of 15 credit hours).
2) Nomination Process:
2a) Self Nomination. Students self-nominating should submit a one to two page letter of introduction to the Florida Studies Program Director. This letter should include a brief statement of the student’s background and academic interests, the names of one or two full time faculty members who might serve as the student’s academic mentor, and an indication of the student’s near term life goals and how a master’s degree from the Florida Studies Program might help achieve those goals.

2b) Faculty Nomination. Students can be nominated by USF St. Petersburg Faculty members who send a letter of recommendation suggesting that a particular student be considered for acceptance into the 4+1 program. Students will then be contacted by the Florida Studies Program Director and asked to submit a brief statement of the student’s background and academic interests, the names of one or two full time faculty members who might serve as the student’s academic mentor, and an indication of the student’s near term life goals and how a master’s degree from the Florida Studies Program might help achieve those goals.

3) Interested students should have two faculty members submit letters of recommendation to the Director of the Florida Studies Program. In cases where students receive a faculty nomination, only one additional letter of recommendation is required.

4) Interested students should send a writing sample to the Director of the Florida Studies Program.

**Geospatial Sciences concentration in the major:**

Pick **ONE** of the following substitutions, which help meet the requirements for the undergraduate Geospatial Sciences concentration in the major:

Substitute GIS 6100 Geographic Information Systems **for** GIS 4043C Geographic Information Systems

OR

Substitute GIS 6038C Advanced Remote Sensing **for** GEO 4035C Remote Sensing of the Environment

OR

Substitute GIS 6306 Environmental Applications of GIS **for** GEO 4302 GIS for Sustainability

Pick **TWO** courses from the following list to substitute for the required 6 credit hours of upper division major electives:

- GEA 6195 Seminar in Advanced Regional Geography
- GEO 6428 Seminar in Advanced Human Geography
- GEO 6116 Seminar in Perspectives in Environmental Thought
- GEO 6286 Advances in Water Resources
- GEO 6605 Contemporary Urban Issues
- GIS 5049 Geographic Information Systems for Non-Majors
- GIS 6100 Geographic Information Systems

**Society and Environment Concentration in the major:**

Pick **ONE** of the following three courses to substitute for the required Society and Environment concentration course GEO 4284 Water Resource Management:

- GEO 6286 Advances in Water Resources
- EVR 6876 Wetlands, People and Public Policy
- EVR 6216 Advances in Water Quality Policy and Management

Pick **TWO** courses from the following list to substitute for the required 6 credit hours of upper division major electives:

- BSC 6932 Florida Ecosystems
- EVR 6216 Advances in Water Quality Policy and Management
- EVR 6876 Wetlands, People and Public Policy
- EVR 6934 Florida Springs
- EVR 6937 Seminar in Environmental Policy
- EVR 6936 Seminar in Environmental Science
- EVR 6934 Global Climate Change
- GEA 6195 Seminar in Advanced Regional Geography
- OR

OR
Typical course progression for Geospatial Analysis and Geography majors in the 4+1 Program with Florida Studies:

Senior Year: during the fall and spring semesters, take a total of 9 graduate level credit hours in Geography as substitutes for upper level undergraduate Geography courses. Avoid taking all 9 credit hours in the same semester.

Fifth Year (Fall): take AMS 6934 Florida and Regional Studies (3 credit hours) AND an additional 6 credit hours of approved graduate level course work.

Fifth Year (Spring): take 9 credit hours of approved graduate level course work.

Fifth Year (Summer): take 3 credit hours of Internship AND 3 credit hours of Directed Research.*

* All 4+1 Geospatial Analysis and Geography/Florida Studies students will produce and defend a written research proposal not later than 31 May of their fifth year. The proposal defense shall serve as a comprehensive exam; the defense date will be worked out in conjunction with each student’s major professor. Students will not be cleared to graduate until they successfully defend their research proposals AND submit an acceptable 25 to 40 page essay appropriate for submission to an academic journal.

Course Grade Requirement
Students must earn a C- or better in all major course work. D and F grades earned in major course work will be used in calculating the major GPA, except where removed by grade forgiveness.

GPA Requirement
Students must maintain a minimum 2.0 major GPA in order to graduate.

Bachelor of Fine Arts - Graphic Arts (GRAP) 50.0409

TOTAL DEGREE HOURS: 120

Degree Program Description: The Graphic Arts degree offers students a sequence of rigorous courses that balance critical thinking and pragmatic experience, complimented by the enriched experience of the liberal arts environment of the University of South Florida St. Petersburg.

Graphic artists develop the images that give voice to the world around us. Using their raw materials - the ability to think, draw, write, speak and design - students learn the skills to solve specific visual problems. The study of typography, design concepts, and digital technology develops an understanding of the tradition, practice, and process of graphic design.

This program guides students in building the imagination, aesthetic sensitivity, and powers of critical thought required to succeed as visual communicators. The curriculum emphasizes expertise in image development, typography, print and screen-based graphics, and interactive design. The program prepares students for the rigor of professional design practice through an internship program, courses in production, and portfolio development. Additionally, students design, organize and promote an exhibition of their final senior project.

The B.F.A. Degree in Graphic Arts is a limited access, upper-level program. Students are accepted in the Spring and begin the program as a cohort in the Fall semester. An Apple Macintosh laptop computer, software and fonts are required for this program.

Admission into the B.F.A. program is contingent upon the student having a 3.25 or higher major GPA, which must be maintained after admission for the degree to be awarded. Student competency will be evaluated individually and is based upon criteria such as GPA, writing skill, and a portfolio of work indicative of: (1) concept, execution and presentation of studio artwork, (2) conceptual understanding of art and design standards, 3 application of art and design concepts, (4) examples of drawing methods and materials, and (5) historical knowledge of art and design as evidenced by previous assignments in visual problem solving.

Applicants to the program must have a 2.5 or higher overall grade point average. Students are admitted in the Fall semester of each year only and must submit all materials (including the portfolio) for Fall admission by early Spring.

Further information about the major and three concentrations offered can be found on the web at https://www.usfsp.edu/vva/about/.
Transfer credit from other institutions is accepted on the basis of portfolio and transcript evaluation. USFSP accepts transfer credit from all Florida programs that are part of the "common course prerequisites."

**Graphic Arts Program Prerequisites**

**Art Foundations 24 hours**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 2201C</td>
<td>Concepts and Practices I</td>
<td>3</td>
</tr>
<tr>
<td>ART 2203C</td>
<td>Concepts and Practices II</td>
<td>3</td>
</tr>
<tr>
<td>ART 2300**</td>
<td>Beginning Drawing for Graphic Arts</td>
<td>3</td>
</tr>
<tr>
<td>ART 2301C</td>
<td>Beginning Drawing</td>
<td>3</td>
</tr>
<tr>
<td>ART 2302**</td>
<td>Intermediate Drawing for Graphic Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 2602</td>
<td>Digital Imaging</td>
<td>3</td>
</tr>
<tr>
<td>GRA 2190</td>
<td>Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 2206C</td>
<td>Typography</td>
<td>3</td>
</tr>
</tbody>
</table>

**Art History 6 hours**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH 2050</td>
<td>History of Visual Arts I*</td>
<td>3</td>
</tr>
<tr>
<td>ARH 2051</td>
<td>History of Visual Arts II*</td>
<td>3</td>
</tr>
</tbody>
</table>

**Art Studio 9 hours**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 2251</td>
<td>Illustration I</td>
<td>3</td>
</tr>
<tr>
<td>ART 2400C</td>
<td>Beginning Printmaking</td>
<td>3</td>
</tr>
</tbody>
</table>

**Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 2500C</td>
<td>Painting 1</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 4930</td>
<td>Silkscreen</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>39</strong></td>
</tr>
</tbody>
</table>

Students must meet all prerequisites with a minimum grade point average of 3.25 or above, and each individual course with at least a C minus.

*History of Visual Arts I and II must be used to satisfy the General Education Historical Perspectives requirement if the student is to remain within 120 hours for the degree.*

**Graphic Arts Program Requirements**

The following courses are necessary for completing a B.F.A. degree in Graphic Arts. In addition to the 3.25 minimum grade point average, a minimum grade of C-minus is required for each course listed in prerequisites and the major.

All courses in the graphic design major, with the exception of art history courses, must be completed with a minimum grade of C-minus the following sequential order. If a student does not complete all design courses with a minimum C minus grade, the student cannot proceed into future term courses before successfully repeating the deficient course under the university’s grade forgiveness policy.

All concentrations are required to complete 27 hours in the Graphic Arts core.

**Graphic Arts Core 21 hours**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRA 3118</td>
<td>Design Signs and Symbols</td>
<td>3</td>
</tr>
<tr>
<td>GRA 3193</td>
<td>Advanced Graphic Design I: Layout</td>
<td>3</td>
</tr>
<tr>
<td>GRA 3202</td>
<td>Advanced Typography</td>
<td>3</td>
</tr>
<tr>
<td>GRA 3547</td>
<td>Advanced Graphic Design II: Design Systems</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4930C</td>
<td>Senior Project</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4953</td>
<td>Senior Project: Graphic Arts Research</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4955C</td>
<td>Portfolio Design</td>
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</tr>
</tbody>
</table>

**Art History 6 hours**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH 4724*</td>
<td>History of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>Any 4000-level ARH</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>27</strong></td>
</tr>
</tbody>
</table>
*ARH 4475 Contemporary Issues in Art may be used as exit course.

**Graphic Design Concentration (GRDP)**
All students in the Graphic Design concentration must complete the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRA 4522</td>
<td>Graphic Interface Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4833</td>
<td>Motion Graphics</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4940</td>
<td>Internship</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

**Graphic Design concentration elective**
Choose 9 hours from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH 4930</td>
<td>Special Topics</td>
<td>3</td>
</tr>
<tr>
<td>Any 4000-level ARH (maximum 3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 3403C</td>
<td>Intermediate Printmaking</td>
<td>3</td>
</tr>
<tr>
<td>ART 3465</td>
<td>Digital Printmaking</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4119</td>
<td>Packaging Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4128</td>
<td>Book Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4137</td>
<td>Advanced Web Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4179</td>
<td>Social Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4423</td>
<td>Business of Graphic Design</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total**  **18**

**Illustration Concentration (GRIP)**
All students in the Illustration concentration must complete the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 3465</td>
<td>Digital Printmaking</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 3403C</td>
<td>Intermediate Printmaking</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4880</td>
<td>Advanced Illustration (repeated)</td>
<td>9</td>
</tr>
<tr>
<td>GRA 4940</td>
<td>Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

**Illustration concentration elective**
Choose 6 hours from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRA 4179</td>
<td>Social Design</td>
<td>3</td>
</tr>
<tr>
<td>Any 4000-level ARH (maximum 3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GRA 4119</td>
<td>Packaging Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4128</td>
<td>Book Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4179</td>
<td>Social Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4423</td>
<td>Business of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4522</td>
<td>Graphic Interface Design</td>
<td>3</td>
</tr>
<tr>
<td>GRA 4833</td>
<td>Motion Graphics</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total**  **18**

Total Semester Hours for B.F.A. in Graphic Arts:

| General Education* | 30 |
| Exit Requirements*** (3 cr included in program) | 6 |
| Art Requirements   | 84 |
| **Total**          | **120** |

*Please note that six (6) hours of General Education requirements are satisfied by the graphic arts curriculum ad that the actual hours in General Education remains 36 as state-mandated.

**Course pending final approval.

***Please note that three (3) hours of the Exit requirement can be Art History course ARH 4475C which is also used to fulfill the major. This ensures that the required total of nine (9) exit hours is satisfied within 120 hours.

**Course Grade Requirement**
All courses in the graphic arts major, with the exception of art history courses, must be completed with a minimum grade of C-minus.
**GPA Requirement**

Students must maintain a minimum GPA of 3.25 in courses required for the major.

**Bachelor of Science - Health Sciences (HSP) 51.0000**

**TOTAL DEGREE HOURS: 120**

**Degree Program Description:** The B.S. in Health Science degree is housed within College of Arts and Sciences, but is truly an interdisciplinary and USF System-wide program of study. Courses in the program come from multiple departments in CAS, the Kate Tiedemann College of Business (KTCOB), from the College of Education (COE) and from the USF Tampa College of Public Health (COPH). The degree is founded in science, humanities and social sciences, business, and designed specifically to provide students with a broad-based education in preparation for a wide spectrum of health services occupations or post-baccalaureate study. This is not a technical degree, nor is it designed specifically to prepare students for entrance into medical school. The degree will, however, prepare students for competitive graduate programs (e.g., Public Health, Public Administration, MBA, Physician Assistant, Occupational Therapy, Physical Therapy, and Communication Sciences and Disorders) or as a direct entry into a health-related career (e.g., sales, hospital administration, health and safety, compliance, marketing, research support, management, communications, fundraising/ development).

All students must complete the University’s General Education Requirements and residency requirement that 30 of the last 60 hours be taken at USFSP. All majors in the program must complete the required core courses and select among the elective courses from the lists below. Unless stated otherwise, a grade of "C-" is the minimum acceptable grade.

The USF College of Public Health accepts all students in good academic standing as determined by USF St. Petersburg Office of the Registrar. No additional restrictions will be placed on USFSP students who meet its admissions criteria. This degree is open to FTIC and transfer students. Students wishing to transfer to USFSP should complete the A.A. degree at a state college or community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, they must meet the university's entering freshman requirements including ACT or SAT test scores, GPA, and course requirements. Transfer student should also be aware of the immunization, foreign language, and continuous enrollment policies of the university. Transfer students are encouraged to complete required supporting major courses prior to entering the university. Unless stated otherwise, a grade of "C-" is the minimum acceptable grade.

Undergraduates seeking this degree must complete core/required major courses and upper division courses in two of the four Concentration areas: 1) Healthcare Administration from the KTCOB; and/or 2) Integrated Health Sciences from CAS; (3) Public Health from the USF Tampa COPH and/or 4) Communication Sciences and Disorders from COE; and a required senior capstone course.

The Health Science major is a minimum 48 credit hours consisting of five core courses (minimum 15 hrs); five-six courses for each Concentration (15 x 2 = minimum 30 hrs); and one capstone course (3 hrs). At least 24 of the 48 credit hours in the major must be taken at USFSP.

Further information about the major in Health Sciences can be found on the web at [https://www.usfsp.edu/health-sciences/](https://www.usfsp.edu/health-sciences/).

Transfer credit from other institutions is accepted on the basis of portfolio and transcript evaluation. USFSP accepts transfer credit from all Florida programs that are part of the “common course prerequisites.”

**State Mandated Common Prerequisites**

**Required Pre-requisite Courses (Minimum 29 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 1005</td>
<td>Principles of Biology for non-majors or</td>
<td>3</td>
</tr>
<tr>
<td>BSC 2010/L</td>
<td>Biology I, Cell Processes and Lab</td>
<td>4</td>
</tr>
<tr>
<td>CHM 2020</td>
<td>Chemistry for Today or</td>
<td>3</td>
</tr>
<tr>
<td>CHM 2045/L</td>
<td>Chemistry I plus Lab</td>
<td>4</td>
</tr>
<tr>
<td>BSC 2093C</td>
<td>Anatomy and Physiology I and</td>
<td></td>
</tr>
<tr>
<td>BSC 2094C</td>
<td>Anatomy and Physiology II or</td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>BSC 2085/L</td>
<td>Anat &amp; Physio for Hlth Prof I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>BSC 2086/L</td>
<td>Anat &amp; Physio for Hlth Prof II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>MAC 1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1140</td>
<td>Pre-Calculus Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAC 1147</td>
<td>Pre-Calculus Algebra and Trig</td>
<td>4</td>
</tr>
<tr>
<td>MAC 2233</td>
<td>Business and Econ Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MAC 2311</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>STA 2023</td>
<td>Introductory Statistics</td>
<td>3</td>
</tr>
<tr>
<td>PSY 3204</td>
<td>Psychological Statistics</td>
<td>3</td>
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<tr>
<td>QMB 2100</td>
<td>Business and Econ Statistics</td>
<td>3</td>
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<tr>
<td>PSY 2012</td>
<td>Intro to Psychological Statistics</td>
<td>3</td>
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<tr>
<td>DEP 4053</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ENC 2210</td>
<td>Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>PHI 3633</td>
<td>Biomedical Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PSY 4620</td>
<td>Ethics in Psychology and Health</td>
<td>3</td>
</tr>
<tr>
<td>ANT 2402</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>COM 2130</td>
<td>Communications Skills for Health Professionals</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2023</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>HSC 3002</td>
<td>Orientation to Health Professions</td>
<td>3</td>
</tr>
<tr>
<td>ENT 3503</td>
<td>Social Issues in Entrepreneurial Firms</td>
<td>3</td>
</tr>
<tr>
<td>ISM 3011</td>
<td>Information Systems in Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN 3301</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>MAR 3400</td>
<td>Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>MAR 4503</td>
<td>Consumer Behavior</td>
<td>3</td>
</tr>
</tbody>
</table>

**Health Sciences Core Requirements (Minimum 15 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSA 3170</td>
<td>Healthcare Finance</td>
<td>3</td>
</tr>
<tr>
<td>MAN 3093</td>
<td>Healthcare Management</td>
<td>3</td>
</tr>
<tr>
<td>MAR 4712</td>
<td>Healthcare Marketing</td>
<td>3</td>
</tr>
<tr>
<td>PHI 3633</td>
<td>Biomedical Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PSY 4620</td>
<td>Ethics in Psychology and Health</td>
<td>3</td>
</tr>
<tr>
<td>ANT 2402</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>COM 2130</td>
<td>Communications Skills for Health Professionals</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2023</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>HSC 3002</td>
<td>Orientation to Health Professions</td>
<td>3</td>
</tr>
<tr>
<td>ENT 3503</td>
<td>Social Issues in Entrepreneurial Firms</td>
<td>3</td>
</tr>
<tr>
<td>ISM 3011</td>
<td>Information Systems in Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN 3301</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>MAR 3400</td>
<td>Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>MAR 4503</td>
<td>Consumer Behavior</td>
<td>3</td>
</tr>
</tbody>
</table>

**Health Care Administration Concentration (HCSP) (minimum 15 hours)**

**Required Courses (12 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ECP 3530</td>
<td>Economics of Health</td>
<td>3</td>
</tr>
<tr>
<td>HSA 3170</td>
<td>Healthcare Finance</td>
<td>3</td>
</tr>
<tr>
<td>MAN 3093</td>
<td>Healthcare Management</td>
<td>3</td>
</tr>
<tr>
<td>MAR 4712</td>
<td>Healthcare Marketing</td>
<td>3</td>
</tr>
<tr>
<td>Plus One Elective (3 hrs)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENT 3503</td>
<td>Social Issues in Entrepreneurial Firms</td>
<td>3</td>
</tr>
<tr>
<td>ISM 3011</td>
<td>Information Systems in Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN 3301</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>MAR 3400</td>
<td>Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>MAR 4503</td>
<td>Consumer Behavior</td>
<td>3</td>
</tr>
</tbody>
</table>

**Integrated Health Sciences Concentration (IHSP) (minimum 15 hrs)**

**Required Courses (9 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLP 4314</td>
<td>Health Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ENC 3250</td>
<td>Professional Writing</td>
<td>3</td>
</tr>
<tr>
<td>HUN 2201</td>
<td>Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>SOW 4522</td>
<td>Multicultural America</td>
<td>3</td>
</tr>
<tr>
<td>ANT 2410</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ANT 2511/L</td>
<td>Biological Anthropology/Lab</td>
<td>4</td>
</tr>
<tr>
<td>ANT 4432</td>
<td>Individual and Culture</td>
<td>3</td>
</tr>
</tbody>
</table>
ANT 4462 Health, Illness, and Culture 3
or
BSC 4850 Plants and Human Health 3
or
EXP 4680 Cognitive Psychology 3
or
HSC 4933 Special Topics (may be taken once for credit) 3
or
HUN 3296 Nutrition and Disease 3
or
HUN 3272 Sports Nutrition 3

Public Health Concentration (PHSP) (15 hrs)
Offered by the USF Tampa College of Public Health

Required Courses (9 hrs)
HSC 4030 Introduction to Epidemiology 3
HSC 4551 Survey of Human Disease 3
PHC 4100 Overview of Public Health Programs and Policies 3

Plus Two Electives (6 hrs)
HSC 4172 Women's Health: A Public Health Perspective 3
HSC 4211 Health, Behavior and Society 3
HSC 4504 Foundations of Public Health Immunology 3
HSC 4573 Foundations of Food Safety 3
HSC 4579 Foundations of Maternal & Child Health 3
HSC 4624 Foundations of Global Health 3
HSC 4933 Selected Topics: Emerging Infectious Diseases 3
HSC 4933 Selected Topics: Biostatistics in Society 3
HUN 2201 Nutrition 3
HUN 3272 Sports Nutrition 3
HUN 3296 Nutrition and Disease 3
PHC 4069 Biostatistics and Society 3
PHC 4140 Introduction to Public Health GIS 3
PHC 4720 Foundations of Public Health Writing 3

Communication Sciences and Disorders (CSDP) Concentration (minimum 15 hrs)

Required Courses (Minimum 15 hrs)
SPA 3003 Intro to Speech, Language & Hearing Disorders PR: PSY 2012 3
SPA 3006 Language Development: Monolingual, Bilingual Individuals With and Without Disorders/Disabilities PR: PSY 2012 3
SPA 3102 Anatomy, Neuroanatomy & Physiology of Speech, Language and Hearing PR: BSC 2093 or BSC 2085 3
SPA 3262 Speech, Language and Hearing Sciences PR: MAC 1105 or MAC 1140 or MAC 2311 and CHM 2045 3
SPA 4115 Phonetics of English and Spanish PR: PSY 2012 3
Capstone Course (3-4 hrs)
Select One of the following:
- GEB 4894 Healthcare Strategy 3
- GEB 4941 Internship (Business focus) 1-3
- HSC 4631 Critical Issues in Public Health 3
- HSC 4851 Health Science Internship 3
- SPA 4871C Case Studies and Observation (includes minimum 25 hrs clinical observation). 3

PR: Senior standing or Consent of Instructor (CI)

Bachelor of Arts - History (HTY) 54.0101

**TOTAL DEGREE HOURS: 120**

**Degree Program Description:** The discipline of history embraces a diverse world of ideas, peoples, and events. Our faculty seeks to inform and question, to provoke and to challenge our students to a higher level of understanding of the past. History at South Florida St. Petersburg offers the student an opportunity to explore civilizations from around the globe and from the ancient through contemporary eras. We encourage our students to move beyond traditional memorization of material to a critical level of thinking, analysis, and synthesis. Accomplished history majors are attractive to all kinds of employers in any number of fields, as well as to graduate and professional schools. USF history alumni can be found in such diverse professions as law, medicine, business, government, foreign service, politics, and education.

**State Mandated Common Prerequisites**
Students wishing to transfer to USF should complete the A.A. degree at the community college. If students transfer with fewer than 60 semester hours of acceptable credit, they must meet the university’s entering freshman requirements, including ACT or SAT test scores, GPA, and course requirements. Transfer students should be aware of the immunization, foreign language, and continuous enrollment policies of the university.

Students at a community college planning to transfer to USF and major in history are encouraged to complete as many of the lower level requirements as possible at the community college level. Courses that fulfill the General Education/ State Communication and State Computation requirements would be especially valuable. The minimum acceptable grade for courses being transferred for history department credit is a “C.” If these courses have not been completed satisfactorily upon enrolling at USFSP, they must be taken before the degree is granted.

Specific state-mandated common course prerequisites for admission to the major include 6 (six) credit hours of AFH, AMH, EUH, WOH, LAH, ASH, HIS.

Further information about the History major can be found on the web at [https://www.usfsp.edu/hp/history/](https://www.usfsp.edu/hp/history/).

**Requirements for the Major**

History majors are required to complete a minimum of 37 history credit hours, with at least 25 credit hours in 3000-4000 level courses. Majors are required to take Historical Methods and Materials (HIS3002) and at least one Pro-Seminar in History (HIS 4936). It is strongly recommended that students take HIS 3002 prior to HIS 4936 or HIS 4104. Majors are also encouraged to take US History since 1877 (AMH 2020) and World History since 1815 (WOH 2030) as part of their general education requirements in Social Sciences and Humanities, respectively. Students must earn a grade of "C-minus" or better in a course to count that course toward the major and must maintain an overall major GPA of 2.0 or higher. Majors intending to pursue graduate work should take a minimum of two years of classical or modern foreign language.

Open University courses are not eligible for major field credit.

**Four Plus One (4+1) Program for History majors wishing to pursue a master’s degree with the Florida Studies Program**

This program allows undergraduate History students to earn a bachelor’s degree in History and complete a Master of Liberal Arts degree with the Florida Studies Program in just one extra year. 4+1 students substitute three graduate level History courses for undergraduate History courses in their senior year; and complete remaining graduate courses and requirements during their fifth year.
Interested History students must apply and be accepted into the 4+1 program with Florida Studies by the end of their junior year in order to be allowed to make these substitutions. Students should meet with their advisors about acceptance into the 4+1 program in order to ensure that particular graduate courses are accepted and counted toward the bachelor’s degree in History, and to ensure that students understand the possible financial implications of taking graduate level courses to help meet undergraduate degree requirements. History students in the 4+1 program must take either Historical Methods and Materials (HIS 3002) or Theory of History (HIS 4104); no graduate courses can substitute for this requirement.

**Admissions:**

1) Minimum GPA: 3.33 overall AND 3.50 in major (minimum of 15 credit hours).

2) Nomination Process:
   - 2a) Self Nomination. Students self-nominating should submit a one to two page letter of introduction to the Florida Studies Program Director. This letter should include a brief statement of the student’s background and academic interests, the names of one or two full time faculty members who might serve as the student’s academic mentor, and an indication of the student’s near term life goals and how a master’s degree from the Florida Studies Program might help achieve those goals.
   - 2b) Faculty Nomination. Students can be nominated by USF St. Petersburg Faculty members who send a letter of recommendation suggesting that a particular student be considered for acceptance into the 4+1 program. Students will then be contacted by the Florida Studies Program Director and asked to submit a brief statement of the student’s background and academic interests, the names of one or two full time faculty members who might serve as the student’s academic mentor, and an indication of the student’s near term life goals and how a master’s degree from the Florida Studies Program might help achieve those goals.

3) Interested students should have two faculty members submit letters of recommendation to the Director of the Florida Studies Program. In cases where students receive a faculty nomination, only one additional letter of recommendation is required.

4) Interested students should send a writing sample to the Director of the Florida Studies Program.

Undergraduate History students in the 4+1 Program with Florida Studies may substitute three of the following graduate History courses for three of the required upper level (3000 or 4000 level) undergraduate History courses:

- HIS 6908 Independent Study: Intro to Spanish Paleography
- HIS 6908 Independent Study: Advanced Spanish Paleography
- HIS 6925 Colloquium in History: Incas, Mayans and Aztecs
- HIS 6925 Colloquium in History: Conquistadores Conquest of the Americas
- HIS 6925 Colloquium in History: American Culture in the 1960s
- HIS 6925 Colloquium in History: American Politics: Kennedy to Trump
- HIS 6925 Colloquium in History: US 1914-1946
- HIS 6925 Colloquium in History: Food & History
- HIS 6925 Colloquium in History: US Since 1945
- HIS 6939 Seminar in History: Early Florida History
- HIS 6939 Seminar in History: Modern Florida History
- HIS 6939 Seminar in History: Spain—Inquisition to Civil War
- HIS 6939 Seminar in History: Civil Rights Movement
- HIS 6939 Seminar in History: Slavery & Captivity
- HIS 6939 Seminar in History: WWII & The Holocaust

Occasionally, History faculty will offer acceptable graduate courses not on this list. Ask the Florida Studies Program Director if a graduate level history course not on this list can be substituted for an undergraduate History course as part of a 4+1 Program.

**Typical course progression for History Majors in the 4+1 Program with Florida Studies:**

**Senior Year:** during the fall and spring semesters, take a total of 9 graduate level credit hours in History as substitutes for upper level undergraduate History courses. Avoid taking all 9 credit hours in the same semester.

**Fifth Year (Fall):** take AMS 6934 Florida and Regional Studies (3 credit hours) AND an additional 6 credit hours of approved graduate level course work.

**Fifth Year (Spring):** take 9 credit hours of approved graduate level course work.

**Fifth Year (Summer):** take 3 credit hours of *Internship AND* 3 credit hours of *Directed Research.*
All 4+1 History/Florida Studies students will produce and defend a written research proposal not later than 31 May of their fifth year. The proposal defense shall serve as a comprehensive exam; the defense date will be worked out in conjunction with each student’s major professor. Students will not be cleared to graduate until they successfully defend their research proposals AND submit an acceptable 25 to 40 page essay appropriate for submission to an academic journal.

Bachelor of Arts - Interdisciplinary Social Sciences (ISS)
45.0101

TOTAL DEGREE HOURS: 120

Degree Program Description: The ISS program is intended to provide students with a broad grounding in the social sciences while creating opportunities to explore selected disciplines in more depth. The program emphasizes critical analysis of social issues, introduces students to a variety of paradigms and perspectives with which to frame social problems, gives students the opportunity to explore the research process, exposes students to a variety of methodologies, and emphasizes effective writing. The program provides a measure of flexibility and allows students to design a rigorous course of study built around at least two disciplinary interests (concentrations). Students plan their program in ongoing consultation with the advisor who approves each individual curriculum contract.

Specific requirements for a B.A. degree in Interdisciplinary Social Sciences (ISS) are outlined below:

Students wishing to transfer to USF should complete the A.A. degree at the community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university’s entering freshman requirements including ACT or SAT test scores, GPA, and course requirements.

Please be aware of the immunization, foreign language, and continuous enrollment policies of the university.

State Mandated Common Prerequisites
There are no State Mandated Common Prerequisites for the ISS degree program.

Some of the following courses if available, during the program of study at the community college, and when feasible in General Education/Gordon Rule courses, could count toward the ISS degree. A grade of "C" is the minimum acceptable grade; a grade if C- or lower is not acceptable.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>AFA 2000</td>
<td>Introduction to the Black Experience</td>
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<tr>
<td>AMH 2010</td>
<td>American History I</td>
<td>3</td>
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<tr>
<td>AMH 2020</td>
<td>American History II</td>
<td>3</td>
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<tr>
<td>ANT 2000</td>
<td>Introduction to Anthropology</td>
<td>3</td>
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<tr>
<td>ECO 2013</td>
<td>Economic Principles (Macroeconomics)</td>
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<td>ECO 2023</td>
<td>Economic Principles (Microeconomics)</td>
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<td>GEA 2000</td>
<td>World Regional Geography</td>
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<td>POS 2041</td>
<td>American National Government</td>
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<tr>
<td>POS 2112</td>
<td>State and Local Government</td>
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<tr>
<td>SYG 2000</td>
<td>Introduction to Sociology</td>
<td>3</td>
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<tr>
<td>WST 3015</td>
<td>Introduction to Women’s Studies</td>
<td>3</td>
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</table>

Interdisciplinary Social Sciences Core Courses

1. Pick one of the following two courses. It is strongly recommended that students fulfill this requirement early in their academic careers and before proceeding to the other core courses.

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<thead>
<tr>
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<td>or</td>
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<tr>
<td>ISS 1103</td>
<td>Nature and Culture</td>
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<tr>
<td>or</td>
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<tr>
<td>Take all of the following:</td>
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<tr>
<td>ISS 3010</td>
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</table>
ISS 3300 Research Methods in the Social Sciences 3
ISS 4935 Senior Seminar in the Social Sciences 3

Please note that a ‘C’ or better in ISS 3010 is required to register in the Senior Seminar ISS 4935.

Students interested in pursuing ethnographic and qualitative research methods are encouraged to take ISS 3930 Introduction to Qualitative Methods, as an elective.

2. The ISS student chooses two concentration areas and completes twelve hours in each. Concentrations must be selected from the following areas: Anthropology, Criminology, Economics, Environmental Science and Policy, Geography, History, International Studies, Latin American Studies, Political Science, Psychology, Social Work, and Sociology (courses vary each semester, please consult with your advisor):

**NOTE:** Students wishing to declare the Social Work concentration MUST meet with the Program Coordinator first for approval.

**ANT - Anthropology (ANP)**

ANT 2000 Introduction to Anthropology 3

or

ANT 2410 Cultural Anthropology 3

and

3 upper level courses from the selection below:

ANT 3101 Archaeology 3
ANT 3610 Linguistic Anthropology 3
ANT 4034 Theories of Culture 3
ANT 4114 Archaeological Theory and Method 3
ANT 4153 North American Archaeology 3
ANT 4241 Anthropology and Religion 3
ANT 4302 Gender in Cross-Cultural Perspective 3
ANT 4312 North American Indians 3
ANT 4316 Ethnic Diversity in the United States 3
ANT 4323 Mexico and Central America 3
ANT 4352 Peoples of Africa 3
ANT 4432 The Individual and Culture 3
ANT 4442 Urban Life and Culture 3
ANT 4462 Health, Illness, and Culture 3
ANT 4467 Food, Health and Culture 3
ANT 4495 Methods in Cultural Research 3
ANT 4586 Prehistoric Human Evolution 3
ANT 4620 Language and Culture 3
ANT 4930 Special Topics in Anthropology (any USFSP section) 3
ANT 4935 Rethinking Anthropology 3

**CCJ - Criminology (CRP)**

CCJ 3024 Survey of the Criminal Justice System 3

and

CCJ 3117 Theories of Criminal Behavior 3

and

Two upper level courses from the selection below:

CCJ 3621 Patterns of Criminal Behavior 3
CCJ 3666 Victimology 3
CCJ 3706 Applied Statistics in Crime 3
CCJ 4930 Critical Issues in Policing 3
CCJ 4933 Selected Topics in Criminology (any USFSP section) 3
CCJ 4934 Senior Seminar 3
CJC 4010 American Correctional System 3
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<td>CJE 3641</td>
<td>Introduction to Forensic Science</td>
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<tr>
<td>CJE 4010</td>
<td>Juvenile Justice System</td>
<td>3</td>
</tr>
<tr>
<td>CJE 4114</td>
<td>American Law Enforcement System</td>
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<td>CJL 3110</td>
<td>Substantive Criminal Law</td>
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<td>CJL 4410</td>
<td>Criminal Rights and Procedures</td>
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<td>ECO 2023</td>
<td>Economic Principles (Micro.)</td>
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<td>ECO 3203</td>
<td>Intermediate Macroeconomics</td>
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<td>ECO 3703</td>
<td>International Economics</td>
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<td>ECO 4504</td>
<td>Public Finance</td>
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<td>ECO 4713</td>
<td>International Macroeconomics</td>
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<td>&quot;ECO 4723 International Trade and Policy&quot;</td>
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<td>ECP 3201</td>
<td>Economics of Women and Work</td>
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<td>ECP 3302</td>
<td>Environmental Economics</td>
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<td>ECP 3530</td>
<td>Economics of Health</td>
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<td>ECP 3703</td>
<td>Managerial Economics</td>
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<td>ECS 4430</td>
<td>Economics of Latin America</td>
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<td>ESP - Environmental Science and Policy (ESC)</td>
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<td>EVR 2001</td>
<td>Introduction to Environmental Science Lab</td>
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<td>Introduction to Environmental Policy</td>
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<td>Two courses from the selection below:</td>
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<td>EVR 4930</td>
<td>Selected Topic - Policy Only</td>
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<td>PHI 3640</td>
<td>Environmental Ethics</td>
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<tr>
<td>POS 3697</td>
<td>Environmental Law</td>
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<tr>
<td>PUP 4203</td>
<td>Environmental Politics &amp; Policy (any USFSP section)</td>
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<tr>
<td>GPY - Geography (GPP)</td>
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<td>3 upper level courses (minimum 12 hours) from the selection below:</td>
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<td>GEO 3352</td>
<td>Human Footprint on the Landscape</td>
<td>3</td>
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<td>GEO 4284</td>
<td>Water Resources Management</td>
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<td>GEO 4340</td>
<td>Natural Hazards</td>
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<td>GEO 4372</td>
<td>Global Conservation</td>
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<td>GEO 4379</td>
<td>Geographic Perspectives on Environment</td>
<td>3</td>
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<tr>
<td>GEO 4450</td>
<td>Medical Geography</td>
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<td>GEO 4471</td>
<td>Political Geography</td>
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<td>GEO 4930</td>
<td>Selected Topics (any USFSP section)</td>
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<td>GEO 4933</td>
<td>Geography Colloquium</td>
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<td>GIS 3006</td>
<td>Computer Cartography</td>
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<td>GIS 4043C</td>
<td>Geographic Information Systems</td>
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<td>HTY - History (HYP)</td>
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<td>3 or 4 upper level courses (minimum 12 hours) from the selection below:</td>
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<td>AMH 3201</td>
<td>The United States 1877-1914</td>
<td>3</td>
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<tr>
<td>AMH 3231</td>
<td>The United States 1914-1945</td>
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<td>AMH 3270</td>
<td>The United States since 1945</td>
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AMH 3423  Modern Florida  3
EUH 3142  Renaissance and Reformation  3
HIS 3308  War and Society  3
HIS 3930  Special Topics (any USFSP section)  3
HIS 3938  Major Issues in History  3
(HIS 4104  Theory of History  3
HIS 4936  Pro-Seminar in History  3

**INT - International Studies (ISP)**

4 courses from the selection below (3 of which must be upper level courses)

- ANT 2410  Cultural Anthropology  3
- ANT 3610  Linguistic Anthropology  3
- ANT 4241  Anthropology and Religion  3
- ANT 4316  Ethnic Diversity  3
- ANT 4323  Mexico and Central America  3
- ANT 4352  Peoples of Africa  3
- ANT 4432  The Individual and Culture  3
- ANT 4462  Health, Illness, and Culture  3
- CPO 4930  Special Topics  3
- GEA 2000  World Regional Geography  3
- HIS 3308  War and Society  3
- INR 1015  World Perspective  3
- INR 2002  Intro to International Relations  3
- INR 3038  International Wealth and Power  3
- INR 3102  American Foreign Policy  3
- INR 4035  International Political Economy  3
- INR 4083  Conflict in the World  3
- INR 4254  Africa in World Affairs  3
- INR 4403  International Law  3
- INR 4502  International Organizations  3
- INR 4931  Selected Topics  3

- (any USFSP section)
- LAH 2020  Latin American Civilization  3
- LAH 2733  Latin American History in Film  3
- LAH 3470  History of the Caribbean  3
- REL 2300  Introduction to World Religions  3
- REL 3363  Introduction to Islam  3

**LAS - Latin American Studies (LAP)**

4 courses from the selection below:

- ANT 4323  Mexico and Central America  3
- LAH 2020  Latin American Civilization  3
- LAH 2733  Latin American History in Film  3
- LAH 3470  History of the Caribbean  3

**POL - Political Science (POP)**

POS 2041  American National Government  3

and

3 upper level courses from the selection below:

- CPO 4930  Comparative Government & Politics  3
-of Selected Countries or Areas  (any USFSP section)
- POS 3142  Introduction to Urban Politics & Government  3
- POS 3173  Southern Politics  3
- POS 3182  Florida Politics & Government  3
- POS 3273  Practical Politics  3
- POS 3453  Political Parties & Interest Groups  3
- POS 3691  Introduction to Law & Politics  3
- POS 3697  Environmental Law  3
- POS 3713  Empirical Political Analysis  3
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<td>POS 3931</td>
<td>Selected Topics</td>
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<td><em>(any USFSP section)</em></td>
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<tr>
<td>POS 4204</td>
<td>Political Behavior, Political Opinion &amp; Elections</td>
<td>3</td>
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<tr>
<td>POS 4413</td>
<td>The American Presidency</td>
<td>3</td>
</tr>
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<td>POS 4424</td>
<td>The American Congress</td>
<td>3</td>
</tr>
<tr>
<td>POS 4614</td>
<td>Constitutional Law I</td>
<td>3</td>
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<tr>
<td>POS 4624</td>
<td>Constitutional Law II</td>
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<td>POS 4693</td>
<td>Women &amp; Law I</td>
<td>3</td>
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<tr>
<td>POT 3003</td>
<td>Introduction to Political Theory</td>
<td>3</td>
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<td>POT 4064</td>
<td>Contemporary Political Thought</td>
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<td>PSY 3204</td>
<td>Psychological Statistics</td>
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<tr>
<td>PSY 3213</td>
<td>Research Methods in Psychology</td>
<td>3</td>
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<tr>
<td></td>
<td><em>and</em></td>
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</table>

Two 4000 level courses from the list below:
- CLP 4143 Abnormal Psychology 3
- CLP 4414 Behavior Modification 3
- CLP 4433 Psychological Tests & Measurement 3
- DEP 4053 Developmental Psychology 3
- EXP 4204C Perception 3
- EXP 4304 Motivation 3
- EXP 4404 Psychology of Learning 3
- EXP 4680C Cognitive Psychology 3
- PPE 4003 Personality 3
- PSY 4205 Experimental Design & Analysis 3
- PSY 4931 Special Topics 3
- (any USFSP section)
- SOP 4004 Social Psychology 3
- SOP 4450 Psychology of Religion 3
- SOP 4723 Cross-Cultural Psychology 3
- SOP 4744 Women's Mental Health 3

**SOC - Sociology**

Must take:
- SYA 3110 Classical Theory 3
- SYG 2000 Introduction to Sociology 3

Pick two of the following:
- SYO 3120 Sociology of Families 3
- SYO 4400 Medical Sociology 3
- SYO 4536: Inequalities and Social Justice 3

**SOW - Social Work (SWP)**

*NOTE: students wishing to declare the Social Work concentration must meet with the Program Coordinator for approval.*

Must take
- SOW 3203 Introduction to Social Work 3

and 3 out of the following:
- SOW 3101 Human Behavior and the Social Environment I 3
- SOW 3210 The American Social Welfare System 3
- SOW 4522 Multicultural America 3
- *ISS 4940 Internship* 3

*COURSE PENDING APPROVAL

Cultural/Ethnic Diversity Courses (pick one of the following):
- AFA 4931 ST African Archaeology 3
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<th>Course Title</th>
<th>Credits</th>
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<tbody>
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<tr>
<td>AML 3604</td>
<td>African American Literature</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4316</td>
<td>Ethnic Diversity</td>
<td>3</td>
</tr>
<tr>
<td>ANT 4352</td>
<td>Peoples of Africa</td>
<td>3</td>
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<td>INR 4254</td>
<td>Africa in World Affairs</td>
<td>3</td>
</tr>
<tr>
<td>LAH 2020</td>
<td>Latin American Civilization</td>
<td>3</td>
</tr>
<tr>
<td>LAH 2733</td>
<td>Latin American History in Film</td>
<td>3</td>
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<td>PHI 2630</td>
<td>Contemporary Moral Issues</td>
<td>3</td>
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<tr>
<td>SOP 4723</td>
<td>Cross-Cultural Psychology</td>
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<tr>
<td>REL 3363</td>
<td>Introduction to Islam</td>
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**Environment and Society/International Relations (pick one of the following):**

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<td>Cultural Anthropology</td>
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<td>ANT 3610</td>
<td>Linguistic Anthropology</td>
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</tr>
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<td>ANT 4241</td>
<td>Anthropology and Religion</td>
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<td>ANT 4316</td>
<td>Ethnic Diversity</td>
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<tr>
<td>ANT 4432</td>
<td>The Individual and Culture</td>
<td>3</td>
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<td>ANT 4462</td>
<td>Health, Illness, and Culture</td>
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<td>EVR 2861</td>
<td>Intro to Environmental Policy</td>
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<td>EVR 4027</td>
<td>Wetland Environments</td>
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<td>GEA 2000</td>
<td>World Regional Geography</td>
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<td>Natural Hazards</td>
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<td>GEO 4372</td>
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<td>HIS 3308</td>
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<td>INR 1015</td>
<td>World Perspective</td>
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<td>INR 2002</td>
<td>Introduction to International Relations</td>
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<td>INR 3102</td>
<td>American Foreign Policy</td>
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<td>INR 4035</td>
<td>International Political Economy</td>
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<td>INR 4083</td>
<td>Conflict in the World</td>
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<td>INR 4254</td>
<td>Africa in World Affairs</td>
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<td>International Law</td>
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<td>INR 4502</td>
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<td>INR 4931</td>
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<td>Latin American Civilization</td>
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<td>LAH 2733</td>
<td>Latin American History in Film</td>
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<td>LAH 3470</td>
<td>History of the Caribbean</td>
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<td>PUP 4203</td>
<td>Environmental Politics and Policy</td>
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<td>REL 2300</td>
<td>Introduction to World Religions</td>
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<td>REL 3363</td>
<td>Introduction to Islam</td>
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### Gender (pick one of the following):

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<td>Economics of Women and Work</td>
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<td>SOP 4744</td>
<td>Women's Mental Health</td>
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<td>WST 3015</td>
<td>Introduction to Women’s Studies</td>
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<tr>
<td>WST 3225</td>
<td>Women, Environment, &amp; Gender</td>
<td>3</td>
</tr>
<tr>
<td>WST 3311</td>
<td>Issues in Feminism</td>
<td>3</td>
</tr>
<tr>
<td>WST 4930</td>
<td>Selected Topics (any USFSP section)</td>
<td>3</td>
</tr>
</tbody>
</table>

4. Students should work out a program of study at the onset of their junior year, particularly before too many courses are completed in the College of Arts and Sciences.

*No student should assume that courses already completed will automatically count toward the ISS degree.*

5. The completion of 42 approved hours of course work from the College of Arts and Sciences (CAS), with a minimum of 30 hours at the 3000 or above level.

6. Students must maintain a minimum grade point average of 2.0 in ISS to graduate.

7. ISS majors must satisfy two semesters of a foreign language in order to graduate.

*No transfer courses with grades of “D” are acceptable for credit in the ISS major.*

---

### Bachelor of Arts - Mass Communications (COM) 09.0102

**TOTAL DEGREE HOURS: 120**

**Degree Program Description:** The Department of Journalism and Digital Communication, accredited by the Accrediting Council on Education in Journalism and Mass Communication, offers courses designed to help media practitioners and citizens of the 21st century effectively create and consume media across a variety of platforms. The Department recognizes Journalism as the core function of Mass Communication, but approaches studies and skill building within a 21st Century context. The program introduces students to the theories, principles, and problems of mass communication, emphasizing the concept of freedom of information as the cornerstone of constitutional democracy and preparing students for future leadership roles in media and mass communication. Graduates should understand the structure and functions of media systems as well as the basic processes of mass communication.

Majors produce visual, text-based, and digital stories for public consumption. While pursuing their studies, students are strongly encouraged to take advantage of internship and employment opportunities with professional media outlets.

**Journalism and Media Studies Concentration Requirements (JMS)**

To be admitted as a major in the Journalism and Media Studies concentration, students must have completed general education requirements or a minimum of 45 hours with a 2.75 overall Grade Point Average (GPA), including ENC 1101 and ENC 1102 with a grade of "C" or higher (no C-) in each. All three courses in the Journalism and Media Studies pre-core curriculum (MMC 2100, MMC 3602, and VIC 3001) must also be completed with a minimum grade of "C" before taking additional Journalism and Media Studies courses. Students failing to achieve a minimum grade of "C" in MMC 2100, MMC 3602*, and VIC 3001 will not be allowed to become majors in this concentration. Departmental courses that qualify as general education requirements may be counted both as general education courses and as departmental requirements.

While completing the pre-core curriculum course MMC 2100, students take an exam that tests basic skills and knowledge in grammar, style and usage. Students interested in becoming majors in the Journalism and Media Studies concentration must pass that exam with the score of at least 70%. Transfer students must also take an entrance exam that proves proficiency in grammar, style and usage at the 70% or better level. The exam is given external to classwork for transfer applicants to the major.

In addition to the nine hours of pre-core curriculum courses (MMC 2100, MMC 3602* and VIC 3001), the major requires 35 hours of required and selected courses for a total of no more than 44 hours in Journalism and Media Studies within the 124-hour degree requirement. Six hours in Journalism and Media Studies writing courses are a part of the graduation requirement. A 2.5 GPA in Journalism and Media Studies coursework is required for graduation. A grade of "D" or "F" will not be counted toward a Journalism and Media Studies major.

Journalism and Media Studies majors taking more than 44 hours of Journalism and Media Studies courses, regardless of the departments in which those courses are listed, must take those hours in addition to the 124 hours required for graduation. In particular, film, writing, photography and other communication courses offered in other departments may be counted as part of the 44 maximum number of credits to be taken in Journalism and Media Studies courses.
Please seek advising before determining which courses count as “outside of the department” electives and which do not. Journalism and Media Studies majors are required to take a minimum of 72 hours in courses outside the Journalism and Media Studies areas, with no fewer than 65 hours in the College of Arts and Sciences.

For a student to graduate with a major in Journalism and Media Studies, at least twenty-two (22) hours of resident department courses on the USFSP campus are required.

All material submitted by students as assignments in writing, reporting, editing, photography and digital newsgathering and production classes is subject to publication or broadcast. The department uses a variety of print and electronic media outlets.

Sign Language may be used as an option by Journalism and Media Studies majors to fulfill the language requirement.

Most Journalism and Media Studies courses have prerequisites as specified in the course description (these prerequisites are separate from the state-mandated common prerequisites for program admission). Refer to each prerequisite listed to determine progressive prerequisites for each course. Students also should note that Journalism and Media Studies major is a four-semester program. As courses are offered in a sequenced way over semesters and academic years, it may be impossible to complete the major in fewer than four academic semesters, not including summer.

**State Mandated Common Prerequisites**

This is a limited access program. Students wishing to transfer to USFSP may complete the A.A. degree at the community college. Some courses required for the major may also meet general education requirements thereby allowing the transfer of a maximum number of hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university's entering freshman requirements including ACT or SAT test scores, GPA, and course requirements.

Transfer students should also be aware of the immunization, foreign language, and continuous enrollment policies of the university.

Students are encouraged to complete the following prerequisites, or major, support, or elective courses if available, during the program of study at the community college, and when feasible in General Education/Gordon Rule courses.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 1101</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENC 1102</td>
<td>English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>MMC 2100</td>
<td>Writing for Mass Media</td>
<td>3</td>
</tr>
<tr>
<td>MMC 3602</td>
<td>Mass Communication and Society</td>
<td>3</td>
</tr>
<tr>
<td>VIC 3001</td>
<td>Introduction to Visual Communications</td>
<td>3</td>
</tr>
</tbody>
</table>

A maximum of nine semester hours in Journalism and Media Studies courses will be accepted as transfer credits toward a degree in Journalism and Media Studies. It is suggested that the nine hours include the Department’s pre-core requirements.

**Journalism and Media Studies Major Required Coursework**

<table>
<thead>
<tr>
<th>Pre-Core</th>
<th>9 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMC 2100</td>
<td>Writing for the Mass Media</td>
</tr>
<tr>
<td>MMC 3602</td>
<td>Mass Comm and Society*</td>
</tr>
<tr>
<td>VIC 3001</td>
<td>Introduction to Visual Communications</td>
</tr>
</tbody>
</table>

*MMC 3602 must be used to satisfy a General Education requirement, if the student is to remain within 124 hours for the degree*

<table>
<thead>
<tr>
<th>Foundation</th>
<th>9 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOU 3346C</td>
<td>Multimedia Reporting</td>
</tr>
<tr>
<td>MMC 4200</td>
<td>History and Principles of Communications Law</td>
</tr>
<tr>
<td>MMC 4203</td>
<td>Communications Ethics</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Professional Core</th>
<th>11 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOU 2100</td>
<td>Beginning Reporting</td>
</tr>
<tr>
<td>JOU 3101</td>
<td>Advanced Reporting</td>
</tr>
<tr>
<td>JOU 4188</td>
<td>Neighborhood News Bureau</td>
</tr>
</tbody>
</table>
Other Electives 15 hrs

(With the assistance of an advisor, choose five courses)

JOU 3308 Magazine Article/ Feature Writing 3
JOU 4181 Public Affairs Reporting 3
JOU 4201 News Editing I 3
JOU 4206 News Editing and Design 3
JOU 4212 Magazine Design and Production 3
MMC 3140 Web Publishing 3
MMC 3734 Social Media as Mass Comm 3
MMC 4106 Science Writing 3
MMC 4120 Media Convergence 3
MMC 4131 Video Storytelling 3
MMC 4133 Video Storytelling II 3
Research Methods in Mass Communications 3
MMC 4420 Special Topics (with adviser approval) 3
MMC 4945 Media Internship Seminar 3
PGY 3610 Photojournalism I 3
PGY 3620 Photojournalism II 3
RTV 3411 Race, Gender and Class in Media 3
VIC 4311 Infographic Design 3

Outside Electives Requirements 9 hours (Choose from among the following electives)

ANT 2410 Introduction to Cultural Anthropology (Required) 3
ANT 4462 Health, Illness and Culture 3
ARH 2050 History of Visual Arts I 3
ARH 2051 History of Visual Arts II 3
ARH 4724 History of Graphic Design 3
BSC 2050 Environment 3
BSC 4057 Environmental Issues 3
CCJ 3024 Survey of Criminal Justice System 3
CPO 2002 Intro to Comparative Politics 3
ECO 2013 Economic Principles (Macro) 3
or
ECO 2023 Economic Principles (Micro) 3
HIS 3308 War and Society 3
MUL 2010 Music and Culture 3
PHI 1103 Critical Thinking 3
or
PHI 2010 Intro to Philosophy 3
PHI 2630 Contemporary Moral Issues 3
PHI 3640 Environmental Ethics 3
POS 2112 State and Local Government and Politics 3
or
POS 3142 Intro to Urban Politics & Government 3
PUP 4203 Environmental Politics and Policy 3
REL 3363 Introduction to Islam 3
REL 2300 Intro to World Religion 3

Bachelor of Arts - Political Science (POL) 45.1001

TOTAL DEGREE HOURS: 120

Degree Program Description: Committed to the liberal arts tradition of intellectual curiosity and diversity, the Political Science program at the University of South Florida St. Petersburg offers students a rigorous program of study that prepares them for successful careers in a rapidly globalizing world. Students in the program examine basic
questions of political science, including how nations struggle over power and wealth, how political communities reconcile claims of liberty, authority, and justice, and how governments and societies produce the laws and policies that influence our lives. Students choose courses from the major subfields of American politics, international relations and comparative politics, political theory and public law. Students develop critical analytical skills that allow them to understand and to explain political problems and issues at the local, state, national, and international levels. The USFSP program is unique in its focus on human rights and civil rights across the curriculum, as well as its commitment to civic engagement and experiential learning. A degree in political science will prepare students for positions in public service and the private sector, for law school, and for graduate work in political science, international relations, public administration, and related disciplines.

Political Science Major Requirements

The Political Science major consists of 39 credit hours. Students must take 12 hours of required core courses in political science, three hours of a required core course in economics, and 24 hours of elective courses. No more than six credit hours can be taken from among POS 4905 Independent Study, POS 4910 Individual Research, and POS 4941 Field Work. Students enrolled in the Washington Program may have this rule altered by their advisor. (A GPA of 3.0 is required to enroll in POS 4905, POS 4910, and POS 4941; the Department Chair may grant special exceptions for students with lower GPAs.) Students transferring credit hours toward a major in political science must complete a minimum of 21 political science credit hours at USFSP, regardless of the number of credits transferred.

In Political Science, courses are listed under the following four major fields: (1) Political Theory (2) International Relations and Comparative Politics (3) American Politics and (4) Public Law.

Required Core Courses (15 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPO 2002</td>
<td>Introduction to Comparative Politics</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>INR 2002</td>
<td>3</td>
</tr>
<tr>
<td>POS 2041</td>
<td>American National Government</td>
<td>3</td>
</tr>
<tr>
<td>POT 3003</td>
<td>Introduction to Political Theory</td>
<td>3</td>
</tr>
<tr>
<td>POS 3713</td>
<td>Empirical Political Analysis</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>ECO 2023</td>
<td>3</td>
</tr>
</tbody>
</table>
| A grade of “C” or better is required in all core courses.

Electives (24 credit hours):

Students will choose electives from the four major fields, a minimum of 8 courses, with at least one course from each of the four fields (12 of the total 24 elective credit hours). Core courses normally should be completed before field courses are taken.

Courses under the Four Major Fields:

(All are 3 credit-hour courses, except for variable-credit fieldwork and independent study courses.)

FIELD I -- Political Theory

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>POT 3013</td>
<td>Classical Political Theory</td>
</tr>
<tr>
<td>POT 4054</td>
<td>Modern Political Theory</td>
</tr>
<tr>
<td>POT 4064</td>
<td>Contemporary Political Thought</td>
</tr>
<tr>
<td>POT 4204</td>
<td>American Political Thought</td>
</tr>
</tbody>
</table>

FIELD II -- International Relations and Comparative Politics

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPO 2002</td>
<td>Introduction to Comparative Politics</td>
</tr>
<tr>
<td>CPO 4034</td>
<td>Politics of Developing Areas</td>
</tr>
<tr>
<td>CPO 4930</td>
<td>Comparative Politics of Selected Countries or Areas</td>
</tr>
<tr>
<td>INR 3011</td>
<td>Globalization</td>
</tr>
<tr>
<td>INR 3038</td>
<td>International Wealth and Power</td>
</tr>
<tr>
<td>INR 3084</td>
<td>International Terrorism</td>
</tr>
<tr>
<td>INR 3102</td>
<td>American Foreign Policy</td>
</tr>
<tr>
<td>INR 3202</td>
<td>International Human Rights</td>
</tr>
<tr>
<td>INR 4035</td>
<td>International Political Economy</td>
</tr>
<tr>
<td>INR 4083</td>
<td>Conflict in the World</td>
</tr>
<tr>
<td>INR 4254</td>
<td>Africa in World Affairs</td>
</tr>
<tr>
<td>INR 4403</td>
<td>International Law</td>
</tr>
</tbody>
</table>
Political Science Field Work
Political Science has a field work program that provides students with part-time internships with state and local government and with political parties at the state and local level. Academic credit is available for such internships. For further information, contact the CAS Advisor in DAV 134.

Bachelor of Arts - Psychology (PSY) 42.0101

**TOTAL DEGREE HOURS: 120**

**Degree Program Description:** Psychology involves the scientific study of behavior and mental processes. Because of this focus, psychology is relevant to many other areas of study both inside and outside of the social and behavioral sciences. The undergraduate program in Psychology offers the student a well-rounded liberal arts and science education. In addition, the program provides excellent training for qualified students who wish to pursue graduate work in such disciplines as Clinical, Cognitive, Social, Developmental, Counseling, Management, Medicine, Law, and
other human service and health science related programs. The undergraduate major emphasizes the breadth of psychology while allowing the student some electives to pursue in depth a particular aspect of the field.

**State Mandated Common Prerequisites**

Students wishing to transfer to USF should complete the A.A. degree at the community college. Some courses required for the major may also meet General Education Requirements thereby transferring maximum hours to the university. If students transfer with fewer than 60 semester hours of acceptable credit, the students must meet the university’s entering freshman requirements including ACT or SAT test scores, GPA, and course requirements.

Further information about the Psychology major can be found on the web at [https://www.usfsp.edu/psychology/](https://www.usfsp.edu/psychology/).

The transfer student should also be aware of the immunization, foreign language, and continuous enrollment policies of the university.

All students (including transfer students) should complete the State of Florida mandated prerequisite courses listed below. For transfer students who have not completed these courses prior to admission to USFSP, these courses must be completed before the degree is granted. The minimum grade is listed beside each prerequisite course requirement below:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Grade Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 2012</td>
<td>Introduction to Psychological Science</td>
<td>3</td>
</tr>
<tr>
<td>and any other lower level Psychology course within the Psychology inventory</td>
<td>Minimum grade &quot;C&quot;</td>
<td></td>
</tr>
<tr>
<td>STA XXXX</td>
<td>Any level Statistics course (X000 - X099)</td>
<td></td>
</tr>
<tr>
<td>BSC XXXX</td>
<td>Any level General Biology course (or BSC X200-X209 or ZOO X010)</td>
<td></td>
</tr>
</tbody>
</table>

Once admitted to the major, students cannot graduate unless they have successfully completed the three gateway courses--PSY X012 Introduction to Psychology, PSY 3204 Psychological Statistics, and PSY 3213 Research Methods in Psychology-- with at least a grade of C. The three gateway courses must be taken in sequence. Majors must complete at least 34 semester hours in the discipline. A minimum grade of "C-" or better must be attained in each course in the major, except for the three gateway courses, where a "C" or better is required. All majors must complete:

**Requirements for Psychology Majors**

1. **2000/3000 Level Requirement (6 semester hours)**
   - PSY 2012 Introduction to Psychological Science 3
   - PSY 3204 Psychological Statistics 3

2. **Methods Course Requirement (7 semester hours)**
   - PSY 3213 Research Methods 4
   - followed by one of the following:
     - CLP 4433 Tests and Measures 3
     - PSY 4205 Experimental Design and Analysis 3

3. **Diverse Perspectives Course Requirement (3 semester hours)**
   - SOP 4744 Women's Mental Health 3
   - SOP 4723 Cross-Cultural Psychology 3
   - SOP 4450 Psychology of Religion 3
   - SOP 4702 Psychology of Gender 3
   - or
   - SOP 4777 Psychology of Human Sexuality 3

4. **4000 Level Requirement (18 semester hours)**
   - PSY 3204 and PSY 3213 should be taken early in the major and must be completed before many 4000 level psychology courses.
Students must successfully complete 6 psychology courses numbered at the 4000 level with at least two courses from each of the two groups below:

**Group I**
- EXP 4204C Perception 3
- EXP 4304 Motivation 3
- EXP 4404 Psychology of Learning 3
- EXP 4680C Cognitive Psychology 3
- PSB 4013C Physiological Psychology 3

**Group II**
- CLP 4143 Abnormal Psychology 3
- CLP 4314 Health Psychology 3
- DEP 4053 Developmental Psychology 3
- PPE 4003 Personality 3
- SOP 4004 Social Psychology 3

and any 2 additional courses numbered at the 4000 level.

**Note:** No more than a total of 3 hours of the following courses may count toward the major:
- PSY 4913 Directed Study 1-3
- PSY 4970 Honors Thesis. 1-3

*PSY 4932 may not count toward the major.*

Statistics and Biological Science are required. Otherwise, students majoring in psychology are encouraged to complete a varied undergraduate program.

A prerequisite for many 4000-level psychology courses is a grade of "C" or better in both PSY 3204 and PSY 3213, not "C-".

**Minor in Psychology (PSYP) 42.0101**
A minor in Psychology consists of a minimum of 15 credit hours, comprising PSY 2012, and any four 4000-level psychology courses except PSY 4913. Students minoring in Psychology must also obtain a "C" or better in PSY 3213 and PSY 3204. A GPA of 2.0 or better in the minor is required for certification. The purpose of the minor is to help students majoring in other disciplines to obtain an appropriate psychology background that will complement their work in their major. See the Psychology Department Undergraduate Advisor for suggested minor programs for students majoring in various fields.

**Bachelor of Arts - World Languages and Cultures (WLP) 16.0101**

**Degree Program Description:** Competence in other languages and understanding of world cultures is a must in a well-rounded XXI century liberal arts education. The World Languages program gives students not only an in-depth understanding of diverse cultures at the local and global level, but also the necessary language skills that students need to be sought-after professionals, entrepreneurs, and leaders in their field. The program is open to all students. It offers courses taught by experienced faculty in Spanish, and French, minors in Spanish and French, a major in World Languages and Cultures with concentrations in Spanish and/or French, which can be combined with any field of study, in addition to study abroad programs, language clubs and an honor society. Students minoring, majoring or double majoring in languages are globally minded students ready to pursue graduate studies or their chosen professional careers with linguistic and cultural expertise, and international experience.

**World Languages and Cultures Major**
The World Languages and Cultures major prepares students to be globally competent with the language skills and cultural expertise they need in the XXI century in one or several languages, including Spanish and French. This Bachelor of Arts provides students with a coherent interdisciplinary four-year curriculum that combines language and culture courses with those from other disciplines. This degree offers undergraduate students unique applied learning experiences at home and abroad, emphasizing the relevance of academic learning with the job market and culminating in a cross-disciplinary research or internship capstone project. Students take a sequence of basic core courses in language skills and content areas but also incorporate contributions from more than one field of study, choosing electives that best suit their career aspirations: international business and commerce, international law,
education, government service, Foreign Service, travel and tourism, public relations, advertising, publishing, translating, the non-profit sector, etc. Students are strongly encouraged to complement this World Languages and Cultures B.A. with minors and/or majors in Education, Anthropology, Global Business, Entrepreneurship, Finance, Psychology, Health Science, Environmental Science, and/or other fields of study to make their academic preparation stand out and better prepare their professional future.

To graduate, students will complete 120 course hours including required general prerequisites, prerequisite courses for the major, core courses, and electives in foreign languages and other disciplines.

Any student who declares this program of study must have successfully completed one of the following prerequisites:

- FRE 2200 (3) and FRE 2201 (3)
- SPN 2200 (3) and SPN 2201 (3)
- Demonstrate equivalent proficiency by examination.

The total requirement for the major is 30 hours as defined below:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Requirement</td>
<td>3</td>
</tr>
<tr>
<td>Concentration</td>
<td>18</td>
</tr>
<tr>
<td>Electives</td>
<td>6</td>
</tr>
<tr>
<td>Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

Core Requirement 3

*XXX XXXX Introduction to Postcolonial Studies 3

**Spanish and Latin American Studies Concentration (SLAP) 18**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPN 2240 Conversation</td>
<td>3</td>
</tr>
<tr>
<td>SPN 3300 Advanced Grammar and Composition</td>
<td>3</td>
</tr>
<tr>
<td>SPN 3391 Latin American Cinema</td>
<td>3</td>
</tr>
<tr>
<td>SPN 4470 Advanced Overseas Study</td>
<td>3</td>
</tr>
<tr>
<td>SPN 3500 Spanish Civilization</td>
<td>3</td>
</tr>
<tr>
<td>SPN 3520 Spanish American Civilization</td>
<td>3</td>
</tr>
<tr>
<td>SPW 3030 Introduction to Hispanic Literature</td>
<td>3</td>
</tr>
</tbody>
</table>

**French and Francophone Studies Concentration (FRFP) 18**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRE 2241 Spoken French in Cultural Context</td>
<td>3</td>
</tr>
<tr>
<td>FRE 3234 Reading in French Literature and Culture</td>
<td>3</td>
</tr>
<tr>
<td>FRE 3391 French Cinema</td>
<td>3</td>
</tr>
<tr>
<td>FRE 3470 Overseas Study</td>
<td>3</td>
</tr>
<tr>
<td>FRE 3420 Written French in Cultural Context</td>
<td>3</td>
</tr>
<tr>
<td>FRE 3500 French Civilization</td>
<td>3</td>
</tr>
<tr>
<td>FRE 3502 The Francophone World</td>
<td>3</td>
</tr>
</tbody>
</table>

*Course pending approval.*

**Dual French and Francophone Studies Concentration and Spanish and Latin American Studies (SLFP)**

18 total credits

9 credits from the Spanish concentration
6 credits from the French concentration

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPN 4470 Advanced Overseas Study</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>SPN 3391 Latin American Cinema</td>
<td>3</td>
</tr>
</tbody>
</table>
OR

9 credits from the French concentration
6 credits from the Spanish concentration

FRE 3391     French Cinema     3
or
FRE 3470     Overseas Study    3

Elective Courses (6)
Any course with an international or global focus at the 3000 or upper level. Ideally, elective courses should be chosen as a springboard to the capstone project. See your academic advisor to ensure electives are applicable to your degree.

Capstone/Research Project (3)
FRE 4905     Directed Study    3
OR
SPW 4900     Directed Study    3

Undergraduate Minors College of Arts and Sciences

Minor in Anthropology (ANTP) 45.0201
The minor in Anthropology consists of a minimum of 18 credit hours with a "C" average (2.0), distributed among three areas. Students will normally progress through these areas in the order listed below, selecting courses, prerequisite, or otherwise appropriate courses desired in subsequent areas. Exceptions to this pattern must be approved by the department's undergraduate advisor. Students are urged to consult with an advisor to create the most beneficial set of courses. ANT 2000, although suggested, is not a prerequisite to subsequent courses, although it may be included in the 18 credits required for the minor.

1. Intermediate-level core courses (3-7 credit hours)
   ANT 2410  Cultural Anthropology     3
   ANT 2511  Biological Anthropology     3
   ANT 2511L Biological Anthropology Lab     1
   ANT 3101  Archaeology     3
   ANT 3610  Linguistic Anthropology     3

2. 4000-level elective courses (12-15 credit hours)
   as described above in the listing of elective courses in archaeology, physical anthropology, anthropological linguistics and cultural anthropology.

Minor in Art History (AHMP) 50.0703
A minimum of 15 credit hours is required for the minor in art history, in the following distribution:

I. Art History Foundations (6 hours)
   a. ARH 2050  History of Visual Arts I     3
   b. ARH 2051  History of Visual Arts II     3

II. Specialized Art History Study (9 hours)
   Three 4000-level courses in art history (3 hours each) from the following list:
   ARH 4115  Ancient Egyptian and Near Eastern Art     3
   ARH 4130  Greek Art     3
   ARH 4151  Roman Art     3
   ARH 4200  Medieval Art     3
   ARH 4301  Renaissance Art     3
   ARH 4350  Baroque and Rococo Art     3
   ARH 4430  Nineteenth Century Art     3
   ARH 4450  Twentieth Century Art     3
   ARH 4475C Contemporary Issues in Art     3
   ARH 4724  History of Graphic Design     3

A maximum of three credit hours in ARH 4800 (Critical Studies) and ARH 4930 (Special Topics) can be applied to the minor.
ARH 2000 (Art and Culture) cannot be applied toward the minor.

A minimum overall GPA of 2.0 ("C") is required in the minor for certification, and students must earn a minimum of C minus in each individual course. At least six credit hours must be taken at USFSP. Graphic Arts majors may apply courses required for their curriculum toward the minor in Art History.

**Minor in Biophysics (BIOP) 26.9999**

The Biophysics minor provides science students with experience towards careers in biophysics, biological and/or medical research, and a foundation in biophysics for those seeking advanced degrees in these areas. Students have opportunities for undergraduate research in the applications of physics to solve complex biological problems.

**Required Courses (12 credit hours)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHY 2053</td>
<td>General Physics I</td>
<td>3</td>
</tr>
<tr>
<td>PHY 2053L</td>
<td>General Physics I Lab</td>
<td>1</td>
</tr>
<tr>
<td>PHY 2054</td>
<td>General Physics II</td>
<td>3</td>
</tr>
<tr>
<td>PHY 2054L</td>
<td>General Physics II Lab</td>
<td>1</td>
</tr>
<tr>
<td>PHZ 4702</td>
<td>Applications of Physics to Biology and Medicine I</td>
<td>4</td>
</tr>
</tbody>
</table>

**Electives (4 credit hours; choose from list below)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 4910</td>
<td>Undergraduate Research</td>
<td>1-4</td>
</tr>
<tr>
<td>PHZ 4703</td>
<td>Applications of Physics to Biology and Medicine II</td>
<td>4</td>
</tr>
<tr>
<td>PHY 4151</td>
<td>Computational Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHY 4910</td>
<td>Undergraduate Research</td>
<td>1-4</td>
</tr>
</tbody>
</table>

**Minor in Chemistry 40.0599**

This minor is a natural companion to careers in biology, physics, geology, environmental science, genetics, science education, etc. A science minor is an excellent credential in the eyes of future employers and enhances opportunities for students interested in medical, allied health or other professional schools.

**Required Courses (13 credit hours)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM 2045</td>
<td>General Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHM 2045L</td>
<td>General Chemistry I Lab</td>
<td>1</td>
</tr>
<tr>
<td>CHM 2046</td>
<td>General Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>CHM 2046L</td>
<td>General Chemistry II Lab</td>
<td>1</td>
</tr>
<tr>
<td>CHM 2210</td>
<td>Organic Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHM 2210L</td>
<td>Organic Chemistry I Lab</td>
<td>2</td>
</tr>
</tbody>
</table>

**Electives (9 credit hours; choose from list below)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM 2211</td>
<td>Organic Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>CHM 2211L</td>
<td>Organic Chemistry II Lab</td>
<td>2</td>
</tr>
<tr>
<td>CHM 3120C</td>
<td>Analytical Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>CHM 4932</td>
<td>Special Topics in Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHM 4970</td>
<td>Undergraduate Research in Chemistry</td>
<td>1-3</td>
</tr>
</tbody>
</table>

**Minor in Criminology (CCJP) 45.0401**

The Department of Criminology offers a minor in Criminology. The minor consists of:

1. Two required courses:
   - CCJ 3024 Survey Criminal Justice System 3
   - CCJ 3117 Theories of Criminal Behavior 3

2. The selection of four of the following 3 hour courses for a total of 18 semester hours:
   - CCJ 3621 Patterns of Criminal Behavior 3
   - CCJ 4934 Seminar in Criminology 3
   - CJC 4010 American Correctional Systems 3
   - CJE 4010 Juvenile Justice System 3
   - CJL 3110 Substantive Criminal Law 3
   - CJL 4410 Criminal Rights/Procedures 3

Students must receive approval from the Department prior to starting their minor work. A minimum of 9 semester hours must be completed at USF. Criminology minor students are subject to the Department's "2 D" Rule.
Minor in Environmental Policy (EVPP) 03.0103

A total of 19-20 credits are required for the minor in Environmental Policy, 12 of which must be completed at USF. The Minor in Environmental Policy consists of the following program outline:

**Required core courses:**
- **EVR 2001**  Introduction to Environmental Science 3
- **EVR 2001L** Introduction to Environmental Science Lab 1
- **EVR 2861** Introduction to Environmental Policy 3

Three of the following four courses:
- **ECP 3302** Environmental Economics 3
  (prerequisite: **ECO 2023** Microeconomics)
- **PHI 3640** Environmental Ethics 3
- **POS 3697** Environmental Law 3
- **PUP 4203** Environmental Politics and Policy 3

Plus one approved policy-related elective from the list below:
- **EVR 4027** Wetland Environments 3
- **EVR 4930** ST: Coastal Hazards and Resilience 1-3
- **EVR 4930** ST: Environment, Economics and 1-3
- **EVR 4930** Sustainability
- **EVR 4930** ST: International Environmental Policy 1-3
- **GEO 4284** Water Resources Management 3
- **GEO 4340** Natural Hazards 3
- **GEO 4372** Global Conservation 3
- **GEO 4471** Political Geography 3
- **GIS 3006C** Computer Cartography
- **GIS 4035C** Remote Sensing of the Environment 3
- **GIS 4043C** Geographic Information Systems 3

Minor in English

**Common Core Requirement (3 hours):**
All English minors, in both the Literature and Cultural Studies and the Writing Studies concentrations, must take the following course:

**ENC 3445:** Introduction to the English Major (3) - recommended in the first semester of the minor

**Option I. Literature and Cultural Studies (12 hours)**
1. Two courses (6 hours) taken at the 3000-level:
   - **AML 3031** American Literature, Beginnings to 1860 3
   - **AML 3041** American Literature, 1860 to the Present 3
   - **CRW 3013** Creative Writing 3
   - **ENL 3015** British Literature, Beginnings to 1616 3
   - **ENL 3230** British Literature, 1616 to 1780 3
   - **ENL 3251** British Literature, 1780-1900 3
   - **ENL 3270** British Literature, 1900 to the Present 3
   - **ENL 3333** Shakespeare 3
   - **LIT 3101** Literature of the Western World Before the Renaissance 3
   - **LIT 3102** Literature of the Western World After the Renaissance 3
   - **LIT 3353** Literature, Race, and Ethnicity 3
   - **LIT 3513** Literature, Gender, and Sexuality 3

   At least one of the above courses (3 hours) should be in Literature before 1800 (AML 3031, ENL 3015, ENL 3230, ENL 3333, or LIT 3101)

2. Two courses (6 hours) at the 4000-level taken from the following:
   - **AML 4931** American Literary Movements and Genres 3
   - **AML 4300** Selected American Authors 3
   - **AML 4933** Studies in American Literature and 3
Culture

CRW 4924  Advanced Creative Writing  3
ENG 4042  Studies in Theory and Criticism  3
ENG 4906  Individual Research  1-4
ENG 4907  Directed Reading  3
ENG 4940  Internship in English  1-4
British Literary Movements and Genres  3
ENL 4930  Selected British Authors (3-6 repeatable)  3
ENL 4303  Studies in British Literature (3-6 repeatable)  3
ENL 4931  World Literary Movements and Genres (3-6 repeatable)  3
LIT 4933  Selected World Authors (3-6 repeatable)  3
LIT 4932  Studies in World Literature and Culture (3-6 repeatable)  3

Option II. Writing Studies (12 hours)

1. Two courses (6 hours) taken at the 3000-level:
   CRW 3013  Creative Writing  3
   ENC 3250  Professional Writing  3
   ENC 3310  Expository Writing  3
   ENC 3330  Rhetorical Traditions  3
   ENC 3331  Civic and Client Communication  3
   ENC 3373  Rhetoric of Marginalized Communities  3
   ENC 3376  Multimodal Composition  3

2. Two courses (6 hours) at the 4000-level taken from the following:
   CRW 4924  Advanced Creative Writing  3
   ENC 4311  Advanced Composition  3
   ENC 4377  Advanced Rhetoric  3
   ENC 4353  Public Rhetorics  3
   ENC 4351  Writing for Publication  3
   ENC 4431  Writing and New Media  3

Minor in Geography (GPYP) 45.0701

Expertise in Geography affords students important knowledge and skills for the job marketplace in the era of globalization. Understanding of basic patterns of international culture and economy are critical in today’s world. Students with the geography minor benefit from strong familiarity with both environmental and social characteristics of our globalizing world, and spatial and analytic skills. The minor in geography provides students with a concentrated mastery of fundamental geographic knowledge in both physical and human geography, and the ability to pick electives that focus on environmental geography, issues in human geography, geospatial skills, or a combination of each. The minor in geography complements a variety of majors, including Business, Education, Political science, Criminology, and Environmental Science. Students are encouraged to meet with an advisor or faculty member to select the most beneficial set of courses. A minor in Geography consists of 17 credit hours, with a minimum grade-point average of 2.0. Eight (8) hours for the minor must be USFSP coursework.

Required Courses (7 hours):
   GEO 2200  Introduction to Physical Geography  3
   GEO 2200L Introduction to Physical Geography Lab  1
   GEO 2400  Human Geography  3

Elective Courses (9 hours):
   One GEA elective  4
   Two Upper-Level GEO, GIS or URP electives  8

NOTE: Students may not apply upper level Geography electives to the Geography minor if these electives are being used to satisfy their major requirements.
Minor in Geospatial Sciences (GSSP) 00.0000

Geospatial Science is the quantitative and analytical study of relationships of events and processes in space and time. In recent years, powerful new technologies and techniques have emerged that greatly improve our ability to acquire, archive, analyze and communicate information regarding people, places and other processes on or near the Earth’s surface. These same technologies and analytical frameworks allow us to combine this information into multi-tiered databases describing complex and inter-related aspects of our physical and social world. Such databases can then be analyzed in novel ways that take the spatial nature of disparate phenomena and processes into account. The insights produced by these analyses are revolutionizing many fields of science including environmental science, oceanography, geology, criminology, and anthropology. These analyses also facilitate decision making, government operations including emergency response and disaster recovery planning. It also helps market analysis for businesses. Through now-commonplace consumer products such as web-based mapping systems and Global Positioning Systems (GPS) units integrated with cellular phones are directly impacting the everyday lives of ordinary individuals.

The mission of the minor in the Geospatial Sciences program is to offer students with a broad understanding of the fundamental theories and concepts underlying spatial analysis, hands-on experience with contemporary Geospatial Science hardware and software, and experience with the application of geospatial analysis to contemporary problems in environmental management, urban planning, business management, disease and health management, crime analysis and other fields.

Requirements for the Minor in Geospatial Sciences:

A minor in Geospatial Sciences consists of 16 credit hours. To be admitted in the minor a student must have a minimum grade-point average of 2.5.

To earn a minor in Geospatial Sciences a student must earn a C or above in all of the required courses listed below.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>GEA 2000</td>
<td>World Regional Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEO 2200</td>
<td>Introduction to Physical Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEO 2200L</td>
<td>Lab</td>
<td>1</td>
</tr>
<tr>
<td>GIS 3006</td>
<td>Computer Cartography</td>
<td>3</td>
</tr>
<tr>
<td>GIS 4043C</td>
<td>Geographic Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>GIS 4035C</td>
<td>Remote Sensing of the Environment</td>
<td>3</td>
</tr>
</tbody>
</table>

Students transferring credit hours toward a minor in Geospatial Science must complete 12 credit hours at USFSP regardless of the total number of transfer credit hours that can be used in the minor is four (4) and the transfer hours must have a C or higher.

Minor in History (HTYP) 54.0101

The minor in History entails an 18-hour program organized and contracted by the student and the department around the specific needs of the student’s major program. A minimum of 6 hours must be completed at the University of South Florida and the student must maintain a 2.0 GPA in the minor. A minimum grade of “C” or better must be attained in each course. The department will supervise certification of the minor. Students interested in a minor in history are encouraged to see the History department advisor as early in their undergraduate program as possible.

Open University courses are not eligible for minor field credit.

Minor in Mass Communications with Journalism and Media Studies (COMP) 09.0102

The minor in Journalism and Media Studies at USFSP is available to students pursuing any other major at USF. Students often choose to minor in the Journalism and Media Studies concentration to gain production skills to complement their major area of studies. Students who wish to minor in Mass Communications must meet all admission standards required of majors. Please see "Requirements for the Major in Journalism and Media Studies" for more admission information.

The minor in Journalism and Media Studies requires a minimum of 18 hours of program coursework, including:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMC 2100</td>
<td>Writing for the Mass Media</td>
<td>3</td>
</tr>
<tr>
<td>MMC 3602</td>
<td>Mass Comm and Society</td>
<td>3</td>
</tr>
<tr>
<td>VIC 3001</td>
<td>Intro to Visual Communications</td>
<td>3</td>
</tr>
</tbody>
</table>

The other 9 hours may be selected from among the program course offerings. Nine of the 18 hours must include a minimum of 9 hours at the 3000-level or higher. All major course prerequisites must be met. A grade of "D" or "F" will not be counted toward a Journalism and Media Studies minor and a 2.5 grade point average in all minor coursework must be maintained. All minor hours must be completed at USFSP.
Minor in Political Science (POLP) 45.1001

A minor in political science requires the completion of a minimum of 18 credit hours, made up of two courses (6 credit hours) from among CPO 2002 Introduction to Comparative Politics (or INR 2002 Introduction to International Relations), POS 2041 American National Government, and POT 3003 Introduction to Political Theory. An additional 12 credit hours of courses included in the Political Science major are also required. Students transferring credit hours toward a minor in political science must complete 12 credit hours within the Department, regardless of the number of credit hours transferred.

Minor in Psychology (PSYP) 42.0101

A minor in Psychology consists of a minimum of 15 credit hours, comprising PSY 2012, and any four 4000-level psychology courses except PSY 4913. Students minoring in Psychology must also obtain a "C" or better in PSY 3213. A GPA of 2.0 or better in the minor is required for certification. The purpose of the minor is to help students majoring in other disciplines to obtain an appropriate psychology background that will complement their work in their major. See the Psychology Department Undergraduate Advisor for suggested minor programs for students majoring in various fields.

Minors in World Languages

A minor in languages gives a global dimension to any field of study or professional career. The minor in Spanish or French provides students with the necessary linguistic and cultural skills they need to advance in their career as professionals, entrepreneurs, or leaders in the local or global community or to pursue graduate school. Students are encouraged to take advantage of study abroad programs to add invaluable international experience to their education.

French and Francophone Studies Minor Requirements (FFSP) 16.0901

A minor in French and Francophone Studies consists of a minimum of 15 credit hours, comprising of FRE 2201 French IV (3), FRE 2241 Conversation I (3), FRE 3420 Composition I (3), FRE 3500 French Civilization (3). Supporting courses required for the minor (3 credit hours) 3 hours in 3000, 4000 or 5000 level courses. A GPA of 2.0 or better in the minor is required for certification. See an Undergraduate Advisor for suggested minor programs for students majoring in various fields.

Spanish and Latino Studies Minor Requirements (SLSP) 16.0905

A minor in Spanish and Latino Studies consists of a minimum of 15 credit hours, comprising of SPN 2201 Spanish IV (3), SPN 2241 Conversation, SPN 3300 Advanced Spanish Grammar and Composition (3), SPN 3520 Spanish American Civilization (3). Supporting courses required for the minor (3 credit hours) 3 hours in 3000, 4000 or 5000 level courses. A GPA of 2.0 or better in the minor is required for certification. See an Undergraduate Advisor for suggested minor programs for students majoring in various fields.

Student Organizations in The College of Arts and Sciences

Alpha Mu Gamma - Alpha Mu Gamma, founded at Los Angeles City College in 1931, is the first and largest national collegiate foreign language honor society of the United States. The purposes of Alpha Mu Gamma are to recognize achievement and nurture an interest in world languages and cultures study and to foster sympathetic understanding of other peoples through the medium of languages and cultures. Membership in the Alpha Mu Gamma chapter at USF St. Petersburg is open to students who display excellence in the study of world languages and cultures. For more information, contact Dr. Leveziel at fleveziel@usf.edu.

Alpha Phi Sigma - Alpha Phi Sigma is the National Honor Society in Criminal Justice and Criminology, founded in 1942 for the purpose of promoting academic excellence in order to make the criminal justice system and its practitioners more effective and ethical. Membership in the Chi Sigma Mu chapter at USF St. Petersburg is open to students who display excellence in the study of criminology. Alpha Phi Sigma is a member of the Association of College Honor Societies and is an affiliate of the Academy of Criminal Justice Sciences.

Anthropology Club - The goals of the club are to promote and encourage an interest in Anthropology among individuals within the USF community, to provide a forum for the exchange of anthropological ideas between faculty and students, and foster an informal and creative atmosphere for interaction. For further information please see the anthropology program web page at http://www.stpt.usf.edu/coas/anthropology/
Criminology Student Association - This association allows students to gain a better understanding of the criminal justice system and introduces students interested in criminology to potential employers in the area. The association aims to promote professional, academic and public awareness of criminal justice issues.

Environmental Science and Sustainability Club - The Environmental Science and Sustainability Club is devoted to helping students acquire a better understanding of environmental issues, while strengthening the bond between students and their environments. Concentrated on environmental science and sustainability, we aim to spread environmental education throughout our campus and community through projects and collaboration. Club is open for both graduate and undergraduate students as well as professionals.

The Fishing Conservationist Club - This club is devoted to helping students acquire a better understanding of marine ecosystems and fresh water systems; meaning our members are engaged in research projects to build a model of conservation using any scientific methods accepted by the academic community. Also this program will expose students to different fishing methods and recognition of local fish species. Our objective then is as it is now is to start and complete conservation projects and recreation fishing events. There are many anthropogenic impacts on hydrological ecosystems that can be studied in the surrounding areas.

French Club - This organization is devoted to helping students acquire a better understanding of French and Francophone cultures through community events, films, music, the French language, and much more.

Gamma Theta Upsilon (GTU) - The Department of Environmental Science, Policy and Geography sponsors the Mu Chi chapter of Gamma Theta Upsilon (GTU) the international geography honor society. Members must have completed a minimum of 3 geography courses and completed at least 3 semesters of full time college course work. A GPA of at least 3.3 is required. Membership is open to students in all majors who meet these requirements. The national chapter of GTU provides student scholarships and travel grants.

Pi Epsilon - Pi Epsilon is an honor society open to both graduate and undergraduate students as well as professionals and scientists working in the field. The mission of Pi Epsilon is to promote the study of environmental sciences through recognition of exemplary scholarly and professional activity. Environmental science is understood to be the study of our environment and all stressors acting on it; chemical, physical, and biological. The Society seeks to promote interdisciplinary studies, and interactions between industry and academia to further the study of environmental science.

Pi Sigma Alpha -- Pi Sigma Alpha is the national political science honors society. Its programs include grants for chapters, scholarships for graduate study, student paper awards, and chapter awards, as well as public lectures and other scholarly initiatives. Undergraduate students are invited to join based on rigorous academic criteria. Inductees may wear Pi Sigma Alpha regalia at graduation.

Pre-Med Society - This organization provides an opportunity for undergraduate students to learn more about the medical profession, and medical education programs. Students with an interest in any area of health are invited to attend meetings. Student members volunteer at local events and hospitals, help to organize the University Medical Lecture Series, bring in guest speakers about research and careers in medicine, and provide information to the student body on healthy behaviors.

Pre-Veterinary Society - This organization explores the many opportunities found in the diverse field of veterinary medicine as well as other animal related fields such as zoology, conservation, public health, etc. Students are provided with academic guidance pertaining to gaining admission to the highly competitive veterinary colleges in the United States as well as other countries. Members are given the opportunity to volunteer or intern at numerous animal organizations within the Tampa Bay area and beyond. Meetings are open to any interested USF undergraduates.

Psi Chi - Psi Chi is the National Honor Society in Psychology, founded in 1929 for the purposes of encouraging, stimulating, and maintaining excellence in scholarship, and advancing the science of psychology. Membership is open to graduate and undergraduate men and women who meet the minimum qualifications. Psi Chi is a member of the Association of College Honor Societies and is an affiliate of the American Psychological Association and the American Psychological Society.

South Asian Association - This organization is based on the demand of a cultural community that is spreading out through the campus. This organization will promote and strengthen the South Asian community and strengthen the knowledge that non South Asians have about this community. This organization will hold events around important South Asian holidays as well as create a Bollywood dance group. Mission of South Asian Association Club is to bring forth an exciting culturally diverse group that will introduce many new things to the USFSP community.
Sigma Tau Delta - Sigma Tau Delta's central purpose is to confer distinction upon students of the English language and literature in undergraduate, graduate and professional studies. Sigma Tau Delta also recognizes the accomplishments of professional writers who have contributed to the fields of language and literature. Members have the opportunity to be recognized for their outstanding achievements, enrich their education, help them make career choices and advance their careers. The society provides cultural stimulation on college campuses and in the surrounding community, promoting interest in literature and the English language.

Spanish Club - This organization is devoted to helping students acquire a better understanding of Spanish-speaking cultures through community events, films, music, the Spanish language, and much more.

USF St. Petersburg Psychological Science Organization - This unique student organization was created to provide a career and post-graduate preparatory network to USF St. Petersburg psychology majors, and to provide information about relevant on-campus psychology matters to non-majors. Operating as an information clearinghouse, through the media of meetings, social events, and published documents, the Psychological Science Organization strives to facilitate networking and academic involvement. Membership is open to anyone having interest and involvement in the activities of the organization, and our faculty strongly encourages all USF St. Petersburg students majoring or planning to major in psychology to become active members.

USF St. Petersburg Shakespeare Society - The USFSP Shakespeare Society is a student-led organization dedicated to fostering academic and theatrical engagement with Shakespeare’s works. The Shakespeare Society is for students interested in reading, performing, analyzing, and adapting Shakespearean and classical plays.

College of Arts and Sciences Faculty

Anthropology
Professor: J. Sokolovsky; Associate Professors: J. Arthur, K. Weedman Arthur; Assistant Professor: E. Schmidt; Instructor: A. Dixon;

Art History
Professor: S. Bundrick

Biological Sciences
Professor: N. Noonan; Associate Professors: H. Ashour, D. Cassill, M. Riedinger-Whitmore, S. Sridhar; Assistant Professors: H. Judkins, T.J. Whitmore; Instructors: D. John, L. Hardy, J. Herrera; Visiting Assistant Professors: A. Gainsbury, N. Takeuchi

English
Professors: J. Armstrong, T. Hallock, L. Starks; Associate Professors: H. Conner, S. Gresham, J. McCracken; Instructors: M. Bandyopadhyay, H. Jones

Criminology
Associate Professor: D. Cecil, S. Wang, Instructor: W. Ruefle; Visiting Assistant Professor: Max Houck

Environmental Science and Policy
Professor: D. Smoak, B. Dixon Associate Professors: H. Alegria, K. Carvalho-Knighton, R. Johns, C. Meindl; Assistant Professor: R. Mbatu; Instructor: J. Osegovic and M. Pandey

Florida Studies
Professors: R. Arsenault, J. M. Francis G. Mormino (emeritus), J. Armstrong, T. Hallock; Associate Professors, C. Meindl, R. Johns

Forensic Studies and Justice
Visiting Assistant Professor: Max Houck

Geospatial Analysis & Geography
Professors: B. Dixon; Associate Professors: C. Meindl, R. Johns; Assistant Professor: R. Mbatu
Graphic Arts

Associate Professor: J. Stanko; Assistant Professor: E. Greenberg-Schneider, E. Herrmann, J. Yucus; Instructor: D. Watts.

History

Professors: R. Arsenault, J. M. Francis; Associate Professor: A. O’Connor; Lecturer: L. Kopytoff; Visiting Assistant Professor: E. Heinsen-Roach; Visiting Instructor: P. Jones

Interdisciplinary Social Sciences

Associate Professors: R. Johns, E. Schmidt; Assistant Professor: B. Miller; Instructor II: V. Gaskin-Butler

Mass Communications with Journalism and Media Studies

Professors: D. Elliott, A. Silvia; M. Walters; Associate Professors: M. Ancu, Assistant Professors: C. Frechette, B. Motta; Visiting Assistant Professors: J. Keeler, D. Snyder; Adjunct Professors: C. Campbell, A. Cox, R. Hooker, D. Myrie, J. Patel, V. Priyanka, M. Shedden, E. Wisser, D. Wolfe

Mathematics

Assistant Professor: M. Leiti; Instructors: E. Abaquita, K. Gibson-Dee, A. Hoare; Visiting Instructors: S. Manukure, S. Murphy, J. Swartout

Philosophy

Professor: H. LaFollette, Jr.

Political Science

Professor: T. Smith; Associate Professor: J. Scourfield-McLauchlan; Assistant Professors: F. Mantilla, A. Jimenez-Bacardi; Visiting Assistant Professor: C. Meyer.

Psychology


Sociology

Professor: Frank Biafora; Assistant Professor: Byron Miller

World Languages and Cultures

Associate Professors: M. Wagner; Assistant Professors: F. Leveziel; Visiting Assistant Professor: F. Chalupa
Kate Tiedemann College of Business

The Kate Tiedemann College of Business offers courses of study leading to both undergraduate and graduate degrees. All degree programs offered by USF St. Petersburg (with the exception of BA in Economics which is an affiliated major) are fully accredited by AACSB International — The Association to Advance Collegiate Schools of Business, and the Accounting major offered by the Program of Accountancy is also separately accredited by AACSB International.

The undergraduate curriculum that leads to a Bachelor of Arts or Bachelor of Science degree is composed of several segments: (1) broad general education in the arts, humanities and sciences; (2) the common body of knowledge for management responsibilities; and (3) specialized areas of concentration in Accounting, Economics (BS only), Entrepreneurship, Finance, Global Business, Management, Information Systems, or Marketing. Through flexibility in its requirements, the College is able to satisfy the different interests and career objectives of students with diverse backgrounds.

Mission

The mission of the Kate Tiedemann College of Business at USF St. Petersburg is to prepare our graduates to be effective in their future management and leadership roles in a global environment. We strive for quality education, meaningful research, ethical awareness, intellectual and cultural diversity, and practical service to the community with a focus on sustainability and innovation in a stimulating environment.

Requirements for Admission to the Kate Tiedemann College of Business

Admission to the Kate Tiedemann College of Business is based upon availability of faculty and space within each discipline. The College is an upper-level, limited access college, which means that it has admission requirements in addition to those of the University in general. Students interested in pursuing a degree in the areas offered by the College of Business must complete the required prerequisites for entering the college in addition to other related criteria listed in 1-4 below.

1. Before declaring a major in the College, students must satisfy the following criteria:
   a. Minimum of 60 semester hours of college credit earned.
   b. Minimum of 2.5 cumulative grade point average on all college-level work and a minimum of 2.0 on all credit attempted at USF.
   c. Completion of the following State Mandated Common Prerequisites (or equivalents) with a grade of C- or higher in each course and an overall 2.0 GPA:
      
      | Course Code | Course Title                        | Credits |
      |-------------|------------------------------------|---------|
      | ACG 2021    | Principles of Financial Accounting | 3       |
      | ACG 2071    | Principles of Managerial Accounting| 3       |
      | ECO 2013    | Economic Principles Macroeconomics | 3       |
      | ECO 2023    | Economic Principles Microeconomics| 3       |
      | MAC 2233    | Business Calculus                  | 3       |
      | STA 2023    | Introductory Statistics or QMB 2100| 3       |

   d. In computing entry grade point average all business and economics courses taken for S or U grades will be converted to C or F, respectively.

2. Students working toward meeting the limited access criteria will be permitted to enroll in all foundation courses in Business (listed below) except GEB 4890, provided they have completed 60 semester hours and have met course prerequisites.

3. A minimum score of 550 on paper and pencil or 213 on computerized TOEFL is required, when applicable.

4. Students must be admitted to the College of Business at least one term before their anticipated graduation date.

*Admission requirements for BA in Economics are explained later under the heading of Affiliated Major.

Transfer Students

Transfer credits will be accepted from accredited institutions; however, all hours earned may not be applied toward USF St. Petersburg business degree requirements. Individual courses will be evaluated by an academic advisor and appropriately credited toward requirements in the student’s program at USF St. Petersburg.

Florida public junior/community college students enrolled in an Associate in Arts (AA) program should normally complete the general education requirements and the State Mandated Common Prerequisites at the junior/community college. As a rule, AA students should avoid taking any business courses at the junior/community college that are listed as 3000 and 4000 level courses at USF St. Petersburg. Normally, courses in finance, marketing, management, and accounting, as well as other business and economics courses, taken at the lower division level that are offered as upper division courses at USF St. Petersburg will not be accepted for upper division credit in business or economics. Exceptions to this policy will be made only upon proper validation of such courses. Validation consists
of written examinations prepared and administered by the College of Business or by successfully completing specified advanced courses in the discipline.

Students who earned an AS from a Florida public institution are not automatically admissible to the Universities. Students who earned an AS in Firefighting or Dental Hygienist, for example, are not admitted without additional credentials. The AS (in Florida) in Business Administration is an articulated program so those students are admissible. If the AS is not in Business, the student needs to contact Admissions to find out if the University will admit them, and if they are admissible, they will be referred to Business Advising.

Florida public junior/community college students pursuing an Associate of Science (AS) program in any other discipline should contact the USF St. Petersburg Office of Admissions, (727) 873-4142 for information regarding course transferability and degree articulation.

Baccalaureate Level Degree Programs

Business B.A./B.S. Requirements for B.A./B.S. Degree

Students must satisfactorily complete a minimum of 120 semester hours. Of the minimum 120, at least 60 hours must be business courses, and a minimum of 48 hours must be non-business courses (i.e., all courses not normally offered in the College of Business). Additional electives are required to reach a minimum of 120 hours and can be either business or non-business.

As a part of the 120-hour requirements for the B.A. or B.S. degree, the following criteria also apply:

GPA: A minimum grade-point average of 2.0 must be achieved in the major and/or minor field, as well as in all College work and in all USF work, for students to be certified for graduation.

State Communication and State Mathematics Requirements: Students must have satisfactorily completed the writing and computation course requirements of 6A-10.30 (formerly known as the “State Communication and State Mathematics Requirements -formerly Gordon Rule”).

Foreign Language: For a Bachelor of Arts degree, students must demonstrate competency in a foreign language (refer to the Academic Policies and Procedures section of this catalog). The College of Business does not approve American Sign Language for the Foreign Language Exit Requirement.

Residency: College of Business residency requirements for graduation exceed the minimum requirements established for USFSP. Students are required to complete satisfactorily at USFSP a minimum of 50 percent (30-33 semester hours depending on major) of required business courses, including 12-18 semester hours in the major field. Normally, independent study and independent research courses do not fulfill this requirement.

International Course Requirement: All business students are required to select at least one course that deals with contemporary international topics. Consult with a business advisor for suggestions on acceptable courses.

S/U courses in major or minor: Up to three (3.0) credit hours may be earned for an S/U internship course in a major with approval from that discipline. All foundation coursework in business must be taken on a graded basis; the S/U option is not available.

Degree Requirements

<table>
<thead>
<tr>
<th>Non-Business (48 semester hour minimum)</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. General Education Requirements*</td>
<td></td>
</tr>
<tr>
<td>a. English Composition</td>
<td>6</td>
</tr>
<tr>
<td>b. Quantitative Methods (Calculus is required)</td>
<td>6</td>
</tr>
<tr>
<td>c. Natural Sciences</td>
<td>6</td>
</tr>
<tr>
<td>d. Social Sciences</td>
<td>6</td>
</tr>
<tr>
<td>e. Historical Perspectives</td>
<td>6</td>
</tr>
<tr>
<td>f. Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>g. African, Latin American, Middle Eastern, or Asian Perspectives</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>36</strong></td>
</tr>
</tbody>
</table>

2. Liberal Arts Exit Requirements*                                         |
| a. Major Works and Major Issues                                          | 6              |
| b. Literature and Writing                                                 | 3              |
| **Total**                                                                | **9**          |

*See Liberal Arts Requirements for more details

3. Speech/Writing Requirements for Business Majors
SPC 2600 Public Speaking 3
or
COM 3110 Communication for Business and the Professions
ENC 3250 Professional Writing 3
or
ENC 3310 Expository Writing or equivalent
Total 6

4. Additional elective credits
   Students may or may not need to take additional hours to meet the minimum of 48 non-business credits
   (see "Electives" heading below for a suggested course)

Total non-business credit hours 48

Business (60-66 hrs. minimum)
1. Foundation Courses in Business
   Required - a minimum grade of C- in each foundation course with an overall 2.0 GPA
   ACG 2021 Principles of Financial Accounting 3
   ACG 2071 Principles of Managerial Accounting 3
   CGS 2100 Computers in Business 3
   ECO 2013 Economic Principles Macroeconomics 3
   ECO 2023 Economic Principles Microeconomics 3
   QMB 2100 Business & Economic Statistics I 3
   BUL 3320 Law and Business I 3
   FIN 3403 Principles of Finance 3
   ISM 3011 Information Systems in Organizations 3
   QMB 3200 Business & Economic Statistics II 3
   MAN 3025 Principles of Management 3
   MAR 3023 Basic Marketing 3
   GEB 4890 Strategic Mgmt/Decision Making 3
   Total 39

2. Major Requirements (specific courses for each
   majors are listed in the "Departments and Programs" section below.) 18-24
3. Business Electives (sufficient electives to meet
   60 credit hour minimum in Business) 0-3
   Minimum Business Credits 60

Electives in Business or Non-Business
Sufficient elective courses to reach a minimum of 120 hours
   Minimum total hours 120

Student Advising
The Academic Advising Center (727 873-4511, Davis Hall, DAV134) provides the following services for the Kate
Tiedemann College of Business students:
   1. Processing of student admission applications for all limited access undergraduate majors.
   2. Academic advising and program information.
   3. Orientation for all undergraduate students.
   4. Evaluation of undergraduate transcripts of transfer students.
   5. Maintenance of academic advising records for all admitted students.
   6. Certification of graduation.

Academic Dismissal
Students who have been dismissed twice from the University for academic reasons will not be readmitted to the
College of Business.
B.A./B.S.- Accounting (ACC) 52.0301

**TOTAL DEGREE HOURS: 120**

The objective of the baccalaureate degree in Accounting is to develop responsible employees, licensed and other professionals, and leaders through accounting education and multidisciplinary learning, research, and service in a global environment. Graduating Accounting majors should demonstrate basic competencies in financial accounting and reporting, cost accounting, accounting information systems, taxation and auditing.

Students learn the knowledge and skills necessary to pursue careers in public accounting, auditing, taxation, corporate, government and non-profit organizations. The baccalaureate program also prepares students for continuing study in the USF St. Petersburg MBA Program or other venues designed to meet the Florida "5th year" education requirements necessary to become licensed as a CPA, or prepare for other professional certifications (e.g. CIA, CMA, CFE, etc.). For further information, please check the Program of Accountancy web site at https://www.usfsp.edu/kate-tiedemann-college-of-business/undergraduate-programs/ or contact any accounting faculty member.

**Requirements for the B.A./B.S. Degree:**

In addition to the non-business and business foundation courses listed in the General Requirements section, students must complete a minimum of 24 hours of upper-level accounting courses, of which 18 credit hours must be taken in residence at USF St. Petersburg. Students must complete the State mandated common prerequisites before enrolling in upper level Accounting courses. A grade of "C" or higher (not C-) is required in the 24 hour major courses plus a 2.0 GPA in all major course work at USF and an overall 2.0 GPA including transfer work.

All students must complete 18 hours of required courses and, at minimum, an additional 6 hours of upper-level Accounting courses for a total of 24 hours (with the exception of IT Auditor which requires 21 accounting hours plus 3+ ISM hours). Each of the following are recommended depending upon specific career objectives. The **Generalist Emphasis** is for students not planning to pursue a certification and seek more flexibility in the course offerings. The **Certified Public Accountant (CPA) Emphasis** is for students who are CPA candidates. The **Audit Emphasis** is for students planning a corporate career in public accounting or internal auditing. These students may pursue the Certified Internal Auditor (CIA) or Certified Management Accountant (CMA) certifications. The **Information Technology Auditor Emphasis** is for students who are technologically oriented and may wish to pursue the Certified Information Systems Auditor (CISA) or similar certification. The IT Auditor Emphasis requires a total of 21 credit hours in accounting hours plus 3-9 credit hours in information systems.

A **fully online B.S. Degree option** is available for students seeking more flexibility in the course offerings. All students must complete 18 hours of required courses and, at minimum, an additional 6 hours of upper-level Accounting courses for a total of 24 hours. The required courses are listed below along with the electives for the fully online format.

ACG 4931 Special Topics in Accounting (3) and ACG 4940 Accounting Internship (3) are acceptable electives for all emphases. ACG 494 can only be taken once for credit towards the accounting major and either ACG 4940 OR ACG 4931 IRS VITA Tax Practicum can be counted towards the major, but not both. Florida requires 24 hours of upper-level accounting courses to sit for the CPA exam.

**Required Accounting Courses:**

- ACG 3103 Intermediate Financial Accounting I 3
- ACG 3113 Intermediate Financial Accounting II 3
- ACG 3341 Cost Accounting and Control I 3
- ACG 3401 Accounting Information Systems 3
- ACG 4632 Auditing I 3
- TAX 4001 Concepts of Federal Income Taxation 3

**Generalist Emphasis**

**Required (6 hours from the following)**

- ACG 4351 Cost Accounting and Control II 3
- ACG 4642 Auditing II 3
- ACG 4931 Selected Topics in Accounting 3
- ACG 5205 Advanced Financial Accounting 3
- ACG 5505 Governmental/Not-for-Profit Accounting 3
- ACG 5675 Internal and Operational Auditing 3
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAX 5015</td>
<td>Federal Taxation of Business Entities</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4931</td>
<td>Selected Topics: IRS VITA TAX Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**CPA Emphasis**

**Required (6 hours from the following)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 4132</td>
<td>Intermediate Financial Accounting III</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4642</td>
<td>Auditing II</td>
<td>3</td>
</tr>
<tr>
<td>ACG 5205</td>
<td>Advanced Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG 5505</td>
<td>Governmental/N-F-P Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUL 3321</td>
<td>Law and Business II</td>
<td>3</td>
</tr>
<tr>
<td>TAX 5015</td>
<td>Federal Taxation of Business Entities</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4931</td>
<td>Selected Topics: IRS VITA TAX Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Audit Emphasis:**

**Required (6 hours from the following)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 4642</td>
<td>Auditing II</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4351</td>
<td>Cost Accounting and Control II</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4931</td>
<td>Selected Topics: IRS VITA Tax Practicum</td>
<td>3</td>
</tr>
<tr>
<td>ACG 5675</td>
<td>Internal and Operational Auditing</td>
<td>3</td>
</tr>
<tr>
<td>TAX 5015</td>
<td>Federal Taxation of Business Entities</td>
<td>3</td>
</tr>
</tbody>
</table>

**IT Auditor Emphasis**

**Required (3 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 4642</td>
<td>Auditing II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Plus at least 3 hours from the following (all are recommended)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISM 3113</td>
<td>Systems Analysis and Design</td>
<td>3</td>
</tr>
<tr>
<td>ISM 4212</td>
<td>Database Design and Administration</td>
<td>3</td>
</tr>
<tr>
<td>ISM 4220</td>
<td>Business Data Communications</td>
<td>3</td>
</tr>
</tbody>
</table>

**B.S. Online Option**

**Required (6 hours from the following)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 4351</td>
<td>Cost Accounting and Control II</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4642</td>
<td>Auditing I</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4931</td>
<td>Selected Topics in Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4931</td>
<td>Selected Topics: IRS VITA TAX Practicum</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4931</td>
<td>Selected Topics: Introduction to Fraud Examination</td>
<td>3</td>
</tr>
<tr>
<td>ACG 4941</td>
<td>Accounting Internship</td>
<td>3</td>
</tr>
<tr>
<td>ACG 5205</td>
<td>Advanced Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG 5505</td>
<td>Governmental/Not-for-Profit Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG 5675</td>
<td>Internal and Operational Auditing</td>
<td>3</td>
</tr>
<tr>
<td>TAX 5015</td>
<td>Federal Taxation of Business Entities</td>
<td>3</td>
</tr>
<tr>
<td>ACG 5841</td>
<td>Analytics in Accounting (USFT only)</td>
<td>3</td>
</tr>
</tbody>
</table>

**B.A./B.S. - Economics (ECO) 45.0601/(ECN) 52.0601**

**TOTAL DEGREE HOURS: 120**

**Economics (ECN) B.S. 52.0601**

**Requirements for the B.S. Degree:**

Within the 120-semester-hour program as listed in the General Requirements section, students must complete a minimum of 21 hours of upper level economics beyond the foundation courses for business.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECP 3703</td>
<td>Managerial Economics</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECO 3101</td>
<td>Intermediate Price Theory</td>
<td>3</td>
</tr>
<tr>
<td>ECO 3203</td>
<td>Intermediate Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15 hours of upper-level economics (may include FIN 3233)</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>21</td>
</tr>
</tbody>
</table>

Students must obtain a grade of "C-" or higher in ECO 3101, Intermediate Price Theory, or in ECP 3703 Managerial Economics to enroll in any course for which either ECO 3101 or ECP 3703 is a prerequisite. (Note: Students cannot take both ECO 3101 and ECP 3703 for credit.) No more than 3 hours credit can be applied toward a major from ECO
4905 and/or ECO 4914. At least 15 hours must be taken in residence at USF St. Petersburg. A grade point average of 2.0 or higher must be achieved in all major course work at USF and an overall 2.0 GPA including transfer work.

Further information about the Economics majors can be found on the web at https://www.usfsp.edu/kate-tiedemann-college-of-business/undergraduate-programs/
Economics Affiliated Major (ECO) B.A. 45.0601

In addition to the business degrees described above, the College of Business manages an affiliated degree in Economics (B.A.). While not a Business Degree, this degree allows students to take a wide array of courses outside of the College of Business while focusing on the discipline of Economics. The specific general education requirements are listed below.

It is Each Student’s Responsibility to Meet Graduation Requirements

1. Complete at least 120 accepted semester hours.
2. Maintain major GPA of 2.000.
4. Students must satisfy State Rule 6A-10.30 (State Communication) concerning computation and communications. Transfer students who enter the University of South Florida with 60 or more semester hours from a regionally accredited institution are considered to have met the communications portion of the State Communication and State Mathematics Requirements -formerly Gordon Rule.
5. Complete Liberal Arts Requirements (for more information, see section titled - Liberal Arts Requirements.)

- **General Education Requirements (36) hours credit:**
  - Six (6) hours credit in English Composition
  - Six (6) hours credit in Quantitative Methods
  - Six (6) hours credit in Natural Sciences
  - Six (6) hours credit in Social Sciences
  - Six (6) hours credit in Historical Perspectives
  - Three (3) hours credit in Fine Arts
  - Three (3) hours credit in African, Latin American, Middle Eastern, or Asian Perspectives

- **Exit Requirements (9) hours credit**
  - Six (6) hours credit in Major Works and Major Issues
  - Three (3) hours credit in Literature and Writing

6. Elective Physical Education is limited to 2 semester hours.
7. ROTC is limited to 9 semester hours.
8. When double majoring a maximum of 2 courses or 8 hours may be used to satisfy requirements between majors.
9. Maximum of 20 hours of S/U option. S/U contracts must be negotiated in writing within the first three (3) weeks of the term. None of the 20 credits may be taken in the student’s major unless S/U is the only grading option. English 1101 or 1102 may not be taken S/U.
10. The Audit option is available only during the first 5 days of classes; none permitted later.
11. Complete at least 9 semester hours during summer terms if entering USF with fewer than 60 semester hours.
12. Complete all major course requirements.
13. Complete a minimum of 48 hours of upper-level courses (numbered 3000 or above). Lower-level course work from 2-year or 4-year schools, though, equivalent to a 3000-level course at USF, does not meet this requirement.
14. Thirty (30) of the last 60 semester hours must be completed at USFSP to fulfill the residency requirement.
15. Students must take a minimum of 80 hours outside of Economics.
16. Transfer credit for MAT 1033 will only be acceptable if it was earned as part of an Associate of Arts degree awarded by a public community college in the State of Florida or is part of a Florida public community college transcript which explicitly indicates that general education or general distribution requirements have been met.

Requirements for the Major in Economics Prerequisites (State Mandated Common Prerequisites) for Students Transferring from a Community College: The State of Florida has identified common course prerequisites for the major in Economics. These courses must be completed with a minimum grade of "C"-before the degree is granted. If the courses are not transferred in, they may be taken at USF.

- ECO X013 Economic Principles: Macroeconomics
- ECO X023 Economic Principles: Microeconomics

Coursework in the Economics Major: A student may earn a Bachelor of Arts degree with a major in Economics by satisfactorily completing 33 credits in Economics in addition to college requirements. The 33 credits must include:

- ECO 2013 Economic Principles: Macroeconomics 3
- ECO 2023 Economic Principles: Microeconomics 3
- ECP 3703 Managerial Economics 3
ECO 3203  Intermediate Macroeconomics  3  
QMB 2100  Business and Economic Statistics I  3  
QMB 3200  Business and Economics Statistics II  3  
Economics electives numbered 3000 or higher  15  
(may include FIN 3233)  

ECO 3101, Intermediate Price Theory, may be substituted for ECP 3703. Students may not take both ECO 3101 and ECP 3703 for credit.  

ECO 1000 (if taken before both ECO 2013 and ECO 2023) may be substituted for a maximum of 3 hours of upper level elective credit. Students must obtain a grade of "C-" or higher in ECO 3101 or ECP 3703 in order to enroll in any course for which ECO 3101 or ECP 3703 is a prerequisite.  

No more than 3 hours credit can be applied toward a major from ECO 4905 and/or ECO 4914. At least 12 hours of upper level credit must be taken in residence at USFSP.  

B.A./B.S. - Entrepreneurship (ETB) 52.0701  

**TOTAL DEGREE HOURS: 120**  

**Degree Program Description:** A major in entrepreneurship is intended for those students interested in the possibility of self-venturing or who may someday work in an entrepreneurial firm. Upon completion of this major, a student will be especially prepared to leverage their knowledge to work in management positions within high growth, innovative firms or to take their own idea to market. This major utilizes an interdisciplinary approach to education thus providing a well-rounded knowledge of business.  

Students will learn the creative nature of idea/opportunity identification and evaluation, the unique skills necessary to build an entrepreneurial firm, and the ability to interact with local community resources and mentors.  

Further information about the Entrepreneurship major can be found at [https://www.usfsp.edu/kate-tiedemann-college-of-business/undergraduate-programs/](https://www.usfsp.edu/kate-tiedemann-college-of-business/undergraduate-programs/).  

**Requirements for the B.A./B.S. Degree:**  

Within the 120-semester-hour program listed in the General Requirements section, students must complete a minimum of 24 hours in entrepreneurship-related course work. At least 15 of these 24 hours must be taken in residence at USFSP including each of the required courses. A grade of C- or better is required in all 24 hours plus a 2.0 GPA in all major course work at USFSP and an overall 2.0 GPA including transfer work.  

**Required Entrepreneurship Courses:**  

- ENT 3004  Principals of Entrepreneurship  3  
- ENT 3013  New Venture Creation  3  
- ENT 3613  Creativity and Innovation in Entrepreneurial Firms  3  
- ENT 4244  Scalability in Entrepreneurial Firms  3  
- ENT 4945  Student Consulting With High Growth Ventures  3  

**Any three courses from the following recommended electives**  

- ENT 3503  Social Issues in Entrepreneurship  3  
- ENT 4214  Entrepreneurial Leadership  3  
- ENT 4901  Independent Research in Entrepreneurship  1-3  
- GEB 4941  Business Internship  1-3  
- MAR 3400  Professional Selling  3  
- MAR 4503  Consumer Behavior  3  
- MAR 4231  Retail Management  3  
- ISM 3113  System Design and Analysis  3  
- ECO 3703  International Economics  3  
- FIN 4461  Financial Statement Analysis  3
TOTAL DEGREE HOURS: 120

Degree Program Description: Further information about the Finance major can be found on the web at https://www.usfsp.edu/kate-tiedemann-college-of-business/undergraduate-programs/.

Requirements for the B.A./B.S. Degree: Within the 120-semester-hour program listed in the General Requirements section, students must complete a minimum of 21-24 hours of upper-level finance courses beyond FIN 3403. At least 15 hours must be taken in residence at USF St. Petersburg. A grade point average of 2.0 or higher must be achieved in all major course work at USF and an overall 2.0 GPA including transfer work.

Required Finance Courses:
Finance Core Courses (4 Courses = 12 Credits)
FIN 3604  International Finance  3
FIN 4303  Financial Institutions and Markets  3
FIN 4414  Advanced Corporate Finance  3
FIN 4504  Principles of Investments  3

Finance Concentrations:

Investment Analysis

Required Courses: Two Required Courses
FIN 4461  Financial Statement Analysis  3
FIN 4514  Advanced Investment Analysis and Management  3

Choose any two courses from these six:
ACG 3103  Intermediate Financial Accounting  3
ECO 3703  International Economics  3
FIN 4533  Financial Options & Futures  3
GEB 4941  Internship  1-3
REE 3043  Real Estate Decision Making  3
TAX 4001  Federal Income Taxation  3

Personal Financial Advising

Required Courses: Two Required Courses
FIN 3144  Financial Planning Fundamentals  3
FIN 4128  Financial Planning Process and Development  3

Choose any two courses from these six:
FIN 4514  Advanced Investment Analysis and Management  3
GEB 4941  Internship  1-3
MAR 3400  Professional Selling  3
REE 3043  Real Estate Decision Making  3
RMI 3011  Insurance  3
TAX 4001  Federal Income Taxation  3

Corporate Finance

Required Courses: Two Required Courses
ACG 3103  Intermediate Financial Accounting  3
FIN 4461  Fin. Stmt. Analysis  3

Choose any two courses from these seven:
ECO 3703  International Economics  3
FIN 3233  Money and Banking  3
FIN 4514  Advanced Investment Analysis and Management  3
FIN4533  Financial Options & Futures  3
GEB 4941  Internship  1-3
RMI 3011  Principles of Insurance  3
TAX 4001  Federal Income Taxation  3

B.A./B.S. - Global Business (GBP) 52.1101

TOTAL DEGREE HOURS: 120

Degree Program Description: Global business (or International business as it is popularly known) refers to business that is conducted across national borders. Companies who pursue cross-border business activity are called multinational firms. These firms face unique challenges due to differences in country-specific political, economic, social, cultural, technological, institutional, regulatory, and organizational contexts. Indeed, the very nature of global business usually impacts several functional areas within firms. Thus, to be profitable, multinationals must systematically understand the intricacies of global business. In fact, given the inter-connectedness among world economies, even purely domestic firms are not immune from the above imperative. The Global Business major provides a holistic basis for acquiring this proficiency.

Program Overview: The Global Business program (24 credit hours) offers a wide range of internationally-oriented 'business' as well as 'non-business' courses. Students also have the opportunity to participate in a study-abroad course that synthesizes the Global Business program experience.

Career Opportunities: Global business accounts for approximately 20% of Florida's economy. According to a recent study, South Florida is home to 1,200 multinationals with combined revenues of over US$ 200 billion, including more than 40 billion-dollar multinationals. Moreover, the economic futures of Florida and the Tampa Bay area increasingly depend upon the global economy. The Tampa Bay region is home to companies that operate in a diverse range of global industries such as financial services, banking, agriculture, electronics, communication, healthcare and tourism. Many of these companies are expected to recruit well-trained, talented individuals who have a thorough grasp of global business.

Further information about the Global Business major can be found on the web at https://www.usfsp.edu/global-business/.

Requirements for the B.A./B.S. Degree:

A minimum of 24 credit hours are required for the Global Business major. Within the 120-credit hour program listed in the General Requirements section, students must complete a minimum of 21 hours of upper-level Global Business Required Major Courses and/or Elective major courses (beyond the Foundation courses for business) plus 3 hours of Global Cultural Experience courses. At least 18 hours of the required major courses and Global Business elective courses must be earned at USFSP. A minimum of 33 business hours must be earned at USFSP. A GPA of 2.1 or higher must be achieved in all Major coursework at USFSP, and an overall GPA of 2.0 must be maintained in all work, including transfer work. Global Business majors must earn a minimum grade of C-minus in all Major coursework, including courses taken at other institutions.

Beyond KTCOB foundation courses, undergraduates seeking this degree must complete:
- Global Business Required Major courses (12 hours)
- Global Business Electives (9 hours) OR Global Business Electives (6 hours) plus Global Knowledge Electives (3 hours)
- Global Cultural Experience courses OR an appropriate course substitute as described below (3 hours)

Global Business Required Major Courses (12 hours)
FIN 36041  International Finance  3
GEB 3373  International Business  3
MAN 4600  International Management  3
MAR 4156  International Marketing  3

Global Business Elective Courses (6- 9 hours):
ECV 3703  International Economics  3
ECO 4713  International Macroeconomics  3
ECS 3013  Economic Development  3
ECO 4430  Economics of Latin America  3
GEB 4915  Independent Research in Global  1-4
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB 4935</td>
<td>Selected Topics in Global Business*</td>
<td>3</td>
</tr>
<tr>
<td>GEB 4941</td>
<td>Internship in Global Business*</td>
<td>3</td>
</tr>
<tr>
<td>ISM 4382</td>
<td>Global Information Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

**Global Knowledge Elective Courses (0-3 hours):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT 4352</td>
<td>Peoples of Africa</td>
<td>3</td>
</tr>
<tr>
<td>CPO 4034</td>
<td>Politics of Developing Areas</td>
<td>3</td>
</tr>
<tr>
<td>CPO 4930</td>
<td>Comparative Government &amp; Politics of Selected Countries/Areas</td>
<td>3</td>
</tr>
<tr>
<td>GEO 4471</td>
<td>Political Geography</td>
<td>3</td>
</tr>
<tr>
<td>INR 3102</td>
<td>American Foreign Policy</td>
<td>3</td>
</tr>
<tr>
<td>INR 4035</td>
<td>International Political Economy</td>
<td>3</td>
</tr>
<tr>
<td>INR 4254</td>
<td>Africa in World Affairs</td>
<td>3</td>
</tr>
<tr>
<td>INR 4403</td>
<td>International Law</td>
<td>3</td>
</tr>
<tr>
<td>INR 4502</td>
<td>International Organizations</td>
<td>3</td>
</tr>
</tbody>
</table>

**Global Cultural Experience Courses: (3 hours):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB 4361</td>
<td>International Business Study Abroad</td>
</tr>
<tr>
<td></td>
<td>or</td>
</tr>
<tr>
<td>GEB 4941</td>
<td>Internship in Global Business</td>
</tr>
</tbody>
</table>

The Global Cultural Experience must be approved by the College's global business faculty or global business area coordinator.

An internship in global business may also include a global service learning project abroad, global community service in a nationally recognized organization, or community service in the U.S. with a cultural community that is distinct from your own. All internship options must be approved of in advance by the College's global business faculty.

Under exceptional circumstances, relevant and significant global work experience (Consult College's global business faculty) AND an additional 3 credit hours of Global Business or Global Knowledge Elective Courses may be substituted for satisfying the Global Cultural Experience course requirement. Such a substitution must be approved in writing by the College's global business faculty and will only occur on a case-by-case basis.

*A maximum of 3 hours in GEB 4941 can count towards the 24 required hours in the Global Business major. A maximum of 6 combined hours in GEB 4941, GEB 4915, and GEB 4935 can count towards the 24 required credit hours in the Global Business major. Only USFSP sections of GEB 4941, GEB 4915, and GEB 4935 are applicable towards the Global Business major at USFSP. Students who transfer with equivalent credit from other USF System institutions should meet with the Global Business area coordinator for a review of possible transfer credit in these courses.

**B.A./B.S. - Management (MANP) 52.0201**

**TOTAL DEGREE HOURS: 120**

**Degree Program Description:** The purpose of the Management bachelor's degree program is to educate students in the fundamental skills, knowledge, and practice of the management of people and organizations and provide business professionals with important skills and knowledge needed to advance in the workplace.

**Management Requirements for the B.A./B.S. Degree**

Within the 120-semester-hour program listed in the General Requirements section, students must complete 21 hours of management beyond MAN 3025. At least 15 hours must be taken in residence at USF St. Petersburg. Management majors must earn a grade of "C-" or higher in all Management major course work including courses taken at other institutions. A grade point average of 2.0 or higher must be achieved in all Management major course work at USF St. Petersburg and an overall 2.0 GPA including transfer work. The degree requirements are:

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>9 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective Courses</td>
<td>12 hours</td>
</tr>
<tr>
<td>Total</td>
<td>21 hours</td>
</tr>
</tbody>
</table>

**Required Management Courses (9 hours):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN 3240</td>
<td>Organizational Behavior Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MAN 3301</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4600</td>
<td>International Management</td>
<td>3</td>
</tr>
</tbody>
</table>
Elective Management Courses (12 hours):*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN 3093</td>
<td>Healthcare Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4063</td>
<td>Management Ethics</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4280</td>
<td>Organizational Development &amp; Change</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4282</td>
<td>Organizational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4402</td>
<td>Employment Laws</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4802</td>
<td>Entrepreneurship &amp; Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4930</td>
<td>Selected Topics in Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN 4931</td>
<td>Independent Research or Internship</td>
<td>3</td>
</tr>
<tr>
<td>GEB 4941</td>
<td>Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

* A maximum of 3 hours in MAN 4931 or GEB 4941 can count towards the 12 management elective hours. A maximum of 6 combined hours in MAN 4930, MAN 4931, and GEB 4941 can count towards the 12 management elective hours. Please note: Only USFSP sections of MAN 4931, MAN 4930, and GEB 4941 are applicable toward the management major at USFSP. Students who transfer with equivalent credit from other USF System institutions should meet with the Management Area Coordinator for a review of possible transfer credit in these courses.

B.A./B.S. - Information Systems Management (ISM) 52.1201

**TOTAL DEGREE HOURS: 120**

**Degree Program Description:** Success in today’s fast-paced business environment requires a solid understanding of information systems and the ability to use information technology to solve business problems. The Information Systems major provides students with an in-depth understanding of the many business applications of information and communication technologies, preparing them for careers in:

- programming
- business analysis
- systems development
- database or network administration
- systems support
- website development

Unlike many information technology programs, which are designed to develop only technical skills, the IS major focuses on the intersection of business and technology, developing graduates who are well-versed in the language of business, have strong communication skills, and know how to select, develop, implement, and manage new and emerging information technologies. Additionally, the IS major provides students seeking more general business careers with a set of highly marketable skills they can apply in any facet of business.

Core courses in the IS degree program are designed to develop students’ information technology skills as well as their understanding of how technology is used to support managerial decision making and transform business operations. A variety of electives enable students to choose an area of specialization, learn about global information systems, or further develop their technical skills.

Further information about the Management Information Systems major can be found on the web at [https://www.usfsp.edu/information-systems-management/](https://www.usfsp.edu/information-systems-management/).

**Management Information Systems Requirements for the B.A./B.S. Degree**

Within the 120-semester-hour program listed in the General Requirements section, students must complete a set of 5 required ISM courses and 3 approved ISM electives. ISM majors must earn a “C” or higher (not C-) in the five required ISM courses and must have a 2.0 or higher GPA in the major; they can use grade forgiveness for only one upper-level ISM course. At least 18 hours must be taken in residence at USF St. Petersburg. A grade point average of 2.0 or higher must be achieved in all major course work at USF and an overall 2.0 GPA including transfer work.

**Required ISM Courses:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISM 3232</td>
<td>Business Application Development*</td>
<td>3</td>
</tr>
<tr>
<td>ISM 3113</td>
<td>Systems Analysis and Design*</td>
<td>3</td>
</tr>
<tr>
<td>ISM 4212</td>
<td>Database Administration</td>
<td>3</td>
</tr>
<tr>
<td>ISM 4220</td>
<td>Business Data Communications</td>
<td>3</td>
</tr>
<tr>
<td>ISM 4300</td>
<td>Managing Information Resources</td>
<td>3</td>
</tr>
</tbody>
</table>
Plus Approved ISM Electives**  
Total Hours Required for B.A./B.S. Degree 24

*ISM 3232 (Business Application Development) must be taken before, or concurrently with, ISM 3113 (Systems Analysis and Design), which is a prerequisite for all other required ISM courses.

**No more than three hours of ISM 4950 can be counted as ISM electives. (ISM 4905 will not count as an ISM elective.)

B.A./B.S. - Marketing (MKT) 52.1401

TOTAL DEGREE HOURS: 120

Degree Program Description: Marketing is a dynamic field with many dimensions, including product selection and planning, product distribution, pricing and promotion. Marketing poses many challenges and yields generous rewards for those who meet these challenges. Marketing operations are carried out domestically and internationally in virtually all business organizations that offer a product or service. Many marketing concepts are applicable to the operations of non-profit organizations such as governmental, educational, and health care institutions, as well as charitable and political campaigns.

Marketing operations provide the most visible links between the firm or institution and its many publics. Marketing deals with people who are constantly changing in their needs, wants, and desires; and coupled with these changing tastes is a fiercely competitive environment sustained by all the resources of a rapidly evolving technology. These forces lead to much of the challenge and to much of the dynamic nature of marketing.

The Marketing program at USF St. Petersburg prepares students for initial entry and management positions in many areas of marketing with a curriculum that is concerned with:

- Understanding how to attract and retain customers;
- Having the ability to find and analyze information;
- Being able to design, collect, and analyze marketing information to be used in managerial decision making;
- Using electronic and traditional media to create satisfied loyal customers;
- Having personal communication skills that businesses demand;
- Being capable of writing a winning marketing plan;
- Understanding and being able to apply the latest marketing concepts, including marketing automation.

Further information on the Management major can be found on the web at https://www.usfsp.edu/marketing/.

Marketing Requirements for the B.A./B.S. Degree

Within the 120-semester-hour program listed in the General Requirements Degree section, students must complete a minimum of 21 hours in marketing beyond MAR 3023. At least 15 of these 21 hours must be taken in residence at USFSP including each of the required courses. A grade of C- or higher is required in all Marketing classes plus a 2.0 GPA in all major course work at USFSP and an overall 2.0 GPA including transfer work.

The degree requirements are:
- Required Courses 9 hours
- Elective Courses 12 hours
- Total 21 hours

Note: It is strongly recommended that marketing majors take an internship course as part of their plan of study. It is also recommended that courses in information technology, finance, management, and international business be included in the business electives.

Required Marketing Courses:
- MAR 3613 Marketing Research 3
- MAR 3400 Professional Selling 3
- MAR 4824 Marketing Management Problems 3

Four Courses from the following recommended electives (12 hours):
- MAR 3711 Sports Marketing 3
- MAR 3823 Marketing Management 3
- MAR 4156 International Marketing 3
- MAR 4231 Retailing Management 3
- MAR 4333 Promotions Management 3
Minor in Accounting (Business Majors Only) (ACCP) 52.0301

Students majoring in Business may minor in Accounting.

The requirements are:
ACG 3103 Intermediate Financial Accounting I 3
ACG 3341 Cost Accounting and Control I 3
ACG 3401 Accounting Information Systems 3
TAX 4001 Concepts of Federal Income Taxation 3

A grade of "C" (not C-) or better must be earned in each of the four upper-level accounting courses taken. All attempts will be included unless grade forgiveness has been used. Only one grade forgiveness may be used in the minor.

All 12 credit hours must be taken in residence at USF St. Petersburg.

Minor in Economics (ECOP) 45.0601

All students can earn a minor in Economics by satisfactorily completing 18 hours in Economics including:
ECO 2013 Economic Principles: Macroeconomics (3)
ECO 2023 Economic Principles: Microeconomics (3)
Economics electives numbered 3000 or higher (may include QMB 3200 and FIN 3233) (12)

ECO 1000, if taken before both ECO 2013 and ECO 2023, may be substituted for 3 hours of upper level electives. Before being recognized as a minor in economics a student must obtain program approval by an academic advisor in DAV 134. A grade point average of 2.0 or higher must be achieved in the minor course work at USFSP and in all minor courses completed at any institution. At least 12 hours must be taken in residence at USFSP.

Minor in Entrepreneurship (Business Majors) (ETBP) 52.0701

This minor is intended to complement any of the majors in the College of Business providing a general background of entrepreneurship and again to support the notion that self-venturing is a viable career option.

Students must:
1. Complete the required courses (12 hours)
2. Have a Grade Point Average of 2.0 or better in the minor course work.
3. Must take all courses at USFSP

Required Courses (12 hours):
ENT 3613 Creativity and Innovation in Entrepreneurial Firms 3
ENT 4244 Scalability in Entrepreneurial Firms 3
ENT 3013 New Venture Creation 3
MAN 4802 Entrepreneurship and Small Business Management 3

Minor in Entrepreneurship (Non-Business Majors) (ETNP)

This minor is intended for students from any college within the university to provide a general background of knowledge for those individuals that might, at some point, start their own business or be a part of an entrepreneurial organization.

1. Complete the Required Courses (12 hours)
2. Have a Grade Point Average of 2.0 or better in the minor coursework.
3. Must take all courses at USFSP

Required Courses (12 hours)
ENT 3004 Principals of Entrepreneurship 3
ENT 3013 New Venture Creation 3
ENT 3613 Creativity and Innovation in Entrepreneurial Firms 3
ENT 3503  Social Issues in Entrepreneurial Firms  3

or

ENT 4214  Entrepreneurial Leadership  3

NOTE: Students should also take ECO 2023 as part of their General Education requirements.

Minor in Finance (Business Majors Only) (FINP) 52.0801

Students majoring in Business can minor in Finance. The requirements are
FIN 4303  Financial Institutions and Markets  3
FIN 4414  Advanced Corporation Finance  3
FIN 4504  Principles of Investments  3
Another upper-level Finance  3
Elective with an FIN, REE, or RMI prefix  3

Total Finance Hours  12

A grade point average of 2.0 or better must be achieved in the minor course work at USF St. Petersburg and in all minor courses completed at other institutions.

All 12 credit hours must be taken in residence at USF St. Petersburg.

Minor in General Business (Non-business majors) (GBAP) 52.0201

Requirements for a Minor in Business Administration (Non-Business Majors Only):
Students are required to process an application for the minor in the College of Business.

Course requirements:
ACG 2021  Principles of Financial Accounting  3
ACG 2071  Principles of Managerial Accounting  3
CGS 2100  Computers in Business  3
ECO 2013  Economic Principles  3
    (Macroeconomics)
ECO 2023  Economic Principles  3
    (Microeconomics)
FIN 3403  Principles of Finance  3
GEB 4890  Strategic Management  3
MAR 3023  Basic Marketing  3
MAN 3025  Principles of Management  3

Total  27

At least 12 hours of the required credit hours must be taken in residence at USFSP.
A grade point average of 2.0 or better must be achieved in the minor course work at USF and in all minor courses completed at other institution.

Minor in Healthcare Administration (HCA) 51.0000

This minor is open to students from all colleges.

To qualify for the Healthcare Administration Minor, students must successfully complete a minimum of fifteen (15) semester hours in Healthcare Administration coursework (nine (9) credit hours of required courses and six (6)credit hours of elective courses). All fifteen credit hours of the Healthcare Administration minor must be taken at USFSP. A grade point average (GPA) of 2.0 or higher must be achieved in the coursework for the minor. A statement attesting to the completion of the Minor in Healthcare Administration will appear on the student’s official transcript.

Note for Non-College of Business Students:
To avoid unnecessary delays, it is strongly recommended that Non-Business majors take ECO 2023 Economic Principals-Microeconomics as three (3) of the required hours in Social Sciences (a Liberal Arts General Education Requirement) because this course is a pre-requisite for the required course, ECP 3530 Economics and Health.

Required Courses (9 credit hours):
ECP 3530  Economics and Health  3
MAN 3093  Healthcare Management  3
MAR 4712  Healthcare Marketing  3
Elective Courses (6 credit hours) select two of the following:

ECO 4504 Public Finance 3
ENT 3503 Social Issues in Entrepreneurship 3
GEB 4894 Healthcare Strategy 3
*GEB 4905 Independent Study 3
HSA 3170 Healthcare Finance (NOTE: This class may not be used as an elective for FIN majors) 3

Additional Selected Topics courses may also qualify as HCA electives. Students should consult with an advisor about any additional approved courses.

*Course pending approval.

Minor in International Business (ITBP) 52.1101

Students Majoring in Business

To qualify for the minor in International Business, students with a major in one of the degree programs in Business Administration must successfully complete a minimum of 12 hours of international business selected from a set of approved upper-level international business courses (see below). A minimum of 9 semester hours of the minor course work must be taken at USF St. Petersburg. A grade point average of 2.0 or higher must be achieved in minor course work taken at USF, as well as in any transfer work applicable to the minor. Competency to effectively communicate in a foreign language is strongly advised.

Non-Business Majors

To qualify for the International Business minor, non-business majors must complete the requirements for the minor in Business Administration (see previous Requirements for a Minor in Business Administration) and complete at USF St. Petersburg a minimum of 12 semester credit hours selected from a set of approved upper-level international business courses (see below). All of the 12 hours must be taken in residency at USF St. Petersburg. A grade point average of 2.0 or better must be achieved in the minor course work taken at USF, as well as in any transfer work applicable to the minor program. Competency to communicate in a foreign language is strongly advised.

A statement attesting to the completion of the Minor in International Business will appear on the student’s official transcript.

Courses Approved for International Business

The following courses are currently approved for the International Business minor:

ECO 3703 International Economics 3
ECO 4713 International Macroeconomics 3
ECS 3013 Economic Development 3
ECS 4003 Comparative Economic Systems 3
ECS 4430 Economics of Latin America 3
FIN 3604 International Finance 3
GEB 3373 International Business 3
ISM 4382 Global Information Systems 3
MAN 4600 International Management 3
MAR 4156 International Marketing 3

Other courses will be added as they are developed and approved. In addition, the College frequently offers Selected Topics courses that qualify for International Business. Students should consult with an advisor for additional approved courses.

*Course pending approval

Minor in Legal Studies (LGSP) 00.0000

The College of Business (COB) in conjunction with the College of Arts and Sciences (CAS), offers a Legal Studies minor that is open to all USFSP students regardless of their major. The minor in Legal Studies provides students with real law for the real world. The minor will:

- Instill in students a strong, pragmatic understanding of legal concepts, public policy, law, and its applications while emphasizing the implications on societies and business;
- Complement existing CAS and COB majors;
• Develop students’ ability to recognize legal issues and manage risks;
• Develop students analytical, problem solving and negotiation skills along with their ethical sensitivity;
• Develop students’ ability to formulate and advocate positions, and to use those skills to effectively communicate; and
• Improve students’ leadership skills, social business skills, marketability, and employment prospects.

The Legal Studies Minor consists of:

Required Courses 6 hours
Elective Courses 9 hours
Total 15 hours

A 2.0 GPA must be maintained in all of the course work toward the minor and all 15 hours for the legal studies minor must be earned at USFSP.

Required Courses (6 hours):
BUL 3320  Law and Business I 3
BUL 3321  Law and Business II 3

Elective Courses (9 hours):
*BUL 493X  Selected Topics
*BUL XXXX  Anatomy of a Deal
*BUL XXXX  Constitutional Law and Free Enterprise
BUL 5332  Law and the Accountant 3
CJL 3110  Substantive Criminal Law 3
INR 4403  International Law 3
MAN 4402  Employment Laws 3
POS 3697  Environmental Law 3
POS 4614  Constitutional Law I 3
or
POS 4624  Constitutional Law II 3

Minor in Management (for Business Majors Only) (MANP) 52.0201

Students majoring in Business Administration may minor in Management.

The requirements are:
MAN 3240  Organizational Analysis 3
MAN 3301  Human Resource Management 3
MAN 4600  International Management 3
Additional upper-level management 3
Total Management hours 12

A grade of “C-” or higher in all minor course work.
A 2.0 GPA or better must be achieved in all minor course work.
All 12 credit hours must be taken in residence at USF St. Petersburg.

Minor in Management Information Systems (ISM) 52.1201

Students majoring in Business may minor in ISM.

The requirements are:
ISM 3113  Systems Analysis and Design 3
ISM 4212  Database Administration 3
Approved ISM Electives 6
Total ISM hours 12

A grade point average of 2.0 or better must be achieved in the minor course work at USF and in all minor courses completed at other institutions.
All 12 hours must be taken in residence at USF St. Petersburg.
Minor in Marketing (for Business Majors Only) (MKTP) 52.1401

Undergraduate students in the College of Business not majoring in Marketing can greatly enhance their attractiveness to employers by taking a minor in Marketing or taking selected courses from the Marketing curriculum to broaden their backgrounds. Marketing is particularly complementary for COB students majoring in Information Systems, Finance, and Management. For non-business majors, Marketing is very complementary with degrees such as communications, liberal arts, and engineering.

Requirement for a minor in Marketing for Business Majors Only:
The Marketing minor is only available to students who are majoring in business. The minor requires a total of 12 hours.

The requirements for a minor in Marketing are:
1. 12 hours of upper-level marketing courses excluding MAR4824;
2. A grade of C- in all courses for the minor;
3. All 12 hours must be taken in residence at USFSP;
4. A Grade Point Average of 2.0 or better in the minor.
College of Education

Bachelor of Science - Education (BXE) CIP 13.1206

TOTAL DEGREE HOURS: 120

Degree Program Description: The USF St. Petersburg (USFSP) College of Education is accredited under the National Council for Accreditation of Teacher Education (NCATE) standards through the CAEP Accreditation system. All teacher education programs must meet the requirements of Chapter 5.066, Rules of the State Board of Education of Florida, and have "Approved Program" status.

The USF St. Petersburg College of Education offers an undergraduate degree program recognized for accomplishing defined learning outcomes, supported by a foundation of applied research, and dedicated to meeting the needs of the diverse communities and students it serves. In pursuit of this mission, faculty in the College of Education is guided by a respect for evidence, the pursuit of scholarship, and the ethics of community responsibility. The College of Education seeks to prepare exemplary teachers and other educational personnel for roles in a diverse and changing society. It promotes lifelong learning and continually strives to meet the educational needs of all learners.

The College of Education is committed to a continuous and systematic examination of the professional program of teacher education. Each subdivision of the college maintains professional standards through ongoing appraisals of candidate learning outcomes.

For information concerning required courses in the major, students should consult the "Programs" section accessible from the USF St. Petersburg site. Other important information is available from the College of Education web site https://www.usfsp.edu/bs-education/.

Please be advised that program and/or course requirements are subject to change, per state legislative mandates, Florida State Department of Education program approval standards, and accreditation criteria.

Admission Requirements for Students Entering Teacher Education Programs

Students who wish to teach in a particular subject area or field should begin preliminary coursework during their first year in college. However, students are not admitted to the teacher education program until they complete the admissions requirements listed below.

Students may apply for admission to the College of Education by contacting the Academic Advisor at dbarcelo@usfsp.edu or (727) 873-4507.

Admission to the upper-level teacher education program is contingent upon meeting the following preliminary college requirements:

1. Completion of a College of Education application form.
2. Completion of a Disclosure of Conviction form.
3. Completion of the University’s General Education requirements with a minimum grade of C- in general education core. (See "Liberal Arts Requirements" section of the catalog.) Students with a Florida public AA degree will meet all general education requirements. However, general education courses with a grade of D+ or below will need to be repeated for a grade of C- or above to fulfill prerequisites for the College of Education. **Note:** Students should contact an academic advisor to make certain they are enrolled in courses appropriate to their intended major.
4. Completion of all portions of the General Knowledge Test (GKT) with passing scores. No exemptions or waivers accepted.
5. Completion of Prerequisites **Note:** The following prerequisites are required for all education majors:
   - EDF 2005 Introduction to the Teaching Profession 3
   - EDF 2085* Intro to Diversity for Educators (3) minimum grade of C- 3

   **In addition to EDF 2085 a minimum of 6 semester hours with an international or diversity focus is required. Eligible courses will be determined by the community college or university where the student is currently earning the Associate in Arts or baccalaureate degree.**

USF St. Petersburg International/Diversity/Recommended Courses Credit

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
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<tr>
<td>AMH 2010</td>
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<td>3</td>
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<td>AMH 2020</td>
<td>American History II</td>
<td>3</td>
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<tr>
<td>ANT 2000</td>
<td>Introduction to Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ANT 2410</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>
6. Minimum GPA: An overall minimum GPA of 2.50 on all attempted hours.
7. Additional criteria as may be established by each program. Credit requirements in each major include courses in the following categories: Professional Education Core, Teaching Specialization Preparation, and Liberal Arts Exit Requirements. For questions concerning General Education and Liberal Arts Exit Requirements, refer to the Liberal Arts Requirements section of the catalog. See specific requirements for the Bachelor of Science Degree in Education below.

In addition to the courses listed below, students must complete "Preliminary Requirements for Students entering Teacher Education Programs."

Prerequisites: These prerequisites must be met by transfer students as well as USF St. Petersburg students. A grade of "C-" is the minimum acceptable grade.

EDF 2005 Introduction to the Teaching Profession 3
EDF 2085* Intro to Diversity for Educators 3

*In addition to EDF 2085, a minimum of 6 semester hours with an international or diversity focus is required. Eligible courses will be determined by the community college or university where the student is currently earning the Associate in Arts or baccalaureate degree. World language courses may be used to meet this requirement.

Completion of General Education Requirements
General education courses will be determined by the community college or university where the student currently is earning the Associate in Arts or baccalaureate degree, and will be published in the institution's existing catalog or in the Community College Counseling Manual. (For USF St. Petersburg, see "Academic Policies and Procedures - Liberal Arts Requirements" section of the catalog.)

Students are advised that the Education specialization may require an enrollment of more than the traditional four semesters of the junior and senior years in order to complete the program specialization courses and the required sequence of internships.

The Program of Study is designed to address Florida Education Competencies.

Professional Education (32 credit hours)

EDG 4012 Standards Based Education* 1
EEX 4012 Foundations of Special Education* 3
FLE 4317 Teaching Students with LEP * 3

*These 3 courses must be taken concurrently during first term of admission.

EDF 3132 Child and Adolescent Development 3
EDF 3604 Schools and Society 3
EDF 4440 Measurement and Assessment 4
EDG 4944 Integrated Final Internship 11
FLE 4316 Language Principles and Acquisition 3
TSL 4941 ESOL Practicum 1

Specialization (36 credit hours)

EDG 3943 Integrated Clinical Experience K-5 3
EDG 4376 Literacy, Literature and Social Studies 4
EDG 4444 Instructional Design & Classroom 3
Management
EEX 3751 Enhancing Family Involvement 2
EEX 4764 Instructional and Adaptive Technology 3
HLP 4710 Art, Music, Health, and Movement 3
XXX XXXX Literature and Writing Exit 3
LAE 4343 Writing Across the Curriculum 2
MAE 4314 Math for All Students 4
SCE 4313 Science for All Students 3
RED 4348 Literacy Development 3
**These 2 courses must be taken concurrently**:
**EEX 4880 Integrated Clinical Experience 6-12 3**
**EDG 4934 Senior Seminar 1**

The Florida Department of Education (FLDOE) and the National Association of Colleges of Teacher Education (NCATE) standards through the CAEP Accreditation system require all accredited programs to document individual student performance based on state and national standards. Students are required to demonstrate their achievement of state standards with portfolio assessment one time during coursework and one time during final internship. This program requires Florida Educator Accomplished Practices (FEAPs) and ESOL Competencies portfolios. Students are required to upload and submit their critical assignments to the Foliodata system for instructors to grade. Students must reach 80% proficiency on all critical assignments to pass the course. This is indicated in the course syllabi and each submission is evaluated by the course instructor. The entire portfolio process will be introduced during EDG 4012 - the Standards Based Education course.

Education Advising

The Academic Advising Center is responsible for many of the processes and procedures that support the academic pursuits of students in the College. The Center is committed to serving the university community.

Students are ultimately responsible for knowing and fulfilling all university, college, and degree program requirements for graduation. Students are encouraged to make an appointment with an academic advisor each semester. For additional contact information, please call the advising office at (727) 873-4507.

Application Information:

(Only admitted USF St. Petersburg students are eligible.) The admission process to the College of Education (COE) is separate and in addition to admission to USF St. Petersburg. After receiving acceptance to USF St. Petersburg, students should attend a new student advising session where they can complete the College of Education application, receive information about the degree program and register for courses for their first semester. Call (727) 873-4511 to schedule an advising session.

Time Limitations

The College of Education may accept professional education and specialization coursework completed at this university or at other accredited institutions as follows:

1. **Courses completed within the last five years may be accepted if all competencies are met.**
2. Courses completed over five years but less than ten years ago must have the approval of the faculty of the program in which the equivalent course is taught.
3. **Courses completed ten years ago or longer will count as elective credit only.**

Program Portfolio Requirements

The Florida Department of Education (FLDOE) and the National Association of Colleges of Teacher Education (NCATE) standards through the CAEP Accreditation system require all accredited programs to document individual student performance based on state and national standards. Students are required to demonstrate their achievement of state standards with portfolio assessment one time during coursework and one time during final internship. This program requires Florida Educator Accomplished Practices and ESOL Competencies portfolios. Students are required to upload their critical assignments to the Foliodata system for instructors to grade. Students must reach 80% proficiency on all critical assignments to pass the course. This is indicated in the course syllabi and each submission is evaluated by the course instructor. The entire portfolio process will be introduced during EDG 4012 - the Standards Based Education course.

Qualifications for Internship Experience

The final internship experience involves observing and teaching both in an elementary and exceptional education classroom. Internship sites include the entire spectrum of educational settings available in the local school districts.
served by USFSP. Other than Final Internship Seminar, students may not enroll in additional courses during the semester in which the final internship occurs. Special requirements for enrollment in the final internship and seminar courses are:

1. Admission to the College of Education.
2. Completion of General Education, "State Communication and State Mathematics Requirements -formerly Gordon Rule," and all other program prerequisites (includes passing all sections of the General Knowledge Test, GKT) prior to the first internship.
3. Documentation of passing scores on all portions of the Florida Teacher Certification Examinations (FTCE), (General Knowledge Test, Subject Area Exam in both Elementary Education and Exceptional Student Education, and Professional Education) prior to the college-stated deadline.
4. Completion of an application for the final internship by the posted deadlines. Applications for final internship are available through the College of Education website (www.usfsp.edu/education). Applications for Fall Semester are due the preceding January 30th. Applications for Spring Semester are due the preceding June 30th.
5. Completion of all professional education and specialization course work.
6. A combined grade point average of 2.5 in professional education and specialization course work as well as an overall USFSP GPA of 2.5.
7. Students must earn a "C-" grade or higher in required major courses. S/U grades will not apply toward qualifying for internship.
8. Students must complete all other requirements as prescribed by their program.
9. Some school districts have additional requirements, which must also be met by the application deadlines. Please contact the Internship Coordinator, for information related to Hillsborough and Hernando school districts.
10. Interns are guests of the school districts in which they are placed and as such they may be removed from their placement with or without cause by either the school or the college. If students are asked to leave their schools for any reason, the college is under no obligation to find another placement until the following semester and/or until remediation activities have taken place.

Internship Application Requirements and Dates of Importance

Fingerprinting Information: All school districts in Florida require students to complete the fingerprinting process prior to beginning date of internships. The cost of the fingerprinting process is the sole responsibility of the intern. Most Florida school districts screen in accordance with Florida Statute 435.03 or 435.04. Pinellas County uses 435.04 (Level 2) screening standard. Be sure to consult school district policy for the district in which you will be interning.

Complete online applications by the deadline date (see below under Final Internship) and submit to the College of Education office, COQ 201. Be sure to have the application date stamped and retain your receipt of verification. (Late Applications will not be accepted).

Application Requirements

K-5: EDG 3943 Integrated Clinical Experience K-5: Students spend two full teacher days per week in a supervised in-school experience and attend seminars as scheduled.
Fall semester- Application Deadline August 1.
Spring semester - Application Deadline November 15.

6-12: EEX 4880 Integrated Clinical Experience 6-12: Students spend two full teacher days per week in a supervised internship experience in classroom settings and attend seminars as scheduled.
Fall semester-Application Deadline is April 15th.
Spring semester-Application Deadline is October 15th.

Final Internship: EDG 4944 Integrated Final Internship: The teacher candidate is required to demonstrate professional competencies during one semester of fulltime internship in a public elementary school and attend seminars. This internship will be split between a general education classroom and an ESE classroom; eight weeks in each setting. All candidates will also be completing a Teacher Work Sample as part of this capstone experience. (5 days/week)
EDG 4934 Final Internship Seminar
Fall semester-Application Deadline is January 30th.
Spring semester-Application Deadline is June 30th.

NOTE: All requirements for entry into final internship (see list below) MUST be completed by August 1 for an
internship in the fall term and by December 1 for an internship in the spring term. THESE DEADLINES WILL NOT BE WAIVED AND NO EXCEPTIONS WILL BE GRANTED. Please plan accordingly.

Final Internship Admission Requirements:
• Completion of all critical assignments for FEAP and ESOL course requirements.
• Submit passing scores for GKT, Professional Ed, and Subject Area Exams in Elementary Education and ESE by the college deadlines.
• Complete coursework by the following dates: Spring semester final internship - December 1st, fall semester final internship - August 1st.
• A combined grade point average of 2.5 in professional education and specialization course work as well as an overall USFSP GPA of 2.5.
• Complete all required coursework with a minimum grade of C- or higher.
  - Final Internship Exit Requirements: Complete FEAP and ESOL requirements for both coursework and foliodata.com.
  - Complete coursework and any other university graduation requirements.

Teacher Education Program College Requirements for Graduation
1. To be certified by the College of Education for graduation, a student must have earned a minimum of 120-semester hours’ credit.
2. Successful completion of all program requirements for ESOL Endorsement and Reading Endorsement.
3. A minimum overall USFSP grade-point average of 2.50 or a minimum GPA of 2.50 in teaching specialization courses and a minimum GPA of 2.50 in the Professional Education sequence
4. Satisfactory completion of the final internship.
5. Passing scores on the Elementary and Exceptional Student Education FTCE Subject Area and Professional Education subtests prior to graduation
6. Successful completion of the major requirements in a state-approved teacher education program (which includes general preparation, teaching specialization, and professional preparation).
7. A minimum of 8 credits in professional courses in addition to internship and 12 credits in specialization courses must have been earned at USFSP.
8. A minimum of 30 hours after admittance to a Bachelor’s of Science in Education program and meet all University requirements.

All critical assignments must be uploaded to Foliodata system, evaluated by the course instructor and earn a successful completion at the “Met” level on all Florida Educator Accomplished Practices (FEAPs)

Certifications in Elementary Education, Exceptional Student Education and Endorsements in ESOL and Reading (BXX) 13.001 (Aligns with Elementary Education Degree)

To address the needs of the K-12 students in the twenty-first century, the College of Education offers an interdisciplinary degree in Education. Students completing this state of Florida approved teacher education program will earn teaching certifications in both Elementary Education and Exceptional Student Education as well as Endorsements in Reading and ESOL. Majors in this program will be prepared to teach: students in elementary school (Kindergarten-6); students with disabilities (Kindergarten-12), reading (K-12), and English Language Learners (K-12). All majors will be assigned to a specified sequence of courses to be followed throughout the program enrollment. Coursework will include internships and field experience. Field experiences usually begin during the second semester of student’s enrollment with increasing involvement throughout the program.

Students must complete the state-approved program to be eligible for certifications in Elementary Education (Grades Kindergarten - 6) and Exceptional Student Education (Grades Kindergarten-12). Please be advised that degree and/or course requirements are subject to change, per state legislative mandates, Florida State Department of Education program approval standards, and accreditation criteria. The current program of study includes both coursework and extensive field experience in elementary, middle, and secondary school settings to enable students to integrate theory with teaching practice.

Students are responsible for providing transportation to their field experience and internship sites. Students who withdraw from or who have unsatisfactory grades in the field experiences or internships must petition the college before they will be allowed to repeat the internships. Students must have an overall USFSP GPA of 2.5 and a GPA of 2.5 in the combined Professional Core and Teaching Specialization prior to final internship and graduation. Part-time students in Education (those planning to take 9 hours or fewer per semester) must meet program and internship requirements associated with the program. These requirements include being available to participate in the internships during regular school hours.

The College of Education offers a full ESOL Endorsement and a full Reading Endorsement for all Education major graduates. The special requirements for ESOL endorsement through the ESOL infusion model are as follows: Successful
completion of (1) FLE 4317 and FLE 4316 with a minimum grade of 70% or better on part one and part two of the ESOL Comprehensive Exam administered in the two ESOL courses; (2) a 20-hour early ESOL field experience in FLE 4316; (3) a late ESOL field experience where students plan, implement, and evaluate lessons for one or more ESOL students over 10 days; and (4) completion of the ESOL competencies portion of FolioData, the unit assessment system, comprising all ESOL-related assignments taken in the College of Education and an ESOL-Performance Standards Checklist that documents the completion of the necessary number of standards. The Reading Endorsement is infused into the required courses for the Education major. The special requirements for Reading Endorsement are as follows: Successful completion of (1) Literacy Development course with a minimum grade of 70% or better as the final grade; (2) all required assignments in Reading-infused classes with a minimum grade of 70% or better; and (3) a reading practicum that is part of the Integrated Clinical Experiences: Secondary Grades 6-12.

Because of state and national accreditation requirements, students who take any of the required professional education core courses or education specialization courses at a different, regionally accredited institution may be required to submit additional assignments to meet graduation requirements for the USF St. Petersburg College of Education.

B.S. in Educational Studies (BXS) CIP 13.1206

This degree will prepare students to engage in educational settings but not limited to settings such as museums, non-profit organizations, community based organizations and businesses where teaching and training are an integral part of the organization.

All majors will be assigned to a specified sequence of courses to be followed throughout the program enrollment. Coursework will include internships and field experience. Field experiences usually begin during the second semester of student’s enrollment with increasing involvement throughout the program.

Please be advised that degree and/or course requirements are subject to change, per state legislative mandates, Florida State Department of Education program approval standards, and accreditation criteria. The current program of study includes both coursework and extensive field experience in elementary, middle, secondary or other appropriate educational settings to enable students to integrate theory with teaching practice. Students are responsible for providing transportation to their field experience and internship sites. Students who withdraw from or who have unsatisfactory grades in the field experiences or internships must petition the college before they will be allowed to repeat the internships. Students must have an overall USFSP GPA of 2.5 and a GPA of 2.5 in the combined Professional Core and Teaching Specialization prior to final internship and graduation. Part-time students in Education (those planning to take 9 hours or fewer per semester) must meet program and internship requirements associated with the program. These requirements include being available to participate in the internships during regular school or business hours. Because of state and national accreditation requirements, students who take any of the required professional education core courses or education specialization courses at a different, regionally accredited institution may be required to submit additional assignments to meet graduation requirements for the USF St. Petersburg College of Education.

In addition to the courses listed below, students must complete “Preliminary Requirements for Students entering Teacher Education Programs.”

Prerequisites: These prerequisites must be met by transfer students as well as USF St. Petersburg students. A grade of "C-" is the minimum acceptable grade.

- EDF 2005 Introduction to the Teaching Profession  3
- EDF 2085* Intro to Diversity for Educators  3

In addition to EDF 2085, a minimum of 6 semester hours with an international or diversity focus is required. Eligible courses will be determined by the community college or university where the student is currently earning the Associate in Arts or baccalaureate degree. World language courses may be used to meet this requirement.

Completion of General Education Requirements

General education courses will be determined by the community college or university where the student currently is earning the Associate in Arts or baccalaureate degree, and will be published in the institution's existing catalog or in the Community College Counseling Manual. (For USF St. Petersburg, see “Academic Policies and Procedures - Liberal Arts Requirements” section of the catalog.) Students are advised that the Education specialization may require an enrollment of more than the traditional four semesters of the junior and senior years in order to complete the program specialization courses and the required sequence of internships.

The Program of Study is designed to address Florida Education Competencies.
### Professional Education (32 credit hours)

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>EEX 4012</td>
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<tr>
<td>FLE 4317</td>
<td>Teaching Students with LEP</td>
<td>3</td>
</tr>
<tr>
<td>EDG 4012</td>
<td>Standards Based Education</td>
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*These 3 courses must be taken concurrently during first term of admission.

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<td>EDF 3604</td>
<td>Schools and Society</td>
<td>3</td>
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<tr>
<td>EDF 4440</td>
<td>Measurement and Assessment</td>
<td>4</td>
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<td>FLE 4316</td>
<td>Language Principles and Acquisition</td>
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<tr>
<td>TSL 4941</td>
<td>ESOL Practicum</td>
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**EDG 4944 Integrated Final Internship 11

### Specialization (36 credit hours)

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<tbody>
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<td>EDG 3943</td>
<td>Integrated Clinical Experience K-5</td>
<td>3</td>
</tr>
<tr>
<td>EDG 4376</td>
<td>Literacy, Literature and Social Studies</td>
<td>4</td>
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<tr>
<td>EDG 4444</td>
<td>Instructional Design &amp; Classroom Management</td>
<td>3</td>
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<tr>
<td>EEX 4764</td>
<td>Instructional and Adaptive Technology</td>
<td>3</td>
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<td>EDF 4880</td>
<td>Integrated Clinical Experience 6-12</td>
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<td>HLP 4710</td>
<td>Art, Music, Health, and Movement</td>
<td>2</td>
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<td>XXX XXXX</td>
<td>Literature and Writing in Childhood Education Exit</td>
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<td>LAE 4343</td>
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<td>MAE 4314</td>
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<td>SCE 4313</td>
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<td>RED 4348</td>
<td>Literacy Development</td>
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**EDG 4934 Senior Seminar 1

**These 2 courses must be taken concurrently.

The Florida Department of Education (FLDOE) and the National Association of Colleges of Teacher Education (NCATE) standards through the CAEP Accreditation system require all accredited programs to document individual student performance based on state and national standards. Students are required to demonstrate their achievement of state standards with portfolio assessment one time during coursework and one time during final internship. This program requires Florida Educator Accomplished Practices (FEAPs) and ESOL Competencies portfolios. Students are required to upload and submit their critical assignments to the Foliodata system for instructors to grade. Students must reach 80% proficiency on all critical assignments to pass the course. This is indicated in the course syllabi and each submission is evaluated by the course instructor. The entire portfolio process will be introduced during EDG 4012 - Introduction to Standards Based Education course.

### Other Specifications:
In addition to the course work, students must complete "Preliminary Requirements to enter the Teacher Education Programs."

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### Required Courses:

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EEX 4764  Instructional and Adaptive Technology  3
FLE 4316  Language Principles and Acquisition  3
FLE 4317  Teaching Students with LEP *  3
HLP 4710  Art, Music, Health, and Movement  3
LAE 4343  Writing across the Curriculum  2
MAE 4314  Math for All Students  4
RED 4348  Literacy Development  3
SCE 4313  Science for All Students  3
TSL 4941  ESOL Practicum  1
XXX XXXX  Literature and Writing in Childhood Ed. Exit  1

**These 2 courses must be taken concurrently:
**EDG 4934  Senior Seminar  3
**EEX 4880  Integrated Clinical Experience 6-12  1

The Florida Department of Education

Other Specifications:
In addition to the courses listed below, students must complete:

Preliminary Requirements for Students entering Teacher Education Programs." Prerequisites: These prerequisites must be met by transfer students as well as USF St. Petersburg students. A grade of "C-" is the minimum acceptable grade.

EDF 2005  Introduction to the Teaching Profession  3
EDF 2085*  Intro to Diversity for Educators  3

USF St. Petersburg International/Diversity/Recommended Courses Credit

AMH 2010  American History I  3
AMH 2020  American History II  3
ANT 2000  Introduction to Anthropology  3
ANT 2410  Cultural Anthropology  3
ARH 2050  History of Visual Arts I  3
ARH 2051  History of Visual Arts II  3
BSC 2025  Food: Personal and Global Perspectives  3
EUH 2011  Ancient History I  3
EUH 2021  Byzantium History  3
EUH 2022  The Medieval West  3
EUH 2030  Modern European History I  3
EUH 2031  Modern European History II  3
LIT 2010  Introduction to Fiction  3
LIT 2040  Introduction to Drama  3
REL 2300  Introduction to World Religions  4
SYG 2000  Introduction to Sociology  3

6. Minimum GPA: An overall minimum GPA of 2.50 on all attempted hours.
7. Additional criteria as may be established by each program. Credit requirements in each major include courses in the following categories: Professional Education Core, Teaching Specialization Preparation, and Liberal Arts Exit Requirements. For questions concerning General Education and Liberal Arts Exit Requirements, refer to the Liberal Arts Requirements section of the catalog. See specific requirements for the Bachelor of Science Degree in Education below.
Qualifications for Internship Experience

The final internship experience involves observing and teaching both in educational settings but not limited to settings such as museums, non-profit organizations, community based organizations and businesses. Internship sites include the entire spectrum of educational settings available in the community served by USFSP. Other than Final Internship Seminar, students may not enroll in additional courses during the semester in which the final internship occurs. Special requirements for enrollment in the final internship and seminar courses are:

Internship Application Requirements and Dates of Importance

Fingerprinting Information: All agencies in Florida require students to complete the fingerprinting process prior to beginning date of internships. The cost of the fingerprinting process is the sole responsibility of the intern. Most Florida school districts screen in accordance with Florida Statute 435.03 or 435.04. Pinellas County uses 435.04 (Level 2) screening standard. Be sure to consult organizational policy for the agency in which you will be interning. Complete online applications by the deadline date (see below under Final Internship) and submit to the College of Education office, COQ 201. Be sure to have the application date stamped and that have your receipt of verification. The college website address is http://www.usfsp.edu/education

Final Internship Admission Requirements:
• Completion of all critical assignments for FEAP and ESOL course requirements.
• Submit passing scores for GKT,
• Complete coursework by the following dates: Spring semester final internship - December 1st, fall semester final internship - August 1st.
• A combined grade point average of 2.5 in professional education and specialization course work as well as an overall USFSP GPA of 2.5. • Complete all required coursework with a minimum grade of C- or higher.

Final Internship Exit Requirements:
• Complete FEAP and ESOL requirements for both coursework and foliodata.com.
• Complete coursework and any other university graduation requirements.

Teacher Education Program College Requirements for Graduation

1. To be certified by the College of Education for graduation, a student must have earned a minimum of 120-semester hours credit.
2. Successful completion of all program requirements for the degree in Educational Studies
3. A minimum overall USFSP grade-point average of 2.50 or a minimum GPA of 2.50 in teaching specialization courses and a minimum GPA of 2.50 in the Professional Education sequence Satisfactory completion of the final internship.
4. Successful completion of the major requirements in a teacher education program (which includes general preparation, teaching specialization, and professional preparation). A minimum of 8 credits in professional courses in addition to internship and 12 credits in specialization courses must have been earned at USFSP. A minimum of 30 hours after admittance to a Bachelor’s of Science Educational Studies program and meet all University requirements.
5. All critical assignments must be uploaded to Foliodata system, evaluated by the course instructor and earn a successful completion at the “Met” level on all Florida Educator Accomplished Practices (FEAPs).

Professional Training Option (PTO)

The Professional Training Option (PTO) is an approved alternative teacher certification program designed for students interested in teaching at the secondary level in English, Social Science, or Science in the State of Florida. Qualified majors include: English, Journalism, History, Political Science, Biology, Psychology, and Environmental Science and Policy, and World Languages.

A minimum 2.5 GPA is required in all coursework and at least 12 of the 21 credit hours must be completed at USFSP. Passing General Knowledge Test (GKT) scores must be submitted prior to graduation.

Certification requires submission of transcripts to the Florida Department of Education, as passing scores on the Professional Education Test and appropriate Subject Area portion of the Florida Teacher Certification Examination (FTCE). For more on testing, please see www.fl.***inc.com.

Coursework completed in clusters. You must finish one cluster before moving to the next:
First cluster
EEX 4070 Integrating Exceptional Students in 2-3
Regular Classroom

FLE 4317 Teaching students with LEP (K-12)  3

Second Cluster
EDG 4909 Directed Studies: Secondary Teaching Methods  1-4
EDG 4909 Directed Studies: Foundations of Differentiated Reading  1-4
EDF 4430 Measurements for Teachers  3

or
EDF 4440 Measurement Concepts and Assessment of all Students  4

or

Third Cluster
*EDG 4941 Practicum in Secondary Teaching  3
*ESE 4322 Classroom Management  3

*Should be taken concurrently in final semester of minor completion.
Minor in Leadership Studies

Leadership Studies Minor (LSM) enables students to lead lives of impact by providing them with the knowledge and core competencies necessary to be successful in work and life. The minor is grounded in current theory and best practices from the multidisciplinary field of leadership studies. This conceptual framework is validated based on student and employer feedback.

Special emphases are placed on the knowledge and abilities necessary to build teams and work productively within them, to communicate effectively both verbally and in written form, to use critical thinking skills for problem solving and decision-making, to resolve conflict, to reach consensus, to manage change, to increase ethical awareness and development, and to engage in rigorous moral analysis and persuasion.

Moreover, we value what leaders do and the results they achieve. Courses in the program reflect an understanding that the best “teacher” is experience. Theory is essential but practice is likewise essential to test and refine theory. Therefore, assignments more often than not incorporate active experiential learning strategies such as projects, case methods, simulations, service learning, etc. Portfolio building assignments are found in all courses. Several of these are designated as eligible to be included in the electronic portfolio that is required of all students who complete the LSM.

Students from all majors are eligible to take the minor.

The minor in Leadership Studies consists of 12 credit hours. Students must complete the 6 hours of Core Courses and 6 hours of Electives. They must also complete an electronic portfolio that consists of key assignments drawn from these courses.

Core Courses (6 Hours Required):

LDR 2010 Leadership Fundamentals 3
LDR 4204 Ethics and Power in Leadership 3

Electives (6 Hours Required):

LDR 3363 Team Dynamics and Leading Diverse Groups 3
LDR 3365 From Conflict to Consensus Decision-making and Change 3
LDR 3371 The Language of Leadership: Communicating with Clarity and Impact 3

Beyond this, students may consider testing their learning by engaging in additional portfolio building activities, either for credit or non-credit. Students who are not at risk of exceeding the Excess Hour Rule and who wish to take these experiences for credit may arrange to do this by enrolling in either LDR 3263, Community Leadership Practicum (Internship) or LDR 3950, Independent Study in Leadership depending upon the terms of a formalized learning contract and locus of placement.

Likewise, students who are not at risk of exceeding the excess hour rule may deepen their knowledge and competency by taking:

LDR 3261 Leadership in the Great Outdoors 3
LDR 3340 Community Leadership and Non-Profits 3
LDR 3930 Selected Topics in Leadership 3
LDR 3950 Independent Study in Leadership 1-3
LDR 4104 Theories of Leadership 1-6
LDR 4114 Survey of Leadership Readings 3
LDR 4164 Organizational Theories and Processes 3
LDR 4564 Images of Leadership in the Media 3
MAN 3240 Organizational Behavior Analysis 3
SPC 2608 Public Speaking 3
SPC 3602 Advanced Public Speaking 3

Undergraduate Advisor: Dr. Deanna Bullard, (dbarcelo@usfsp.edu)

Education Faculty

Educational Leadership

Professor and Dean: A. Watson; Associate Professor: C. Vanover; Assistant Professor: J. Hartman

Educational Measurement and Research

Professor: W. S. Lang.

Psychological and Social Foundations

Associate Professors: L. Johnson, D. Michael

Secondary Education

Professor: A.E. Brice; Associate Professor: D. Rosengrant; Assistant Professor: K. Hensberry; Instructor: J. Karnegie

Special Education

Professor: L. Dukes III, W. H. Heller, Instructor: Assistant Professors: L. Moore, K. Ramlackhan

MILITARY SCIENCE AND LEADERSHIP - ARMY
RESERVE OFFICERS TRAINING CORPS (ROTC)

Army ROTC - Suncoast Battalion Bravo Company, Extension at USF St. Petersburg

Location/Phone: USFSP One Building, (727) 873 4730
Hours: 9 a.m. - 5 p.m., Monday through Friday
Web Address: http://www.usfsp.edu/rotc1/
Email Address: jmutter@usf.edu
jshall@usf.edu

The Department of Military Science for Army Reserve Officers Training Corps (ROTC) was established to select and prepare students to serve as Officers in the Regular and Reserve components of the United States Army. The curriculum is designed to develop students' leadership potential and improve students' planning,
organizational, and managerial skills. USF St. Petersburg has partnership agreements with Eckerd College and St. Petersburg College.

Army ROTC training is divided into two phases: the first two years constitute the Basic Course; the last two the Advanced Course. The Department offers both a four- and a two-year program, each leading to a commission as a Second Lieutenant in the United States Army. The four-year program requires completion of the Basic Course, a four-week field training course, and the Advanced Course. Students with prior active military service or previous training at military schools may be exempt from some or all of the Basic Course. Students with questions concerning the various options should contact the Military Science Instructors for more information. Enrollment is open to qualified students at all levels, including graduate students. Offerings are published each semester.

Army ROTC training provides scholarships, free uniforms for contracted Cadets and a $600 textbook stipend each semester. Scholarships are awarded on a competitive basis in all academic majors. The scholarship pays full tuition or room and board, books, lab and mandatory fees, and certain other academic expenses. All Advanced Course and scholarship students receive a monthly subsistence payment of $425. This is in addition to the pay of approximately $700.00 while attending the four-week field training course at Cadet Summer Training located in Fort Knox, Kentucky.

Additional skills training: Airborne and Air Assault School are available to both Basic and Advanced Course students during semester breaks, however it is a highly competitive selection process. Additional skills training and internships are also available during the academic and summer session year to include weapons training and rifle marksmanship, first aid, rappelling, color guards, etc.

Basic Course: The Basic Course consists of four semesters of classroom instruction of one and a half hour each week and a leadership lab. Students incur no military commitment by participating in the Basic Course.

Advanced Course: The Advanced Course consists of four semesters of classroom instruction of three hours each week, leadership lab, physical fitness and field training exercises, and a four-week training phase at Cadet Summer Training. The Advanced Course is designed to prepare the student who desires to be a Professional Army Officer for duty, either Active Army, Reserve or National Guard. Additional follow-on training is available to selected cadets at both US based and overseas active Army units.

Job Opportunities: The newly commissioned officer can be guaranteed Reserve or National Guard duty, or compete for an Active Duty commission. Prior to commissioning the student will request to serve in a number of career fields to include: Adjutant General Corps, Aviation, Armor, Cyber Warfare, Chemical Corps, Chaplain Corps, Corps of Engineers, Finance, Ordnance Corps, Field Artillery, Infantry, Medical Services, Military Intelligence, Judge Advocate General Corps, Military Police Corps, Signal Corps, Quartermaster Corps, Transportation Corps, and the Army Medical Department (Medical Corps, Army Nurse Corps, Army Dental Corps, Army Medical Specialist Corps, Medical Service Corps, Veterinary Corps).

Requirements for an ROTC Commission: Students who desire to earn a commission as a Second Lieutenant in the United States Army must meet the following requirements: four semesters of the ROTC Advanced Course, successful completion of the Professional Military Education Courses (written communication skills, computer literacy, water survival and military history), attendance at Cadet Summer Training, maintain and graduate with a minimum of a 2.5 GPA, successful completion of the Army Physical Fitness Test, compliance with the Army height and weight standards, and other requirements of the United States Army.

Military Science and Leadership Faculty at USF St. Petersburg
Military Science Instructors: MSI and MSII - MSG Jason Hall; MSIII and MSIV - SFC Jacob Mutter
Courses and Course Descriptions

FLORIDA’S STATEWIDE COURSE NUMBERING SYSTEM

Courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and 28 participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions. Students and administrators can use the online Statewide Course Numbering System to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at http://scns.fldoe.org.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization.

The course prefix and each digit in the course number have a meaning in the Statewide Course Numbering System (SCNS). The list of course prefixes and numbers, along with their generic titles, is referred to as the “SCNS taxonomy.” Descriptions of the content of courses are referred to as “statewide course profiles.”

Example of Course Identifier

<table>
<thead>
<tr>
<th>Subject</th>
<th>Level Code (first digit)</th>
<th>Century Digit (second digit)</th>
<th>Decade Digit (third digit)</th>
<th>Unit Digit (fourth digit)</th>
<th>Lab Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>No</td>
</tr>
<tr>
<td>English Composition</td>
<td>Lower (Freshman)</td>
<td>Freshman Composition</td>
<td>Freshman Composition Skills</td>
<td>Freshman Composition Skills I</td>
<td>No laboratory component in this course</td>
</tr>
<tr>
<td></td>
<td>Level at this institution</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

General Rule for Course Equivalencies

Equivalent courses at different institutions are identified by the same prefixes and same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions, as listed below in Exceptions to the General Rule for Equivalency.

For example, a freshman composition skills course is offered by 84 different public and nonpublic postsecondary institutions. Each institution uses "ENC_101" to identify its freshman composition skills course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, "ENC" means "English Composition," the century digit "1" represents "Freshman Composition," the decade digit "0" represents "Freshman Composition Skills," and the unit digit "1" represents "Freshman Composition Skills I."

In the sciences and certain other areas, a "C" or "L" after the course number is known as a lab indicator. The "C" represents a combined lecture and laboratory course that meets in the same place at the same time. The "L" represents a laboratory course or the laboratory part of a course that has the same prefix and course number but meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101. A student who has successfully completed ENC 1101 at a Florida College System institution is guaranteed to receive transfer credit for ENC 2101 at the state university if the student
transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent. 

NOTE: Credit generated at institutions on the quarter-term system may not transfer the equivalent number of credits to institutions on the semester-term system. For example, 4.0 quarter hours often transfers as 2.67 semester hours.

The Course Prefix

The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or sub-category of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

Authority for Acceptance of Equivalent Courses

Section 1007.24(7), Florida Statutes, states:

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

Exceptions to the General Rule for Equivalency

Since the initial implementation of the SCNS, specific disciplines or types of courses have been accepted from the guarantee of transfer for equivalent courses. These include varying topics courses that must be evaluated individually, or applied courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution.

A. Courses not offered by the receiving institution.

B. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question.

C. Courses in the _900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, Internships, Apprenticeships, Practica, Study Abroad, Thesis and Dissertations.

D. Applied academics for adult education courses.

E. Graduate courses.

F. Internships, apprenticeships, practica, clinical experiences and study abroad courses with numbers other than those ranging from 900-999.

G. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice (academy certificate courses) are not guaranteed as transferable. These courses need evidence of achievement (i.e., portfolio, audition, interview, etc.).
Courses at Non-regionally Accredited Institutions

The Statewide Course Numbering System makes available on its home page (http://scns.fldoe.org) a report entitled "Courses at Non-regionally Accredited Institutions" that contains a comprehensive listing of all nonpublic institution courses in the SCNS inventory, as well as each course's transfer level and transfer effective date. This report is updated monthly.

Questions about SCNS

Questions about the SCNS and appeals regarding course credit transfer decisions should be directed to Cynthia Brown Hernandez, the USF System SCNS contact, located in the USF Student Services Building (SVC), Room 2002, phone: (813)974-4051 or via email at cynthiab@usf.edu or the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the Statewide Course Numbering System office at (850) 245-0427 or via the internet at http://scns.fldoe.org.

Course Descriptions

PR: Prerequisite
CR: Corequisite
DPR: Department Permission

Accounting Courses

ACG 2021 Principles of Financial Accounting (3) BA ACC
Study of basic accounting principles including the recording and reporting of financial activity. The preparation and interpretation of financial statements.

ACG 2071 Principles of Managerial Accounting (3) BA ACC
PR: ACG 2021 with a grade of "C-" or better. A study of the accountant's role in assisting management in the planning and controlling of business activities.

ACG 3103 Intermediate Financial Accounting I (3) BA ACC
PR: ACG 2071 with a grade of "C" or better; ACG 2021 with a grade of "C" or better. CR: ACG 3341 with a minimum grade of C or ACG 3401 with a minimum grade of C or TAX 4001 with a minimum grade of C. Theory and methodology underlying financial reporting, including the FASB's conceptual framework, the accounting process, financial statements, accounting changes, present value applications, and current assets.

ACG 3113 Intermediate Financial Accounting II (3) BA ACC
PR: ACG 3103 and ACG 3341 with a grade of "C" or better (not C-). Continuation of ACG 3103. Topics covered include property, plant and equipment, intangibles, current liabilities, long-term debt, stockholders' equity, earnings per share computations, and investments.

ACG 3341 Cost Accounting and Control I (3) BA ACC
PR: ACG 2071 with a grade of "C" or better; ACG 2021 with a grade of "C" or better. Deals with cost accounting systems for different entities, cost behavior patterns, cost-
volume-profit analysis, relevant information for decision making, and budgets and standard costs for planning and control.

**ACG 3401 Accounting Information Systems (3) BA ACC**  
PR: ACG 3103 and ACG 3341 with a grade of "C" or better (not C-). This course provides students with a basic understanding of well-controlled information systems in a variety of technological environments with added emphasis on the collection, processing, and reporting of accounting information.

**ACG 4123 Intermediate Financial Accounting III (3) BA ACC**  
PR: ACG 3113 with a grade of "C" or better (not C-). Theory and practice underlying revenue recognition, income tax allocation, leases, post-retirement benefits, error analysis, statement of cash flows, full disclosure, and other current accounting topics.

**ACG 4351 Cost Accounting and Control II (3) BA ACC**  
PR: ACG 3103 and ACG 3341 with a grade of "C" or better (not C-). Application of the material covered in ACG 3341 with specific emphasis on cost allocations, performance measurements, analysis of current cost accounting systems and accounting in today's environment (giving consideration to the influences of the international environment).

**ACG 4632 Auditing I (3) BA ACC**  
PR: ACG 3113 and ACG 3401. This course provides a sound conceptual foundation of basic auditing process from the perspective of the public accounting profession. Professional standards, ethics, legal responsibilities, and the utilization of technology are addressed.

**ACG 4642 Auditing II (3) BA ACC**  
PR: ACG 4632 with a grade of "C" or better (not C-). Further development of material covered in ACG 4632, with special emphasis on additional reporting topics and audit techniques not previously addressed.

**ACG 4931 Selected Topics in Accounting (1-3) BA ACC**  
The course content will depend on student demand and instructor's interest.

**ACG 4940 Accounting Internship (3) BA ACC**  
Restricted to accounting majors only. Focused on professional development skills and on-site experiential learning comprised of at least 50 hours of on-site experience per credit hour (Maximum of three (3) credit hours).
ACG 5205 Advanced Financial Accounting (3) BM ACC
PR: ACG 2013 Accounting for business combinations, preparation of consolidated financial statements, home office/branch relationships, foreign operations and transactions, partnerships.

ACG 5375 Valuation of Closely Held Businesses (3) BA ACC
PR: ACG 2021 Prepares students to assess how a firm can increase its value. Students develop an understanding of the principles behind business valuation and learn how to use these principles to assess a company’s value through a case study.

ACG 5505 Governmental/Not-For-Profit Accounting (3) BA ACC

ACG 5675 Internal and Operational Auditing (3) BA ACC
PR: ACG 3113 and ACG 3401. CR: ACG 4632. The objective of Internal and Operational Auditing is to provide students with an opportunity to learn about the theory and practice of internal and operational auditing and to apply relevant audit principles and techniques to selected audit problems.

African - American Studies Courses

AFA 2000 Introduction to the Black Experience (3) AS IGS
Fundamental perspectives on the nature and significance of the Black Experience in Africa and black communities in the Americas.

AFA 4150 Africa and the United States 6A SS HP AF (3) AS INT
An examination of the historical and current political, economic, and cultural relations between the United States and Africa.

AFA 4931 Selected Topics in Africana Studies (3) AS AFA
Topics offered are selected to reflect student needs and faculty interests. In depth study in such areas as the Black Student and the American Educational Process; the Black Experience in the Americas; European Expansion in Africa to 19th century; Contemporary Economic Problems in Africa.

American History Courses

AMH 2010 American History I HP (3) AS HTY
A history of the United States with attention given to relevant developments in the Western Hemisphere from European origins to 1877.
AMH 2020 American History II HP (3) AS HTY
A history of the United States with attention given to relevant developments in the
Western Hemisphere from 1877 to present.

AMH 3140 The Age of Jefferson (3) AS HTY
A comprehensive study of American society and political culture from 1789-1828.
Focuses on demographic trends, party systems, expansionism, Indian policy, labor,
and ethno-cultural conflicts.

AMH 3160 The Age of Jackson (3) AS HTY
The United States from 1828-1850, with emphasis on social and political conflict.
Consideration of evangelicalism, reform, labor movements, urbanization, and political
activity in the antebellum era.

AMH 3170 The Civil War and Reconstruction (3) AS HTY
An examination of political, social, and economic climate of the 1850's that led to the
American Civil War. The course does focus upon the war itself in its military,
diplomatic, and political consequences through the end of the Reconstruction (1877).

AMH 3201 The United States, 1877-1914 (3) AS HTY
A study of America from the end of Reconstruction to World War I. Ranging over
political, social, and international developments, the course covers industrialization,
immigration, unions, reform, feminism, race relations and imperialism.

AMH 3231 The United States, 1914-1945 (3) AS HTY
The United States from World War I to the end of World War II. Covering political,
social and international developments, the course examines the lives of Americans,
including minorities and women, during war, prosperity, and the Great Depression.

AMH 3270 The United States Since 1945 (3) AS HTY
A study of America's role in the Cold War, in Vietnam, and in the post-Cold War era.
Also examines domestic developments, such as the consumer culture, protest
movements, and abuses of political power.

AMH 3403 The South since 1865 (3) AS HTY
Southern history since the surrender at Appomattox. Topics covered include
Reconstruction, the Populist revolt, race relations, demagoguery and
disfranchisement, Southern women, and the Civil Rights Movement.

AMH 3423 Modern Florida (3) AS HTY
A historical survey of Florida from the territorial period to the modern era. An
examination of the social, political, and economic changes occurring in Florida
between 1821 and the 1980s.
AMH 3530 Immigration History (3) AS HTY
A study of the composition and character of the "American" people with emphasis on the period from 1840s to the 1920s. Examines old world backgrounds of immigrants and their responses to the new world's social, economic and political conditions.

AMH 3545 War and American Empire (3) AS HTY
The U.S. evolved in 200 years from 13 colonies to the number one power in the world. To achieve this goal we utilized war to achieve empire. This course will examine the link between American War and empire from the Revolution through Viet Nam.

American Literature Courses

AML 3031 American Literature From the Beginnings to 1860 (3) AS ENG
A study of representative works from the period of early settlement through American Romanticism, with emphasis on such writers as Cooper, Irving, Bryant, Hawthorne, Emerson, Melville, Thoreau, and Poe, among others.

AML 3041 American Literature, 1860 - Present (3) AP VVA
PR: ENC 1102/C-
This course examines texts from multiple genres, diverse writers, and key literary movements from 1860 to the present. It studies literary production, consumption, circulation, reception, and value. The course may be organized around one theme or multiple themes.

AML 3413 Historical Perspectives in Early American Literature HP (3) AS ENG
Examines American literature from the Colonial Period to the Civil War as a manifestation of geographical, political, social, and intellectual forces. Will not be counted toward the English major.

AML 3604 African American Literature 6A LW (3) AS ENG
A study of African American literature from the nineteenth century to the present, including the works of such writers as W.E.B. Dubois, Jean Toomer, Langston Hughes, Richard Wright, Ralph Ellison, LeRoi Jones, and Nikki Giovanni.

AML 4300 Selected American Authors (3) AS ENG
The study of two or three related major authors in American literature. The course may include such writers as Melville and Hawthorne, Hemingway and Faulkner, James and Twain, Pound and Eliot, Stevens and Lowell, etc. Specific topics will vary. May be taken twice for credit with different topics.
AML 4624 Black Women Writers 6A LW (3) AS AFA
Black women writers focuses on the literature of women of Africa and the African Dispora. It examines the social, historical, artistic, political, economic, and spiritual lives of Africana women in context of a global community.

AML 4931 American Literary Movements & Genres (3) AP VVA
PR: ENC 1102/C- Looks at a movement or genre in American literature (19th-century novel, Harlem Renaissance, Puritan sermons, etc.). Building on skills from survey courses, class requires heavy but focused reading, familiarity with literary scholarship, and writing. Repeatable; 6 credits maximum.

AML 4933 Studies in American Literature & Culture (3) AP VVA
PR: ENC 1102/C- This course examines a particular topic or theme, varying with individual selection, in the American literary tradition. Repeatable for 6 credits maximum

American Sign Language Courses

ASL 2140C Introduction to American Sign Language (4) BC CSD
(ASL) as used in the deaf community. General discussion of ASL structure and introduction to various manual communication systems and philosophies. Emphasis on building a basic vocabulary. One hour of laboratory course work is included. Open to all majors.
Replaced SPA 2612C effective fall 2009

ASL 2150C Intermediate American Sign Language (4) BC CSD
A continuation of the basic course which expands the student's signing skills and introduces American Sign Language (ASL) idioms. Provides a greater opportunity for skill development in ASL structure and idiomatic usage. One hour of laboratory coursework is included.
Replaces SPA 2631C effective fall 2009

American Studies Course

AMS 4930 Selected Topics in American Studies (1-3) AS AMS
Offerings include the social implications of American painting, Technology in Twentieth Century America, American Environmental Problems, Popular Culture in America, American Military Experience, and Labor in America.

Anthropology Courses

ANG 5406 Ethnobotany: People, Plants, Culture (3) AP ANT
This course examines the structure and function of plants, the development of the field of ethnobotany, and the practice of ethnobotany.
ANG 5937 Seminar in Anthropology (2-4) AS ANT
PR: Senior or GS. Topics to be chosen by students and instructor.

ANT 2000 Introduction to Anthropology SS AF (3) AS ANT
The cross-cultural study of the human species in biological and social perspective. Surveys the four major branches of anthropology: physical anthropology (human biology), archaeology (the analysis of the prehistoric and historic remains of human cultures), anthropological linguistics (the analysis of language in its cultural context), and cultural anthropology (the cross-cultural study of peoples living in the world today, be they in tribal, peasant, or urban societies).

ANT 2410 Cultural Anthropology SS AF (3) AS ANT
Discussion of major methods and orientations to the cross-cultural study of the world's peoples. Representative case studies are used to demonstrate variations in human adaptations and to encourage an appreciation of diverse values and lifestyles.

ANT 2511 Biological Anthropology NS (3) AS ANT
CR: ANT 2511L. Non-human primates, the fossil record and the biology of races are surveyed in order to understand the human animal as a product of biosocial phenomena. Anatomy, genetics, culture and evolution are emphasized.

ANT 2511L Biological Anthropology Laboratory NS (1) AS ANT
CR: ANT 2511 This is a lab companion to an overview of biological anthropology. The students will be doing laboratories which are relevant to the class topics covered in the lecture hall in ANT 2511.

ANT 3101 Archaeology SS (3) AS ANT
The cross-cultural study of humankind from its beginnings up to and including the historic period through the recovery, description, and analysis of the remains of past cultures and societies.

ANT 3610 Linguistic Anthropology SS (3) AS ANT
This course studies language comparatively in cultural and social contexts and examines the role of language in the interpretation of human experience.

ANT 4034 Theories of Culture (3) AS ANT
PR: DPR. Senior standing Anthropology majors. The major concepts that form the anthropological view of humanity are viewed in historical perspective. Basic ideas of the western philosophical tradition are analyzed from the Greeks to the 19th century when they became incorporated into the new discipline of anthropology. 21st century anthropological developments on these themes are considered.
ANT 4114 Seminar in Archeological Methods and Theory (3) AP SCL
PR: ANT 3101/C - Preliminary understanding of basic archeological methods and theories; examines major theoretical paradigms; learn and practice different types of field methods and analyses of specific materials (i.e., ceramics, lithics, bone, etc.)

ANT 4153 North American Archaeology (3) AS ANT
PR: ANT 3101 or DPR. An examination of the evidence regarding the human settlement of North America from its beginnings through the development of aboriginal culture to the period of European conquest. Emphasis on the comparative study of material culture at selected sites from all time periods. No field work is involved.

ANT 4158 Florida Archaeology (3) AS ANT
PR: ANT 3101 or DPR. Culture history and culture process over 10,000 years from the time of the first people in Florida (Paleo-Indians) through the elaborate Weeden Island and Safety Harbor burial and temple mound cultures to the Spanish entrada and consequences of European conquest. Review of temporal and spatial relationships within the entire eastern U.S. and elsewhere. May be part of a summer (or other semester) field school, combined with Field Methods in Archaeology and Laboratory Methods in Archaeology.

ANT 4163 Mesoamerican Archaeology (3) AS ANT
PR: ANT 3101
The chronological sequence from its beginnings through Protohistoric development is described and analyzed. Cultures such as the Maya, Aztec, Mixtec, Zapotec, Olmec, and Toltec are included, with emphasis on the environmental setting and the relationship between cultural ecology and the growth of civilization.

ANT 4176 Archaeology of Africa (3) AP SCL
Examine western myths of Africa as a "Dark Continent" of unsophisticated peoples; fossils revealing Africa as home of the first people; rock art/megaliths of earliest food producers. Explores lives of the ancient pyramid builders, the earliest Christian Kingdom, and the gold and ivory traders of Southern Africa.

ANT 4178 History and Archaeology of the African Diaspora (3) AP SCL
Focuses on the rich contributions made by African peoples to life outside its borders; reviewing the history of the African Diaspora; identify the earliest migrations of the African peoples into Europe and Southwest Asia; explore the history and archaeology of interaction, cultural change and continuity on the African continent.

ANT 4180 Laboratory Methods in Archaeology (3) AS ANT
PR: ANT 3101/C
Data and materials recovered from archaeological survey and excavation preprocessed in the laboratory; includes artifact cleaning, cataloging, identification, and analysis; soil flotation; reconstruction and conservation of artifacts, map making, etc. may be offered as part of the field session and may be combined with Florida Archaeology and Field Methods in Archaeology.

**ANT 4241 Anthropology of Religion 6A MW (3) AS ANT**
PR: ANT 2410 or DPR. The cross-cultural study of the social and cultural aspects of religion. Religious activities in traditional and modern societies will be discussed. Ritual behavior, religious practitioners and symbols of belief will be considered in light of their impact on the social, political or economic aspects of peoples' lives.

**ANT 4302 Gender in Cross-Cultural Perspective MW (3) AS ANT**
PR: ANT 2410 or DPR. Focuses on various theories, models and beliefs about male-female behaviors and interactions in human cultures throughout history and in various societies in the world today.

**ANT 4312 North American Indians (3) AS ANT**
PR: ANT 2410 or DPR. An examination of the evidence for the origin and antiquity of human beings in North America and of patterns of regional development until the period of contact with European colonists. Emphasis on varieties of ecological adaptation, social, political and religious systems, enculturation and worldview, folklore and visual art.

**ANT 4316 Ethnic Diversity in the United States MW (3) AS ANT**
PR: ANT 2410 or DPR. Special concerns include ethnic diversity in American society, historical and contemporary diversity in values, experiences, and lifestyles, and an examination of policies and problems affecting ethnic groups in the United States.

**ANT 4323 Mexico and Central America (3) AS ANT**
PR: ANT 2410 or DPR Restricted to Anthropology majors, LACS certificate students, juniors and seniors only. Focuses on the history, contemporary values and interpersonal relationships, and patterns of rural and urban life in Mesoamerica. Guatemala and Mexico are emphasized.

**ANT 4352 Peoples of Africa (3) AP SCL**
Dispels myths and stereotypes of Africa; focus on African geography, history, Western misconceptions of Africa, African world views, philosophy, literature, health issues, debt relief, refugees, and current conflicts that affect food acquisition and security.

**ANT 4390 Visual Anthropology (3) AS ANT**
PR: ANT 2410. The use of photographic techniques for the cross-cultural recording and analysis of human activities. The study of ethnographic photography as both art and
science, and the production of an anthropological study that expresses the goal of "visual literacy." Review and evaluation of the uses of visual techniques and the evidence they provide to the social scientist.

ANT 4432 The Individual and Culture 6A MW (3) AS ANT
PR: ANT 2410 or DPR. The relationship between the individual and society is studied cross-culturally. Main themes include child-rearing practices, psychosomatic illness and curing. Discussion of theories and models of personality development with special reference to their applicability to the emerging field of cross-cultural mental health planning.

ANT 4442 Urban Life and Culture (3) AS ANT
PR: ANT 2410 or DPR. The cross-cultural study of urbanization, urbanism and human problems associated with metropolitan environments. Emphasis on the ethnography of city life and its relationship to the practical applications of urban research.

ANT 4462 Health, Illness, and Culture (3) AS ANT
PR: ANT 2410 or DPR. The study of health and human behavior in cross-cultural perspective. Main themes include: the impact of disease on the development of human culture; comparative studies of curing practices; medical systems in their relationship to ideology. Emphasis on understanding the role of medicine, and the behavior of both practitioners and patients in modern societies.

ANT 4467 Food, Health and Culture (3) AP ANT
PR: ANT 2000/C- or ANT 2410/C- or ANT 2511/C-
Basic human nutritional needs & their evolutionary foundation; reconstruction of past diets; relationship between food, health & medicine; food & disease; food in religion; gender and food; food in cross-cultural perspective; political economy of food.

ANT 4495 Methods in Cultural Research (3) AS ANT DPR. Restricted to juniors and senior anthropology majors, minors or ISS Anthropology Concentration Students. The stages in the development and execution of ethnological research are discussed and practiced. Literature search, hypothesis formation, selection of data collection techniques, elicitation of information, data analysis, and report presentation are stressed. Research design models from the case literature are studied and supervised research in the local community is designed and carried out.

ANT 4520C Forensic Anthropology (4) AS ANT
PR: ANT 2511 or DPR. This course is designed to familiarize students with forensic anthropology through lectures and lab work. Students will learn human skeletal biology for personal identification and cause of death. This course is restricted to majors and is not repeatable.
ANT 4586 Prehistoric Human Evolution (3) AS ANT
PR: ANT 2511 or DPR. A survey of the fossil record from the early primates through the ascent of Homo sapiens, focusing on the human lineage. Biosocial patterns and cultures of the past are also covered.

ANT 4620 Language and Culture 6A (3) AS ANT
PR: ANT 3610 or DPR. Examines the relationships between language and culture in cross-cultural perspective. Explores the extent to which languages shape the world views of their speakers. Emphasis on the nature and degree of fit between linguistics and other cultural systems of knowledge.

ANT 4824 Archaeological Field Methods (4-12) AS ANT
PR: ANT 3101 or DPR. Offered as all or part of a summer (or other semester) field session. May or may not be combined with Florida Archaeology and Laboratory Methods in Archaeology. Students learn appropriate methods of archaeological survey, excavation, data and materials recovery, recording, and processing.

ANT 4901 Directed Reading (1-4) AS ANT

ANT 4905 Individual Research (2-4) AS ANT
PR: DPR. S/U only. Individual guidance in a selected research project. Contract required prior to registration.

ANT 4930 Special Topics in Anthropology (1-3) AS ANT
Topics to be chosen by students and instructor permitting newly developing sub-disciplinary special interests to be explored.

ANT 4935 Rethinking Anthropology 6A (3) AS ANT
PR: Senior standing with major in anthropology. Through discussion of readings and student papers, students rethink and reevaluate anthropology as a discipline and the integration of its branches and specialty fields. Students develop and articulate their current images of anthropology.

ANT 4940 Directed Internship Including Practicum (2-4) AS ANT
PR: DPR. Individual guidance in a selected internship. Contract required prior to registration. S/U only. Majors and non-majors. May be repeated for credit; max 6 total hours.
Arabic Language Courses

ARA 1120 Modern Arabic I (4) AS WLE
CR: ARA 1120L An intensive study of basic skills: pronunciation, listening comprehension, speaking and some composition. Concurrent enrollment with a laboratory section is required. When dropping, must drop both lecture and laboratory sections.

ARA 1121 Modern Arabic II (4) AS WLE
CR: ARA 1121L; PR: ARA 1120/C- and ARA 1120L/S A continuation of ARA 1120; more sophisticated oral/aural skills are attained; basic reading skills are acquired. Concurrent enrollment with a laboratory section is required. When dropping, must drop both lecture and laboratory sections.

ARA 2220 Modern Arabic III (4) AS WLE
PR: ARA 1121/C- An intermediate level course of Modern Standard Arabic with more focus on reading, speaking, and composition.

ARA 2221 Modern Arabic IV (4) AS WLE
PR: ARA 2220/C Practice of writing, speaking and listening skills for language students who intend to attain basic proficiency.

Art History Courses

ARH 2000 Art and Culture 6AC FA (3) AM ART
This course offers students an enhanced appreciation and understanding of art. Student will critically evaluate a broad range of imagery, media, artists, movements and historical periods in the visual arts.

ARH 2050 History of Visual Arts I HP FA (3) VP ART
PR: DPR. A survey of World Art to AD 1300. Students are introduced to problems of analyzing and interpreting the art of various cultures without making the Western perspective a privileged one. Open to non-majors.

ARH 2051 History of Visual Arts II HP FA (3) VP ART
PR: DPR. A survey of World Art since 1300. Students are introduced to problems of analyzing and interpreting the art of various cultures without making the Western perspective a privileged one. Open to non-majors.

ARH 4115 Ancient Egyptian and Near Eastern Art (3) VP ART
PR: ARH 2050 recommended but not required. A study of the art and cultures of ancient Egypt and the Near East, from the prehistoric period through the conquests of Alexander the Great.
ARH 4130 Greek Art (3) VP ART
PR: ARH 2050 or EUH 2011 recommended but not required. A comprehensive study of ancient Greek sculpture, painting, architecture and other artistic media from the Bronze Age through the Hellenistic period.

ARH 4151 Roman Art (3) VP ART
PR: ARH 2050 or EUH 2011 recommended but not required. A comprehensive study of ancient Roman sculpture, painting, architecture and other artistic media from the founding of Rome through the reign of Constantine.

ARH 4200 Medieval Art (3) VP ART
PR: DPR. A comprehensive study of early Christian, Byzantine and Medieval painting, sculpture, architecture and manuscript illumination.

ARH 4301 Renaissance Art (3) VP ART
PR: DPR. A comprehensive study of Renaissance and Mannerist painting, sculpture and architecture in Italy and Northern Europe.

ARH 4350 Baroque and Rococo Art (3) VP ART
PR: DPR. A comprehensive study of the painting, sculpture and architecture in France, Italy, Spain and the Netherlands in the seventeenth and early eighteenth centuries.

ARH 4430 Nineteenth Century Art (3) VP ART
PR: ARH 2051. A comprehensive study of nineteenth century painting, sculpture and architecture in America and Europe. Gender/multicultural issues and methodologies in 19th century art are emphasized.

ARH 4450 Twentieth Century Art (3) VP ART
PR: ARH 2051. A comprehensive study of painting, sculpture and architecture from Cezanne to the present in Europe and the United States.

ARH 4475C Contemporary Issues in Art MW (3) VP ART
Focuses upon the productions, themes and processes of artists working in the present time. This course will investigate the relationship of materials and media used by contemporary artists to the subject and content of artists' productions.

ARH 4724 History of Graphic Design 6A (3) VP ART
This course surveys the design profession and the graphic design discipline. Students will explore graphic styles from the turn of the century to contemporary works, highlighting the innovations of influential designers throughout history.
ARH 4800 Critical Studies in Art History 6A (3) VP ART
Specialized intensive studies in art history. Specific subject matter varies. To be announced at each course offering.

ARH 4930 Art History: Selected Topics (1-3) FA ART
Topics to be chosen by students and instructor permitting newly developing sub-disciplinary special interests to be explored.

Art Courses

ART 2201C Concepts and Practices I FA (3) VP ART
An introduction to basic visual art studio concepts. Topics include the nature of art, the visual language of its form, modes of representation, and visual art theory. Studio problems supplemented by lecture and discussion. Emphasis on images of implied time and space.

ART 2203C Concepts and Practices II FA (3) VP ART
This course will synthesize and expand on the groundwork laid in Concepts and Practices I. Concepts and Practices II will focus on the significance of meaning and how it is constructed visually by researching 3 phases; I - the personal in images, We - images of cultural ideas, and They - images produced through collaboration.

ART 2251 Illustration I (3) AP VVA
PR: ART 2301C with a minimum grade of C-. This course introduces the philosophy behind illustration and its uses in the industry. Assignments focus on black-and-white and/or color techniques using contrast, values, composition, and function.

ART 2301C Beginning Drawing (3) VP ART
Projects exploring the methods, media, and concepts of drawing.

ART 2400C Beginning Printmaking (3) FA ART
This course is designed as an introduction to the medium of printmaking. It concentrates on the technical production of various print media including: intaglio, relief, monoprint and serigraphy (screen printing).

ART 2500C Beginning Painting (3) VP ART
Projects in painting with emphasis on the exploration of methods and media and the development of individual concepts.
ART 2602 Digital Imaging (3) AP VVA
This course explores the fundamentals of graphic design; students develop an understanding to the industry and design principles through projects emphasizing the process of design, exposure to contemporary designers and methods of investigation. Majors only.

ART 3310C Intermediate Drawing (3) VP ART
PR: ART 2301C. An extension of the skills and concepts introduced in Beginning Drawing with an emphasis on individual experimentation and the development of advanced critical and technical skills in the discipline.

ART 3403C Intermediate Printmaking (3) FA ART
PR: ART 2301C/C- and ART 2400C/C-An exploration of technical and aesthetic issues related to the intaglio, relief, and silkscreen processes.

ART 3465 Digital Printmaking (3) FA ART
PR: ART 3612C or ART 2400C. An investigation of printmaking using the computer as a design interface between electronic and traditional printmaking processes. Repeatable up to 9 hours.

ART 3530C Intermediate Painting (3) VP ART
PR: ART 2201C, ART 2203C, ART 2301C, ART 2500C, ART 3310C, ARH 2050, ARH 2051. An extension of the skills and concepts introduced in Beginning Painting with an emphasis on individual experimentation and the development of advanced critical and technical skills in the discipline. Repeatable up to 15 hours.

ART 3618 Technology Essentials for Artists (3) AP ART
Permit required. Course provides foundation in the use of technology for Fine Arts majors. Technical and critical skills used to deploy media in the documentation, presentation and promotion of their production in traditional art mediums are explored. Non-repeatable.

ART 4634C Visual Design for the Internet (3) VP ART
Restricted to graphic design majors. This upper level course builds upon the concepts students encountered in the introductory level graphic design courses and focuses upon web content creation and animation techniques.

ART 4900 Directed Reading (1-4) VP ART
PR: CI. Registration by contract only. A course of reading and study in an area of special concerned governed by student demand, instructor interest and/or department requirements. Registration is by contract only. Repeatable.
ART 4905 Directed Study (1-4) VP ART
PR: CI, DPR. Registration by contract only. Independent studies in the various areas of Visual Arts. Course of study and credits must be assigned prior to registration. Repeatable.

ART 4925 Media Workshop: Design Production (3) VP ART
PR: Graphic design majors only. This upper level technology course will develop in-depth understanding of graphic software and print production techniques. Students will review software programs, file preparation requirements, and print production standards.

ART 4930 Selected Topics In Art (1-3) FA ART
The content of this course will be determined by student demand and instructor interest. Open University offerings under this number may not be counted for degree credit for art majors. Repeatable.

Astronomy Courses

AST 2002 Descriptive Astronomy (3) AS PHY
An introductory and overview of astronomy course. It is designed to introduce a broad range of topics in astronomy that will be discussed in greater detail in more advanced classes.

Biochemistry Classes

BCH 3023 Introductory Biochemistry (3) AP CHM
Introduction to the chemistry and intermediary metabolism of biologically important substances.

BCH 3023L Basic Biochemistry Lab (2) AS CHM
Practical work in determination and characterization of important biomolecules.

Biological Sciences Courses

BSC 1005 Principles of Biology For Non-Majors NS (3) AS BIO
No credit for Biology majors. Lectures and demonstrations of selected biological principles, usually taught by television.

BSC 2010 Biology I - Cellular Processes (3) AS BCM
CR: BSC 2010L PR: CHM 1045/C- or CHS 2440/C-
An analysis of biological systems at the cellular and subcellular levels: cell structure and function, respiration, photosynthesis, mitosis and meiosis, genetics and gene expression.
BSC 2010L Biology I Cellular Processes Laboratory (1) AS BIO
CR: BSC 2010. Laboratory portion of Biology I Cellular Processes relating to cellular and subcellular structure and function. Mitosis, meiosis, and Mendelian genetics will be stressed.

BSC 2011 Biology II - Diversity NS (3) AS BIO
An analysis of biological systems at the organismal level: evolution, speciation, history of life, and ecology. Lecture only.

BSC 2011L Biology II Diversity Laboratory (1) AS BIO
CR: BSC 2011. Laboratory portion of Biology II Diversity relating to organismal structure and function. Microscopy, as well as, plant and animal development will be stressed.

BSC 2025 Food: Personal and Global Perspectives NS (3) AS BIO
May be taken by biology majors for free elective credit. The application of basic biological principles to human nutritional problems; to learn how various cultures achieve adequate nutrition and how environmental changes impact both personal and global nutrition.

BSC 2035 Sex and Today's World NS (3) AS BIO
The application of basic biological principles to female and male sexual behavior and reproduction; current social problems are treated from a biological perspective. May be taken by majors for free elective credit.

BSC 2050 Environment NS (3) AS BIO
Credit will be given for BSC 2030 or BSC 2050, but not both. The application of basic scientific principles to global environmental problems; how human activities impact the environment. May be taken by majors for free elective credit.

BSC 2085 Anatomy & Physiology I (3) NR NUR
CR: BSC 2085L
Introduction to the normal structure, function and selected pathological conditions for physiologic systems. Focus on understanding how the body functions in preparing for careers in nursing or health-related professions.

BSC 2085L Anatomy & Physiology I Lab (1) NR NUR
CR: BSC 2085
Laboratory exercises and virtual dissections linked to the basic content of Anatomy & Physiology I for Health Professionals.

BSC 2086 Anatomy & Physiology II (3) NR NUR
CR: BSC 2086L PR: BSC 2085/C AND BSC 2085L/C
Introduction of normal structure, function and selected pathological conditions for physiologic systems. Focus on understanding how the body functions in preparing for careers in nursing or health-related professions.

**BSC 2086L Anatomy & Physiology II Lab (1) NR NUR**
CR: BSC 2086 PR: BSC 2085/C AND BSC 2085L/C
Laboratory exercises and virtual dissections linked to the basic content of Anatomy & Physiology II for Health Professionals.

**BSC 2093C Human Anatomy and Physiology I (4) AS BIO**
PR: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L and CHM 2045. May be taken by majors for free elective credit only. Basic biochemistry, cell structure and function, tissues, anatomical terminology, anatomy and physiology of the integumentary, skeletal, muscular, and nervous systems. Lecture and Laboratory.

**BSC 2094C Human Anatomy and Physiology II (4) AS BIO**
PR: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L, BSC 2093C, and CHM 2045. May be taken by majors for free elective credit only. Anatomy and physiology of the autonomic nervous, endocrine, circulatory, lymphatic, immune, respiratory, digestive, excretory, and reproductive systems. Lecture and Laboratory.

**BSC 3312 Marine Biology (3) AS BIO**
PR: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L, CHM 2045, CHM 2046, MAC 1105 or higher-level MAC course, or STA 2023. CP: PCB 3023 or PCB 3043 or PCB 3063 or PCB 3712. A survey of the marine environment, the types of organisms found inhabiting a variety of marine habitats, and the adaptations of the organisms to those habitats. Emphasis is placed on shallow water Florida environments. Lecture only.

**BSC 3402L Experimental Biology Lab (2) AP BIO**
PR: BSC 2010/C- or BSC 2011/C-
Intro to the philosophy & methodology of scientific practice by classroom discussion and laboratory as well as field experience. Students learn: philosophical & practical difference between physical/historical science, hypothesis generation/testing, etc.

**BSC 4052 Conservation Biology (3) AS BIN**
PR: BSC 2010 or BSC 2011/C- AND CHM 2045/C- AND CHM 2046/C- AND PCB 3043/C- AND MAC 2241 or MAC 2281 or MAC 2311
This course provides an extensive introduction to current models and empirical study in conservation biology, including substantial hands-on experience with programming methods for study of data and models.
**BSC 4057 Environmental Issues MW (3) AS BIO**
Not for major credit. Study of biological, economic, ethical, legal, political and social issues relating to current environmental problems.

**BSC 4333 Ecology of Aquatic Vascular Plants (3) AP BIO**
PR: BSC 2010/C- or BSC 2011/C- or *BOT 3015C/C-
A study of aquatic vascular plants, biological adaptations to aquatic environments, factors influencing community composition, how they influence and are influenced by their habitats; includes a survey of key vascular plant in a wide range of communities.

**BSC 4905 Independent Study (1-3) AS BIO**
PR: CI. S/U only. May be taken by majors for free elective credit. Specialized independent study determined by the student’s needs and interests. The written contract required by the Department of Biology specifies the regulations governing independent study.

**BSC 4910 Undergraduate Research (1-4) AS BIO**
PR: CHM 2210 and MAC 1105 or higher MAC course or STA 2023 or CI. CP: PCB 3023 or PCB 3043 or PCB 3063 or PCB 3712 and CHM 2211. S/U only. Junior standing and 3.0 GPA required. Individual investigation with faculty supervision. Written contract by Department is necessary prior to registration.

**BSC 4933 Selected Topics in Biology (1-4) AS BIO**
PR: CI. The course content will depend on student demand and instructor’s interest.

**BSC 4937 Seminar in Marine Biology (2) AS BIO**
PR: BSC 3312C and CHM 2210 and MAC 1105 or higher level MAC course or STA 2023 Co-PR: PCB 3023 or PCB 3043 or PCB 3063 or PCB 3712 and CHM 2211
Course focuses on developing the student’s understanding of contemporary research in the field of Marine. Background information presented and assigned reading will vary according to instructor.

**BSC 4940 Biology Internship (3) AP BIO**
PR: BSC 2010/C- or BSC 2011/C-
A course to oversee and guide student’s internship experience. Internship will be coordinated with a mentor external to the course. Students will meet to discuss internship experiences and progress, and present results.

**BSC 5931 Selected Topics in Biology (1-4) AS BIO**
PR: CI.
**OCB 3108** Marine Field Studies (4) AP BSC  
PR: BSC 2010, BSC 2011, CHM 2045, and CHM 2046  
A field course introducing students to marine biological field methods, biodiversity and key biotic/abiotic features of Florida coastal ecosystems. The course will involve travel around the state exploring the coral reefs, estuaries and the open ocean.

**OCB 3265** Coral Reefs (3) AP BIO  
PR: BSC 2010/C- and BSC 2011/C-  
Biology of reef animals and reef ecology; emphasis on Florida and Caribbean reefs. Classroom instruction and observation of coral reef and turtle grass communities.

**Botany Classes**

**BOT 3015C** General Botany (4) AP BIO  
PR: BSC 2010/C- or BSC 2011/C-  
A general survey of the plant kingdom. Introduction to plant anatomy, morphology, physiology, genetics, reproduction, classification, evolution and ecology. This course is a combined lecture and lab class. A lab fee will be assessed.

**BOT 4404C** Phycology (4) AP/BIO  
PR: BSC 2010/C- or BSC 2011/C- or BOT 3015C/C-  
An introduction to freshwater and marine algae, their classification, distribution and ecology. Lecture and laboratory. This course is a combined lecture and lab class. A lab fee will be assessed.

**BOT 4714C** Plant Taxonomy (4) AP BIO  
PR: BSC 2011 with a minimum grade of C or better.  
An introduction to plant taxonomy, including the principles and methods of systematic botany and classification. Lab and field exercises provide experience in plant identification. Emphasis on native and introduced plants of peninsular Florida.

**BOT 4851** Plants and Human Health (3) AP BIO  
PR: BSC 2010/C- or BSC 2011/C-  
This course is a study about the natural history and nature of plant chemical constituents, and about the historic, present, and future roles of plants in human health.  
Replaced BOT 4850 Summer 2015

**Business Law Courses**

**BUL 2590** Constitutional Law and Free Enterprise (3) BP MAN  
Restricted to sophomore level and above. This course explores the fundamentals of US constitutional structure and doctrine and its impact on economic and business issues.
The course also explores historical events and how changing public policy affects the evolution of constitutional doctrine.

**BUL 3320 Law and Business I (3) BA GBA**
This course covers the nature of legal and societal institutions and environments, and major aspects of public, private, UCC and related business law.

**BUL 3321 Law and Business II (3) BA GBA**
PR: BUL 3320. Legal problems in marketing of goods, nature of property, sales of personal property, securing of credit granted, nature and use of negotiable instruments.

**BUL 4930 Business Law: Selected Topics (3) BP MAN**
Restricted to sophomore level and above. The course content will capture an important current legal issue and depend on student demand and available instructor expertise/interest.

**BUL 4945 Anatomy of a Deal (3) BP MAN**
PR: BUL 3320, with a minimum grade of C or better. This course takes a practical approach to teaching students about business combinations, particularly merger and acquisition transactions (public or private), from inception through post-closing management and exit strategies.

**BUL 5332 Law and the Accountant (3) BA GBA**
PR: BUL 3320 or CI. A comprehensive study of commercial law as it affects the practice of accounting.

**Computer General Studies Courses**

**CGS 2100 Computers in Business (3) BA QMB**
A study of the use and impact of computers in all areas of business organizations. Course includes hands-on experience and the use of software packages for business analysis.

**Chemistry Courses**

**CHM 2020 Chemistry for Liberal Studies I (3) AP CHM**
This course is designed for liberal arts students to learn basic chemical principles. Students will learn about reactions, energy and the scientific method. The course will have an emphasis on the chemistry of global climate change.
CHM 2023 Chemistry for Today NS (4) AS CHM
PR: High school chemistry and mathematics including algebra are recommended. No credit for science majors. An introduction to the principles and applications of modern chemistry including the properties of matter, structural view of matter and reactions, quantitative relations in chemical reactions, technological aspects and societal impact.

CHM 2045 General Chemistry I NS (3) AS CHM
PR: 530 SAT Quantitative score or completion of MAC 1105 College Algebra with a C or better AND one year of high school chemistry or completion of CHM 2023 with a grade of C or better. Principles and applications of chemistry including properties of substances and reactions, thermochemistry, atomic-molecular structure and bonding, periodic properties of elements and compounds.

CHM 2045L General Chemistry I Laboratory (1) AS CHM
CP: CHM 2045. Laboratory portion of General Chemistry I. Introduction to laboratory techniques; study of properties of elements and compounds; synthesis and analysis of natural and commercial materials.

CHM 2046 General Chemistry II NS (3) AS CHM
PR: CHM 1045 or 1045C or CHM 2045 or 2045C or 2440, 2440C (minimum grade C) Continuation of General Chemistry. Lec.-dis.

CHM 2046L General Chemistry II Laboratory (1) AS CHM
PR: CHM 2045L. Laboratory portion of General Chemistry II. Continuation of chemistry laboratory.

CHM 2210 Organic Chemistry I (3) AS CHM
PR: prerequisite CHM 1046 or 1046C or CHM 2046 and CHM 2046L or 2046C (minimum grade C). Fundamental principles of organic chemistry. Lecture.

CHM 2210L Organic Chemistry Laboratory I (2) AS CHM
CP: CHM 2200 or CHM 2210. Laboratory portion of Organic Chemistry I. Introduction of organic laboratory principles and techniques.

CHM 2211 Organic Chemistry II (3) AS CHM
PR: prerequisite CHM 2210 or 2210C (minimum grade C). Continuation of organic chemistry. Lecture.

CHM 2211L Organic Chemistry Laboratory II (2) AS CHM
CHM 3120C Elementary Analytical Chemistry (4) AS CHM
PR: (CHM 1046/C AND CHM 1046L/C) OR (CHM 2046/C AND CHM 2046L/C)
Fundamentals of gravimetric, volumetric, spectrophotometric analysis. Lec.-lab.

CHM 4905 Independent Study (1-3) AS CHM
PR: CI. S/U only. Specialized independent study determined by the student's needs and interests. The written contract required by the College of Arts and Sciences specifies the regulations governing independent study.

CHM 4932 Selected Topics in Chemistry (1-3) AS CHM
PR: CI. The course content will depend on the interest of faculty members and student demand.

CHM 4970 Undergraduate Research (1-3) AS CHM
PR: CI. S/U only.

CHM 5931 Selected Topics in Chemistry (1-3) AS CHM
PR: CI. The following courses are representative of those that are taught under this title: Natural Products, Stereochemistry, Reactive Intermediates, Photochemistry, Instrumental Electronics, Advanced Lab Techniques, Heterocyclic Chemistry, etc.

Chinese Language Courses

CHI 1120 Modern Chinese I (4) AS WLE
CR: CHI 1120L Mandarin. An intensive study of basic skills: pronunciation, listening, comprehension, speaking, and some composition. Concurrent enrollment with a laboratory section is required. When dropping, must drop both lecture and laboratory sections.

CHI 1121 Modern Chinese II (4) AS WLE
CR: CHI 1121L; PR: CHI 1120/C-; and CHI 1120L/S A continuation of CHI 1120. More sophisticated oral/aural skills are attained. Basic reading skills are acquired. Concurrent enrollment with a laboratory section is required. When dropping, must drop both lecture and laboratory sections.

Creative Writing Courses

CRW 2100 Narration and Description 6A (3) AS ENG
A study of narrative and descriptive techniques in prose. By making the student sensitive to language usage, the course is designed to bridge the gap between expository writing and imaginative writing.
CRW 3013 Creative Writing (3) AS ENG  
PR: ENC 1102/C-  This course will introduce students to the fundamental tools of creative writing: how to generate ideas, recognize and develop a writer’s “voice”, choose a form and genre, assess and edit creative work, and how professional writers work on their craft.

CRW 3111 Form and Technique of Fiction 6A (3) AS ENG  
A study of short narrative forms such as the anecdote, tale, character sketch, incident, monologue, epistolary story, and short story as they have been used in the development of fiction and as they exist today.

CRW 3311 Form and Technique of Poetry (3) AS ENG  
An examination of the techniques employed in fixed forms from the couplet through the sonnet to such various forms as the rondel, ballad, villanelle, sestina, etc. Principles in the narrative, dramatic, and lyric modes are also explored.

CRW 4924 Advanced Creative Writing (3) AP VVA  
PR: CRW 3013/C-; Repeatable: 6 hours maximum  Building upon skills gained in CRW 3031, this course provides advanced training in a specific genre or mode of writing. The course focuses on a single theme (nature writing, travel writing, etc.) or genre (creative non-fiction, poetry, drama, etc.) to further develop student capabilities in reading, critical thinking and written expression.

CRW 4930 Selected Topics in Creative Writing (1-3) AS ENG  
The focus of the course will be governed by student demand and instructor interest. Topics to be covered may include writing the literary essay, writing in mixed genres, and utilizing popular conventions in serious works. May be taken twice for credit with different topics.

Criminology & Criminal Justice Courses

CCJ 3024 Survey of the Criminal Justice System SS (3) AS CJP  
An introduction to the structure and operation of law enforcement, prosecution, the courts, and corrections. Also includes brief coverage of major reported crimes.

CCJ 3117 Theories of Criminal Behavior (3) AS CJP  
PR CCJ 3024 Provides a basic understanding of the complex factors related to crime, with concentration on principal theoretical approaches to the explanation of crime.

CCJ 3621 Patterns of Criminal Behavior (3) AS CJP  
PR: Junior standing. Reviews the nature and extent of the crime problem. The course will concentrate on major patterns of offender behavior including crimes against the person, property crimes, violent crimes, economic/white collar offense, syndicated
(organized) crimes, consensual crimes, female crime, political crime, and will examine criminal career data.

CCJ 3666 Victimology (3) AP SCL
PR: CCJ 3024/C. This course examines the field of Victimology. It covers the victim’s role in the criminal justice process, patterns and theories of Victimology, victim-offender relationships and victims’ rights.

CCJ 3701 Research Methods in Criminal Justice I (3) AS CJP
PR: Junior standing, CCJ 3024 or CCJ 3610 or CI. Introduces the student to some of the fundamentals of knowledge-generating processes in criminal justice.

CCJ 3706 Applied Statistics in Crime (3) AS CJP
Replaced by CCJ 3718 effective fall 2011
This course is designed as a beginning undergraduate level statistics course for criminology majors. In addition to learning how and when to apply appropriate statistical tests, students will learn a number of basic statistical concepts. Majors Only.

CCJ 3718 Applied Statistics in Crime (3) AP CJP
This course is designed as a beginning undergraduate level statistics course for criminology majors. In addition to learning how and when to apply appropriate statistical tests, students will learn a number of basic statistical concepts. Majors Only.

CCJ 4450 Criminal Justice Administration (3) AS CJP
PR: Junior standing, CJE 4114 or CJT 4100 or CI. This course is designed to provide an in-depth examination of both the practical and theoretical aspects of the administration of criminal justice agencies. The major focus will be on law enforcement and correctional agencies.

CCJ 4487 Ethics and the Criminal Justice System (3) AP SCL
Ethics applied to issues in policing, courts and investigations.

CCJ 4900 Directed Readings (1-3) AS CJP
PR: Junior standing, CCJ 3024, CCJ 3117 and CCJ 3621, CI. S/U only. (a) Students wishing to enroll must make arrangements with a faculty member during the semester prior to actually taking the course. (b) A minimum of four 4 CCJ courses must have been completed satisfactorily prior to enrollment. (c) First consideration will be given to Criminology majors. (d) Individual faculty members may add additional requirements at their discretion. No more than six hours of CCJ 4900, CCJ 4910 or any combination of the two will be accepted toward the minimum number of hours required for the major. This course is specifically designed to enable advanced
students the opportunity to do in-depth independent work in the area of criminal justice. Each student will be under the close supervision of a faculty member of the program.

CCJ 4910 Directed Research (1-3) AS CJP
PR: Junior standing, CCJ 3024, CCJ 3117 and CCJ 3621, CI. S/U only. (a) Students wishing to enroll must make arrangements with a faculty member during the semester prior to actually taking the course. (b) A minimum of four 4 CCJ courses must have been completed satisfactorily prior to enrollment. (c) First consideration will be given to Criminology majors. (d) Individual faculty members may add additional requirements at their discretion. No more than six hours of CCJ 4900, CCJ 4910 or any combination of the two will be accepted toward the minimum number of hours required for the major. This course is designed to provide students with a research experience in which they will work closely with faculty on the development and implementation of research projects in the area of criminal justice.

CCJ 4930 Critical Issues in Policing (3) AS CJP
PR: Junior standing, CCJ 3024 or CJE 4114 or CI. Focuses on some of the most critical issues in law enforcement today including: understanding and controlling police use of deadly force; police deviance; police prejudice and discrimination; violence-prone police officers; substance abuse by police officers; and administrative review of alleged police brutality.

CCJ 4933 Selected Topics in Criminology (3) AS CJP
PR: Junior standing, CCJ 3024, CCJ 3117 and CCJ 3621 CI. Lecture course. Topic varies and is designed to address a wide variety of issues in criminology and criminal justice. Open to non-majors with CI.

CCJ 4934 Seminar in Criminology MW (3) AS CJP
PR: Senior standing, CCJ 3701. These variable topic seminars are used for the in-depth study and discussion of the relationships among culture, gender, ethics, age, society, and criminal behavior. Such examinations may include the options the criminal justice does (or does not) have to deal with these interactions, and the ethics and efficacy of the system's response. Open to non-majors with CI.

CCJ 4940 Internship for Criminal Justice Majors (3) AS CJP
PR: Senior standing, CCJ 3024, CCJ 3610, CCJ 3621. S/U only. No more than 9 hours of CCJ 4940 will be accepted toward the elective hours required for the major. The internship will consist of placement with one or more of the agencies comprising the criminal justice system. This course will enable the students to gain meaningful field experience related to their future careers. The three-hour block of credit will require a minimum of ten hours of work per week during a fall or spring term, fifteen hours per week in summer, within the host agencies in addition to any written work or
reading assignments. See requirements for the B.A. degree in Criminology for the number of hours required.

**Criminal Justice Enforcement Courses**

**CJC 4010 American Correctional Systems (3) AS CJP**
PR: Junior standing, CCJ 3024 or CCJ 3610 or Cl. Analysis of the different treatment philosophies and techniques currently in use in the field, with special attention to experimental and demonstration programs.

**CJC 4166 Alternatives to Incarceration (3) BC CJP**
PR: CCJ 3024 or CCJ 3117. This course explores a variety of alternatives to imprisoning the offender, including probation, parole, diversion, and other community-based intervention and treatment approaches.

**CJE 3444 Crime Prevention (3) 6A AS CJP**
PR: CCJ 3024, CCJ 3610. The aim of this course is to introduce students to the theories and constructs of crime prevention and reduction, as well as techniques and policies used currently worldwide that would enhance US response to crime and justice. No restriction, not repeatable.

**CJE 3650 Introduction to Forensic Science (3) AS CJP**
This course provides students an appreciation of 'real life' forensic science and its role in the justice system. The class introduces students to the scientific techniques employed by the forensic science community. Not restricted or repeatable.

**CJE 3656 Introduction to Crime Analysis (3) AS CJP**

**CJE 4010 Juvenile Justice System (3) AS CJP**
PR: Junior standing, CCJ 3024 or CCJ 3610 or Cl. Provides coverage of the juvenile and family courts, their clientele, and the complex of human services agencies and facilities that contribute to efforts at juvenile correctional intervention.

**CJE 4114 American Law Enforcement Systems (3) AS CJP**
PR: CCJ 3024 or CCJ 3117
This course provides a comprehensive examination of the American law enforcement system at the federal, state and local levels and an assessment of career opportunities within the community.
CJE 4144 Private Security Systems (3) AS CJP
PR: Junior standing plus CJE 4114, CCJ 3024, CCJ 3610, CCJ 3621 or CI. Examines some of the principal methods and techniques currently used to reduce or prevent losses due to theft and casualty.

CJE 4244 Analytic Forensic Case Studies (3) AP SCL
PR CJE 4647 with a minimum grade of C. Case-based inquiry of major cases and forensic failures in the criminal justice system to determine root cause issues, remediations and prevention of errors using forensic evidence.

CJE 4647 Crime Scene Sciences (3) AP SCL
Crime Scene Sciences covers crime scene processing, including the recognition, recovery and recording of physical evidence of all types.

CJE 4731 Forensic Investigations (3) AP SCL
PR: CJE 3650 with a minimum grade of C. The use and abuse of physical and forensic evidence in investigations; cognitive biases that can create problems in investigations; structured analytic techniques to reduce bias and improve objectivity; introduction to case-based inquiry and analysis.

Criminal Justice Law Courses

CJL 3110 Substantive Criminal Law (3) AS CJP
PR: Junior standing, CCJ 3024, CCJ 3610, or CI. Examines the historical basis of the American criminal law system, the substantive elements of the crime, and court procedures.

CJL 3502 Introduction to Courts (3) AP CJP
Offers understanding of process & functions of US court system. Define & identify different aspects of law & crime; examine aspects of Federal & State court systems; trial process; examine roles of court workers; sentencing. Not restricted or repeatable.

CJL 4410 Criminal Rights and Procedures (3) AS CJP
PR: Junior standing, CCJ 3024 or CI. Emphasizes the Constitutional issues and rules that are applied and enforced by the courts while processing criminal cases.

Clinical Psychology Courses

CLP 4143 Abnormal Psychology (3) AS PSY
PR: PSY 3213 with a grade of C or better or CI. Descriptions, theoretical explanations, research evidence, and treatment of maladaptive behavior.

CLP 4314 Health Psychology (3) AP PSY
PR: PSY 2012 and (PSY 3204 or STA 2023 or PSY 3213 with a grade of C or better)
This course provides survey of contributions of psychology to the promotion and maintenance of health and prevention and treatment of illness. Topics will include: coping with stress, substance use, chronic illnesses, and diversity issues in health.

CLP 4414 Behavior Modification (3) AS PSY
PR: PSY 3213 with a grade of C or better or CI. Introduction to behavior analysis, and application of learning principles, behavioral measurement, research designs, and interventions in treatment settings.

CLP 4433 Psychological Tests and Measurement (3) AS PSY
PR: PSY 3213 with a grade of C or better or CI. Students may not receive credit for both CLP 4433 and EDF 4430. A consideration of the instruments for intellectual and personality assessment including their applications, development, and potential abuses.

CLP 4620 Ethics in Psychology and Health (3) AP PSY
PR: PSY 3213/C The purpose of this course is to review the ethical, legal, and professional standards that direct the activities of health and mental health professionals. Ethical issues will be reviewed and an ethical decision making model will be presented.

CLP 4941 Community Practicum in Selected Topics (1-9) AS PSY
PR: C or better in PSY 4931, junior standing and at least 6 hours in Psychology. Service-learning for student to apply psychological principles learned in the classroom to volunteer experiences. Community is defined at the local, national and international level. Free-standing practicum or with a corequisite course.

Communications Courses

COM 2130 Communication Skills for Health Professionals SS (3) AP COM
This skills-oriented course will give students interested in the health sciences basic tools for communicating clearly with patients, clients and non-medical audiences; will also bring a scholarly understanding of general communication-related issues in the medical professions.

COM 3110 Communication for Business and the Professions (3) AS SPE
For non-majors only. Identification of communication situations specific to business and the professions. Analysis of variables related to communication objectives and preparation of oral presentations in the form of informational reports, conference management, persuasive communications, interviews, and public hearing.
COM 4022 Health Communication (3) AS SPE
PR: COM 2000 with C or above or consent of instructor (CI). Application of communication theory and research to the health context including provider-patient communication, health information campaigns, and health beliefs and behavior. Special attention to the value issues in health communication.

Comparative Politics Courses
CPO 2002 Introduction to Comparative Politics SS (3) AS POL
Comparison and analysis of representative European and non-Western political systems.

CPO 4034 Politics of Developing Areas (3) AS POL
An analysis of the ideologies, governmental structures, and political processes of selected nations of the non-Western world.

CPO 4930 Comparative Government and Politics of Selected Countries or Areas (3) AS POL
Studies political systems with common elements. Structure, process, domestic and foreign politics, and regional roles are considered.

Developmental Psychology Courses
DEP 3103 Child Psychology SS (3) AS PSY
Not for major credit. Developmental and psychosocial aspects of childhood, including hereditary, maturational, psychological, and social determinants of child behavior.

DEP 4053 Developmental Psychology (3) AS PSY
PR: PSY 3213 with a grade of C or better or CI. Survey of methods, empirical findings, and theoretical interpretations in the study of human development.

DEP 4220 Autism Spectrum Disorders (3) AP PSY
PR: PSY 3213/C This course provides students with an overview of research; touching on information about the causes of the disorder as well as historical and philosophical views. A major emphasis is to tie together all of the biological and psychological research with efforts to help these individuals live more productive and independent lives. Recent controversies are discussed and an integrative approach to treatment is emphasized with a look at the commonalities among different therapies.
Economics Courses

ECO 2013 Economic Principles (Macroeconomics) SS (3) BA ECN
Introduction to the theory of income determination with emphasis on monetary and fiscal policies. Objectives of full employment, price stability, economic growth and balance of payments stability.

ECO 2023 Economic Principles (Microeconomics) SS (3) BA ECN
Introduction to the theory of price determination. How an economy decides what to produce, how to produce, and how to distribute goods and services.

ECO 3101 Intermediate Price Theory (3) AS ECN
The price system and allocation of scarce resources between competing uses. May not receive credit for both ECO 3100 and ECO 3101.

ECO 3203 Intermediate Macroeconomics (3) BA ECN
PR: ECO 3100 or ECP 3101 and ECO 3703 with a grade of C- or better and ECO 2052 or MAC2233 or MAC2311 or MSC 2241 or MAC 2281 with a grade of C - or better. Determination of income, employment, prices, and interest rates. Aggregate demand and aggregate supply.

ECO 3703 International Economics MW (3) BA ECN

ECO 4504 Public Finance (3) BA ECN
PR: ECP 3703 or ECO 3101 with a grade of "C" or better. The public sector and its contribution to economic welfare. Government expenditures and revenues. Resource allocation, income distribution, stabilization, and economic growth.

ECO 4713 International Macroeconomics (3) BA ECN
PR: ECP 3703 or ECO 3101 with a grade of "C-" or better. Advanced analysis of international macroeconomic relationships. Foreign exchange market, international monetary system balance of payments.

ECO 5060 MBA Essentials: Economics (0) BP MBA
A survey course designed to familiarize students with basic economics principles and how they apply to individuals, firms and the overall economy. This course looks at both micro and macro aspects of the economy. Graduate standing; course repeatable up to 3 times, permit required and S/U graded.
Economic Problems & Policy Courses

**ECP 3201 Economics of Women and Work MW (3) BA ECN**
PR: ECO 1000 or ECO 2013 and ECO 2023. Survey of research on women, men and work in the labor market and the household. Focuses on the economic status of women. Includes historical perspective, examination of the family as an economic unit, changing work roles, and gender differences in occupation and earnings.

**ECP 3203 Labor Economics (3) AS ECN**
PR: ECO 3100 or ECO 3101 or ECP 3703 and ECO 2052 and MAC 2233 or MAC 2311 and MAC 2241 and MAC 2281 all with a grade of C- or better.
Determinants of wage and employment levels; occupation, industrial and geographical wage differentials, union and public policy effects on labor markets; the economics of discrimination; inflation and unemployment.

**ECP 3302 Environmental Economics MW (3) BA ECN**
PR: ECO 2023. An economic analysis of environmental issues. The economics of resource use and pollution control are examined using the concepts of externalities, cost-benefit analysis, public goods, and property rights.

**ECP 3530 Economics of Health (3) BA ECN**
PR: ECP 3101 or ECO 3100 or ECP 3703 with a grade of C- or better. Application of economic methods to health care topics such as demand for medical care, public and private health insurance, physician and hospital supply of medical care, government regulations, and national healthcare systems.

**ECP 3703 Managerial Economics (3) BA ECN**
PR: ECO 2023. Application of microeconomic theory to problems in business decision making with a special focus on price determination. May not receive credit for both ECP 3703 and ECO 3101. Formerly ECO 3100.

Economic Systems & Development Courses

**ECS 3013 Economic Development (3) AS ECN**
PR: ECO 2013/C- OR ECO 1013/C- OR ECO 2023/C- OR ECO 1023/C-
Economic development in emerging nations.

**ECS 4003 Comparative Economic Systems (3) AS ECN**
PR: ECO 1000 The major economic systems: traditional, capitalism, democratic socialism, communism and fascism.
ECS 4430 Economics of Latin America MW (3) BA ECN
PR: ECO 1000, or BOTH ECO 2013 and ECO 2023. The course examines key aspects of economic reform efforts in Latin America and the Caribbean and the challenges facing the region at the beginning of the 21st century.

Education: Early Childhood Courses

EEC 4303 Creative and Affective Experiences for Young Children (3) ED EDU
PR: Admission to College of Education. Early Childhood majors only. Develops students' understandings of young children's creative expression through art, music, movement, play and drama. Emphasizes how to plan, implement, and evaluate appropriate learning experiences as well as selection of appropriate instructional materials.

EEC 4404 Family, School and Community Partnerships (3) EP DEA
Focus on developing an understanding of traditional and non-traditional family structures and parenting and diverse cultures for the early childhood educator. Implications will guide the professional development of family involvement strategies.

EEC 4408 Child, Family & Teacher Relations (3) ED EDU
PR: Admission to College of Education, EDF 4111. Early Childhood majors only. Focuses on developing an understanding of traditional and non-traditional families, structural and life style variations and parenting in diverse cultures and at-risk families. Implications from these understandings will guide development of a parent involvement plan that includes effective ways to communicate with parents, conference with parents, and plan parent meetings and home visits.

Education- Elementary Courses

EDE 4223 Creative Experiences for the Child (3) ED EDE
PR: Acceptance into College of Education. Provides students with critical understanding of visual arts, music, movement, and drama in K-6 curriculum. Students will develop knowledge and strategies to incorporate creative expression into integrated curriculum. Restricted to majors. Not repeatable.

EDE 4301 Classroom Management, School Safety, Ethics, Law and Elementary Methods (3) ED EDE
PR: Admission to the program in the Department of Childhood Education. This course examines the legal issues affecting classroom/school management, school safety, professional ethics and elementary school methods. The course explores the current knowledge of best practices of a variety of teaching and management strategies and methods deemed appropriate for a diverse elementary classroom setting including ESOL students and other exceptionalities.
RED 4310 Reading & Learning to Read (3) ED EDE
RR: EP and JP majors only
This course will prepare pre-service teachers to understand the foundations of reading and the inherent learning principles to produce successful readers. The course focuses on appropriate instructional strategies to enhance reading development and reading across the curriculum.

RED 4348 Literacy Development (3) EP EDE
CR: EDG 3943
This course for preservice teachers focuses on foundations of reading and learning principles that lead to successful readers, including ESOL and ESE students. Instructional strategies and materials for early literacy development are introduced.

Education - Exceptional Child Courses

EEX 3751 Enhancing Family Involvement in Education (2) EP EDS
This course is designed for pre-service teachers to examine the development of partnerships with families of students with disabilities and their communities to address the educational needs of all students.

EEX 4012 Foundations of Special Education (3) ED EDS
PR: DPR. CR: EEX 4941. Characteristics and needs of children who have learning disabilities, emotional disabilities, hearing impairments, mental retardation, physical handicaps, speech impairments, visual limitations, and who are gifted and talented.

EEX 4054 Perspectives on Learning and Behavioral Differences (3) ED EDS
PR: EEX 4011. The purpose of this course is to introduce students to the historical and theoretical perspectives on educating students with learning and behavioral differences, develop a critical understanding of current practices in service delivery systems, and examine professional issues and trends that impact the future of the field.

EEX 4070 Integrating Exceptional Students in the Regular Classroom (2-3) ED EDS
No credit for department majors. Designed for non-special education majors. Includes basic identification techniques and strategies to promote academic and social integration and interaction of "mainstreamed" exceptional students. Concurrent field experience projects are included.

EEX 4201 Young Children with Special Needs (3) EP EDS
Focuses on developing an understanding of the wide range of needs and services for young children with special needs.
EEX 4221 Educational Assessment of Exceptional Students (3) ED EDS
PR: EDF 3214, EDF 4430 and EEX 4011. CR: EEX 4941 and EEX 4846. DPR. Introduction to assessment of exceptional students through formal and informal techniques. Emphasis placed on the interpretation of information for educational programming and individualization of instruction.

EEX 4243 Education of Exceptional Adolescents and Adults (3) ED EDS
PR: EEX 4011 or equivalent or DPR. Procedures for implementing educational programs for exceptional adolescents and adults. Topics include service delivery, curriculum, academic remediation, advocacy, utilization of ancillary services, alternative programs and community resources.

EEX 4604 Behavior Management for Special Needs and At-Risk Students (3) ED EDS
PR: EEX 4011. CR: EEX 4941, ELD 4941, or EMR 4941. Techniques to prevent, analyze, and manage challenging and disruptive classroom behavior as well as teaching social skills.

EEX 4742 Narrative Perspectives on Exceptionality: Cultural and Ethical Issues 6A LW (3) ED EDS
DPR. This course is designed to use literature as a way to interpret the lives of individuals with disabilities, their families and those who play an educational role in their lives. The course also addresses cultural and ethnic diversity so as to better analyze the role of ethics and values in decisions made pertaining to individuals with disabilities.

EEX 4764 Instructional and Adaptive Technologies for Exceptionalities (3) EP EDS
PR: BXE majors only. This course is designed to enhance the use of technology for students with profound and severe exceptionalities as well as for the general classroom.

EEX 4846 Clinical Teaching in Special Education (3) ED EDS
PR: EEX 4011, DPR. CR: EEX 4941. Effective teaching principles, instructional management procedures, and specialized teaching techniques for exceptional students.

EEX 4880 Integrated Clinical Experience 6-12 (2-3) EP EDZ
RR: SP Majors Only
An integrated clinical experience designed to provide pre-service teachers with opportunities to work with students in grades 6-12, for reading endorsement and certification in ESE K-12. Candidates will be in their schools two full days per week.
EEX 4936 Senior Seminar in Exceptional Student Education (1) ED EDS

EEX 5752 Working with Families: A Pluralistic Perspective (3) ED TAL

Education- Foundations & Policy Courses

EDF 2005 Introduction to Education and Field Experience (3) ED EDC
Introductory survey course required for admission into the College of Education. A broad overview of the history, sociology and philosophy of education in the United States focuses on education as a field of study and teaching as a profession. Includes lecture and field experience.

EDF 2085 Intro to Diversity for Educators (3) ED ESF
Introductory survey course required for admission into the College of Education. Places schools and teaching within the context of the U.S. as a pluralistic society. Topics include: the demographics of diversity; prejudice; elements of culture; American heritage of diversity and its value; and barriers to cultural understanding. Includes lecture and field experience.

EDF 3122 Learning and the Developing Child (3) ED EDF
PR: General psychology and admission to College of Education. Preadolescent child growth and development, learning theory, and behavioral analysis applied to instruction and to the organization and management of classroom.

EDF 3132 Child and Adolescent Development (3) EP ESF
Course critically examines developmental stages and characteristics of individuals from infancy through adolescence with application to learners in educational settings. Includes the needs of English Language Learners and students with varying abilities.

EDF 3604 Social Foundations of Education 6A MW (3) ED EDF
PR: Upper level standing. Social, economic and political context within which schools function and the values which provide direction for our schools.

EDF 4124 Child Growth and Learning (3) ED EDF
An introduction to child development and learning from an educational and psychological perspective. Emphasis is on the application of relevant constructs as
they would reflect developmentally appropriate practices in early childhood learning settings.

EDF 4430 Measurement for Teachers (3) ED EDQ
PR: Upper level standing. Concepts and skills related to designing and developing classroom tests; evaluating tests, instruction, and student progress; and communicating student achievement. Including application of performance assessment techniques and computer applications for measuring and assessing pupil progress.

EDF 4440 - Measurement and Assessment of All Students (4) EP EDQ
RES: AAI, BXE Majors only; combines diverse methods of measurement and assessment strategies for analyzing student performance including English Language Learners and students with exceptionalities. Not repeatable for credit.

EDF 4490 Studies in Research Design (3) ED EDQ
Studies in Research Design introduces students to the logic and dynamics of the research process.

EDF 5607 Trends in the Social-Political Foundations of Schooling in the US (3) ED EDF
Current debates re: purpose and practice of formal schooling in the U.S. with historical and sociological perspectives. Satisfies social foundations requirements for Fla. Teacher certification and ESL competency in knowledge of intercultural issues in education.

Education- General Courses

EDG 2701 Teaching Diverse Populations and Field Experience (3) ED EDC
Replaced by EDF 2085 Fall 2013

EDG 2930 Selected Topics (1-3) EP EDE
A variable topic course. Repeatable up to 6 cr.

EDG 3943 Integrated Clinical Experience Grades K-5 (2-3) ED EDC
Practical application in a clinical setting of knowledge acquired in the classroom. Includes placements for elementary and exceptional student education.

EDG 4012 Standards Based Education (1) ED EDE
PR: FLE 4317 for undergraduate, FLE 5345 for graduate students. This course is designed to introduce students to standards-based education, linking program outcomes for student learning with the relevant state and national educational standards. The course is restricted to majors and is not repeatable for credit.
EDG 4376 Literacy/Literature/Social Studies (4) EP EDR  
RR: EP/BXE majors only. The purpose of this course is to extend competency in teaching through an integrated approach.

EDG 4444 Instructional Design & Classroom Management (3) EP EDR  
RR: EP Majors only. This course examines the legal issues affecting classroom/school management, school safety, professional ethics, and elementary school methods; explores the current knowledge of best practices of teaching and management strategies and methods deemed appropriate for diverse elementary school settings; and, focuses on how one works in the context of a general education classroom where students with exceptionalities are regular class members. In order for teachers to work with special needs students, the basic principles of applied behavior analysis and their interrelationship with special education will culminate in the application of a behavior change project.

EDG 4909 Directed Studies (1-4) ED EDC  
PR: Senior standing. Offered only as a scheduled class. Department permit required. To extend competency in teaching field.

EDG 4934 Final Intern Seminar (1) ED EDG  
The Seminar provides ongoing continuous improvement activities throughout the full time student teaching experience. It also provides opportunities for the candidates to examine their experiences in their student teaching classroom settings. CR: EDG 4944  
PR: Passing GKT

EDG 4941 Practicum in Secondary Teaching (3) EP EDI  
A clinical experience designed to provide pre-service teachers with opportunities to work with students in grades six through 12 in classroom settings. Candidates will be in their schools for 60 hours during the term.

EDG 4944 Integrated Final Internship (8-10) ED EDG  
Internship provides a full-time general education and an ESE classroom experience for candidates to integrate the theoretical knowledge from university course work and previous field experiences to master state and university standards. BXE Majors only  
CR: EDG 4934

**Education- Secondary Courses**

ESE 4322 Classroom Management for Diverse School and Society (3) ED EDI  
Focuses on classroom management in secondary schools including classroom climate, specific strategies to address management issues, school safety, violence, diversity, ethics, and educational law.
ESE 4341 Secondary Teaching Methods (3) EP EDI
This course prepares pre-service teachers by developing an understanding of the foundations of the social sciences, science, and English. Pre-service teachers will explore & describe concepts as well as demonstrate knowledge of methods in their discipline.

ESE 5342 Teaching the Adolescent Learner (3) ED EDI
Emphasis is placed on adolescent developmental and learning needs linking them to practices in the classroom appropriate to the diverse secondary education population (ESOL, special education, multicultural, at-risk, etc.) in preparation for planning responsive standards-based instruction.

ESE 5344 Classroom Management for a Diverse School and Society (3) ED EDI
This course covers practical, theoretical, philosophical and ethical aspects of school and society, the education profession, and secondary schools with particular focus on classroom management, school violence, school safety, educational law and other critical social issues.

Education- Technology & Media Courses
EME 2040 Introduction to Computers in Education (3) ED EDK
Designed as an introduction to computer technology and its role in teaching and learning processes. Topics include educational software, ethical and social issues, hardware, interactive multimedia, models for integrating technology into instruction, productivity tools and telecommunications.

English Composition Courses
ENC 1101 Composition I 6A EC (3) AS ENG
PR: ENC 1101 and ENC 1102 must be taken in numerical sequence. Instruction and practice in the skills of writing and reading.

ENC 1102 Composition II 6A EC (3) AS ENG
PR: ENC 1101. Instruction and practice in the skills of writing and reading.

ENC 1130 Improving College Writing (3) US/RLS
RR: Undergraduate Students Only
This class approaches writing as a process and utilizes prewriting, drafting, revising, and editing. Through intensive reading and writing practice, the curriculum will address grammar, mechanics, punctuation, word usage, and essay structure.

ENC 2210 Technical Writing (3) AS ENG
PR: ENC 1101 and ENC 1102 or ENC 1122. Effective presentation of technical and semi-technical information. Will not count toward the English major.
ENC 3250 Professional Writing 6A (3) AS ENG
PR: ENC 1101 and ENC 1102 or ENC 1121 and ENC 1122. Introduction to the techniques and types of professional writing, including correspondence and reports most often found in business, technical, and scientific communities.

ENC 3310 Expository Writing 6A (3) AS ENG
PR: ENC 1101 and ENC 1102 or ENC 1121 and ENC 1122. A course teaching the techniques for writing effective prose, excluding fiction, in which student essays are extensively criticized, edited, and discussed in individual sessions with the instructor.

ENC 3330 Rhetorical Traditions (3) AP VVA
PR: ENC 1102/C- This course examines texts from the rhetorical tradition alongside contemporary examples of rhetoric and engage questions that arise from the study of rhetoric; apply rhetoric to teaching, literary criticism, professional writing, publishing, politics, and law.

ENC 3331 Client and Civic Communications (3) AP VVA
PR: ENC 1102/C- This course provides the groundwork for writing in civic life and explores working definitions of key terms: civic engagement, ethics, rhetoric, writing, composing and technology.

ENC 3373 Rhetoric of Marginalized Communities (3) AP VVA
PR: ENC 1102/C- Study mainstream and marginalized communities in an interactive seminar featuring discussion, collaboration, essay writing, presentations, electronic media, and the development of a final project/ portfolio negotiated between each student and instructor.

ENC 3376 Multimodal Composition (3) AP VVA
PR: ENC 1102/C- Compose with still and moving images, color, music, sound, and gesture. Write between modes, media, and genres of texts and events, and use traditional writing processes to create a multimodal project.

ENC 3445 Introduction to the English Major (3) AP VVA
PR: ENC 1102/C- This course introduces students to analytical approaches, critical readings, and forms of writing typically found within the English major.

ENC 4311 Advanced Composition (3) AS ENG
PR: ENC 3310 or CI. Instruction and practice in writing effective, lucid, and compelling prose, with special emphasis on style, logical argumentation, and critical thinking.
ENC 4351 Writing for Publication (3) AP VVA  
PR: ENC 1102/C- Develop the knowledge and skills necessary to write & publish professional papers and become familiar with the requirements of journals in an area of specialization and to provide first-hand experience with the publication process.

ENC 4353 Public Rhetorics (3) AP ENG  
PR: ENC 1102 This course explores the role of rhetoric in the ways communities and individuals empower themselves to frame issues, tackle problems and promote change. Students will adopt various roles and responsibilities to practice organizing and advocating positions.

ENC 4377 Advanced Rhetoric (3) AP VVA  
PR: ENC 1102/C- Study rhetorical cultures and produce rhetorical performances in an interactive seminar featuring discussion, collaboration, essay writing, presentations, electronic media, and the development of a final project/portfolio.

ENC 4431 Writing and New Media (3) AP VVA  
PR: ENC 1102/C- Engage social networking, interactivity, virtual communities, and the issues that emerge in the creation, consumption, distribution, and publication of digital media. Students research, and create a variety of social media for a wide range of purposes.

ENC 4931 Selected Topics in Professional and Technical Writing (3) AS ENG  
PR: ENC 3250, ENC 2210, ENC 3310 or ENC 3242 with a grade of C or better. Focus of the course will be determined by student demand and instructor interest. Topics to be covered may include legal writing, the conventions of business writing, writing in the medical fields, and writing for the social sciences. May be taken twice for credit with different topics.

English Courses

ENG 3014 Introduction to Literary Methodology (3) AS ENG  
PR: ENC 1101 and ENC 1102. This course prepares English majors and minors with the basic critical and technical skills and understanding for subsequent literary study in 3000- and 4000-level courses towards the major. Substantial writing. For majors. Not repeatable.

ENG 4042 Studies in Theory and Criticism (3) AP VVA  
PR: ENC 1102/C- A survey or focused study of criticism and theory, including literary and rhetorical, ancient and contemporary.

ENG 4906 Individual Research (1-4) AS ENG  
PR: CC. Directed study in special projects.
ENG 4940 Internship in English (1-4) AS ENG
Supervised field experience in a writing and/or reading oriented position relevant to the English major. Restricted to ENG majors only. Non-repeatable.

ENG 4950 Senior Portfolio (3) AP VVA
PR: ENC 1102/C- This course provides a capstone experience for integrating the skills and knowledge acquired throughout the program of study into a portfolio of diverse texts for sharing and showcasing beyond the university community.

English Literature Courses

ENL 3015 British Literature to 1616 (3) AS ENG
A survey of representative prose, poetry, and drama from its beginnings through the Renaissance, including such poems and figures as Beowulf, Chaucer, Malory, More, Hooker, Skelton, Wyatt, Sidney, Spenser, Shakespeare, Donne, and Jonson.

ENL 3230 British Literature 1616-1780 (3) AS ENG
A survey of 17th Century and Neoclassical Literature, including such figures as Donne, Herbert, Crashaw, Vaughan, Marvell, Milton, Pope, Swift, Johnson, Boswell, and Goldsmith.

ENL 3251 British Literature 1780-1900 (3) AS ENG
The poetry and poetics of the Romantic figures, with attention to the continuing importance of Romantic thinking in contemporary affairs and letters; a survey of representative figures of the Victorian and Edwardian periods, including poetry, prose, and drama.

ENL 3270 British Literature, 1900 to Present (3) AP VVA
PR: ENC 1102/C- This course surveys major movements and authors in British literature from 1900 to the present, situating literary works within historical and cultural contexts.

ENL 3333 Shakespeare (3) AP VVA
PR: ENC 1102/C- This course studies conditions, conventions & mode of representations of the early modern stage and examines Shakespeare uses of them. Along with analyzing plays in these contexts, students will experience interpretation through performance.

ENL 4303 Selected British Authors (3) AS ENG
The study of two or three major figures in British Literature. The course may include such writers as Fielding and Austen, Keats and Yeats, Joyce and Woolf. Specific topics will vary. May be taken twice for credit with different topics.
ENL 4930 Selected Topics (3) AP VVA
PR: ENC 1102 with a grade of C- or better. This course examines a specific literary movement or genre in British literature (i.e.; Shakespearean genre, Romanticism).

ENL 4931 Studies in British Literature and Culture (3) AP ENG
PR: ENC 1102 with a minimum grade of C-. This course examines a particular topic or theme, varying with individual selection, in the British literary tradition.

Entrepreneurship Courses

ENT 3004 Principals of Entrepreneurship (3) EP ENT
Study of the principles related to entrepreneurship and entrepreneurial activity. Emphasis is placed on understanding the differences between small business and entrepreneurship. An introduction to skill sets required for entrepreneurial success.

ENT 3013 New Venture Creation (3) BP ENP
PR: MAN 4802 with a grade of C- or better. Focused on the application of idea generation processes. The student will be exposed to processes for effective opportunity recognition, innovation, creativity, & execution of developing a sound business prototype & pitch.

ENT 3503 Social Issues in Entrepreneurship (3) BP ENP
This class focuses on various social and ethical issues impacting small business and entrepreneurial firms. Emphasis will be given to the role of sustainability not only of the small business firm but also the environments in which they operate.

ENT 3613 Creativity & Innovation in Entrepreneurial Firms (3) BP ENP
This class is designed to prepare the student in the use of creative thinking tools and a mindset equipped to explore possibilities and create options to establish a competitive advantage in an increasingly complex and uncertain environment.

ENT 4214 Entrepreneurial Leadership (3) BP ENP
PR: ENT 3013 and MAN 4802 with a grade of C- or better. Addresses the greatest challenge for a high growth firms - scalability. Scalability issues throughout the firm will be addressed including change management, culture, leadership, human resources, financial, funding, marketing, strategy and business modeling.

ENT 4244 Scalability in Entrepreneurial Firms (3) BP ENP
PR: ENT 3013 and MAN 4802 with a grade of C- or better. Addresses the greatest challenge for a high growth firms - scalability. Scalability issues throughout the firm will be addressed including change management, culture, leadership, human resources, financial, funding, marketing, strategy and business modeling.
ENT 4901 Independent Research in Entrepreneurship (1-3) BP ENP  
PR: ENT 3013 and MAN 4802 with a grade of C or better. This class will allow students the opportunity under faculty guidance to explore issues related to entrepreneurship not currently included in existing curricula; allow students the opportunity to pursue more detailed knowledge on an area of interest.

ENT 4943 Internship in Entrepreneurship (1-3) BP ENP  
PR: ENT 3013 and MAN 4802 with a grade of C or better. Allows students practical experience working in a Small or Mid-Sized Firm (SME); focus on skills associated with operations within the unique environment of a small business; not allowed for credit for someone currently working full/part-time in an SME.

ENT 4945 Student Consulting in High Growth Ventures (3) BP ENP  
PR: ENT 3013 and ENT 4244 and MAN 4802 with a grade of C- or better. Students will work directly as consultants to high growth potential firms in the Gazelle Lab business accelerator program. Students will analyze feasibility, environmental concerns, financial benchmarking, executive summaries, and the investor pitch.

European History Courses

EUH 2000 Western Civilization I (3) AP HTY  
This course surveys the development of western civilization from the beginnings of Near Eastern civilization to the Renaissance.

EUH 2001 Western Civilization II (3) AP HTY  
This course surveys the development of western civilization from the Renaissance to the present.

EUH 2011 Ancient History I HP (3) AS HTY  
An introductory survey of ancient history. EUH 2011 treats the ancient Near East and Greece from the origins of civilization to the full development of the Hellenistic kingdoms prior to conflict with Rome.

EUH 2021 Byzantium History HP (3) AS HTY  
A thematic survey of the history of the medieval Byzantine Empire and neighboring civilizations from ca. 284-1453.

EUH 2022 The Medieval West HP (3) AS HTY  
A thematic survey of Western European and Mediterranean civilizations from ca. 312-1453.
EUH 2030 Modern European History I HP (3) AS HTY
A thematic survey of Europe in the modern age. EUH 2030 treats the period from the Renaissance to the French Revolution.

EUH 2031 Modern European History II HP (3) AS HTY
A thematic survey of Europe in the modern age. EUH 2031 treats the period from the French Revolution to the present.

EUH 3142 Renaissance and Reformation (3) AS HTY
A history of Europe from the Renaissance to the Thirty Years' War (1400-1618). The cultural, social, and economic characteristics will provide the framework for artistic, philosophical, religious, and political developments.

EUH 3181 Medieval Culture (3) AS HTY
A survey of thought, culture, and art in the Middle Ages. Medieval attitudes as manifested in literature, art, philosophy, education, and religion; with emphasis upon Medieval mans’ changing perception of himself and his world.

EUH 3188 Medieval Society (3) AS HTY
A study of the daily life and attitudes of the medieval nobleman, peasant, townsmen, and the agrarian-urban economy and society which affected their lives.

EUH 3205 History of Nineteenth Century Europe (3) AS HTY
A comparative study of economic, political, social, and intellectual developments in nineteenth century Europe.

EUH 3206 History of Twentieth Century Europe (3) AS HTY
A comparative study of economic, political, social, and intellectual developments in twentieth century Europe.

EUH 3452 Age of the French Revolution (3) AP HTY
This course is a study of the origins, causes and course of the French Revolution, with attention to the economic, political, cultural, intellectual and social dynamics of the Revolutionary period.

Environmental Studies Courses

EVR 2001 Introduction to Environmental Science NS (3) AS ESP
An introductory lecture course linking the human and physical/biological world. The course will develop an understanding of population and resource interactions.
EVR 2001L Environmental Science Lab (1) AS ESP
A laboratory course linking the human and physical/biological world. The lab will develop an understanding of population and resource interactions and complement the lecture course. Field trips.

EVR 2217 Energy, Environment and Sustainability (3) EN ECH
PR: MAC 1105
A critical analysis of energy sources, distribution and consumption using scientific methodology. Attributes of commonly used energy sources including environmental impact. Social, political and economic implications from a global perspective.

EVR 2861 Introduction to Environmental Policy (3) AS ESP
An introduction to environmental policy using class lectures, student projects, and independent readings. Emphasis will be placed on understanding basic policy mechanisms and major policy actions relating to environmental issues at the local, national and international level. Wetland Environments MW (3) AS ESP
PR: PCB 3043 or CI. Study of the general properties and ecology of wetlands, examination of the distribution and functions of wetlands, and consideration of wetland conservation and policies.

EVR 4027 Wetland Environments (3) AS SGS
Study of the general properties and ecology of wetlands, examination of the distribution and functions of wetlands, and consideration of wetland conservation and policies.

EVR 4051 Environmental Field Methods (3) AP GPY
PR: STA 2023 or QMB 2100
This course will provide an overview of aspects of conducting environmental research, field experience, the critical analysis of environmental data, and learning the fundamentals of producing a scientifically sound report.

EVR 4114 Climate Change (3) AS GPY
PR: EVR 2001
The objective is to provide an understanding of the scientific principles pertaining to global and regional climate change. Both mechanisms causing the change and human impacts on climate will be examined. Not restricted to majors and not repeatable.

EVR 4218 Research Methods in Wildlife Ecology (3) AS ESP
Research Methods in Wildlife Ecology will review the ways in which data are collected, analyzed, and reported, so that informed decisions about wildlife management and conservation can be made. The course will have both classroom and field components.
EVR 4592 Environmental Soil, Water and Land Use (3) AP GEP
This course gives an overview of relationships between soil, water and land use. The course is divided into three conceptual modules: 1. Soils and Landscapes, 2. Water and 3. Land use.

EVR 4873 Environmental Policy and Sustainability (3) AP ESP
PR: EVR 2861 and 1 of: ECO2013, ECO 2023
This interdisciplinary course is designed to provide students with an informative overview and comprehensive assessment of environmental policy application to sustainability issues, problems, and solutions.

EVR 4900 Directed Readings (1-6) AS ESP
To provide advanced students with interdisciplinary research experience in areas of specific interest.

EVR 4905 Independent Study (1-6) AS ESP
To provide advanced students with the opportunity for independent study in areas of specific interest.

EVR 4910 Environmental Science and Policy Project (3-12) AS ESP
Open to senior majors only. S/U only. Environmental science project consisting of research in a field related to environmental science/environmental policy. Supervised by a faculty member. Contract and report required.

EVR 4921 Environmental Science and Policy Seminar (1) AS ESP
Restricted to senior majors. S/U only. A topical reading and discussion seminar focusing on the interdisciplinary nature of environmental science and environmental policy.

EVR 4930 Selected Topics (1-3) AS ESP
Each topic is a course under the direction of a faculty member with the content depending on the interests of the students and faculty involved. All areas of Environmental Science, Policy, Ethics and Law included.

EVR 4940 Environmental Science Internship (3-12) AS ESP
Open to senior majors only. S/U only. The purpose of this course is to promote the student’s understanding and application of environmental science and policy within a practical organizational context. Contract and report required.

EVR 5956 Methods of Sustainable Development (3) AP GEP
Sustainable development includes preservation of natural resources, aspects of social justice and preservation of communities while pursuing economic growth. This course focuses on sustainable development theory, especially at the international level.
Experimental Psychology Courses

**EXP 4104 Sensory Processes (3) AS PSY**
PR: PSY 3213 with a grade of C or better or CI. Available to both majors and non-majors. Psychophysical and neurophysiological data and theory underlying sensory processes. Visual, auditory, chemical, and somatosensory systems, with particular emphasis on visual processes.

**EXP 4204C Perception (3) AS PSY**
PR: PSY 3213 with a grade of C or better or CI. Topics include sensory and physiological bases of perception and how people process relevant information in their environments.

**EXP 4304 Motivation (3) AS PSY**
PR: PSY 3213 with a grade of C or better or CI. A survey of motivational processes and mechanisms from physiological and psychological viewpoints.

**EXP 4404 Psychology of Learning (3) AS PSY**
PR: PSY 3213 with a grade of C or better or CI. Survey of methods, empirical findings, and theoretical interpretations in conditioning and instrumental learning.

**EXP 4680C Cognitive Psychology (3) AS PSY**
PR: PSY 3213 with a grade of C or better or CI. Survey of methods, empirical findings, and theoretical interpretations of human learning, information processing, verbal learning, and judgment and decision-making.

Finance Courses

**FIN 3144 Financial Planning Fundamentals (3) BA FIN**
PR: FIN 3403 with a minimum grade of C and Junior or Senior standing. This course is an overview of the problems and techniques of personal, financial planning. It includes: consumer credit, insurance, taxes, home ownership, personal investment, managing cash income, controlling expenditures and estate planning.

**FIN 3233 Money and Banking (3) BA FIN**
PR: ECO 2013. Examines the structure and operations of the U.S. monetary system, commercial banking, central banking, money, and capital markets, and provides an introduction to monetary theory and policy.

**FIN 3403 Principles of Finance (3) BA FIN**
PR: ACG 2071, ECO 2013, and ECO 2023. Study of the processes, decision structures, and institutional arrangements concerned with the use and acquisition of funds by a firm. Includes the management of the asset and liability structure of the firm under
certain and risky situations. The financial decision process will include and recognize the international as well as domestic aspects of financial management.

FIN 3604 International Finance (3) BA FIN
PR: FIN 3403. Study of factors affecting international business, assessment of risks, international managerial finance, institutions and instruments of international business finance.

FIN 4128 Personal Financial Planning Process and Development (3) BA FIN
PR: FIN 4504, RMI 4135 both with a minimum grade of C and Junior or Senior standing. CR: FIN 4132. This course is a major capstone class that examines professional issues in financial planning, including: ethical considerations, regulation and certification requirements, written and oral communication skills and professional responsibility.

FIN 4132 Estate Planning (3) BA FIN
PR: TAX 4001 with a minimum grade of C, FIN 3144 with a minimum grade of C. This course focuses on the fundamentals of estate planning, including the social and family implications of federal/state taxation of transfers of wealth by gift or at death. Trusts, guardianships and post mortem planning are covered in this course.

FIN 4303 Financial Institutions and Markets (3) BA FIN
PR: FIN 3403. A study of financial institutions and their roles in the capital markets; includes the savings allocation, investment, and financial decision making processes.

FIN 4324 Bank Management (3) BA FIN
CP: FIN 3403. Application of traditional finance concepts to the management of commercial banks with emphasis on decision making and problem-solving techniques to major problem areas in banking.

FIN 4412 Working Capital Management (3) BA FIN
PR: FIN 3403. An examination of short-term financial management - that is, policies and decisions related to managing the current operations of a firm. Topics to be covered include cash management, credit and collection policy, inventory decisions, and sources of short-term financing.

FIN 4414 Advanced Corporation Finance (3) BA FIN
PR: FIN 3403. An examination of the financial policies of corporations, with special reference to dividend policy, financial structure, capital expenditures, acquisitions, mergers, and reorganizations.
FIN 4461 Financial Statement Analysis (3) BA FIN
PR: FIN 3403. Provides an understanding of the relationship between financial statements produced in accordance with GAAP and the informational content such statements provide. After completing the course, the student should have a better understanding of the usefulness of published financial statements to various users in a variety of circumstances.

FIN 4504 Principles of Investments (3) BA FIN
PR: ECO 2013 and FIN 3403. Survey of the risks and returns of investment media in relation to the investment objectives of individual and institutional investors. Includes an examination of the capital markets, information flows, and analytical techniques in terms of their impact on the valuation process.

FIN 4514 Advanced Investment Analysis and Management (3) BA FIN
PR: FIN 4504. A comprehensive study of security analysis and portfolio management. The course will utilize a quantitative approach to investment selection and management.

FIN 4533 Financial Options & Futures (3) BA FIN
PR: FIN 4504. This course covers financial futures and options markets, the fundamental properties and pricing principles of these instruments, as well as hedging and risk management strategies using such instrument. The course is not repeatable for credit.

FIN 4905 Independent Study (1-3) BA FIN
PR: CI, CC. S/U only. Specialized independent study determined by the student's needs and interests.

FIN 4934 Selected Topics in Finance (1-3) BA FIN
Topics to be selected by instructor and department chairperson on pertinent finance issues.

FIN 5006 MBS Essentials: Finance (0) BP MBA
PR: Graduate standing, repeatable up to three times, permit required and S/U graded. The role of finance within the corporation; financial statement analysis; discounted cash flow analysis; valuation of financial assets and financial planning.

Foreign Language Education Courses

FLE 4316 Language Principles and Acquisition (1-3) ED EDX
PR: FLE 4317. Overview of applied Second Language Acquisition theory and the components of language, linking them to methods and techniques of providing comprehensible instruction and supporting the development of oral proficiency and literacy skills for (LEP) children.
FLE 4317 Teaching Students with Limited English Proficiency (3) ED EDX
This course is designed to prepare preprofessional teachers to provide linguistically and culturally appropriate instruction, assessment, and learning opportunities for students with Limited English Proficiency.

FLE 5145 Language Principles, Acquisition and Teaching (3) ED EDX
PR: FLE 5345 Restricted to Education majors and not repeatable for credit. Overview of applied SLA theory and components of language. Methods & techniques of comprehensible instruction and the development of oral proficiency and literacy skills for LEP children.

FLE 5345 Teaching English Language Learners K-12 (3) ED EDX
This course is restricted to Education majors and is not repeatable for credit. It is designed to prepare preprofessional teachers to provide linguistically and culturally appropriate instruction, assessment, and learning opportunities for LEP students.

French Language Courses

FRE 1120 Beginning French I (4) AS WLE
CR: FRE 1120L. The first course in the study of elementary French. Emphasis on the development of basic skills in comprehension, speaking and reading.

FRE 1121 Beginning French II (4) AS WLE
PR: FRE 1120 or equivalent. CR: FRE 1121L. A continuation of FRE 1120.

FRE 2200 French III (3) AS WLE
PR: FRE 1121 or equivalent. A review of the basic structure of French.

FRE 2201 French IV (3) AS WLE
PR: FRE 2200 or equivalent. Readings in French on the intermediate level.

FRE 2240 Intermediate Spoken French in Cultural Context (3) AS WLE
PR: FRE 2241 or equivalent proficiency Conversation practice with concentration on current idiomatic usage.

FRE 2241 Spoken French in Cultural Context (3) AS WLE
PR: FRE 1121. For development of basic conversational skills.

FRE 3234 Reading in French Literature and Culture (3) AS WLE
PR: FRE 2201 or equivalent. This course is designed to build reading skills in French while giving students a broad background in French culture.
FRE 3391 French Cinema (3) AP WLE
PR: FRE 2200/C- Overview of French cinema from invention to present; concentrates on history, stylistic diversity, & thematic range of French cinema; explores cinematic trends & movements; examines film legends as well as contemporary greats; will be taught in French.

FRE 3420 Written French in Cultural Context (3) AS WLE
PR: FRE 2200 and/or FRE 2201. A fundamental composition course for students who have completed FRE 2200 and/or FRE 2201.

FRE 3440 French for Business (3) AS WLE
PR: FRE 2200 or equivalent. An introduction to the French language in ordinary business transactions.

FRE 3470 Overseas Study (1-6) AS WLE
Departmental approval required. An intensive study-travel project in France.

FRE 3500 French Civilization (3) AS WLE
Readings and discussion on the cultural history of France.

FRE 3502 The Francophone World MW (3) AS WLE
An undergraduate 3 credit course, which offers an overview of the main French speaking cultures throughout the world, outside of France: French Canada, the Caribbean, Belgium, Switzerland, the Maghreb, Sub-Saharan Africa, the Indian Ocean, the Middle East, Southeast Asia, Louisiana.

FRE 4930 Selected Topics (1-3) AS WLE
Study of an author movement or theme.

FRW 5286 The 20th Century Novel (3) AS WLE
PR: FRW 4100. Proust, Gide, Mauriac, Malraux, Camus, Robbe-Grillet.

FRW 5934 Selected Topics (1-3) AS WLE
PR: Junior, senior or graduate student standing. Study of an author, movement or theme.

General Business Courses

GEB 2935 Selected Topics in Business (1-6) BA GBA
Topics to be selected by department chairs.
GEB 3373 International Business (3) BP MAN
RR: Junior Standing. An overview of unique problems faced by firms engaging in international activities across a broad spectrum of business activities including topics such as: accounting, finance, management, marketing, import-export, multi-national; country-risk analysis.

GEB 4890 Strategic Management and Decision Making MW (3) BA GBA
PR: Senior standing and FIN 3403, MAN 3025, MAR 3023. The course is intended to provide a unifying, integrating, and coordinating opportunity to tie together concepts, principles, and skills learned separately in other, more specialized courses in Business Administration.

GEB 4894 Healthcare Strategy (3) BP GEB
RR: Senior Standing. This capstone course provides a unifying, integrating, and coordinating opportunity to tie together concepts, principles, and skill learned separately in the other, more specialized courses in Healthcare Administration. The primary focus will be to understand the role of strategic decision-making in evaluating the environmental factors impacting a healthcare firm, formulating and implementing decisions based on the environment, and evaluating the effectiveness of these decisions.

GEB 4915 Independent Research (1-4) BA GBA
Individual study contract with instructor and department chairperson required. The research project will be mutually determined by the student and instructor.

GEB 4935 Selected Topics in Business Administration (1-3) BA GBA
The content and organization of this course will vary according to the current interests of the faculty and needs of students.

GEB 4941 Internship (1-3) BP GEB
The business internship class is designed to oversee and guide the student’s internship experience. The course is a practical application in a clinical setting of knowledge acquired in the classroom.

GEB 4955 International Study Abroad (3) BP MBA
PR: ACG 2021, ACG 2071, ECO 2013, ECO 2023, MAC 2233, CGS 2100, QMP 2100
This study abroad course facilitates insights into the nature, magnitude and importance of international business. Includes guest lectures by experts/managers, company site visits (excluding paid tours) and cultural excursions.
Geography- Regional Areas Courses
GEA 2000 World Regional Geography SS HP AF (3) AS GPY
Comparative and analytical analysis of representative regions of the world with emphasis on cultural, political, economic, environmental, and physical diversity.

Geography- Systematic Courses
GEO 2200 Introduction to Physical Geography NS (3) AS GPY
CR: GEO 2200L. Principles of physical geography; maps, earth-sun relationships; meteorological, hydrological, pedological, aeolian, and glacial processes; and resultant landforms.

GEO 2200L Introduction to Physical Geography Lab (1) AS GPY
CR: GEO 2200. Laboratory portion of Introduction to Physical Geography (GEO 2200).

GEO 2400 Human Geography (3) AS GPY
Systematic treatment of human activities on earth; population, settlement, agriculture, industry, trade, transportation, and political aspects are among those considered.

GEO 3352 Human Footprint on the Landscape (3) AP ESP
The study of human-environment relationships from a primarily geographic perspective focusing on the human forces that shape landscapes.

GEO 4284 Water Resources Management (3) AS GPY
Geographic perspectives on water resources management at the global, national and local scale, including political, socio-economic, technical and scientific aspects.

GEO 4340 Natural Hazards (3) AS GPY
PR: Junior or Senior Standing. Examination of the physical, social, economic, political and cultural forces that create the phenomena of natural hazards. Case studies from around the world will include floods, droughts, tornadoes, hurricanes, freezes, heat waves, wild fires, earthquakes, tsunami, and volcanoes.

GEO 4372 Global Conservation 6A MW (3) AS GPY
The distribution, exploitation, and conservation of physical and human resources, ecology.

GEO 4379 Geographic Perspectives on Environment (3) AP ESP
PR: GEA 2000 /C
This course examines human ideas about the natural environment and the fundamental character of the human-nature relationship across space and time through a survey of literature (geography, environmental history, ethics) on environmental perspectives.
GEO 4450 Medical Geography (3) AP GPY
PR: GEA 2000/C-
Deepen understanding of spatial patterns of health/disease at local, regional & global scales; social, cultural, political, economic & epidemiological processes that underlie these patterns; varied approaches to addressing health inequalities/needs.

GEO 4471 Political Geography MW (3) AS GPY
PR: GEO 2400 or CI. The geographic factors underlying political decisions and influencing their outcome; the geographic consequences of these decisions; geopolitics.

GEO 4900 Directed Reading (1-4) AS GPY
PR: 20 hours in geography and CI prior to registration.

GEO 4910 Individual Research (1-4) AS GPY
PR: 20 hours in geography and CI prior to registration.

GEO 4930 Selected Topics (3) AS GPY
Topics are at the discretion of the instructor. This course will offer upper level, advanced topics in all aspects of Geography. Course can be repeated for credit as long as the title is different, for up to 8 credits.

GEO 4933 Geography Colloquium (1) AS GPY
Senior Standing in geography Weekly topical lectures by faculty and outside speakers. Students will develop a plan for their professional or graduate careers.

GEO 4940 Internship in Geography (1-4) AP GPY
PR: GPY majors only. Supervised field experience in local, national, and overseas government, NGOs, and private sector enterprises. Restricted to majors. Non-repeatable.

Geography Information Science Courses

GIS 3006 Computer Cartography (3) AS GPY
An introduction to the concepts underlying modern, computer-based mapping and to the collection and storage of digital spatial data.

GIS 4035C Remote Sensing of the Environment (3) AS GPY
PR: GIS 3006 or GEO 3180 with a grade of C- or better. Analysis of satellite images and aerial photographs for studies of the environment.
GIS 4043C Geographic Information Systems (3) AS GPY
An introduction to the concepts underlying Geographical Information Systems, with an emphasis on analytical capabilities of such systems in both raster and vector domains.

GIS 4300 Environmental Modeling with GIS (3) AP ESP
PR: GIS 4043C/C or GIS 5049/C or CI CR: GIS 4300L  This course will examine the use of geographic information systems (GIS) for environmental modeling; provide students with an overview of applications of GIS to computer-based spatial models using spatial analytic and modeling tools (applications intrinsic to GIS).

GIS 4300L Environmental Modeling with GIS Laboratory (1) AS GPY
Laboratory exercises linked to the use of geographic information systems (GIS) for environmental modeling associated with the Environmental Modeling with GIS lecture course. (Co-req. of GIS 4300.)

GIS 4302C GIS for Sustainability (4) AS GPY
PR: GIS 3006/C
Focus on the application of GIS for sustainable planning and development; policymakers & planning agencies increasingly use spatial data/methods to aid in their decisions; this course is relevant to anyone interested in issues for sustainable development.

GIS 5049 GIS for Non-Majors (3) AS GPY
An introduction to the concepts underlying digital thematic mapping and geographical information systems (GIS) for non-geography majors and non-geography graduate students.

Geology Courses

GLY 2000L Essentials of Geology Laboratory (1) AS GLY
Fundamental concepts and skills of modern geology, including rock and mineral identification, analysis of geologic maps, field analysis, and applications of computers in Geology. Required field trip.

GLY 2010 Dynamic Earth: Introduction to Physical Geology NS (3) AS GLY
Required for Geology majors; open to non-majors. Study of minerals, rocks, and dynamic processes of the earth. Introduction to the origin of earth's materials, landforms, and structures.

GLY 2010L Dynamic Earth Laboratory (1) AS GLY
PR: GLY 2010 or concurrent registration. Required for Geology majors; open to non-majors. Laboratory study of earth materials, landforms, geologic structures, topographic and geologic maps. Lec-lab-field trips.
GLY 3720C The Fluid Earth (4) AS GLY  
PR: GLY 2000L; MAC 2311 and MAC 2312 or equivalent; CHM 2045 and CHM 2046; PHY 2048 and PHY 2048L. Physical, chemical and biological processes affecting fluids of the lithosphere, oceans and atmosphere. Water as a geologic medium and global entity. A systems approach. Not available as S/U for geology majors; S/U available for others.

GLY 4734 Beaches and Coastal Environments MW (3) AS GLY  
A comprehensive introduction to the nature of all coastal environments including beaches, dunes, tidal inlets, estuaries, reefs, and river deltas. Emphasis will be on the natural state of these environments and how human activities have and will impact them. Consideration of coastal management policies involving economics, ethics, policy, and environmental law.

GLY 4930 Selected Topics in Geology (1-4) AS GLY  
Each topic is a course under the direction of a faculty member with the content depending on the interests of the students and faculty involved. All areas of geology included.

GLY 5932 Selected Topics in Geology (1-4) AS GLY  
PR: Senior or advanced junior standing. Each topic is a course under the direction of a faculty member. All areas of geology included.

Geoscience Courses

ESC 2000 Introduction to Earth Science (3) AS SGS  
An introductory course in the Earth Sciences. Topics covered include geology, weather, climate change, ocean dynamics, and the history of the Earth, the solar system and beyond.

Graphic Arts Courses

GRA 2103 Introduction to Computer Based Design (3) AP ART  
Introduction to visual communication principles and the Apple computer as a tool for graphic design. Students will use the Macintosh and design software such as PhotoShop, Illustrator, and InDesign to take basic projects from concept through production.

GRA 2190 Graphic Design (3) AP VVA  
This course explores the fundamentals of graphic design; students develop an understanding of the industry and design principles through projects emphasizing the process of design, exposure to contemporary designers and methods of investigation. Majors only.
GRA 2206C Typography (3) VP ART
Restricted to graphic design majors. This foundational course explores the structure of letter forms and lettering. This course provides information about the importance of type in the context of graphic design and application for printed and electronic media.

GRA 3104 Computer Graphics (3) VP ART
Restricted to graphic design majors. This course is the continuation of Graphic Design I. The coursework emphasizes the utilization of electronic media for visual problem solving. Students will increase their skill with web based design and photo-editing software.

GRA 3118 Design Signs and Symbols (3) AP VVA
PR: GRA 2190 with a minimum grade of C. This course will explore institutional identity design. Special emphasis will be placed on the design and application of monograms, logotypes, and other marks commonly used to symbolize organizations. The history of institutional identities will also be examined.

GRA 3193 Graphic Design I (3) VP ART
Restricted to graphic design majors. This course explores the application of formal design principles to visual problem solving through typography, layout, and web design. Students will apply conventional and electronic tools and techniques to the graphic design process.

GRA 3202 Advanced Typography (3) AP VVA
PR: GRA 2206C with a minimum grade of C. Exploration of the Expressive Potential of the Letter Form

GRA 3735 Multimedia Systems I (3) VP ART
Restricted to graphic design majors. This course introduces multimedia systems and focuses on their use as tools in the production of digital multimedia. Content covers all key hardware, navigation, and operating components.

GRA 4119 Packaging Design (3) AP VVA
PR: GRA 2190 with a minimum grade of C. An introduction of the basic procedures involved in preparing packaging design. Examine the communication techniques and theories relevant to package design, point-of-purchase displays and sales promotional items.

GRA 4128 Book Design (3) AP VVA
PR: GRA 2190 with a minimum grade of C. Historical development of the book with special emphasis on the work of contemporary designers. Modern bindery methods, material and design. Problems in book design, illustration and binding.

**GRA 4137 Advanced Web Design (3) AP VVA**
PR: GRA 4522C with a minimum grade of C. This studio course builds on the principles taught in Graphic Interface. Students are challenged to solve advanced communication problems while addressing technical issues relating to web design and the user experience.

**GRA 4179 Social Design (3) AP VVA**
PR: GRA 2190 with a minimum grade of C. This course will explore the purpose of graphic design for social change outside the scope of advertising. Students will investigate societal issues, and the relevance of design for pro-bono and non-client based causes.

**GRA 4423 Business of Graphic Design (3) AP VVA**
PR: GRA 2190 with a minimum grade of C. Through lectures, discussions, and various assignments, students will be exposed to the legal and business issues affecting graphic designers today.

**GRA 4522 Graphic Interface (3) AP VVA**
PR: GRA 3193 with a minimum grade of C. Focuses on the introduction of principles of interactivity related to user experience. Examines the design of user-interfaces and the development of advanced interactive visual strategies through the study of current or emerging technologies.

**GRA 4833 Motion Graphics (3) AP VVA**
PR: GRA 3193 with a minimum grade of C. This course introduces students to motion graphics, as it relates to special effects, animation, and typography. Students will be challenged to apply their current design knowledge in motion graphics.

**GRA 4880 Advanced Illustration (3) AP VVA**
PR: ART 2251 with a minimum grade of C. This course surveys the broad field of illustration through studio projects examining areas such as concept art, advertising, editorial and book illustration. Students create illustrations both traditionally and digital.

**GRA 4930C Graphic Design: Senior Studio (3) VP ART**
Restricted to graphic design majors. Advanced problems in graphic design, advertising, and multimedia visual communication systems will be discussed and assigned as projects. Focus is upon efficient and effective use of technology in the design production process.
GRA 4940 Graphic Design: Internship (2) VP ART
Competitive portfolio may be required. Restricted to graphic design majors. On site supervised work experience in an educational, graphic studio, advertising agency, or corporate environment.

GRA 4945 Graphic Design: Professional Practicum (3) VP ART
Restricted to graphic design majors. Students fine-tune their portfolios, create self-promotional print and digital projects and develop their resumes. Includes field trips to studios, agencies, corporate graphic departments and marketing firms.

GRA 4953 Senior Project: Research (3) AP VVA
Emphasis on quantitative research, scheduling the project, methods of presentation, and qualitative results. Students present and defend a project suitable for professional presentation.

GRA 4955C Senior Project: Portfolio (3) VP ART
Restricted to graphic design majors. This course covers the organization and presentation of a design/advertising/graphic portfolio and appropriate related materials. Emphasis is upon portfolio development, professional production, and self-promotional skills.

History & Historiography Courses

HIS 3002 Historical Methods and Materials (3) AP HTY
This course will introduce students to the fundamental concepts, practices, skills and materials associated with the study of history.

HIS 3308 War and Society MW (3) AS HTY
An examination of the ways in which societies have organized themselves for war and how societies are changed by war. Also explores gendered expectations in war, and the changing conduct of war. Does not count for History major or minor credit.

HIS 3930 Special Topics (3) AS HTY
This course is designed to emphasize a selected historical problem or issue that is meaningful and challenging to the student. A variety of instructional approaches will be taken to the material. Topics will be changed each semester.

HIS 3938 Major Issues in History MW (3) AS HTY
This course provides an introduction to the disciplines of history by examining a specific historical issue and its relation to at least one of the following dimensions: gender, race and ethnicity, international perspectives, environmental perspectives. Does not count for History major or minor credit.
HIS 4104 Theory and Methods of History (3) AS HTY  
PR: History major status and 2.25 HTY major GPA required. An analysis of the foundations of historical knowledge and historical methodology. Includes a survey of historical thinking and writing from ancient times to the present.

HIS 4900 Directed Reading (1-4) AS HTY  
Arrangement with instructor prior to registration. Readings in special topics.

HIS 4936 Pro-Seminar in History 6A MW (4*) AS HTY  
PR: HIS 4104  
History major status and 2.25 HTY major GPA required. Advanced topics in the various fields of history. Emphasis on discussion of assigned readings and on research and writing of a major paper.  
*HIS 4936 will revert to 3cr as of spring 2017.

HIS 4940 Internship in History (1-4) AP HTY  
PR: History majors only. Supervised field experience in a research and writing-related position that relates to the History major. Possible internship sites include historical societies and museums. Restricted to majors. Repeatable for 6 total credits.

Health and Physical Education Courses

HLP 4710 Creative Experience in Art, Music, Drama & Physical Movement (2) EP EDR  
Teacher candidates integrate Music, Art, Movement, Physical Education and Health in elementary curriculum because of the importance of these content areas for children to learn to care for themselves physically, emotionally and aesthetically.

HLP 4722 Health and Physical Education for the Child (2) ED EDE  
The course helps elementary education majors understand the health, and developmental needs of K-6 children and to learn the role of the classroom teacher in providing health services, healthy environments, and health & physical ed. instruction.

Healthcare Sciences Courses

HSA 3170 Healthcare Finance (3) BP FIN  
This course seeks to broaden and deepen understanding of the issues involved in the financial activities of the healthcare industry. Emphasis is given to the principles and applications of healthcare finance important to entry-level managers.

HSC 3002 Orientation to the Health Professions (3) AP BIO  
An orientation to the roles of the various health professions to include an understanding of the training and credentialing requirements and legal and ethical issues relevant to the practices of a wide variety of health professions.
HSC 3301 Health, Safety, Nutrition and Motor Skills for the Young Child (3) ED EDP
Provide students with the knowledge to teach developmentally appropriate motor activities; to provide continuous health services; create and maintain a healthy learning environment; and sequence appropriate health instruction for Pre-K through 3rd grade students.

HSC 4172 Women’s Health: A Public Health Perspective (3) PH PHC
From a public health perspective, this course will explore the multidimensional and multidisciplinary dimensions of women’s health. The course will emphasize health promotion, disease prevention, and overall well-being.

HSC 4211 Health, Behavior and Society (3) PH PUB
This course focuses on an ecological perspective of the determinants of health including biology, individual behavior, social relationships, social stratification, institutions, neighborhoods and communities, environment, policies and globalization.

HSC 4504 Foundations of Public Health Immunology (3) PH PHC
This course provides an overview of the principles of Immunology and an introduction to the applications of immunology and immunologic techniques used in the surveillance, prevention and control of diseases of public health importance.

HSC 4551 Survey of Human Diseases (3) PH PHC
An overview of the nature, types, and mechanisms of diseases of the major body systems.

HSC 4573 Foundations of Food Safety (3) PH PHC
This course provides an overview of food safety practices and principles emphasizing the role of food safety in public health. Topics include proper food handling procedures, food safety hazards, food-borne illness prevention, and food safety regulations.

HSC 4579 Foundations of Maternal and Child Health (3) PH PHC
This course provides an overview of maternal and child health issues and trends. With this primary aim, the objectives are organized around the knowledge of health assessment and interventions for families and children.

HSC 4622 Foundations of Global Health (3) PH PUB
This course introduces students to the principles of public health from a global perspective. Emphasis will be placed on the impact of social, economic, political and environmental factors that influence health and access to health care across the globe.

HSC 4624 Foundations of Global Health (3) PH PHC
This course introduces students to the principles of public health from a global perspective. Emphasis will be placed on the impact of social, economic, political and
environmental factors that influence health and access to health care across the globe.

**HSC 4631 Critical Issues in Public Health (3) PH PHC**
This course provides students the opportunity to learn about the multiple ways to view controversial topics in public health. The course covers topics including biomedical issues, social & behavioral factors related to health, and environmental issues.

**HSC 4851 Health Sciences Internship (3) AP BIO**
This course will oversee and guide students research project or internship experience coordinated with a mentor external to the course. Students will meet weekly to discuss internship experience and progress and present results.

**HSC 4932 Special Topics in Health Sciences (3) AP BIO**
This course will address topics in current interest in the Health Sciences. Special topics will vary from semester to semester at the discretion of the instructor.

**HSC 4933 Selected Topics in Public Health (1-3) PH PHC**
Content will be governed by student demand and instructor interest.

**HUN 2201 Nutrition (3) NR NUR**
The study of fundamental principles of normal nutrition as they relate to human life and growth from conception through senescence, interpretation of current nutrition information, and application of nutrition knowledge in the establishment of good eating habits.

**HUN 3272 Sports Nutrition (3) PH PUB**
This course explores nutrition in the enhancement of health and fitness. Discussion includes the nutrient requirements for attainment and maintenance of health, disease prevention and sports performance. The appropriate use of dietary supplements, popular diets, and causes and treatment of eating disorders and obesity will be studied. Claims targeted to the exercising population will be evaluated.

**HUN 3296 Nutrition and Disease (3) PH PUB**
A nutrition course for those wishing to increase their nutrition knowledge in the areas of health care, diet and disease, and therapeutic nutrition. The course is not restricted to majors and is not repeatable for credit.

**PHC 4069 Biostatistics in Society (3) PH PHC**
This course exposes students to the role of biostatistics in advancing healthcare and improving health through landmark studies and cases in a wide range of fields, including clinical trials, epidemiology, environmental studies, and healthcare evaluation.
PHC 4140 Introduction to Public Health Geographic Information Systems (3) PH GLO
This course covers the theory and application of geographic information systems (GIS) for public health and includes an overview of the principles of GIS and its use.

PHC 4720 Foundation to Professional Writing in Public Health (3) PH PHC
This course provides students the opportunity to learn about all aspects of professional writing techniques including grammar and spelling errors, writing styles, authorship, reference and citation systems, and guidance for scientific communication.

Humanities Course
HUM 1020 Introduction to Humanities FA (3) AS HUM
Analysis of selected works of literature, music, film, and visual art, representing artists of diverse periods, cultures, genders, and races. Especially recommended for students who later take 4000-level Humanities courses.

Industrial Psychology Courses
INP 4004 Industrial Psychology (3) AS PSY
PR: PSY 3213 with a grade of C or better or CI. Applications of psychological principles to industry. Topics include: selection, training, motivation, job satisfaction, supervision and decision-making.

Information Systems Management Courses
ISM 3011 Information Systems in Organizations (3) BA QMB
PR: CGS 2100 or equivalent. An introduction to the language, concepts, structures and processes involved in the management of information systems including fundamentals of computer-based technology and the use of business-based software for support of managerial decisions.

ISM 3113 Systems Analysis and Design (3) BA QMB
PR: ISM 3011 with a grade of “C” or better (not C-). The course presents concepts, procedures, and tools needed to build computer-based information systems. The objective is to develop project management, data collection, analysis, design, testing and documentation skills.

ISM 3232 Business Application Development (3) BA QMB
CP: ISM 3011 with a grade of “C” or better (not C-). Presentation of business application development using an object-oriented programming language. Good program design techniques are emphasized. Business applications are developed.
ISM 4212 Database Design and Administration (3) BA QMB
PR: ISM 3113 with a grade of "C" or better (not C-). An introduction to the concepts and principles of database management. Provides potential designers, users and managers of database systems with an understanding of physical vs. logical representations, data modeling, implementation, and data management.

ISM 4213 Advanced Database Administration (3) BA QMB
PR: ISM 3113, ISM 4212, with grades of "C" or better (not C-). Essential concepts of database administration in a business environment are covered in order to prepare students to understand and deal with database administration issues and concepts. Students gain hands-on experience by administering a database environment and completing assignments that involve resource management, data administration, security, backup, recovery and database tuning issues.

ISM 4220 Business Data Communications (3) BA QMB
PR: ISM 3011 with a grade of "C" or better (not C-). Fundamentals of data communication, including network architectures, communication protocols, transmission standards, and internetworking. Basic concepts in distributed computing will also be covered.

ISM 4300 Managing Information Resources (3) BA QMB
PR: ISM 4212 and ISM 4220, with grades of "C" or better (not C-). Current issues in information systems management focusing on managing computer resources and social issues such as ethics, privacy, and legal issues including intellectual property.

ISM 4382 Global Information Systems (3) BA QMB
PR: ISM 3011 with a grade of "C" or better (not C-). Role of information technology in global business organizations and challenges in building information systems to enable global operations.

ISM 4930 Selected Topics in ISM (1-3) BA QMB
Selected topics in MIS.

ISM 5001 MBA Essentials: Management Information Systems (0) BP MBA
PR: Graduate standing, permit required, repeatable up to three times, permit required. Overview of the role that information systems play in today’s rapidly changing business environments, supporting routine business operations, facilitating management decision-making and enabling more organic organizational forms.
Interdisciplinary Studies Courses

IDS 3662 Arts Connections FA (3) VP FAI
This is an interdisciplinary course to the arts disciplines of music, dance, theatre, and art. Artists from the four disciplines will provide weekly presentations centered on issues and ideas that have formed the basis of their creative research. Influences of diversity, new technologies and community and public arts will be explored. This course will introduce students to the role the arts play in shaping their perceptions of the world as well as reflecting the underlying values and paradigms that form our culture(s).

Interdisciplinary Honors Courses

IDH 2010 Acquisition of Knowledge SS HP 6A (3) HC HON
PR: Admission to Honors College. An appreciation of the problems of how human understanding proceeds through operations such as perception, classification, and inference, among others, as well as the open philosophical questions behind these operations.

IDH 2930 Selected Topics in Honors (0-3) HC HON
This course is designed to emphasize a selected problem or issue that is meaningful and challenging to University Honors students and special populations. A variety of instructional approaches will be used. Topics will vary each semester. Repeatable for a total of 9 credits.

IDH 3100 Arts/Humanities Honors FA HP (1-3) HC HON
PR: IDH 2010. An introduction to western arts and letters from the perspectives of three periods (classicism, romanticism, and modernism), the relationship of ideas to art, the similarities among the arts of a given period, and important differences between periods.

IDH 3350 Natural Sciences Honors NS (3) HC HON
PR: IDH 2010. An exploration of current knowledge concerning fundamental principles in the Sciences, their potential for application and attendant ethical and philosophical questions. Honors College students only. Repeatable up to 6 hours.

IDH 3400 Social and Behavioral Sciences Honors SS HP (3) HC HON
IDH 3600 Seminar in Applied Ethics SS HP (3) HC HON
PR: IDH 2010. This course explores ethical issues related to selected topics such as Ethics of Technology, Ethics in Business, Bio-Medical Ethics and Personal Ethics Development.

IDH 4000 Honors Program Seminar MW (4) HC HON
PR: IDH 2010. This course explores major works and major issues in a variety of disciplines. Each section will be devoted to content in a different academic area.

IDH 4200 Geographical Perspectives Honors AF (3) HC HON
PR: IDH 2010. An introduction to African, Latin American, Middle Eastern, or Asian perspectives focusing on social, political and economic, artistic, cultural and intellectual subject matter. The material will be presented within a geographical, chronological, and humanities background.

IDH 4910 Undergraduate Research (0-3) HC HON
PR: DPR.
A supervised program of interdisciplinary research in areas of specific interest. Open to all USF students by application through the undergraduate research coordinator.

IDH 4930 Selected Topics (1-3) HC HON
PR: IDH 2010 or CI.
This course is designed to emphasize a selected problem or issue that is meaningful and challenging to University Honors students and special populations. A variety of instructional approaches will be used. Topics will vary each semester. Repeatable for a total of 8 credits.

IDH 4970 Honors Thesis (3) HC HON
The development and public presentation of a senior thesis under the direction of a mentor. Course is taken for 2 semesters.

IDS 4949 Cooperative Education, Alternating (0-3) US COE
PR: 45+ semester hours completed, cumulative GPA 2.5+, have a declared major and be accepted in Cooperative Education Program.
Full-time (40 hrs/wk) paid or for credit, career-related work experience. This course may be repeated up to 6 credit hours.

Interdisciplinary Social Science Courses

ISS 1101 Knowledge and Society (3) AS ISS
Course introduces students to issues concerning the relationship between knowledge and society. Among the issues addressed are competing accounts of knowledge and the relationship between knowledge and other forms of human experience and
different aspects of social life such as religion, morality, aesthetics, politics, and gender.

**ISS 1102 Self and Society SS (3) AS ISS**
Course introduces students to issues concerning the relationship between the self (or individual) and society. Among the topics that may be addressed are the idea of human nature, how human nature is shaped by social and cultural factors; the moral obligations between individuals and society; and how our understanding of the self is shaped by gender and culture.

**ISS 1103 Nature and Culture SS (3) AS ISS**
This course examines competing ideas and theories concerning the relationship between nature and culture. Among the issues and questions examined are the relationship between nature and our awareness of it; to what extent is nature transformable; should "nature" dictate the shape of social institutions; how does technology affect our society and environment.

**ISS 3010 Introduction to the Social Sciences (3) AS ISS**
Integrates the range of social science fields into a global interdisciplinary perspective. Views social institutions and issues from perspectives of changing paradigms.

**ISS 3300 Research Methods in the Social Sciences (3) AS ISS**
PR: ISS 3010. This course introduces students to the methodologies used in social science research. It covers both qualitative and quantitative research design, sampling, measurement, analysis and critical evaluation of scholarly literature.

**ISS 3930 Selected Topics in the Social Sciences (1-4) AS ISS**
Interdisciplinary studies of varying topics, with course content dependent on student demand and instructor's interest.

**ISS 4900 Directed Readings (1-3) AS ISS**
PR: CI. A supervised program of intensive reading of interdisciplinary materials in areas of specific interest.

**ISS 4910 Directed Research (1-3) AS ISS**
PR: CI. A supervised program of interdisciplinary research in areas of specific interest.

**ISS 4935 Seminar in the Social Sciences MW (3) AS ISS**
PR: Senior standing and ISS 3010 or CI. The seminar which caps the interdisciplinary major. Weds personal curiosity with the application of theoretical models to research on salient social issues.
ISS 4940 Internship in Interdisciplinary Social Science (1-4) AS ISS
Individual guidance in a selected internship. Restricted to majors. Non-repeatable.

**International Relations Courses**

**INR 1015 World Perspective SS AF (3) AS INT**
An interdisciplinary study of the international system, major world regions and problems.

**INR 2002 Introduction to International Relations (3) AS POL**
Concepts and analytical tools applied to events such as politics among nations, control of foreign policies, types of actors, war and peace.

**INR 3011 Globalization (3) AS INT**
Influence of globalization on political-economic and social systems around the world. International organizations involved with globalization processes are studied along with nations benefiting and suffering from the consequences of globalization.

**INR 3038 International Wealth and Power SS (3) AS INT**
Introduction to the relationship between politics and economics, emphasizing the analysis of government policies in response to both domestic and international economic problems.

**INR 3084 International Terrorism (3) AS INT**
A study of contemporary international terrorism and its causes, ranging from national liberation movements to networks of philosophical anarchists.

**INR 3102 American Foreign Policy (3) AS POL**
Analysis of the development and scope of United States foreign policy, emphasizing goals and objectives, policy formulation and implementation, themes and issues.

**INR 3202 International Human Rights MW (3) AS INT**
This course explores the evolution of international rights from the Greeks to the present. It examines human rights issues in major regions of the world.

**INR 4035 International Political Economy (3) AS POL**
Analysis of the development and politics of the international economic system, focusing on questions of cooperation and conflict in trade, aid, and investment relationships.
INR 4083 Conflict in the World MW (3) AS INT
PR: Junior/Senior standing. An interdisciplinary course examining theories of conflict, conflict resolution processes and strategies, theories and peacemaking strategies, and the concept of Early Warning Systems related to the outburst of conflict.

INR 4254 Africa in World Affairs MW (3) AS INT
An examination of Africa's place and role in world affairs, including an analysis of the impact of external forces, international relations in post-colonial Africa, the relations of African states with the major world powers, the U.N. and its agencies.

INR 4403 International Law (3) AS POL
Examines essential components of the international legal system; recognition; succession; sea, air and space law, treaties, diplomats, International Court of Justice; laws of war, etc. Introduces the student to legal reasoning as employed in the international context.

INR 4502 International Organizations (3) AS POL
Study of the operations and structure of international organizations and effects on world politics; background and achievement of the UN; regional organizations and multi-national corporations.

INR 4931 Selected Topics (1-3) AS GIA
Interdisciplinary studies with course content dependent on student demand and instructor's interest.

**Journalism Courses**

JOU 2100 Beginning Reporting (3) AS COM
PR: MMC 2100 and MMC 3602. Basic instruction in news judgment, sources of news, newsgathering, and newswriting techniques for various media. Typing ability is required.

JOU 3101 Advanced Reporting (3) AS COM
PR: JOU 2100 or RTV 3301 (RTV majors only), JOU 4201 (may be taken concurrently), PHI 1103 and POS 2041. Reporting and writing the more complex and specialized story. Techniques of investigative and analytical reporting, including ethical and legal considerations.

JOU 3308 Magazine Article and Feature Writing (3) AS COM
PR: CRW 2100 and JOU 2100. Planning, researching, writing, and marketing articles for general and special interest magazines and newspaper supplements. Experiences in developing article ideas and analysis of magazine articles.
JOU 3346C Multimedia Reporting (3) AS COM
PR: MMC 2100 with a minimum grade of C. The course prepares students for a digital media environment. Students learn to write, report, as well as produce audio, video, photos, and digital content for news stories. Students produce multimedia news stories for the web.

JOU 3940 Reporting Practicum (1) AS COM
PR: JOU 3101 and CI. For journalism sequence majors. S/U only. Practical experience outside the classroom where the student works for academic credit under the supervision of a professional practitioner. Periodic written and oral reports to the faculty member coordinating the study.

JOU 4181 Public Affairs Reporting (3) AS COM
PR: JOU 3101 or RTV 3301 (RTV majors only), POS 2041 and POS 2112 or POS 3142. Covering city council meetings, courthouse, city hall, courts, society, and other special assignments. Emphasis is on coverage of major governmental units of all levels of government, including examination and interpretation of public documents and records.

JOU 4188 Neighborhood News Bureau (3) AS COM
PR: JOU 2100, MMC 2100, MMC 3602. This course provides students with experience and news clips. Classes are conducted as editorial meetings and students report and write about minority and multi-ethnic communities. The course is restricted to majors and is not repeatable for credit.

JOU 4201 News Editing I (3) AS COM

JOU 4206 Newspaper and News Publication Design (3) AS COM
PR: JOU 4201 or CI. Theoretical and practical applications of newspaper and news publication design, including typography, graphics, graphics software and electronic picture editing. Exercises in design for newspapers and news publications in both print and electronic formats.

JOU 4212 Magazine Design and Production (3) AS COM
PR: JOU 4201. Theoretical and practical application of design principles for magazines. Design software. Study of visual design, page architecture, typography, color and illustrations. Integration of design elements in the design of magazine covers. Design elements specific to magazine and production preparation.
JOU 4938 Senior Capstone Seminar (2) AS COM
PR: Senior standing as a department major. Students complete a final professional project, a portfolio, and exit examination. Senior Seminar is the result of the department’s development of a plan to set and measure learning outcomes. It is restricted to majors and not repeatable for credit.

JOU 4941 Editing Practicum (1) AS COM
PR: Senior standing, JOU 4201 and Cl. For journalism sequence majors. S/U only. Practical experience outside the classroom where the student works for academic credit under the supervision of a professional practitioner. Periodic written and oral reports to the faculty member coordinating the study.

JOU 4944 Magazine Practicum (1) AS COM
PR: Senior standing and Cl. For journalism sequence majors. S/U only. Practical experience outside the classroom where the student works for academic credit under the supervision of a professional practitioner. Periodic written and oral reports to the faculty member coordinating the study.

JOU 4950 Senior Capstone Seminar (2) AP COM
PR: Senior standing; majors only. Students complete a final professional project, a portfolio and exit examination. Senior Seminar is the result of the department’s development of a plan to set and measure learning outcomes. It is restricted to majors and not repeatable for credit.

JOU 5105 Newswriting and Editing (3) AS COM
PR: GS in Mass Communications or Cl. Introduction to the basics of gathering, writing, and editing the news, with an emphasis on practical assignments done under professional conditions and standards. Discussions, readings emphasize the larger context and implications of news.

JOU 5305 Explorations in Newswriting (3) AS COM
PR: CC. Students work to develop writing styles, reporting on and creating stories about significant issues, events, and ideas. The course explores the notion that narrative-style journalism can be accurate, thorough, fair, and compelling, effectively bringing readers into stories and giving them a bigger stake in the news. The focus is on-going beyond traditional practices of reporting and writing news stories.

Language and Culture Courses

CLT 3370 Classical Mythology HP (3) AS WLE
Study of Greek and Roman myths embodied in classical literature and of their impact on Western civilization. All readings are in English.
Language Arts & English Education Courses

LAE 4323 Methods of Teaching English: Middle School (3) ED EDT
Must be taken one or two semesters prior to internship. Recommended to be taken with LAE 4464. Whole language methods of integrating reading, writing, speaking, listening, viewing, and critical thinking activities into a literature-based program for middle school students.

LAE 4335 Methods of Teaching English: High School (3) ED EDT
PR: LAE 4464. Must be taken one semester prior to internship concurrently with LAE 4530. Whole language methods of integrating reading, writing, speaking, listening, viewing, and critical thinking activities into a literature-based program for high school students.

LAE 4343 Writing Across the Curriculum (2) EP EDR
RR: SP-COE majors only Prepares pre-service teachers by developing an understanding of the foundations of writing through the use of Writers workshops and instructional strategies necessary to provide adequate instruction to emergent, novice, and transitional writers.

LAE 4414 Teaching Literature in the Elementary School, Grades K-6 6A LW (3) ED EDE
Jr./Sr. Standing The purpose of this course is for students to survey and analyze the genres of children’s literature and to develop instructional strategies to use literature in literacy learning across the curriculum.

LAE 4464 Adolescent Literature for Middle and Secondary Students 6A LW (3) ED EDT
PR: English Education majors or CI. Recommended to be taken with LAE 4323 two semesters prior to internship. A study of the types of literature read by adolescents with an emphasis upon the criteria for the choice of good books and knowledge of available books and teaching materials.

LAE 4530 Methods of Teaching English: Practicum (3) ED EDT
PR: Senior standing or enrollment in Plan II Master’s Program. CR: LAE 4323 or LAE 4335. Taken one semester, spring or fall, prior to internship.

LAE 4936 Senior Seminar in English Education (2) ED EDT
PR: Senior standing. Required concurrently with internship. Synthesis of teacher candidate’s courses in complete college program.
Latin America History Courses

LAH 2020 Latin American Civilization HP AF (3) AS HTY
An introduction to selected issues, events, and people in Latin American history from 1492 to the present. Focus on Argentina, Brazil, Chile, Cuba, and Mexico. Intended for students in any discipline; no prerequisites. An entry-level course for Latin American studies.

LAH 2733 Latin American History in Film HP AF (3) AS HTY
Through the use of films and readings, the course introduces the broad sweep of Latin American history from the pre-Columbian period to today. Emphasis is placed on the social-cultural context to understand the peoples and events that have shaped Latin America.

LAH 3200 Modern Latin America (3) AS HTY
A study of the emergence of the Latin American states. The course will examine developments in Latin America during the nineteenth and twentieth centuries. Special attention is given to the Third World character of the region.

LAH 3430 History of Mexico (3) AS HTY
Mexican history from pre-Columbian cultures to the twentieth century. Emphasis falls on the colonial political economy, social development, the wars of independence, development of the 19th century Mexican state and the Mexican revolution.

LAH 3470 History of the Caribbean (3) AS HTY
A thematic study of the circum-Caribbean from pre-Columbian cultures to the twentieth century, emphasizing the development of the Caribbean political economy with emphasis on monoculture, plantation society, and colonial/neo-colonial relationships.

LAH 3480 History of Cuba (3) AS HTY
Cuban history from pre-Columbian cultures to the Cuban Revolution. Emphasis on colonization, the sugar economy, the struggles for independence, the political economy of the Republic, and the 20th century revolutionary process.

Leadership Courses

LDR 2010 Leadership Fundamentals (3) US STL
Covers a broad range of leadership topics from self-development and understanding of self, to group behavior, organizational design, ethics and teamwork. The potential of every individual to develop effective leadership skills is examined.
LDR 3261 Leadership in the Great Outdoors (3) EP LDR
Students will plan and execute a group outdoor expedition. They will explore the
dynamics of leadership relevant in an outdoor context using articles,
film/documentaries, short fiction, role playing and experiential activities.

LDR 3263 Community Leadership Practicum (3) US STL
This course involves the transference of leadership theories into practice. It provides
a practical forum for students to examine and develop personal leadership skills.

LDR 3340 Community Leadership and Nonprofit Organizations (3) EP LDR
This course will teach students how to engage in community leadership by establishing
and managing a not-for-profit, charitable corporation.

LDR 3363 Team Dynamics and Leading Diverse Groups (3) EP DEA
Course is designed to explore the essential role teamwork plays in any leadership
endeavor. It picks up from LDR Fundamentals by building upon the concept that
leadership is a relational ethical process of people coming together for positive
change.

LDR 3365 From Conflict to Consensus Decision Making and Change (3) AP LDR
This course is designed to learn and apply consensus decision making techniques to to
avoid becoming paralyzed by indecision and to manage potential conflict and the
need for change.

LDR 3371 Language of Leadership: Communicating with Clarity and Impact (3) EP
DEA
The study of leadership communication concepts in multiple contexts to improve the
ability to lead others and help to transform an organization through effective
leadership dialogue with others.

LDR 3930 Selected Topics in Student Leadership (0-3) US STL
Course content will depend upon the interest of the faculty member and student
demand.

LDR 3950 Independent Study in Leadership (1-6) EP LDR
This course is designed to encourage students to research areas of interest in
leadership studies that relate to their personal goals or an area of interest they desire
to know better. Topics of interest will be provided by instructor to maximize success.
LDR 4104: Theories of Leadership (3) US STL
PR: LDR 2010 or LDR 3331 C-
Focuses on historical and modern views of leadership. It is designed to assist students analyzing and understanding the historical, social, political aspects of leadership theories and styles as well as the application of leadership theories in settings.

LDR 4114 Survey of Leadership Readings (3) US STL
Survey of historical and contemporary writings on leadership skills and practices. Examines the contextual manner in which the leader functions.

LDR 4164: Organizational Theories and Processes (3) US STL
PR: LDR 2010 or LDR 3331
Participants will delve into the nature of organizational dynamics, they will utilize concepts, generalizations, theories, and frames of reference to analyze organizations and leadership to understand and improve their function.

LDR 4204 Ethics and Power in Leadership (3) US STL
PR: LDR 2010 (SLS 2260), LDR 4204 (SLS 4274). Course reviews arguments for ethics in leadership as proposed by both contemporary and ancient leadership theories. It also examines theories of power and authority, and seeks answers to the apparent dilemmas through applied moral theory and psychology.

LDR 4564: Images of Leadership in the Media (3) US STL
This course examines the historical development of leadership theory through contemporary times. Surveys literature and other media relevant to role of the leader and to the development and application of leadership skills.

SLS 1107 University Success (1) AM STL
This course is designed to develop skills required for success in university courses & campus life such as: effective use of campus resources -community engagement -critical thinking & writing skills -academic & career planning.

SLS 2260 Leadership Fundamentals (3) US STL
Replaced by LDR 2010, effective Spring 2009.

SLS 3930 Selected Topics in Student Leadership (1-4) US STL
Replaced by LDR 3930, effective Spring 2009.

SLS 4015 Images of Leadership in Print and Film (3) US STL
Replaced by LDR 4564, effective Spring 2009.
SLS 4274 Ethics and Power in Leadership (3) US STL
Replaced by LDR 4204, effective Spring 2009.

Library and Internet Research Skills Courses
LIS 2005 Library and Internet Research Skills (3) AS LIS
An introduction to information research skills as they apply to using both academic libraries and the Internet. Assignments will focus on developing skills to locate, evaluate, and use sources of information.

Linguistics Courses
LIN 3010 Introduction to Linguistics (3) AS WLE
Introduction to the basic principles of linguistic science; phonological and grammatical analysis and description; language change and genetic relationships.

LIN 3670 English Grammar and Usage (3) AS ENG
A course in the basics of traditional English grammar designed as a complement to our composition and creative writing courses, as a review for those students who will take preprofessional exams, and as a basic course for students interested in improving their knowledge of English. Will not be counted toward the English major.

Literature Courses
LIT 2000 Introduction to Literature 6A HP (3) AS ENG
The nature and significance of literature in its various forms: fiction, drama, poetry; emphasis on the techniques of reading literature for informed enjoyment. Will not be counted toward the English major.

LIT 2010 Introduction to Fiction 6A HP (3) AS ENG
A study of the short story and novel as literary forms; approached from an historical perspective though not restricted to any historical period. Will not be counted toward the English major.

LIT 2040 Introduction to Drama 6A HP (3) AS ENG
A study of the major forms of drama as literature and theatre; approached from an historical perspective though not restricted to any historical period. Will not be counted toward the English major.

LIT 3101 Literature of the Western World through the Renaissance 6A (3) AS ENG
A study in English of the great works of Western Literature from its beginnings through the Renaissance, including the Bible, Homer, Sophocles, Plato, Euripides, Virgil, Cicero, Dante, Petrarch, Machiavelli, and Rabelais, among others.
LIT 3102 Literature of the Western World since the Renaissance 6A (3) AS ENG
A study in English of the great works of Western Literature from the Neoclassic to the Modern Period, including such writers as Moliere, Racine, Voltaire, Dostoevsky, Chekhov, Ibsen, Kafka, Gide, Sartre, and Camus, among others.

LIT 3103 Great Literature of the World 6A MW LW (3) AS ENG
A survey of world literature including samples from the ancient and modern era, western and eastern traditions, male and female writers, and various ethnic cultures. Focus on values/ethics, race, ethnicity, and gender; thinking and writing skills. Will not be counted toward the English major.

LIT 3155 Modern Literature 6A MW LW (3) AS ENG
Examines major literary works of the 20th Century and explores ways in which authors have expressed the age, its great issues and conflicts, in order to gain an historical perspective that will help relate the present to the recent past. Will not be counted toward the English major.

LIT 3301 Cultural Studies and the Popular Arts 6A MW LW (3) AS ENG
A study of twentieth century culture as it is represented in the film, fiction, and other cultural artifacts of many different nationalities. Focuses on values/ethics, race, ethnicity and gender; thinking and writing skills. Will not be counted toward the English major.

LIT 3353 Literature, Race, and Ethnicity (3) AP VVA
PR: ENC 1102/C- Course examines the intersections of race, ethnicity & literature. Focusing on one or multiple groups, provides a conceptual grounding in how written identities are formed from within marginalized communities & how groups use writing to define themselves.

LIT 3383 The Image of Women in Literature 6A MW LW (3) AS ENG
A study that seeks to trace the origins of contemporary views about women, to analyze major Eastern/Western literary portrayals of women, to examine ideas about women’s roles, and to compare/contrast cultural/racial images of women. Will not be counted toward the English major.

LIT 3451 Literature and the Occult 6A MW LW (3) AS ENG
An introduction to the occult tradition as a major ingredient in English, Continental, American, and Multicultural literature; analysis of the origins, classifications, and areas of the various magic arts from classical times through the present. Focuses on values/ethics, race/ethnicity and gender; thinking and writing skills. Will not be counted toward the English major.
LIT 3513 Literature, Gender, and Sexuality (3) AP VVA
PR: ENC 1102/C-
Surveys literature from the perspective of gender & sexuality; studying a variety of genres/forms, familiar as well as lesser-known figures; analyze texts aesthetically & rhetorically within various historical, cultural, & theoretical contexts.

LIT 4386 British and American Literature by Women 6A MW LW (3) AS ENG
Survey of women's literary tradition in England and America from the seventeenth century to the present. Thematic focus includes self, marriage, sexuality, madness, race and generations. Writing intensive. Will not be counted toward the English major.

LIT 4930 Selected Topics in English Studies (1-3) AS ENG
The content of the course will be governed by student demand and instructor interest. It will examine in depth a recurring literary theme or the work of a small group of writers. Special courses in writing may also be offered under this title. May be taken twice for credit with different topics.

LIT 4931 Studies in World Literature and Cultures (3) AP VVA
PR: ENC 1102/C-
This course examines how social, political, cultural, economic, and intellectual issues intersect with one particular theme or issue from a global perspective; requires intense reading, a grasp of current literary scholarship, and rigorous written exercises. Repeatable: 6 credits maximum.

LIT 4932 Selected World Authors (3) AP ENG
PR: ENC 1102
Course examines selected world authors, beyond England and/or the United States, showing how the work of a particular writer, or group of writers, intersect with global, economic, social and political concerns, as well as literary and cultural movements.

LIT 4933 World Literary Movements and Genres (3) AP ENG
PR: ENC 1102 with a minimum grade of C-. Examines in-depth a selected movement and/or genre of world literature (romanticism, post-colonialism, African fiction, etc.); building upon skills in survey courses, class requires intensive reading, a grasp of current scholarship and rigorous writing.

Management Courses

MAN 3025 Principles of Management (3) BA MAN
PR: Junior standing. Examines intrapersonal, interpersonal, group/team, organizational, and environmental (both stakeholder and societal) factors influencing the management task.
MAN 3093 Healthcare Management (3) BP MAN
This class is designed to prepare the student for a management role within the healthcare industry and will focus upon the fundamental building blocks necessary to manage a firm that provides high quality healthcare delivery.

MAN 3240 Organizational Behavior Analysis (3) BA MAN
PR: MAN 3025. The course covers research literature relevant to organizational functioning including behavioral effects of power and authority, formal organization, structural variation, leadership, motivation, and communication.

MAN 3301 Human Resource Management (3) BA MAN
To develop a broad exposure to new approaches, techniques, and future trends in the management of personnel. A study of the major functions in personnel including job analysis, manpower planning, selection, performance evaluation, training, and wage and salary administration.

MAN 4063 Management Ethics (3) BA MAN
PR: MAN 3025
Examines moral and ethical responsibilities of managing organizations at the personal, interpersonal, and organizational level.

MAN 4280 Organizational Development and Change (3) BA MAN
PR: MAN 3240 or CI. A lab course where students experimentally apply behavioral science techniques in an "action-research" framework to the cycle of planned change so as to build a more effective organization.

MAN 4282 Organizational Assessment (3) BA MAN
PR: MAN 3240. The analysis and measurement of factors which influence organizational effectiveness and the quality of work life. Data based cases will be used by students to assess managerial and supervisory skills and to measure organizational functioning and work design.

MAN 4402 Employment Laws (3) BA MAN
Federal and state regulation of the employment relationship, including wage and hour laws; EEO; affirmative action programs; employee benefits; insurance; workers’ compensation, safety, health, employee’s personal rights; collective bargaining legislation.

MAN 4600 International Management (3) BA MAN
PR: MAN 3025, Senior Standing or CI. Examines the effects of international cultural differences on business practices within and outside the United States and provides methods to build synergies and establish/enhance competitive advantage via those differences.
MAN 4802 Entrepreneurship and Small Business Management (3) BA MAN
PR: ACG 2021, ACG 2071, MAR 3023, or CI. Study of the factors involved in starting and managing a small- to medium-sized business. Emphasis on conduct of pre-business feasibility study, start-up of business, successful management of the firm, and options for succession or termination.

MAN 4930 Selected Topics in Management (1-3) BA MAN
Topics to be selected by instructor and department chairperson for pertinent Management issues.

MAN 4931 Independent Research (1-4) BA QMB
Individual study contract with instructor and department chairperson required. The research project will be mutually determined by the student and instructor.

MAN 5002 MBA Essentials: Management (0) BP MBA
PR: Graduate standing, repeatable up to three times, permit required and S/U graded. A basic conceptual overview of management principles. Topical coverage includes ethics, globalization, strategic management, leadership and individual and group decision making.

MAN 5509 MBA Essentials: Operations Management (0) BP MBA
PR: Graduate standing, repeatable up to three times, permit required and S/U graded. A course emphasizing the quantitative techniques for trying to optimize the human and material resources utilized in service and production oriented operations.

Marketing Courses

MAR 3023 Basic Marketing (3) BA MKT
PR: Junior standing. Survey of the marketing of goods and services within the economy. Attention is paid to the impact of marketing on other functional areas of business as well as society.

MAR 3400 Professional Selling (3) BA MKT
PR: MAR 3023 or CI. A study of the stages of the professional selling process, and the role of sales in today's marketing environment. Emphasis on learning adaptive selling techniques and developing effective interpersonal communications skills. Sales careers are examined.

MAR 3613 Marketing Research (3) BA MKT
PR: QMB 2100, MAR 3023. A study of research methods and techniques applicable to problem solving in marketing. Attention is also given to defining information needs,
determining the value of information, interpreting and reporting information for use in marketing decision making.

MAR 3711: Sports Marketing (3) BA MKT
PR: MAR 3023. Examines basic marketing principles applied to sports industry; emphasis-understanding marketing concepts translate to industry practices; Topics: unique nature of sports marketing, identification of consumers/behaviors, licensing/sponsorship & strategy.

MAR 3823 Marketing Management (3) BA MKT
PR: MAR 3023. An applications oriented study of the marketing function at an intermediate level. Emphasis upon techniques for analysis and problem-solving. Builds upon the principles and concepts learned in MAR 3023, and provides a strong foundation for the remaining courses in the marketing curriculum.

MAR 4156 International Marketing (3) BA MKT
PR: MAR 3023. A study of procedures and problems associated with establishing marketing operations in foreign countries. Includes the institutions, principles and methods involved in the solution of these business problems as well as the effects of national differences on business practices and buyer behavior.

MAR 4231 Retailing Management (3) BA MKT
PR: MAR 3023/C- or CI A comprehensive study of the retailing structure, institutions, and environment; includes pertinent management theories and practices in analyzing, organizing, planning, and controlling retail operations.

MAR 4333 Promotion Management (3) BA MKT
PR: MAR 3023 or CI. A study of the role of promotion in the marketing program of the firm, including the promotional tools available to the marketing manager and the various types of decisions made in the promotional area. Decision making process in development of a promotional program is emphasized.

MAR 4503 Buyer Behavior (3) BA MKT
PR: MAR 3023. A study of the basic concepts of buyer behavior, including pre- and post-purchase attitudes and behavior patterns, information processing relating to the functional areas of marketing and the buyer’s decision-making process. Managerial applications to marketing are emphasized.

MAR 4712 Healthcare Marketing (3) BP MKT
A foundational knowledge of the principles of marketing and their application in healthcare administration including the concepts of marketing strategy,
customer/patient orientation, products and services, promotion, distribution and pricing issues.

**MAR 4824 Marketing Management Problems (3) BA MKT**
PR: Senior Standing, MAR 3823, MAR 3613, MAR 4333. The integration of marketing knowledge applied to decision roles in managing the total marketing effort of firms, and coordination with other major functional areas on specific problems.

**MAR 4933 Selected Topics in Marketing (1-3) BA MKT**
Topics to be selected by instructor and department chairperson.

**MAR 5001 MBA Essentials: Marketing (0) BP MBA**
PR: Graduate standing, repeatable up to three times, permit required, S/U graded. An overview of basic marketing principles, including the role of marketing in business and society, as well as a description of functions, practices and concepts associated with marketing.

**Mathematics- Calculus & Precalculus Courses**

**MAC 1105 College Algebra 6A QM (3) AS MTH**
PR: C (2.0) or better in MAT 1033, or 490 or better SAT Math score, or 21 or better ACT Math score, or 90 or better Elementary Algebra CPT score, or 40 or better College-Level Math CPT score. No credit for students with prior credit for MAC 1140 or MAC 1147. Concepts of the real number system, functions, graphs, and complex numbers. Analytic skills for solving linear, quadratic, polynomial, exponential, and logarithmic equations. Mathematical modeling of real life applications. College Algebra may be taken either for General Education credit or as preparation for a pre-calculus course.

**MAC 1140 Precalculus Algebra 6A QM (3) AS MTH**
PR: C (2.0) or better in MAC 1105, or 550 or better SAT Math Score, or 24 or better ACT Math Score.
CR: MAC 1114. Review of functions and graphs. Analytic geometry including conic sections and rotation of axes, systems of equations including matrix algebra and determinants, sequences and series including Binomial Theorem.

**MAC 1147 Precalculus Algebra and Trigonometry 6A QM (4) AS MTH**
PR: C (2.0) or better in MAC 1105, or 550 or better SAT Math score, or 24 or better ACT Math score, or 60 or better College-Level Math CPT score. This is an accelerated combination of MAC 1140 and MAC 1114; this course is best for students who have already seen some trigonometry. See the descriptions of MAC 1140 and MAC 1114. No credit for students with credit for either MAC 1140 or MAC 1114.
MAC 2233 Business Calculus 6A QM (3) AS MTH
PR: C (2.0) or better in MAC 1105, or C (2.0) or better in MAC 1140, or C (2.0) or better in MAC 1147, or 590 or better SAT Math score, or 26 or better ACT Math score, or 78 or better College-Level Math CPT score.
Linear equations and functions, mathematics of finance, differentiation and integration of algebraic, exponential and logarithmic functions with applications to business, finance and economics. No credit for mathematics majors.

MAC 2241 Life Sciences Calculus I 6A (3) AS MTH
PR: C (2.0) or better in MAC 1114, or C (2.0) or better in MAC 1147, or 650 or better SAT Math score, or 29 or better ACT Math score, or 90 or better College-Level Math CPT score and knowledge of trigonometry. No credit for math majors or students with credit in MAC 2233, MAC 2281, or MAC 2311. Differentiation and integration of algebraic, trigonometric, exponential, and logarithmic functions with applications to life sciences.

MAC 2242 Life Sciences Calculus II 6A (3) AS MTH
PR: MAC 2241/C.
Techniques of integration, differential equations, functions of several variables, series, and Taylor polynomials. No credit for mathematics majors or students with credit in MAC 2282 or MAC 2312.

MAC 2282 Engineering Calculus II (4) AS MTH
PR: C (2.0) or better in MAC 2281. Definite integral, trigonometric functions, log, exponential, series, applications.

MAC 2311 Calculus I 6A QM (4) AS MTH
PR: (C (2.0) or better in MAC 1114 and C (2.0) or better in MAC 1140, or C (2.0) or better in MAC 1147, or 650 or better SAT Math score, or 29 or better ACT Math score, or 90 or better College-Level Math CPT score and knowledge of trigonometry. Differentiation, limits, differentials, extremes, indefinite integral. No credit for students with credit in MAC 2233 or MAC 2243 or MAC 2311.

MAC 2312 Calculus II 6A QM (4) AS MTH
PR: MAC 2311/C or CC. No credit for students with credit in MAC 2242 or MAC 2282. Anti-derivatives, the definite integral, applications, series, log, exponential and trig functions.

MAT 1033 Intermediate Algebra (3) ED EDO
PR: Appropriate score on the Scholastic Aptitude Test, Mathematics (SATM)
This course provides students with an opportunity to develop algebraic knowledge needed for further study in several fields such as engineering, business, science, computer technology, and mathematics.

**Mathematics Education Courses**

**MAE 4310 Teaching Elementary School (K - 6) Mathematics I (3)** ED EDE
PR: Admission to College of Education and two college level mathematics courses. Methods for teaching number ideas, computation skills, and mathematical reasoning in elementary (K - 6) classrooms.

**MAE 4314 Mathematics for all Students (4)** EP EDE
PR: EEX 4012 and MAC 1105 or higher minimum grade C-. CR: EDG 4943. Elementary, ESOL, & Exceptional Student Education methods for teaching, diagnosing, and remediating problem solving; numeration systems; whole number concepts and computation; fraction, decimal, and percent concepts and computation. Includes research perspectives.

**MAE 4326 Teaching Elementary School (K - 6) Mathematics II (3)** ED EDE
PR: MAE 4310. Methods for teaching informal geometry, measurement, probability, statistics, and algebraic thinking for elementary school (K - 6) classrooms.

**Microbiology Courses**

**MCB 3020 General Microbiology (3)** AS BCM
PR: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L, and CHM 2210 and MAC 1105 or higher-level MAC course or STA 2023. Structure and function of bacteria, archaea, viruses, and eukaryotic microbes. Laboratory includes media preparation and culturing, staining and enumeration Techniques. Lecture and Laboratory. PCB 3063 is recommended.

**MCB 3020L General Microbiology Laboratory (1)** AS BCM
CR: MCB 3020 The laboratory involves preparation of culture media, staining, pure culture methodology, isolation of microbes from nature, enumeration techniques, resistance to infectious disease.

**Mathematics- General and Finite Courses**

**MGF 1106 Finite Mathematics 6A QM (3)** AS MTH
PR: C (2.0) or better in MAT 1033, or 440 or better SAT Math score, or 19 or better ACT Math Score, or 72 or better Elementary Algebra CPT score. Concepts and analytical skills in areas of logic, linear equations, linear programming, mathematics of finance, permutations and combinations, probability, and descriptive statistics.
MGF 1107 Mathematics for Liberal Arts 6A QM (3) AS MTH
PR: C (2.0) or better in MAT 1033, or 440 or better SAT Math score, or 19 or better ACT Math Score, or 72 or better Elementary Algebra CPT score. This terminal course is intended to present topics which demonstrate the beauty and utility of mathematics to the general student population. Among the topics which might be included are: Financial Mathematics, Linear and Exponential Growth, Numbers and Number Systems, Elementary Number Theory, Voting Techniques, Graph Theory, and the History of Mathematics.

Mass Media Communication Courses

MMC 2100 Writing for the Mass Media (3) AS COM
PR: Sophomore standing; 2.75 overall grade point average; grade of "C" in ENC 1101, ENC 1102, and passing score on English Diagnostic Test. An introduction to the basic skills of writing for the mass media with practice in library research, persuasive writing, and informational writing.

MMC 2110 Scientific Writing (3) AP JMS
This 2000 level course will teach science majors to write clearly for their professional peers.

MMC 3140 Web Publishing (3) AS COM
PR: JOU 2100, MMC 2100, MMC 3602, VIC 3001
Course is intended for those with little previous Web design/publishing experience. Course will introduce students to the basic topics, nomenclature, pragmatics, and mechanics involved in Web publishing. Restricted to majors; not repeatable for credit.

MMC 3602 Mass Communications and Society SPCO (3) AS COM

MMC 3734 Social Media as Mass Communication (3) AP COM
This is a special topics course that covers topics related to social media used for journalistic and other professional purposes. Journalistic practices in the newsroom and the audience’s content expectations will be reviewed as they relate to the use of social media.

MMC 4106 Science Writing (3) AS COM
PR: CI. Will focus on techniques (angles, analogies, story structures, dialogue, narrative/plot) to translate complex scientific information into simplified but accurate stories for a non-scientific audience. NOT restricted to majors; not repeatable for credit.
MMC 4111 Entrepreneurial Journalism (3) AP COM
PR: Majors only. This course is set-up in a seminar format to offer and present ways students can become independent entrepreneurs in an ever-evolving media market. Students will have hands-on experience and given an opportunity to network with local business owners.

MMC 4120 Media Convergence (3) AS COM
PR: JOU 2100, MMC 2100, MMC 3602. Students will learn to write for various media and develop news judgment across platforms. A project will include writing, digital photography and capturing audio for a Web news report. Restricted to majors; not repeatable for credit.

MMC 4131 Video Storytelling (3) AS COM
PR: MMC 2100, MMC 3602, VIC 3001. Students will be introduced to concepts and technologies needed to begin working with video as a medium of communication. Basic principles of video editing are taught with short and long form projects. Restricted to majors; not repeatable for credit.

MMC 4133 Video Storytelling II (AP) COM
Majors only, permit required. This course will cover advanced video shots, audio, post production editing and industry work flow, the art of storytelling through a lens, on camera interviewing techniques, and tight editing for a “two train” story arc will be emphasized.

MMC 4141 Web Publishing II (3) AP COM
MMC 3140 Minimum Grade B
Majors Only, Permit Required
Web Publishing II is an advanced course in creating web-based content, with a focus on dynamic news and informational websites. Essential database technologies are covered all within the context of building effective publication-based websites.

MMC 4200 History and Principles of Communications Law (3) AS COM
PR: MMC 2100 and MMC 3602. Historical and constitutional backgrounds of freedom and control of expression, statutory enactments, major court decisions and administrative rulings which affect print media, telecommunications, advertising, public relations, and new media.

MMC 4203 Communication Ethics (3) AS COM
PR: MMC 2100 and MMC 3602 or CI. A study of the fundamental principles and philosophies of ethics and their application to the decision-making process in the various professions of mass communications.
MMC 4411 Entrepreneurial Journalism (3) AP COM
Majors only.
This course is set-up in a seminar format will offer and present ways students can become independent entrepreneurs in an ever-evolving media market. Students will have hands-on experience and given an opportunity to network with local business owners.

MMC 4420 Research Methods in Mass Communications (3) AS COM
PR: MMC 2100 and MMC 3602. An introduction to the theory and practice of quantitative and historical research methods as applicable to the study of media and mass communications. Emphasis on survey research, evaluation of data, and report writing.

MMC 4503 Literary Journalism (3) AS COM
PR: JOU 2100 and MMC 2100 or CI. Students will read, discuss, and analyze major works of literary journalism, demonstrating their ability to think critically about the works covered by submitting written commentaries about them.

MMC 4900 Directed Reading in Mass Communications (1-3) AS COM
PR: Junior standing and CI. Reading and directed study in special topics.

MMC 4910 Individual Research in Mass Communications (1-3) AS COM
PR: Junior standing and CI. The course provides means for a student to do independent study in an area not covered by a numbered course.

MMC 4936 Selected Topics in Mass Communications Studies (1-3) AS COM
PR: MMC 2100, MMC 3602 and CI. Courses designed to meet current or specific topics of interest to instructors and students.

MMC 4945 Media Internship-Seminar (3) AS COM
PR: CI and 15 hours in Mass Comm. courses and completion of an 8-12 week paid media internship with newspaper, broadcast station, or other media-related agency approved by the School. S/U only. Reports on experiences for discussion and evaluation.

MMC 5146 Web Publishing (3) AP JMS
PR: JOU 2100, MMC 2100, MMC 3602, VIC 3001. Course is intended for those with little previous Web design/publishing experience. Course will introduce students to the basic topics, nomenclature, pragmatics, and mechanics involved in Web publishing. Restricted to majors. Not repeatable for credit.

MMC 5147 Web Publishing II (3) AP JMS
PR: MMC 5146
Web Publishing 2 is an advanced course in creating dynamic news and information websites and pursuing data-driven journalism. Students will learn about essential database technologies, SQL (structured query language), and server-side scripting and APIs.

Military Science & Leadership Courses

**MSL 1001C Introduction to the Army (2) US MIS**
MSL1001C focuses on introduction to the Army and critical thinking. It introduces Cadets to the Army and the Profession of Arms. Students will examine the Army Profession and what it means to be a professional in the U.S. Army. The overall focus is on developing basic knowledge and comprehension of the Army Leadership Requirements Model while gaining a complete understanding of the Reserve Officers’ Training Corps (ROTC) program, its purpose in the Army, and its advantages for the student. Cadets also learn how resiliency and fitness supports their development as an Army leader.Includes a weekly lab facilitated by MSL III Cadets and supervised by cadre.

**MSL 1002C Foundations of Agile and Adaptive Leadership (2) US MIS**
MSL1002 introduces Cadets to the personal challenges and competencies that are critical for effective leadership. Cadets learn how the personal development of life skills such as critical thinking, time management, goal setting, and communication. Cadets learn the basics of the communications process and the importance for leader’s to develop the essential skills to effectively communicate in the Army. Cadets will begin learning the basics of squad level tactics that will be reinforced during a weekly lab facilitated by MSL III Cadets and supervised by cadre.

**MSL 2101C Leadership and Decision Making (2) US MIS**
MSL2101 focuses on leadership and decision making. The course adds depth to the Cadets understanding of the Adaptability Army Learning Area. The outcomes are demonstrated through Critical and Creative Thinking and the ability to apply Troop Leading Procedures (TLP) to apply Innovative Solutions to Problems. The Army Profession is also stressed through leadership forums and a leadership self-assessment. Students are then required to apply their knowledge outside the classroom in a hands-on performance-oriented environment during a weekly lab facilitated by MSL III Cadets and supervised by cadre.

**MSL 2102C Army Doctrine and Team Development (2) US MIS**
MSL2102C focuses on Army doctrine and team development. The course begins the journey to understand and demonstrate competencies as they relate to Army doctrine. Army Values, Teamwork, and Warrior Ethos and their relationship to the Law of Land Warfare and philosophy of military service are also stressed. The ability to lead and follow is also covered through Team Building exercises at squad level. Students are then required to apply their knowledge outside the classroom in a hands-
on performance-oriented environment during a weekly lab facilitated by MSL III Cadets and supervised by Cadre.

**MSL 2900 Army Physical Readiness (1) US MIS**
This course will train students in the unique role of Army physical readiness in sustaining military operations. It will also prepare students to plan, prepare, and conduct military fitness training. Repeatable for 8 semesters, but only 4 credit hours will be counted toward the program.

**MSL 3201C Training Management and the Warfighting Functions (3) US MIS**
MSL 3201 focuses on training management and the warfighting functions. It is an academically challenging course were you will study, practice, and apply the fundamentals of Training Management and how the Army operates through the Warfighting functions. At the conclusion of this course, you will be capable of planning, preparing, and executing training for a squad conducting small unit tactics. Includes a lab per week using peer facilitation overseen by MSL IVs, supervised by ROTC Cadre.

**MSL 3202C Applied Leadership in Small Unit Operations (3) US MIS**
MSL 3202C focuses on applied leadership in small unit operations. It is an academically challenging course where you will study, practice, and apply the fundamentals of direct level leadership and small unit tactics at the platoon level. At the conclusion of this course, you will be capable of planning, coordinating, navigating, motivating and leading a platoon in the execution of a mission. Includes a lab per week using peer facilitation overseen by MSL IVs, supervised by ROTC Cadre. Successful completion of this course will help prepare you for the Cadet Summer Training Advance Camp, which you will attend in the summer at Fort Knox, KY.

**MSL 4301C The Army Officer (3) US MIS**
MSL 4301C focuses on development of the Army Officer. It is an academically challenging course were you will develop knowledge, skills, and abilities to plan, resource, and assess training at the small unit level. You will also learn about Army programs that support counseling subordinates and evaluating performance, values and ethics, career planning, and legal responsibilities. At the conclusion of this course, you will be familiar with how to plan, prepare, execute, and continuously assess the conduct of training at the company or field grade officer level. Includes a lab per week overseeing MSL III lesson facilitation and supervised by ROTC Cadre.

**MSL 4302C Company Grade Leadership (3) US MIS**
MSL 4302 is an academically challenging course were you will develop knowledge, skills, and abilities required of junior officers pertaining to the Army in Unified Land Operations and Company Grade Officer roles and responsibilities. This course includes reading assignments, homework assignments, small group assignments, briefings, case studies, practical exercises, a mid-term exam, and an Oral Practicum as the final exam. The Oral Practicum explores your knowledge of how you will be prepared for...
the 20 Army Warfighting Challenges (AWFC) covered throughout the ROTC Advanced Course. Successful completion of this course will assist in preparing you for your BOLC B course and is a mandatory requirement for commissioning. Includes a lab per week overseeing MSL III lesson facilitation and supervised by ROTC Cadre.

**MSL 4930 Advanced Directed Study and Research (1-3) US MIS**
PR: CI and permission of Professor of Military Science. Intensive individual study in a particular aspect of military science that is not covered in regular course offerings. Request for enrollment must be made prior to registration in the form of a written proposal.

**Music Literature Courses**

**MUL 2010 Music and Culture 6AC (3) AM MUS**
This course is intended to expose students to a variety of music and musical experiences through lecture, discussion, and direct experience involving critical listening. Students will enhance their awareness of the various elements, origins, and developments in music, as well as enrich critical thinking skills related to evaluating music. Students will prepare critiques of music performances in writing. By the end of the course, the student should have the background for appreciating the major genres of music, as well as having an enhanced ability to appreciate the various primary elements of any musical creation and/or performance.

**MUL 3011 Western Art Music in Your Life FA (3) VP MUS**
Open only to non-music majors. A study in the art of music and its materials, designed to develop an understanding of basic principles of music and a technique for listening to music.
Formerly Music in Your Life
Replaces MUL 3012 Spring 2012

**MUL 3012 Music in Your Life FA (3) VP MUS**
Replaced by MUL 3011 Spring 2012

**Philosophy Courses**

**PHI 1103 Critical Thinking SS (3) AS PHI**
Methods of thinking that lead to reliable conclusions, with emphasis on concrete cases in ordinary thinking and the sciences.

**PHI 2010 Introduction to Philosophy 6AC (3) AS PHI**
An introduction to several major themes in philosophy, as well as central philosophical concepts, texts, and methods.
PHI 2630 Contemporary Moral Issues SS (3) AS PHI
Open to all students. A study of contemporary moral issues concerning racism, sex, sexism, abortion, poverty, crime, war, suicide, and human rights in general.

PHI 3633 Biomedical Ethics (3) AS PHI
This course will focus on the ethical issues arising from advances in medical practice, delivery of health care and scientific research.

PHI 3636 Professional Ethics (3) AS PHI
An examination of the ethical problems that professionals will face in the complex, global society of the next few decades: confidentiality, divided loyalty, racism/sexism, etc.

PHI 3640 Environmental Ethics SS (3) AS PHI
A study of alternative theories of environmental ethics, including the application of these theories to contemporary environmental problems, such as pollution, resource depletion, species extinction, and land use.

PHI 4905 Directed Study (1-4) AS PHI
PR: CI. Approval slip from instructor required. Individual study directed by a faculty member.

PHI 4930 Selected Topics (1-3) AS PHI
Selected topics according to the needs of the senior students.

PHI 5913 Research (1-4) AS PHI
PR: CI. Approval slip from instructor required. Individual research supervised by a faculty member.

PHI 5934 Selected Topics (1-3) AS PHI
PR: CI. Approval slip from instructor required. Selected topics according to the needs of the student.

Photography Courses

PGY 3610C Photojournalism I (3) AS COM
PGY 3620 Photojournalism II (3) AS COM
PR: PGY 3610C. Laboratory required. Advanced process and practice of photography for publication.

PGY 3801C Digital Media I (3) VP ART
Replaced by PGY3820C Spring 2011

PGY 3820C Digital Media I (3) AS ART

PGY 4802C Digital Media II (3) VP ART
Replaced by PGY 4822C Spring 2011

PGY 4822C Digital Media II (3) VP ART
Restricted to majors. This course builds upon the concepts introduced in Digital Media I and focuses upon digital photographic, web and digital video creation.

PGY 5619 Photojournalism I (3) AP JMS
Today, all journalists must know how to tell stories with words, photos and audio. Through ten still photo assignments, caption writing and multimedia projects with audio and natural sound, the craft of photojournalism will be emphasized.

PGY 5625 Photojournalism II (3) AP JMS
PR: PGY 5619 All journalists must know how to tell stories with words, photos and audio. Photojournalism assignments will emphasize advanced composition, lighting and caption writing. A multimedia project with interview audio and natural sound will be emphasized.

Physics Courses

PHY 2048 General Physics I (3) AS PHY
PR: MAC 2281 or MAC 2311. Must be taken concurrently with lab and, if dropped, then dropped simultaneously. May not receive credit for both the PHY 2053 and PHY 2048 courses. First semester of a two semester sequence of calculus-based general physics (mechanics, wave motion, sound, thermodynamics, geometrical and physical optics, electricity, and magnetism) for physics majors and engineering students.

PHY 2048L General Physics I Laboratory (1) AS PHY
PR: MAC 2281 or MAC 2311. Must be taken concurrently with lecture and, if dropped, then dropped simultaneously. May not receive credit for both the PHY 2053L and PHY
2048L courses. First semester of a two-semester sequence of general physics (mechanics, wave motion, sound, thermodynamics, geometrical and physical optics, electricity, and magnetism) and laboratory for physics majors and engineering students.

**PHY 2049 General Physics II (3) AS PHY**
PR: MAC 2282 or MAC 2312, PHY 2048, PHY 2048L. Must be taken concurrently with lab and, if dropped, then dropped simultaneously. May not receive credit for both the PHY2054 PHY 2054 and PHY 2049 courses. Second semester of general physics and laboratory for physics majors and engineering students.

**PHY 2049L General Physics II Laboratory (1) AS PHY**
PR: MAC 2282 or MAC 2312, PHY 2048, PHY 2048L. Must be taken concurrently with lecture and, if dropped, then dropped simultaneously. May not receive credit for both the PHY 2054L PHY 2054L and PHY 2049L courses. Second semester of general physics and laboratory for physics majors and engineering students.

**PHY 2053 General Physics I NS (3) AS PHY**
PR: MAC 1140 and MAC 1114, or MAC 1147. Must be taken concurrently with lab and, if dropped, then dropped simultaneously. May not receive credit for both the PHY 2053 and PHY 2048 PHY 2048 courses. First semester of a two semester sequence of non-calculus-based general physics (mechanics, heat, wave motion, sound, electricity, magnetism, optics, modern physics) for science students.

**PHY 2053L General Physics I Laboratory (1) AS PHY**
Must be taken concurrently with lecture and, if dropped, then dropped simultaneously. May not receive credit for both the PHY 2053L and PHY 2048L courses. First semester of a two semester sequence of general physics (mechanics, heat, wave motion, sound, electricity, magnetism, optics, modern physics) laboratory for science students.

**PHY 2054 General Physics II NS (3) AS PHY**
PR: PHY 2053, PHY 2053L. Must be taken concurrently with lab and, if dropped, then dropped simultaneously. May not receive credit for both the PHY 2054 and PHY 2049 courses. Second semester of non-calculus-based general physics for science students.

**PHY 2054L General Physics II Laboratory (1) AS PHY**
PR: PHY 2053, PHY 2053L. Must be taken concurrently with lecture and, if dropped, then dropped simultaneously. May not receive credit for both the PHY 2054L and PHY 2049L courses. Second semester of general physics lab for science students.
PHY 4151 Computational Physics (3) AS PHY

PHY 4910 Undergraduate Research (1-4) AS PHY
An individual investigation in the laboratory, library, or both, under the supervision of the instructor. Credit hours and other contractual terms are to be determined by student/instructor agreement. May be repeated for a total of 4 credit hours.

PHZ 4702 Application of Physics to Bio & Med I (4) AS PHY
The first semester of a two-semester sequence to discuss the applications of the physical concepts introduced in the General Physics sequence to biological systems and for medical applications.

PHZ 4703 Application of Physics to Bio & Med II (4) AS PHY
The second semester of a two-semester sequence to discuss the applications of the physical concepts introduced in the General Physics sequence to biological systems and for medical applications.

Political Science Courses

POS 2041 American National Government (3) AS POL
Analysis of basic principles and procedures of the American governmental system with emphasis on current issues and trends.

POS 2112 State and Local Government and Politics (3) AS POL
Analysis of the structure and function of state and local governments, of the social and political influences that shape them, and of the dynamics of their administrative processes.

POS 3142 Introduction to Urban Politics and Government (3) AS POL
Governmental and political structures and processes as they function in urban areas, with special focus on municipalities and locally based public services.

POS 3173 Southern Politics (3) AS POL
Examines changes in electoral politics in the South, and the role of interest groups and the state and federal government in facilitating change.

POS 3182 Florida Politics and Government (3) AS POL
A study of Florida political culture, political parties and elections, the legislative, executive, and judicial systems, and policy patterns.
POS 3273 Practical Politics (3) AS POL
Coordinated scholarly and practical activity through class lecture and supervised field work in local political parties and election campaigns

POS 3283 Judicial Process & Politics (3) AS POL
The organization, development, and functioning of American court systems and the causes and consequences of judicial behavior from an empirical perspective.

POS 3453 Political Parties and Interest Groups (3) AS POL
Analysis and understanding of role, functions, structure, and composition of such, and their impact on American governmental institutions.

POS 3691 Introduction to Law and Politics (3) AS POL
Nature of law, legal process, relationship to political life of constitutional law, administrative law, the judicial process, and private law.

POS 3697 Environmental Law (3) AS POL
Examines some of the major issues involving environmental law. Specially, the course provides a survey and analysis of statutes, both state and federal, regulating water, air, and soil pollution, and resource conservation and recovery. It will also address questions pertaining to problems of implementation, interpretation, enforcement, and development of environmental laws.

POS 3713 Empirical Political Analysis (3) AS POL
Fundamentals of empirical political inquiry: systematic data collection and quantitative analysis techniques. Laboratory exercises using the computer are required.

POS 3931 Selected Topics (3) AS POL
Selected topics in political science with course content based upon student demand and instructor's interest.

POS 4204 Political Behavior, Public Opinion, and Elections (3) AS POL
Analysis of economic and socio-psychological factors influencing mass and elite political behavior; voting behavior, public opinion, and political activism.

POS 4413 The American Presidency 6A (3) AS POL
The presidency as a political institution; analysis of powers; legislative, administrative, political, and foreign policy leadership; crisis management and decision making; White House staffing; limits on power.
POS 4424 The American Congress (3) AS POL
This course covers the organization, procedures, committee system, party leadership, relations with governmental and non-governmental organizations and agencies, oversight, decision-making processes, and House/Senate comparisons.

POS 4614 Constitutional Law I (3) AS POL
PR: POS 2041. Leading social problems, principle institutions, and the scope of powers. Analysis of Supreme Court decisions, scholarly commentaries, and the writings of leading public figures.

POS 4624 Constitutional Law II (3) AS POL
PR: POS 2041. Analysis of Supreme Court decisions and scholarly commentaries on the constitutional rights of individuals.

POS 4693 Women and Law I (3) AS WST
Introduction to issues concerning the legal aspects of sex and sex-based discrimination as embodied in statutory and case law, focusing on constitutional and family law and reproductive freedom issues.

POS 4694 Women and Law II (3) AS POL
Legal position of women in American society and remedies available to challenge current laws and practices, with specific emphasis on employment and education issues as they relate to both women and men. May also be taken for credit in Women's Studies.

POS 4905 Independent Study (1-3) AS POL
PR: 3.0 average in Political Science and CI. S/U only. Specialized study determined by the student's needs and interests.

POS 4910 Individual Research (1-3) AS POL
PR: 3.0 average in Political Science and CI. Investigation of some aspect of political science culminating in the preparation of an original research paper.

POS 4941 Field Work (3) AS POL
Opportunity for students to obtain practical experience as aides to agencies of government and political parties.

PUP 4203 Environmental Politics and Policy (3) AS POL
Examines the politics of environmental issues, formation and implementation of environmental policy.
PUP 4323 Women and Politics (3) AS POL
An analysis of the impact of gender on power and influence in American society, and
women’s changing role in the political process. May also be taken for credit in
Government.

Political Theory Courses

POT 3003 Introduction to Political Theory (3) AS POL
Examines various kinds of theory used in political science for understanding political
life: normative theory, empirical theory, historicism theory, analytical theory, and
critical theory.

POT 3013 Classical Political Theory (3) AS POL
Analysis of basic ideas of Plato, Aristotle, Cicero, St. Thomas, and other leading pre-
modern political philosophers.

POT 4054 Modern Political Theory (3) AS POL
Analysis of basic political ideas of Machiavelli, Hobbes, Locke, Rousseau, Burke, and
other modern philosophers.

POT 4064 Contemporary Political Thought (3) AS POL
Examines various political views and political phenomena in the nineteenth and
twentieth centuries. Diverse theoretical types and salient political phenomena will be
presented.

POT 4109 Politics and Literature 6A LW (3) AS POL
Critical examination of the connections between politics and literature.

POT 4204 American Political Thought (3) AS POL
Examines political writings in the U.S. and responses to critical periods in history,
beginning with the Founding Fathers, and culminating in recent contributions and
understanding contemporary political problems and solutions.

Personality Courses

PPE 4003 Personality (3) AS PSY
PR: PSY 3213 with a grade of C or better or CI. Methods and findings of personality
theories and an evaluation of constitutional, biosocial, and psychological
determinants of personality.

Physiological Psychology Courses

PSB 4004C Physiological Psychology (3) AS PSY
PR: PSY 3213 with a grade of C or better or CI.
Gross neural and physiological components of behavior. Structure and function of the central nervous system and theory of brain functions.
Replaces PSB 4013C

PSB 4013C Physiological Psychology
Replaced by PSB 4004C

Process Biology Courses

PCB 3023 Cell Biology (3) AS BIO
PR: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L & CHM 2045, CHM 2046 & MAC 1105 or higher-level MAC course or STA 2023. CP: CHM 2210. Cell Biology is the study of living properties of cells and encompasses a broad area of the life sciences that includes cellular physiology and life cycle, organelle structure and function, and biomolecular structure and function.

PCB 3023L Cell Biology Laboratory (1) AS BIO
CP: PCB 3023. Laboratory portion of Cell Biology. Metabolic processes within the cell.

PCB 3043 Principles of Ecology (3) AS BIO
BSC 2010, BSC 2010L, BSC 2011, BSC 2011L & CHM 2045, CHM 2046 & MAC 1105 or higher-level MAC course or STA 2023. An introduction to the basic principles and concepts of ecology at the ecosystem, community, and population level of organization. Lecture only.

PCB 3043L Principles of Ecology Laboratory (1) AS BIO

PCB 3063 General Genetics (3) AS BIO
BSC 2010, BSC 2010L, BSC 2011, BSC 2011L & CHM 2045, CHM 2046 & MAC 1105 or higher-level MAC course or STA 2023. CP: CHM 2210. Introduction to genetics including the fundamental concepts of Mendelian, molecular and population genetics. Lecture only.

PCB 3063L General Genetics Laboratory (1) AS BIO
CP: PCB 3063. Laboratory investigation techniques in general genetics including Mendelian and non-Mendelian relationships, and gene interactions.

PCB 3306 Stream Ecology (3) AP BIO
PR: BSC 2010/C- and BSC 2011/C- and PCB 3043/C-
An introduction to the ecology of streams, abiotic influences on streams, and the diversity and adaptations of stream-dwelling organisms.
PCB 3712 General Physiology (3) AS BIO
PR: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L and CHM 2045, CHM 2046 and MAC 1105 or higher-level MAC course or STA 2023.
Comparative analysis of animal structure and function: organ systems and activities of body tissue and organs. Functional responses of plants to both internal and environmental signals lecture only.

PCB 3713L General Physiology Lab (1) AS BIO
PR: PCB 3712.
Laboratory portion of General Physiology.

PCB 4674 Organic Evolution (3) AS BIO
PR: PCB 3063
An introduction to modern evolutionary theory. Lecture on population genetics, adaptations, speciation theory, phylogeny, human evolution and related areas.

PCB 5307 Limnology (3) AS BIO
PR: PCB 3043 and CHM 2210 and MAC 1105 or higher-level MAC course or STA 2023 and PHY 2053. CP: CHM 2211. An introduction to the physical, chemical, and biological nature of fresh-water environments. Lecture only.

PCB 5307L Limnology Laboratory (1) AS BIO
PR: CI. CP: PCB 5307. Laboratory portion of Limnology. Laboratory and field experience in the area of aquatic ecology.

Psychology Courses

PSY 2012 Introduction to Psychological Science SS (3) AS PSY
Introduction to the science of psychology for majors and non-majors, presents theory and methods in broad survey of various areas of psychology including clinical, cognitive, developmental, health, industrial/organizational, social and neuropsychology.

PSY 3204 Psychological Statistics 6A QM (3) AS PSY
PR: PSY 2012. Introduction to analyzing psychological data, in the context of behavioral research. Covers basic research design, descriptive statistics, analysis procedures, use of computer analysis packages, interpretation of outputs, and implications for research.

PSY 3213 Research Methods in Psychology (4) AS PSY
PR: PSY 2012 and PSY 3404, each with a grade of C or better or CI. This course considers the logic of experimental design, concept of control and the analysis of experimentally obtained data. The laboratory
section provides experience applying the concepts discussed in lecture. Two lectures plus two-hour lab.

**PSY 4205 Experimental Design and Analysis (3) AS PSY**
PR: PSY 3213 with grade of C or better or CI. Detailed coverage of those research designs and statistical techniques having the greatest utility for research problems in psychology. Emphasis on topics from analysis of variance.

**PSY 4913 Directed Study (1-3) AS PSY**
PR: PSY 3213. S/U only. A maximum of 3 credits of either PSY 4913 or PSY 4970 may count toward the major. The student plans and conducts an individual research project or program of directed readings under the supervision of a faculty member. S/U only.

**PSY 4931 Selected Topics: Seminar (3) AS PSY**
PR: PSY 3213 with a grade of C or better. Upper-level standing, psychology major and CI. Graduate-type seminar designed to provide the advanced undergraduate student with an in-depth understanding of a selected sub-area within psychology.

**PSY 4933 Advanced Topics in Behavioral Analysis (3) AS PSY**
PR: EXP 4404 and CLP 4414. Advanced seminar in the effective and ethical application of behavior analysis to human problems. Includes theoretical and conceptual issues; assessment and treatment procedures; legal, ethical and socio-cultural issues.

**Public Administration Courses**

**PAD 4419 Personnel & Supervision in Today's Organizations (3) AS PAD**
Introduces students to concepts, principles and practices of personnel management and supervision that influence the attainment of desired performance goals in today's public and not-for profit organizations. Course participants will explore issues that influence the successful management of human resources in dynamic employment settings.

**Quantitative Methods in Business Courses**

**QMB 2100 Business and Economic Statistics I 6A QM (3) BA QMB**
PR: MAC 1105. Data description; exploratory data analysis; introduction to probability; binomial and normal distributions; sampling distributions; estimation with confidence intervals; tests of hypotheses; control charts for quality improvement.

**QMB 3200 Business and Economic Statistics II (3) BA QMB**
PR: MAC 2233 or MAC 2241, QMB 2100. Simple linear regression and correlation; multiple regression and model building; forecasting models; analysis of variance; chi-square tests; nonparametric methods.
QMB 5010 MBA Essentials: Business Statistics (0) BP MBA
PR: Graduate standing, repeatable up to three times, permit required, S/U graded.
An overview of the statistical tools that allow typical business data to be analyzed.
ANOVA, multiple linear regression and tests of hypothesis are emphasized.

Radio-Television Courses
RTV 3411 Race, Gender, and Class Issues in the Media (3) AP COM
Majors Only
This course is a survey of how those outside mainstream American life, whether by race, ethnicity, gender of socio-economic class are portrayed in and sometimes marginalized by mainstream media. Emphasis on news media with a secondary focus on entertainment.

RTV 5416 Race, Gender, Class Issues in Media (3) AP JMS
Survey of how those outside the American mainstream, whether by race, ethnicity, gender or socio-economic class are portrayed in various forms of media. Emphasis on news media, with a secondary focus on entertainment media.

Reading Courses
REA 2930 Selected Topics (1-4) US REA
Topics will vary to meet the needs of students. Will not be counted toward the English major.

Real Estate Courses
REE 3043 Real Estate Decision Making (3) BA FIN
PR: FIN 3403. Acquaints students with the range of knowledge required to engage in real estate decision-making in the United States. Integrates the institutional framework with which decisions are made, the elements of financial analysis, deal structuring and marketing, and the pricing, financing, and allocation of real property in the real estate markets.

Religion Courses
REL 2300 Introduction to World Religions HP SS (3) AS REL
This course is an introduction to the world's major religions. Students are exposed to myths, rituals, history, primary beliefs, leaders, and other information germane to understanding each religion. Open to majors and non-majors.
REL 3132 Witchcraft and Paganism in America (3) AS REL
A study of contemporary witchcraft and paganism, including theories, methods, history, myths and symbols, beliefs, rituals and practices, believers, recruitment, socialization, and organizations.

REL 3363 Introduction to Islam HP AF (3) AS REL
This course introduces the basic elements of Islamic belief and practice, placing the rise of Islam in its historical context in the Middle East, and stressing issues of diversity (including ethnicity and gender).

REL 3500 History of Christianity 6A HP (4) AS REL
Historical development of Western Christianity, its ideas and institutions, from the first century to the rise of religious modernism in the 19th century.

REL 4936 Selected Topics (1-3) AS REL
PR: Junior standing. Individual investigations with faculty supervision.

Science Education Courses

SCE 4310 Teaching Elementary School Science (3) ED EDE
PR: Admission to College of Education and completion of General Distribution Requirements in the Natural Science area. Techniques and materials for teaching science in the elementary school.

SCE 4313 Science for all Students (3) EP EDN
Designed to equip students with inquiry- and standards-based techniques and materials for teaching elementary school-aged children science. Includes strategies and resources for teaching English language learners and students with exceptionalities.

SCE 4320 Teaching Methods in Middle Grade Science (3) ED EDN
PR: Completion of 25 semester hours of Science or CC. Not designed for high school certification purposes. Survey techniques and materials unique to science, grades 5-9.

SCE 4330 Teaching Methods in the Secondary School-Sciences (3) ED EDN
PR: Completion of 26 hours in approved science areas, EDG 4620 or CP, and CC. Techniques and materials of instruction in secondary school sciences.

SCE 5325 Methods of Middle Grades Science Education (3) ED EDN
PR: 18 sem hrs in science, meeting FL content standards for mid grades general science. Prepare 5-9 sci teachers to tch sci skills, content; interrelationship, applications of sci as a human endeavor; nature of sci; instructional methods; nature
scientific inquiry; development of sci process skills; integration of subj areas; &
assessment.

**SCE 5337 Methods of Secondary Science Education (3) ED EDN**
Course concentrates on goals, subject matter teaching strategies for high school
curricula; assessment and using data to improve student achievement; and
development pedagogical content knowledge as it pertains to the teaching and
learning of science.

**SCE 5564 Reading and Communication in Science Education (3) ED EDN**
This course prepares secondary science teachers to teach literacy practices in
science. It includes methods for selecting appropriate reading and language
approaches. Communication in science and functional aspects of scientific literacy are
examined.

**SCE 5937 Selected Topics in Science Education (1-4) ED EDN**

**Social Psychology Courses**

**SOP 4004 Social Psychology (3) AS PSY**
PR: PSY 3213 with a grade of C or better or CI. Survey of methods, empirical findings,
and theoretical interpretations in the study of an individual's behavior as it is affected
by others.

**SOP 4450 Psychology of Religion (3) AP PSY**
PR PSY 2012, PSY 3204 with a grade of C or better or CI. The purpose of this course is
to introduce students to the empirical study of the psychology of religion and
spirituality. This course will also focus on the origin of this field of study, including
the pioneering work of William James.

**SOP 4714C Environmental Psychology (3) AS PSY**
PR: PSY 3213 with a grade of C or better or CI. Explores the influences of environment
on behavior. Topics considered include crowding, privacy, territorial behavior,
environmental design, and pollution effects. Designed for both psychology majors and
non-majors.

**SOP 4723 Cross-Cultural Psychology (3) AP PSY**
PR: PSY 2012/C and PSY 3204/C Cross-cultural psychology focuses on understanding
culture and psychology, emphasizing cross-cultural research methodology and critical
thinking. Cross-cultural psychology underscores the connections between culture,
emotions, thoughts, and behaviors.
SOP 4744 Women’s Mental Health (3) AP PSY
PR: PSY 2012/C and (PSY 3204/C or PSY 3213/C) This course will stimulate students’ critical engagement of research related to the psychology of women. It will also enable students to understand women’s experiences resulting from biological and social/cultural factors.

Social Work Courses

SOW 3101 Human Behavior and the Social Environment I (3) AS SOK
PR: All provisional major courses. Restricted to full Social Work majors, others by permission. An integrating human behavior-social environment course emphasizing dynamics of behavior and environmental factors as they relate to social work practice with individuals, and families.

SOW 3203 Introduction to Social Work (3) AS SOK
An introductory course tracing the development of social work as a profession including an examination of the knowledge, skill and attitudinal base of the profession and professional roles and functions.

SOW 3210 The American Social Welfare System SS (3) AS SOK
A general education introductory course which provides students with a framework for understanding the historical development of American social welfare, its value base, and its response to minorities, women, children, the elderly, and the disabled.

SOW 4522 Multicultural America (3) AS SOK
PR: All provisional major courses. The course focuses on the students' understanding of multicultural and intergenerational issues.

SOW 4930 Variable Topics in Social Work (1-3) AS SOK
Restricted to Social Work majors; others by permission. Variable title courses to expand on the four sequence areas in the Social Work core curriculum. Allows focus on areas relevant to student’s educational interest.

Speech Communication Courses

SPA 3112 Applied Phonetics in Communication Disorders (3) BC CSD
CR: SPA 3112L Introduction to phonetic analysis of normal and disordered speech, including training in phonetic transcription of normal and disordered speech using the International Phonetic Alphabet.

SPA 3112L Applied Phonetics Laboratory (1) BC CSD
CR: SPA 3112 Laboratory experience offering extensive practice in phonetic transcription of normal and disordered speech using the International Phonetic Alphabet.
SPC 2600 Public Speaking SS (3) AS SPE
Replaced by SPC 2608 Spring 2010

SPC 2608 Public Speaking SS (3) AS SPE
The nature and basic principles of human communication; emphasis on improving speaking and listening skills common to all forms of oral communication through a variety of experience in public discourse.
Replaced SPC 2600 Spring 2010

SPC 3602 Advanced Public Speaking (3) AP SPE
PR: SPC 2608/C- or LDR 2010/C- This course covers the study and application of communication strategies in speaking extemporaneously and from a manuscript. The course also includes the study of selected public addresses as aids to increased understanding of speaking skills.

Spanish Language Courses

SPN 1120 Beginning Spanish I (4) AS WLE
CR: SPN 1120L. Not open to native or near-native speakers of Spanish. Development of basic skills in listening and reading comprehension, speaking and writing of Spanish.

SPN 1121 Beginning Spanish II (4) AS WLE
PR: SPN 1120 or equivalent. CR: SPN 1121L. Not open to native or near-native speakers of Spanish. Continued development of basic skills in listening and reading comprehension, speaking and writing of Spanish.

SPN 2200 Spanish III (3) AS WLE
PR: SPN 1121 or equivalent. May NOT be taken concurrently with SPN 2201. Not open to native or near-native speakers of Spanish. Continued development of basic skills in listening and reading comprehension, speaking and writing of Spanish.

SPN 2201 Spanish IV (3) AS WLE
PR: SPN 2200 or equivalent. May NOT be taken concurrently with SPN 2200. Not open to native or near-native speakers of Spanish. Continued development of basic skills in listening and reading comprehension, speaking and writing of Spanish.

SPN 2240 Conversation I (3) AS WLE
PR: SPN 2201. Not open to native or near-native speakers of Spanish. For development of basic conversational skills.

SPN 2340 Advanced Spanish for Native Speakers I (3) AS WLE
Course for native and near-native speakers of Spanish due to home environment and/or residence in Spanish speaking country, but without formal training in the
language. Emphasis on cultural exploration and the grammatical problems of such speakers.

**SPN 3300 Advanced Spanish Grammar and Composition (3) AS WLE**
PR: SPN 2201 or equivalent. Not open to native or near-native speakers of Spanish. A study of syntax, grammar and writing.

**SPN 3391 Latin American Cinema (3) AP SCL**
PR: SPN 2240/C Interdisciplinary & cross-cultural survey of Latin American Cinema from the 1960’s and 1970’s to the present. Cover many of the principle countries. Discuss films as cultural, historical, political, & economic products. The course is taught in Spanish.

**SPN 3500 Spanish Civilization (3) AS WLE**
PR: SPN 2201 or equivalent. The culture and civilization of Spain. For majors and non-majors.

**SPN 3520 Spanish American Civilization (3) AS WLE**
PR: SPN 2201 or equivalent. Readings and discussions on the culture and civilization of Spanish America. For majors and non-majors.

**SPN 4470 Advanced Overseas Study (1-6) AS WLE**

**SPW 3030 Introduction to Hispanic Literary Studies (3) AS WLE**
PR: SPN 3300 or SPN 2340 Prose fiction, drama, poetry and essay; techniques of literary analysis.

**SPW 4900 Directed Reading (1-3) AS WLE**
Consent on Instructor/Department required.

**Science Education Courses**

**SSE 4313 Teaching Elementary (K-6) Social Studies (3) ED EDE**
PR: Admission to College of Education or CI. This course is designed to study techniques and strategies employed by K-6 social studies teachers that are effective in motivating elementary school aged youth to acquire the information, skills, and modes of reasoning unique to the social sciences.
SSE 4333 Teaching Middle Grades Social Science (3) ED EDW
This course is designed to study techniques and strategies employed by social sciences teachers that are effective in motivating teenage youth to acquire the information, skills, and modes of reasoning unique to the social sciences. Students are expected to plan and present instructional plan(s) demonstrating use of various methods, techniques, and material that achieve concrete outcomes. Theoretical foundations of social studies are also studied. Field work is required.

SSE 4334 Teaching Secondary Grades Social Science (3) ED EDW
PR: SSE 4333. This course is a continuation of SSE 4333 with further development of the instructional techniques and strategies and the information, skills, and modes of reasoning unique to the social sciences with an emphasis on the secondary school environment. The teaching profession, school settings, legal, and classroom management issues are also studied. Fieldwork in a high school is required.

Statistics Courses

STA 2023 Introductory Statistics I 6A QM (3) AS MTH
PR: C (2.0) or better in MAT 1033, or 440 or better SAT Math score, or 19 or better ACT Math Score, or 72 or better Elementary Algebra CPT score. No credit for Mathematics Majors. Descriptive statistics, basic probability principles, discrete and continuous probability distributions: binomial, Poisson, uniform, normal, t, chi-square and F; point estimation, confidence limits, hypothesis testing, correlation analysis and linear regression. Emphasis on applications to social sciences, life sciences, physical sciences, engineering and business.

STA 2122 Social Science Statistics 6A QM (3) AS ISS
Descriptive and inferential statistics - through ANOVA, correlation-regression, chi-square and non-parametrics. The course presents statistics with the view that numbers are a limited, but important aspect of understanding the world. Draws concepts and hypothesis from a wide range of disciplines.

STA 5166 Statistical Methods I (3) AS MTH
PR: STA 4321 or CI. Statistical analysis of data by means of statistics package programs. Regression, ANOVA, discriminant analysis, and analysis of categorical data. Emphasis is on inter-relation between statistical theory, numerical methods, and analysis of real life data.

STA 5228 Sampling Techniques (3) AS MTH
STA 5526 Non-Parametric Statistics (3) AS MTH
PR: STA 5326 or CC. Theory and methods of non-parametric statistics, order statistics, tolerance regions, and their applications.

Sociology Courses

SYA 3110 Classical Theory - (3) AS SOC
PR: SYG 2000. The analysis of the philosophical foundations, central principles, and historical development of Sociological theory.

SYG 2000 Introduction to Sociology SS (3) AS SOC
An introduction to sociological perspectives and methods and the basic areas of sociological interests such as socialization, gender, race and ethnic relations, deviance, social control, and social stratification. Required for Sociology majors and minor.

SYG 2010 Contemporary Social Problems SS (3) AS SOC
The analysis of social causes and dimensions of major public issues such as crime, the environment, inequality, gender, employment, and substance abuse.

SYO 3120 Sociology of Families - (3) AS SOC
With a goal to understand American families in the present, this course will examine variations in family types by social class, race, ethnicity, and historical era. Exploration of current controversies about how families should be organized and about what they should do for their members as well as social policies related to families.

SYO 4400 Medical Sociology (3) AS SOC
PR: SYG 2000 or CI. The study of disease and the sick person including the analysis of health practices, beliefs, and practitioners, the hospital as an organization, the cost, financing, and politics of health care.

SYO 4536 Inequalities and Social Justice (3) AS SOC
PR: SYG 2000 or SYG 2010. This course draws on the insights of the social sciences and the humanities to understand social inequalities in our global age and to formulate "socially just" responses to those inequalities.

Taxation Courses

TAX 4001 Concepts of Federal Income Taxation (3) BA ACC
PR: ACG 3103 and ACG 3341 with a grade of "C" or better (not C-) in each course. Major concepts used in taxation of income by federal government including
enactment of tax laws, basic tax research, preparation of basic tax returns and exploration of tax policy issues.

**TAX 5015 Federal Taxation of Business Entities (3) BA ACC**
PR: TAX 4001 with a grade of "C" or better (not C-). Tax issues encountered by small businesses. Includes tax planning, capital formation and preservation, tax compliance and tax alternatives.

**Theatre Courses**

**THE 2000 Theater Appreciation (3) AM TAR**
This course explores the contributions of theater practitioners and audiences to the performance experience, aspects of theater making and an overview of theater history.

**THE 4174 New British Theatre and Drama 6A MW LW (3) VP TAR**
PR: THE 2305 and Junior Standing. A study of contemporary theatrical practice and key dramatic texts in the British Isles. This course is restricted to majors.

**Teaching English as a Second Language Courses**

**TSL 4941 ESOL Practicum (1) EP EDX**
PR: BXE Majors only. FLE 4317 and FLE 4316. Students will apply knowledge and skills in the areas of ESOL methods, culture, curriculum, assessment, applied linguistics and second language acquisition to teaching English language learners. Restricted to education majors. Not repeatable.

**Visual Communication Courses**

**VIC 3001 Introduction to Visual Communications (3) AS COM**
PR: MMC 2100 and MMC 3602. Survey of visual communication theory, techniques and contemporary application in the visual media. Critical examination of visual communication in newspapers, magazines, television, motion pictures and new media.

**VIC 3943 Visual Communication Internship (3) AS COM**
PR: Senior standing and CI. For visual communications option majors. S/U only. Practical experience outside the classroom where the student works for academic credit under the supervision of a professional practitioner. Periodic written and oral reports to the faculty member coordinating the study.

**VIC 4311 InfoGraphics Design (3) AP COM**
Majors Only, Permit Required
This course is designed to use principles to construct and create visual representation of news information. Advanced techniques with Adobe illustrator and Photoshop to design signage, logos, charts and tables, new graphics and other creative projects will be used.

Women’s Studies Courses

WST 3015 Introduction to Women’s Studies SS AF (3) AS WST
Survey of major issues relevant to the female experience: the women’s movement: historical, psychological, sociological, anthropological perspectives.

WST 3311 Issues in Feminism (3) AS WST
Survey of major issues relevant to the female experience: marriage and the family, sexuality, work, creativity.

WST 3324 Women, Environment and Gender MW (3) AS WST
Course designed to: provide students with a basic understanding of relationships between women’s physical, health and occupational environments; consider the position of women regarding environmental issues; examine role that women can and do play in effecting environmental change; and analyze concepts related to ecofeminism.

WST 4930 Selected Topics (1-3) AS WST
Study in special areas such as Women and Work, Reproductive Law, Women and Health.

World History Courses

WOH 2030 World History Since 1815 (3) AP HTY
This course will examine the major events and developments of world history since 1815, with particular attention to the political, cultural economic and technological dynamics that have shaped global history and the interaction among peoples since 1815.

Zoology Courses

ENY 5505C Aquatic Entomology (4) AS BIO
PR: ENY 3004C and CHM 2210 and MAC 1105 or higher-level MAC course or STA 2023 and Cl. CP: PCB 3023 or PCB 3043 or PCB 3063 or PCB 3712 and CHM 2211. Taxonomy, development, and ecology of aquatic insects with emphasis on local forms. Fieldwork required. Lecture and Laboratory.

ZOO 3205C Advanced Invertebrate Zoology (4) AS BIN
PR: BSC2010/C- & BSC2010L/C- & BSC2011/C- & BSC2011L/C-
Phylogeny, taxonomy, development, physiology, macro-, microanatomy and natural history of marine/freshwater dwelling invertebrate phyla (including protists and excluding parasites and insects) covered in integrated manner. Extensive lab work/some fieldwork.

**ZOO 4454 Fish Biology (3) AS BIN**
PR: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L, CHM 2045, CHM 2046, ZOO 3713C or PCB 3712 or BSC 2093C or ZOO 2303.
CR: ZOO 4454L
Covers the systematics, anatomy, physiology, reproductive biology, behavior and ecology of fish.

**ZOO 4454L Fish Biology Lab (1) AS BIN**
CR: ZOO 4454
This is a lab course in fish biology designed to familiarize undergraduate students with the anatomy, ecology, behavior, and classification of fishes.

**ZOO 4512 Sociobiology MW (3) AS BIO**
This course is restricted to seniors. Not for major’s credit. An analysis of Animal and human behavior such as sex, territoriality, and aggression in the context of evolution.

**ZOO 4513 Animal Behavior (3) AS BIO**
PR: PCB 3023 or PCB 3043 or PCB 3063 & CHM 2210 & MAC 1105 or higher-level MAC course or STA 2023. CR: CHM 2211. An introduction to comparative animal behavior, with analysis of types of animal behavior, their function and evolutionary origin. Lecture only.