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USFSP Faculty Council Meeting : 2004 : 09 : 30 : Minutes

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UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG

Faculty Council Meeting

Thursday, September 30, 2004 8 AM

College of Business Conference Room

Present: Barbara Frye, Bill Heller, Deb Henry, Ellen Hufnagel, Jamie McHale, Jim Spence
Absent: David Naar, Ambe Njoh

Minutes from the 9/16/04 meeting were approved and are available on the FC web site.

Old Business

Ellen Hufnagel will serve as Chair of FC; Bill Heller, Vice Chair. FC members agreed to share the responsibility to attend administrative meetings as required.

Committee on Committees

Membership of the committee consists of Jamie McHale, Barbara Frye, and Jim Spence. The committee has been charged with confirming the membership of the committee for the academic year 2004-2005, identifying vacancies and committee chairs.

By-laws Committee

Ellen Hufnagel, Bill Heller, and Deb Henry will serve on the By-laws committee. The committee will review the USFSP Faculty Governance document, research examples of other faculty governance materials, and make recommendations for revisions.

USFSP Student Admissions Committee

The Student Admissions Committee requested that the FC consider the following changes with regard to this committee and its charge:

1. Broaden the scope of the committee by renaming it the committee to the Faculty Committee on Enrollment Management
2. Increase the membership to include the library, add a second Advising representative and additional A&P staff.

The changes requested would require revising the by-laws and approval by the general faculty. The Faculty Governance document is currently under review. The FC decided to table this request until the review is complete and all areas requiring change are identified. FC will move forward on the request to replace Dr. Kathleen Carvalho-Knighton on this committee.

Plan for FC appointed committee rotation

A faculty rotation plan to ensure continuity on each committee and council, prepared by Ellen Hufnagel, was approved unanimously by the FC. The FC agreed that membership of each committee and council and designation of a Chair should be established before the end of the spring semester.

Proposed USFSP Tenure & Promotion Procedures

A proposed revision of the T&P procedures was distributed to members of FC. Some discussion of the changes followed. FC members were asked to review the document and send any comments to the Ellen Hufnagel who is a member of the T&P Committee.

College Reports

College of Education: COE is developing specific criteria to be used in the annual review process

College of Business: COB is developing a formula for balanced teaching loads.

College of Arts and Sciences No report

Library No report

VCAA Search Committee Update

At least four candidates have met the minimum requirements. The application period is open until October 21, 2004.

Announcements

Faculty Senate held the first meeting of the academic year. Roy Weatherford, the faculty union representative, reported on status of the contract negotiations. Three areas of faculty concerns still unresolved were 1) grievances procedures 2) merit pay increases and 3) summer pay.

USFSP Research Administration Roundtable (RAR), a newly formed group, is meeting on Tuesday, October 5. The Roundtable will discuss issues concerning sponsored funding in St. Petersburg, such as routing issues, signatures and recordkeeping and other issues as well.

Next meeting

Thursday, October 14, 2004, at 8 AM
Library Conference room, 3rd floor, Administration Suite.

Prepared by Deb Henry