

9-23-2015

Deans' Council Meeting : 2015 : 09 : 23 : Minutes

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Meeting, Deans and Associate Deans

September 23, 2015

Minutes

Present: Mark Durand, Gary Patterson, Deb Henry, Susan Toler, Jeff Cornelius, Eric Douthirt, Bob Thompson

Absent: COE Bill Heller and Olivia Hodges

1. Mark opened the meeting at 11:00 am and welcomed all present.
2. Minutes of September 16, 2015 will be sent via email for review.
3. Success Stories
No report.
4. Standing Items
 - a. Online Student Portal
No Report. **Action: Deb**
 - b. FAIR & Faculty Data Project
No Report **Action: Susan**
5. Matters Arising
 - a. Academic Plan **Tabled**
 - b. Persistence Improvement Plan Task Force **Tabled**
 - c. Online Proctoring Services
No report. **Action: Deb**
 - d. Tenure and Promotion Guidelines
The committee is finishing up their work and will share their recommendations

with the faculty. The committee is discussing whether to seek approval via the College Councils, the Faculty Senate, or a faculty-wide vote.

Action: Mark

- e. Student Centered Scheduling
No report.

- f. Mini Courses
Mark asked for revised lists of courses from each college by October 15. Cyndie Collins can advertise/recommend the courses during Spring registration at the end of October. Susan proposed that we offer some “pre-requisite” mini courses to master proficiency in a subject before enrollment in a course. Susan will bring more information next meeting.

Action: Mark

- g. SACS Follow-up
Kathleen Moore will be contacting each Dean to gather information. Kathleen Moore, Kathleen Gibson, Mark are planning on attending the SACS annual meeting in December.

Action: Mark

- h. Classroom Updates with Davis & Coquina Halls
No report

Action: Susan

- i. Minority Post Doc Fellowship Program
Mark invited all Deans to attend the Chancellor’s Cabinet meeting on October 7. Dr. Lisa Guion Jones, an ACE Fellow at UCF, will give a presentation on recruiting minority Post Doc Fellows.

Action: Mark

- j. College Scheduler
No Report

Action: Mark

- k. USF System Banner Task Force
Meeting is scheduled for tomorrow; Mark will report next meeting.

Action: Mark

- l. Awards Committee Recommendations
Mark will contact the committee to charge them with making recommendations for changes/additions to the Faculty Awards.

Action: Mark

- m. Search Updates
KTCOB:
The search committee met with search consultant, Steve Leo to discuss the recruitment process and strategy. There will be a strong effort to engage all the stakeholders from the beginning. Steve also met with the Sophia and Mark, KTCOB staff, student leaders, and KTCOB faculty. The timeline is still on track to identify first round candidates for January 29-30, 2016.

LIBRARY:

Advertisement has been placed in various publications.

RVCAA and RVCSA:
Still waiting on search firm bids.

Action: Mark

- n. Enrollment and Retention Update
No report.

Action: Mark

- o. Faculty Credentialing Policy
Each college is working on assignment to examine college guidelines.

Action: Mark

- p. Declaration of Major Events
Student affairs will lend their assistance in coordinating these events;
still in planning stage.

Action: Mark

6. New Business:

- a. Student Success Center

Mark distributed a report which compared the number of students served by the SSC during 1st fifteen days of Fall 2014 vs. Fall 2015. The number of students served is up from 5% of the students enrolled in 2014 to 14% of students enrolled in 2015. The number of students tutored has gone from 2.3% to 5.1%. CeCe will propose a plan to address a potential space capacity issue.

Action: Mark

- b. PAR Process:

The PAR process is will be streamlined to decrease the review time to 10 business days.

Action: Mark

- c. Diversity Officer

A Diversity Officer will be appointed from CAS to monitor the climate on the campus for minority faculty, staff, and students and make recommendations for improvement.

Action: Mark

- d. Bay-to-Bay Distance Learning Symposium

Mark met with Cyndy Deluca, Ed Funai, and David Brodosi to discuss innovation/technology in teaching and learning. The spring symposium will not be a “system event” however; the program will include four (4) faculty speakers (one from each USF institution).

Action: Mark

- e. Ithica Survey will go forward.

Action: Deb

- f. Curriculum Committee proposed

Mark suggested that a curriculum committee be formed. Please send him names of faculty recommended for the committee.

Action: Mark

7. Adjournment:

Meeting adjourned at 11:45 am. Next meeting is scheduled for October 7, 2015 at 11:00 am

Minutes respectfully submitted by Therese Wisoff

Archive of meeting minutes available at: <http://dspace.nelson.usf.edu/xmlui/handle/10806/11878>