

1-20-2016

Deans' Council Meeting : 2016 : 01 : 20 : Minutes

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Meeting, Deans and Associate Deans

Jan 20, 2016, 10:00 – 11:00am

BAY 205

Minutes

Present: Mark Durand, Deb Henry, Bill Heller, Gary Patterson, Susan Toler, Eric Douthirt, Jeff Cornelius, Therese Wisoff (notes)

Not Present: Olivia Hodges, Bob Thompson

1. Welcome

Mark welcomed everyone to the meeting, which started promptly at 11:00 am.

2. Minutes of January 13, 2015

Approved.

3. Standing Items

a. Online Student Portal
No report

Deb

b. FAIR & Faculty Data Project
No report

Susan

4. Matters Arising

a. Academic Plan

Mark will be meeting with Eric Eisenberg, Dean of USF-T CAS, to have a preliminary discussion. Please send Mark names of colleagues that could contribute valuable ideas about a future academic plan, and ideas about the next steps in formulating the plan.

Mark

b. Strategic Enrollment Management Team

At the last meeting, the SEM team discussed what types of data will be the most useful moving forward.

Mark

c. Online Proctoring Services

Otis Wilder will give a presentation on Proctorio at the Faculty Meeting on January 22.

Mark

d. Tenure & Promotion Guidelines

Mark

Mark just received recommendations from the Faculty Senate; he will review them and then forward them to the union for review.

- e. Student Centered Scheduling **Deans**
No report.
- f. Mini-Semester Courses **Mark**
No report
- g. SACS Follow-up **Mark**
Dr. Nuria Cuevas, SACSCOC Vice President, will be on campus for an advisory visit Thursday, January 28. The fifth year review does not include a campus visit, so it is important for Dr. Cuevas to get to know USFSP first hand.

A new Institutional Effectiveness Committee will be formed (proposed list was distributed). The committee will meet quarterly. Approval was given to hire a Director of Institutional Effectiveness. The search will begin soon. The position would be responsible for tracking our assessment needs.
- h. Classroom updates with Davis and Coquina Halls **Mark**
Nothing new to report.
- i. Minority Postdoctoral Fellowship Program **Mark**
Nothing new to report.
- j. College Scheduler Update **Mark**
One small IT issue needs to be resolved; a meeting in Tampa is planned for January 22.
- k. USF System Banner Task Force Update **Mark**
Recent conversations with Ralph Wilcox, Theresa Chisolm and Kim Wilmath at USF Tampa indicate that the system may be in favor of separate prerequisites that are unique to each institution. He will ask the President Genshaft to contact the Florida Statewide Course Numbering to make this request.
- l. Awards Committee Recommendations **Tabled**
No updates
- m. Search Updates **Gary/Mark/Olivia**
KTCOB: Airport Interviews scheduled for January 29-30. There are 11 candidates.
RVCAA: Advertisements have been posted and the recruiting period has begun.
LIB: Second finalist is on campus for interviews this week.
RVCSA – The committee was charged on mid-December.
- o. Budget Call 2016-2017 **Mark**
Budget requests have been received and are being reviewed.
- p. Declaration of Major Events **Mark**

KTCOB and COE are moving forward with their plans.

- q. Spring Faculty Meeting
Friday, January 22, 2016. Please send your agenda ideas.

Mark

7. New Business

- a. March 25th: USF System Research Strategic Planning Committee will be hosting a Town Hall Meeting at the USC (includes lunch). Mark asked the Deans to personally invite key faculty who will provide valuable input.
- b. Since the Diversity Officer for Faculty Initiatives position was not filled, Mark is asking the Deans to recommend suitable candidates. The position is part-time.
- c. Mark spoke with Jessica Blais about creating a database of current key news/awards, etc. to be used as talking points for speeches made by leadership.
- d. Mark is working on the Accountability Report.
- e. The COE has received over 200 requests for student volunteer tutors from the public school system. Please send students their way.

8. Adjournment

Meeting adjourned at 12:08 pm and the date of next meeting is Jan 27, 2015

Minutes respectfully submitted by Therese Wisoff

Archive of meeting minutes available at: <http://dspace.nelson.usf.edu/xmlui/handle/10806/11878>