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USFSP Faculty Council Meeting : 2005 : 02 : 16 : Minutes

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UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG

Faculty Council Meeting

Wednesday, February 16, 2005 8:00AM

College of Business Conference Room

Present: Ellen Hufnagel, Deanna Michael (Heller & Frye), Deb Henry, Jamie McHale
Absent: Bill Heller, Barbara Frye, Ambe Njoh, Jim Spence, David Naar

Announcements

Karen White will invite two of the candidates for the RVCAA position back to the campus the end of February/early March.

As a courtesy, the Cultural Diversity Committee sent a copy of their semester report to Faculty Council. A copy is available from Ellen.

Faculty are encouraged by Research & Community Partnership to attend a training session on Proposal Preparation on Friday, February 18 in DAV 130.

A copy of the proposed policy change on consensual relationships was disseminated at this month's Leadership Council, along with a request to share any feedback on the document directly with Tampa. The link to the source on the Faculty Senate page on the USF Tampa web site is <http://www.lib.usf.edu/usf-fs/>

Old Business

RVCAA Search Process – Questions for next round

Several questions were suggested for the second round of interviews. Following a period of discussion, one question was agreed upon and will be forwarded to the search committee Chair, Vivian Fueyo.

Revised Grad Council Policies

FC members read over the latest draft of the Policies & Procedures document submitted by the Graduate Council Chair, Deanna Michael. Two changes were agreed upon. As the FC did not have a majority of its voting members present at the meeting, Ellen will distribute the document to all FC members after a final proofreading and a vote to approve will be conducted via email.

Expansion of Enrollment Management Committee Membership

The Committee submitted the names of prospective new members, enlarging the size of the Committee. The Council agreed to the additions.

Recommendation from Academic Conduct & Awards

The Awards Committee submitted recommendations for the new research and service awards. After reviewing Jim Malek's charge to the Faculty Council and following a review and discussion of the Awards Committee's recommendations, the Council will suggest the following actions to the Committee:

- Involving College Councils in the selection process
- Encouraging self nominations as an option
- Outlining detailed procedures to govern the process

Given Dr. Malek's interest in implementing the awards this year, the Faculty Council will share their recommendations immediately with the Awards Committee.

College/Library Reports

COB – No report; the College of Business Council has not met this semester.

COE – College Council approved annual review procedures.

CAS – Annual reviews are underway in the college. Productivity guidelines were proposed last year by several of the CAS programs in response to a charge from CAS Dean Mark Durand, and were provided this year to the AR committee for use as they formulate their reviews. The College Council met several times to discuss the proposed changes in Davis Hall to accommodate the relocation of Human Resources. CAS faculty were in full support of a new nursing program Mark Durand has proposed for USFSP.

LIB – Annual reviews are in progress.

Progress on Governance Survey

An ad hoc committee of Ellen and Deb prepared some suggested survey questions to get the process started. Discussion focused on two major themes of the survey – evaluating the effectiveness of the work of Faculty Council and its committees on behalf of USFSP faculty, and establishing faculty views of areas in need of greatest advocacy. Also discussed were the need to assure a confidential and affirmative process inviting candid commentary; the importance of a very high faculty response rate for the survey to serve its purpose; and the need to frame questions in a manner inviting constructive commentary and information about perceived strengths as well as areas needing improvement. Jamie proposed sharing a draft of the document with administrators in advance of its dissemination to help assure that information sought in questions about needs and recommendations of the faculty would be of maximum interest and use to them. Ellen will distribute the questions to all Council members, and further discussion and revisions will continue via email until the next FC meeting.

New Business

Development of Undergrad Council Policies

The Undergraduate Council will be provided a copy of the Graduate Council Policies and Procedures documentation to use as a template to develop similar guidelines.

Jamie suggested that Faculty Council consider the membership of the 2005-2006 Faculty Council and its Committees in the spring of 2005. All present were in agreement.

Next meeting

March 2, 2005, Library Conference Room, 3rd floor, 8:10 AM.

Future 2005 meeting dates:

March 23

April 6, 20

Prepared by Deb Henry & Jamie McHale