

1-13-2016

Deans' Council Meeting : 2016 : 01 : 13 : Minutes

University of South Florida St. Petersburg. Office of the Regional Vice Chancellor for Academic Affairs.

Follow this and additional works at: http://digital.usfsp.edu/deans_council

Recommended Citation

University of South Florida St. Petersburg. Office of the Regional Vice Chancellor for Academic Affairs., "Deans' Council Meeting : 2016 : 01 : 13 : Minutes" (2016). *Deans' Council*. 37.
http://digital.usfsp.edu/deans_council/37

This Other is brought to you for free and open access by the Office of the Regional Vice Chancellor for Academic Affairs at Digital USFSP. It has been accepted for inclusion in Deans' Council by an authorized administrator of Digital USFSP.



Meeting, Deans and Associate Deans

Jan 13, 2016, 10:00 – 11:00am

BAY 205

Minutes

Present: Mark Durand, Deb Henry, Bill Heller, Gary Patterson, Susan Toler, Eric Douthirt, Jeff Cornelius, Therese Wisoff (notes)

Not Present: Olivia Hodges, Bob Thompson

Guest: Wendy Baker, Matt Morin

1. Welcome

Mark welcomed everyone to the meeting, which started promptly at 11:00 am.

2. Minutes of December 9, 2015

Approved.

3. Education Abroad Update

Wendy

The Education Abroad office's new name is USFSP Global Initiatives which will comprise of Education Abroad, International Student Services (assistance with student VISA, etc.) and Global Engagement (partnerships, resources, and programming). Wendy gave a brief overview of those three services. There is a new USF System Policy for all USF System International Travel will be implemented this year. Essentially, all faculty/staff travelling internationally on business must submit a TAR (\$1) which will activate the USF travel insurance. Wendy will be presenting at the January 22 Faculty Meeting.

4. Declaration of Majors Events

Matt

Matt related the original idea behind holding Declaration of Major events. As a follow-up to the Convocation event, where students are welcomed to the University, the Declaration of Major event is a symbolic way to welcome students to a College. These events aim to deepen student engagement with and connection to USFSP, and hopefully will contribute to greater retention and graduation rates. Student Affairs has reserved the USC for a few dates – please contact Matt if you would like one of those dates for your department/college ceremony. Mark re-iterated that the colleges/departments are expected to design their own meaningful events.

5. ARC Statute of Limitations

Tabled

- | | |
|---|---------------|
| 6. Standing Items | |
| a. Online Student Portal | Deb |
| No report | |
| b. FAIR & Faculty Data Project | Susan |
| No report | |
| 7. Matters Arising | |
| a. Academic Plan | Mark |
| Mark will be meeting with Eric Eisenberg, Dean of USF-T CAS, to have a preliminary discussion. | |
| b. Strategic Enrollment Management Team | Mark |
| No report | |
| c. Online Proctoring Services | Mark |
| No report | |
| d. Tenure & Promotion Guidelines | Mark |
| No report | |
| e. Student Centered Scheduling | Deans |
| No report. | |
| f. Mini-Semester Courses | Mark |
| All went smoothly. | |
| g. SACS Follow-up | Mark |
| Dr. Nuria Cuevas, SACSCOC Vice President, will be on campus for an advisory visit Thursday, January 28. She will meet with the Deans and Associate Deans at 3:00 pm. A PAR for the position of Director of Institutional Effectiveness has been approved. That person will also serve as chair of a committee for Institutional Effectiveness, tbd. | |
| h. Classroom updates with Davis and Coquina Halls | Mark |
| The winter break project went very well. AV equipment in the STG classrooms has been upgraded. However, furniture for the four Davis Hall classrooms will not be delivered for 4-6 weeks and the glass in the new windows will need to be replaced with frosted glass. | |
| i. Minority Postdoctoral Fellowship Program | Mark |
| No report | |
| j. College Scheduler Update | Mark |
| One small IT issue needs to be resolved; a meeting in Tampa is planned for January 22. | |
| k. USF System Banner Task Force Update | |
| Recent conversations with Tampa indicate that the system may be in favor of Prerequisites unique to each institution. | Mark |
| l. Awards Committee Recommendations | Tabled |
| No updates | |

- m. Search Updates **Gary/Mark/Olivia**
KTCOB: Airport Interviews scheduled for January 29-30.
RVCAA: Advertisements have been posted and the recruiting period has begun.
LIB: Two finalists have been invited for campus interviews during the next two weeks.
RVCSA – The committee was charged on mid-December.
Asst. Registrar –Andrew Konapelsky started Tuesday, January 5, 2016.
AA Office Manager – Anne Helmer began work on December 1, 2015.
- o. Budget Call 2016-2017 **Mark**
No report
- p. Spring Faculty meeting **Mark**
Friday, January 22, 2016. Please send your agenda ideas.

7. New Business

- March 25th: USF System Research Strategic Planning Committee will be hosting a Town Hall Meeting at the USC (includes lunch). Mark asked the Deans to personally invite key faculty who will provide valuable input.

- Since the Diversity Officer for Faculty Initiatives position was not filled, Mark is asking the Deans to recommend suitable candidates. The position is part-time.

8. Adjournment

Meeting adjourned at 12:25 pm and the date of next meeting is Jan 20, 2015

Minutes respectfully submitted by Therese Wisoff

Archive of meeting minutes available at: <http://dspace.nelson.usf.edu/xmlui/handle/10806/11878>