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## USFSP Faculty Council Meeting : 2005 : 03 : 02 : Minutes

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## UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG

Faculty Council Meeting  
Wednesday, March 2, 2005 8:00AM  
3<sup>rd</sup> Floor Library Conference Room

Present: Bill Heller, Barbara Frye, Deb Henry, Jamie McHale, Ambe Njoh  
Deanna Michael, Chair Graduate Council  
Steve Lang, Chair of Research Council  
Absent: Jim Spence, David Naar  
Guest: Dean Mark Durand, College of Arts and Sciences

### Announcements

#### Resignation

Ellen Hufnagel's letter of resignation as Chair and member of Faculty Council was distributed to Council members. Council voted to accept the letter, expressing deep regret. Bill Heller agreed to fill the position of Chair. Council agreed that a letter was in order, commending Ellen on her tireless efforts on behalf of Faculty Council and other community service works.

#### Nursing

Dean Mark Durand presented information regarding the hosting of a nursing degree program on the USFSP campus. He described the overwhelming need for qualified nurses with bachelor degrees regionally, state-wide, and nationally. The College of Arts and Sciences is very excited at the possibility of hosting the much-needed program. A proposal has been submitted to the legislature to finance the necessary faculty, staff personnel, equipment etc. to carry out the program. The Dean also spoke about the excellent relationships that USFSP shares with the medical institutions here in St. Petersburg. The program offers many benefits to the students, USFSP, the USF Tampa Nursing program, and the community at large. A question and answer period followed Mark's presentation.

Dean Durand also mentioned that a policy being developed which would not require program proposals to proceed through a Tampa college for approval.

#### ***Partners in Progress*** event

Jamie, Deanna, and Deb are planning on attending the ***Partners in Progress*** event to be held Friday, March 4, 2005 at 5 PM at Poynter Library.

### New Business

#### COB representation on Faculty Council

According to the Faculty Governance document, if a seat on the Council becomes vacant, the College or Library wherein the vacancy occurs will be contacted by the Chair of the Faculty Council and asked to elect a replacement. Dr. Heller will contact Dean Ron Hill regarding a replacement for Dr. Ellen Hufnagel.

#### Faculty Council and FC Committee Membership, 2005 – 2006

FC members agreed that the chairs and membership on FC and its committees need to be established this semester so that in the fall, the start up process is not as rocky as it was this year. Jamie suggested lengthening the terms of FC representatives in order to ensure continuity from year to year. The discussion that followed also included the expanding the membership on some of the FC committees (specifically mentioned were the Research, Graduate, and Undergraduate Councils) for the same reasons. The By-laws Committee (Deb and Bill) agreed to examine the language in the Faculty Governance Charter and By-laws and prepare suggestions as needed by the next Council meeting.

In order to help improve communication among faculty, Bill suggested that Faculty Council take the responsibility to call one or two faculty meetings, to be held in an inviting setting, in order to encourage collegial exchange.

## **Old Business**

Minutes from the February 16<sup>th</sup> FC meeting were approved.

### **RVCAA Search**

Candidate Greg Weisenstein was ill and unable to travel. The campus web site reports that the community will be notified when the visit is rescheduled.

### **Revised Graduate Council Policies & Procedures**

FC reviewed the final draft and voted to accept the document with one change in the membership description. Graduate Council will consist of two representatives from each of the Colleges and one from the library, increasing the size from four to seven members. Deanna Michael will make the final changes and forward the document to Jim Malek in Academic Affairs.

### **Research Council**

Steve Lang reported that Research Council is preparing similar policies and procedures, based on the Graduate Council's document.

### **Undergraduate Council**

This council was scheduled to meet for the first time on Wednesday, March 2. Deanna Michael has transmitted a copy of the Graduate Council document to the Chair of UC who is John Gum, COB. Both Jamie and Deanna were planning on attending this meeting to provide guidance to the council.

### **Progress on Faculty Council/Climate Survey**

Jamie volunteered to continue work on the survey instrument and presented some suggestions for structuring the survey so as to encourage helpful input. Deb offered to help with further survey development. When a draft is ready, it will be distributed to Council members for comments and discussion, and shared with administrators as well for their input.

### **Further suggestions for improving communication**

In addition to developing and implementing the climate survey, as another possible way of improving communication among faculty, Bill suggested that Faculty Council take the responsibility to call one or two faculty meetings, to be held in an inviting setting, in order to encourage collegial exchange.

### **Research and Service Awards**

Ellen sent a detailed email to Chair of the Academic Awards Committee, Gary Mormino, containing all of the suggestions made by Faculty Council after the review of the committee's initial recommendations. Bill will follow up on the committee's progress and indicate that an email vote may be necessary since the FC does not meet again until March 23<sup>rd</sup>.

## **College Reports**

Because of the full agenda, there was not enough time for the all the college/library reports. Ellen Hufnagel submitted a written report prior to the meeting that the Business College Council has not met this semester.

## **Next meeting**

Wednesday, March 23, 2005, College of Education, Conference room, 8:00 AM.

Future 2005 meeting dates:

April 6, 20

Prepared by Deb Henry