5-3-2012

Employee of the Month : 2012 : 05 : Patricia Scott

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: May 3, 2012

TO: Patricia Scott
Research Administrator

FROM: Margaret Sullivan, Ph.D.
Regional Chancellor

SUBJECT: Employee of the Month for May

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Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for May 2012!

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/college. You were nominated for this award because of your efforts and creativity for the Salad and Dessert Bar that celebrated and combined Go Green during Research Month and the kick-off for the Health and Wellness event to attract more faculty and staff. You approached various vendors for donations and were the one who had the vision to bring in special guests as “food characters” for a fun event for the attendees. You showed passion from the beginning of the planning process to the end of the event. You developed marketing material and promoted the event to the campus. Your efforts certainly deserve recognition!

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass in the designated Employee of the Month parking space. In order to pick up your gift card, please present this memorandum to the Cashier's Office, BAY 132, with a photo identification card.

Please note that IRS regulations require that gift cards be included in the gross income of the recipients. This $50 will be added to your taxable wages and you will be appropriately taxed on the next payroll cycle.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Norine Noonan, RVC, Academic Affairs
Denelta Adderley-Henry, Nominator
Human Resources