

2-17-2016

Deans' Council Meeting : 2016 : 02 : 17 : Minutes

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Meeting, Deans and Associate Deans

February 17, 2016, 11:00 am

BAY 205

Minutes

Present: Mark Durand, Deb Henry, Bill Heller, Gary Patterson, Susan Toler, Eric Douthirt, Jeff Cornelius, Olivia Hodges, Therese Wisoff (notes)

Not Present: Bob Thompson

1. Welcome
Mark welcomed everyone to the meeting, which started promptly at 11:00 am.
2. Minutes of February 3, 2015
Approved.
3. Old Business **Mark**
 - a. Online Student Portal
 - b. Strategic Enrollment Management Group (SEM) **Mark**
No report.
 - c. FAIR & Faculty Data Project **Susan**
No report.
 - d. Academic Plan **Mark**
Mark met with Eric Eisenberg last week. Dr. Eisenberg will be able to help informally.
 - e. Strategic Enrollment Plan (SEM) **Mark**
No report
 - f. Tenure and Promotion Guidelines **Mark**
The committee kept the language in the evaluation section about faculty needing to be strong in teaching and research and at least outstanding in one of them." Tampa's version requires candidates to be outstanding in research.
 - g. Mini Courses **Mark**
Please send your course proposals for the Spring break week, March 14-18, 2016.
 - h. SACS **Mark**
Feedback from Dr. Cuevas' visit last week was positive. She was impressed by the QEP, and enjoyed the opportunity to meet so many staff including the entire

Gen Ed committee.

- i. Classroom Updates **Mark**
The new furniture is due to be delivered on February 26.
- j. Minority Post-Doctoral Fellowship Program **Mark**
No new report.
- k. College Scheduler Update **Mark**
USF Tampa is interested in using College Scheduler software. They will evaluate it before making a final decision.
- l. USFS System Banner Task Force – Prerequisite Review **Mark**
No news yet.
- m. Search Updates **Olivia/Mark**
- Library: Committee Chair will meet today with Mark to deliver the committee’s recommendation.
 - KTCOB: Campus Visits begin next week: Feb 15, 16, 17, 18 and also Feb 22, 23, 24, &25. Evening reception invitations will go out to the external business community, and KTCOB faculty
 - RVCAA – No report
 - RCVSA – No report
- n. Declaration of Majors Events **Mark**
CAS has a committee working on planning events.
- o. Budget Call 2016-2017 **Mark**
Dr. Durand is reviewing the budget proposals.
4. New Business **Mark**
- a. The ESPG Department
ESPG will be dismantled. Faculty in the department will become members of other appropriate departments. Faculty will be retained and programs will continue. All department members and affected students will be notified and advised. The CAS College council will also meet and gather any comments to forward to the Faculty Senate. The process then moves to the System Faculty Council (in Tampa), followed by the USF System Provost, and lastly, to the USF System President. Per the University guidelines, the process will be completed within 90 days. All questions should be directed to Dr. Cornelius.
- b. 2014-2015 Accountability Report: **Mark**
Mark will present the USFSP Accountability Report at the ACE Workgroup meeting on Thursday (2/11). He shared the draft report and discussed the data including Dashboard (Headcount, Profile) Degree Productivity & Program Efficiency, Graduation Rates by Student Type, % of Bachelor’s Degrees w/out Excess Hours, Degrees Awarded in Programs of Strategic Emphasis, Post-Graduation Metrics, and a Resources page. College Level Strategic Plans will be requested in the future. Distance Learning will be creating theirs. The USF System will supply a template.
- c. Summer Teaching Guidelines **Mark**
Correct question: What courses should we be offering over the summer that students need and will help them graduate? Course caps are set by administration.

- d. Friday Classes **Mark**
Some faculty are willing to teach on Fridays, however it appears that students prefer not to take classes on Friday.

- e. FUSE **Susan**
In the context of the 4-year plan, USFSP is working to develop an articulation agreement with St. Pete College, which offers Associates degrees. The goal is to create a seamless transferability for the students who start out at SPC and who plan to complete their degrees at USFSP.

5. Adjournment

Meeting adjourned at 11:55 am and the date of next meeting is February 17, 2015

Minutes respectfully submitted by Therese Wisoff

Archive of meeting minutes available at: <http://dspace.nelson.usf.edu/xmlui/handle/10806/11878>

