8-6-2012

Employee of the Month : 2012 : 08 : Greg Elliott

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: August 6, 2012

TO: Greg Elliott
    Mail Clerk

FROM: Bill Hogarth
      Interim Regional Chancellor

SUBJECT: Employee of the Month for August

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Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for August 2012.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were selected because you have taken on a major project that includes scanning all processed property forms and UPS invoices with back-up documentation. This allows the mail room to pull up information instead of searching for paper copies when needed. We appreciate this type of behavior!

As the Employee of the Month recipient, you will be awarded $50 and a monthly parking pass in the designated OMF area. This $50 will be included with your regular pay at the next payroll cycle and added to your taxable wages.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Ashok Dhintra, RVC
    John Dickson, Director
    Tim Lane, Nominator
    Human Resources