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College of Arts & Sciences Council Annual Report : 2013 - 2014

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USFSP FACULTY SENATE

STANDING COUNCIL/COMMITTEE ANNUAL REPORT

Please Submit to Faculty Senate Chair by May 17, 2014

Name of Council/Committee:

CAS Faculty Council

Chair <u>Rebecca Johns Krishnaswami</u>	Year <u>2013 - 2014</u>
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Committee/Council Members	Year Service Term ends:
<u>Rebecca Johns Krishnaswami</u>	<u>2013-14</u>
<u>Tiffany Chenneville</u>	<u>2014-16</u>
<u>Ray Arsenault</u>	<u>2013-14</u>
<u>Jill McCracken</u>	<u>2014-15</u>
<u>Michiko Otsuki Clutter</u>	<u>2014-15</u>
<u>Mark Walters</u>	<u>2014-15</u>
<u>John Arthur</u>	<u>2014-15</u>
<u>Melanie Reidinger-Whitmore</u>	<u>2013-14</u>

Dates of Meetings:	Minutes Submitted	Yes	No
<u>17 August 2012 (CAS faculty meeting)</u>			NO
<u>20 September 2013</u>		YES	
<u>18 October 2013</u>		YES	
<u>15 November 2012</u>		YES	
<u>17 January 2014 (CAS faculty meeting)</u>			NO
<u>13 February 2014</u>		YES	
<u>19 March 2014</u>		YES	
<u>17 April 2014</u>		YES	

Summary of Actions, Works in Progress, Concerns for next Year

- Continued the collection of Department tenure and promotion guidelines, course release policies and teaching assistant policies.
- Received and reviewed policies for all departments except ESPG (no documents submitted); History and Politics (no T&P submitted); Biology (no T&P submitted)
- Summarized campus policies on teaching assistants and the range of policies in use for determining eligibility for a course release; distributed summary to Dean and Department Chairs
- Reviewed and discussed a proposal for a separate Math department based on the system protocol; made a recommendation for the hire of two

- tenured faculty in Math and the interim move of math faculty to a new academic unit until such time as the hires are completed.
- Reviewed and discussed possible policy for administrative review of online courses at the request of the Dean; FC rejected any such policy at this time but is open to future discussions.
 - Continued dialogue with Administration regarding increased compensation for Chairs and Program Coordinators; submitted detailed request for such compensation to the Dean.
 - Discussed the need for tuition waivers for graduate assistants with the Dean; partial tuition waivers were approved and implemented.
 - Discussed ongoing problems with online evaluation of teaching.
 - Met with SOCAT to discuss concerns about the way problem students are handled on campus; pulled together a set of all campus procedures for disruptive students into a packet which was distributed to the faculty; designated a CAS faculty member to serve on SOCAT (Dr. Deby Cassil).
 - Met with the new Chief of Police to discuss ongoing concerns about campus safety in light of the new gun laws in Florida. Pushed for locks on classroom doors that could be controlled by instructors.
 - Discussed and suggested to the Dean that retention funds be allocated only after a discussion with the relevant Department Chair.
 - Discussed problems associated with the early termination of several visiting faculty contracts; approved a resolution confirming that the original four year contracts for these individuals must be honored.
 - Discussed the proposed changes to the system Tenure and Promotion guidelines; delegated to each department the task of determining faculty feelings about the push to adopt the new guidelines being developed in Tampa. Communicated with the Senate regarding this process.
 - Passed a resolution to support a two year grace period for all new degree programs, in which time low enrollment classes will be exempt from regular cancellation policies.
 - Worked with the Dean and department Chairs to further clarify the policies regarding summer teaching and department autonomy.
 - Convened a subcommittee to evaluate applications for the CAS teaching and service awards and submitted recommendations to the Vice Chancellor's office.
 - Solicited nominations and held an election for the two open at-large positions on next year's council.
 - Filled committee vacancies.
- Alterations of CAS bylaws:
 - Created a permanent position of liaison to Faculty Senate, which will be filled by a councilor each Fall.
 - Held a full campus discussion of a proposal to shift representation on the CAS faculty council to department based representation; held an electronic vote; this change was approved and implemented this year for next year's council.

Anticipated Carry-over Items for next year:

- Ongoing discussions of teaching load policies
- Ongoing discussion of online student evaluations
- Ongoing discussion of compensation for Chairs and Program Coordinators
- Continued coordination with Chief Hendry and the Gold Team concerning locks on classroom doors.