

7-6-2016

## Deans' Council Meeting : 2016 : 07 : 06 : Minutes

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## Meeting, Deans and Associate Deans

July 6, 2016

11:00 am – BAY 205

Minutes

Present: Mark Durand, Gary Patterson, Cathi Cardwell, Susan Toler, Scott Burghart,  
Eric Douthirt, Therese Wisoff (notes)

Absent: Olivia Hodges, Bill Heller, Frank Biafora

1. Welcome **Mark**  
Mark welcomed Cathi Cardwell, the new Dean of Nelson Poynter Memorial Library.
2. Minutes  
Minutes from June 29, 2016 were approved.
3. Old Business
  - a. Walking at Commencement **Mark**  
No additional feedback on the draft was received; therefore, the new policy will be adopted.  
Copies will be distributed to the Deans, Students Affairs, Grad Studies, and the Registrar.
  - b. LBR for New College **Mark**  
The name for the new college has changed to the College of Human Sciences.  
Mark will be meeting with the Deans of USF Health on July 21.
  - c. Strategic Enrollment Management Group (SEM) **Mark**  
Summer Student Credit Hours (SCH) are up from last year.
  - d. Minority Post-Doc Fellowship Program **Mark**  
Mark will be meeting with the CADIC chair this week. In the fall, recruiting for two (2) two-year positions will begin.
  - e. College Scheduler Update **Mark**  
Joe attended the ITMC meeting in Tampa last week. Tech Fee funding for the software was approved. However, the ITMC requested a business plan for documentation.
  - f. USF System Banner Task Force- Prerequisite Review **Tabled**
  - g. CITL (Center for Innovation in Teaching & Learning ) **Mark**  
Mark met with Cathi Cardwell yesterday. Mark will propose an LBR to receive additional funding to off- set reduced online fees collected.

- h. SmartCatalog IQ **Mark**  
Hopefully next week there will be an update.
- i. Performance Based Funding **Mark**  
No report.
- j. FUSE **Susan**  
More SPC students registered for the USFSP FUSE program than with USF-T.
4. New Business **Mark**
- a. Next week will be Mark's last week presiding as the Interim RVCAA.  
He plans to present a year-in-review.
  - b. Training sessions are being held this week on Xytracs Software (SACSCOC tool for planning, assessment, and compliance).
  - c. Mark shared a draft of the COQEBS August 10<sup>th</sup> Breakfast meeting. USFSP is hosting.
  - d. CAS News: Four –Year Plans are ready to be distributed to faculty, staff and students. Patrick Baxter assisted CAS to create an on-line course request/waiting list system.
  - e. Mark shared the Leroy Collins Institute Report, dated June 29, 2016 entitled “The State of Higher Education Planning in Florida – and How We Got There.”
5. Important Dates:
- August 9 (9:00-11:00 am): Campus Board Meeting
  - August 11-12: Leadership Retreat
  - August 26 (11:30 – 3:00): Fall Faculty-Staff Meeting
  - September 1 (9:30-12:00) USF System BOT Meeting at USFSP
6. Adjournment – meeting adjourned at 12:04 pm. Next meeting: July 13, 2016

Minutes respectfully submitted by Therese Wisoff

Archive of meeting minutes available

at: <http://dspace.nelson.usf.edu:8080/xmlui/handle/10806/11878>