3-6-2013

Employee of the Month : 2013 : 03 : Donald Gallagher

University of South Florida St. Petersburg.
MEMORANDUM

DATE: March 6, 2013

TO: Donald Gallagher
    Maintenance Technician

FROM: Bill Hogarth
    Interim Regional Chancellor

SUBJECT: Employee of the Month for March

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Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for March 2013.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were selected for this award because you have contributed to the RHO building overall indoor air quality by completing several filter changes without any assistance and with very little supervision. And, but not least, you took it upon yourself to learn about the chiller plant operations in order to fill in as a backup plant operator. This was extremely helpful when you volunteered to substitute for the weekend technician for several weeks to ensure that the campus had a technician available. This willingness to go the extra mile helps is very much appreciated!

As the Employee of the Month recipient, you will be awarded $50 and a monthly parking pass in the designated OMF area. This $50 will be included with your regular pay at the next payroll cycle and added to your taxable wages.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Sandi Conway, Interim RVC
    John Dickson, Director