1-30-2013

Employee of the Month : 2013 : 02 : Robert Herrington

University of South Florida St. Petersburg.

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Memorandum

Date: January 30, 2013

To: Robert Herrington
Custodial Worker

From: Bill Hogarth
Interim Regional Chancellor

Subject: Employee of the Month for February

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for February 2013.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were selected for this award because you consistently clean multiple areas, even when you are not the assigned person, in order to keep the institution as clean and neat as possible. Additionally, you volunteered to come in on a weekend to wax floors in order not to disrupt students and employees. This willingness to go the extra mile helps is very much appreciated!

As the Employee of the Month recipient, you will be awarded $50 and a monthly parking pass in the designated OMF area. This $50 will be included with your regular pay at the next payroll cycle and added to your taxable wages.

I applaud your commitment and dedication to our institution. Again, congratulations!

Cc: Sandi Conway, Interim RVC
John Dickson, Director