Deans Council Meeting
September 13, 2016
9:00 am – 10:00 am at SPC Mid-town Center
MINUTES

a. Welcome/Coffee

b. Minutes
   Approved

c. Decision Items:
   a. Four-Year Plan Standard Templates
      The Deans Council agreed to use the template that Cyndie Collins and Susan Toler developed and published as the standard template for all programs across the university.

   b. NPML Selected Works software
      Cathi reported that the library has purchased a subscription to BEPress; all the USFSP digital archives will be migrated from D-Space to BEPress. Cathi presented her proposal to request funding to purchase an add-on product called Selected Works (see attached proposal). SelectedWorks is a research announcement tool designed to maximize the readership and impact of an author’s works. Martin would 1st like to reach out to the faculty to get their feedback on the product. Cathi will send a survey out to the faculty.

   c. Summer Course Scheduling Policy
      • Deans determine the schedule and class cap-size
      • Deans determine which course(s) to offer faculty to teach
      • Faculty may be allowed to teach two courses, but must meet ethical and budget guidelines
      • Cross-subsidizing across the college is acceptable in order to achieve revenue results

d. Tabled Items:
   a. TAs Hiring Criteria
   b. Reading Days – check the schedule
   c. Future Sabbatical presentation event
   d. Salaries for Education Abroad Leaders
   f. USFSP Faculty Online Orientation