11-2-2010

Employee of the Month : 2010 : 11 : Jack Johnson

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: November 2, 2010

TO: Jack Johnson
   Plant Maintenance Mechanic

FROM: Margaret Sullivan, Ph.D.
      Regional Chancellor

SUBJECT: Employee of the Month for November

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for November 2010!

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/college. You were nominated because you were willing to assist when needed during the Festival of Reading. Not only did you keep the facilities running properly you cleaned bathrooms and ensured areas were neat and clean. Additionally, you volunteered to give tours to prospective students and their parents the prior weekend at Fall Open House! This type of behavior deserves recognition!

As the Employee of the Month recipient, you were awarded a $50 gift card to Publix and a monthly parking pass in the designated OMF area. Please note that IRS regulations require that gift cards be included in the gross income of the recipients. This $50 will be added to your taxable wages and you will be appropriately taxed on the next payroll cycle.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Ashok Dhingra, RVC
    John Dickson, Director
    Sheri Beaudreau, Nominator
    Human Resources