Employee of the Month: 2011: 06: Denelta Adderley-Henry

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: June 1, 2011

TO: Denelta Adderley-Henry
    HR Consultant

FROM: Margaret Sullivan, Ph.D.
      Regional Chancellor

SUBJECT: Employee of the Month for June

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for June 2011!

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were nominated because you coordinated a successful "Take Your Daughters and Sons to Work" day. Your coordinative efforts included planning the entire program and working out the logistics. This included reaching out to faculty and USFSP partners to solicit assistance in providing meaningful interactive sessions to children, scheduling rooms, developing promotional flyers, determining nutritional snacks/lunch, and getting volunteers to assist with the program. Each successful event provides a positive reflection on our institution!

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass in the designated Employee of the Month parking space.

In order to pick up your gift card, please present this memorandum to the Cashier's Office, BAY 132, with a photo identification card.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Sandi Conway, Supervisor
    Human Resources