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USFSP Faculty Council Meeting : 2003 : 02 : 14 : Minutes

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UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG

Faculty Council Meeting
February 14, 2003, 9:00 a.m.

MINUTES (draft)

Present: Bob Dardenne, Jim Fellows, Margaret Hewitt, Steve Micklo, Tina Neville, Jim Spence, David Naar
Regrets: Mark Pezzo

Draft policy on the hiring of Executive Officers, Leadership and Management Personnel

A copy of the draft policy was distributed with the meeting agenda. Please share this policy with your colleagues and send comments to Bob Dardenne ASAP.

Tenure and Promotion Procedures

A copy of the latest draft (draft V) was distributed with the meeting agenda. The first page of the draft makes the policy specific for USFSP. The next eight pages is USF policy. Any USFSP college specific tenure and promotion guidelines must be in compliance with this document. Please share this policy with your colleagues and send comments to Bob Dardenne ASAP.

Undergraduate Council Policies and Procedures

A copy of this document was distributed with the meeting agenda. This policy was reviewed and approved by the Faculty Council.

Annual Review Guidelines

A copy of this document was distributed with the meeting agenda. This policy was reviewed and approved by the Faculty Council with the stipulation that colleges may adapt the annual review process as needed as long as the overall process complies with these USFSP guidelines.

It was also suggested that the timetable in the USFSP Annual Review Guidelines be amended to say that the review packets will be sent to the College Dean's offices rather than the VP's office by February 28. This will allow better access to the documents by the college review committees.

USFSP Award for Teaching Excellence

A copy of this document was distributed with the meeting agenda. Please share this policy with your colleagues.

Faculty Grievances

A copy of the USF temporary rule for grievances was included with the meeting agenda. Steve Micklo has been elected as the faculty representative to a grievance committee should it be needed. Although much of this policy is still under debate because of the union contract expiration, it was suggested that it would be useful to have a clear, USFSP interpretation of the grievance policy.

Faculty Scholarship Colloquium

Gary Olson has proposed a faculty scholarship colloquium. It was noted that it would be very useful to have some better coordination of the faculty lectures that are already taking place on campus (the ethics luncheons, marine science seminars, science journalism lectures, etc.)

Faculty council terms and elections

In order to maintain momentum and continuity it is especially important that the new FC members be elected promptly during the spring semester. Bob polled the members to determine which FC members will be continuing on the FC during the 2003/2004 academic year:

Margaret Hewitt:	term ends May 2003
Steve Micklo:	term ends May 2004
Bob Dardenne:	term ends May 2003
Mark Pezzo:	term ends May 2004
Jim Fellows:	term ends May 2003
Jim Spence:	term ends May 2004
Tina Neville:	term ends May 2003

We will need one new representative from each college and a new library representative. A campus wide election will be conducted in April. Please work on encouraging your colleagues to run for this position.

Faculty Council letters for faculty files

Bob suggests that the Faculty Council write letters of appreciation for the files of all of the faculty members who have served on numerous committees this past year. This would be in addition to the letters that Ralph Wilcox has promised to write. Bob will send an Abbygram and an email to the college councils asking that faculty members include a brief addendum to their annual review file that specifies the USFSP committee work that they have performed during the spring 2003 semester.

Next meeting is scheduled for **Friday, February 28 at 9:00 a.m.**