7-30-2010

Employee of the Month : 2010 : 08 : Patricia Scott

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: July 30, 2010

TO: Patricia Scott
   Research Administrator

FROM: Margaret Sullivan, Ph.D.
      Regional Chancellor

SUBJECT: Employee of the Month for August

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for August 2010!

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were nominated for this award because you volunteered to assist with the Advanced Placement Summer Institute (AP*SI) to ensure that everything went smoothly. Not only did you assist in preparing and stuffing 220 gift bags, but prepared 210 name badges and assisted in preparing the completion certificates for 205 attendees. You also were at the event to assist in welcoming attendees, answering questions and giving directions, and engaged the registrants in discussing the event. I understand that several of the attendees complimented the institution on a very successful AP*SI Institute! Not only was these duties not part of your normal job but you helped to highlight our institution. This type of behavior deserves recognition!

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass in the designated Employee of the Month parking space.

In order to pick up your gift card, please present this memorandum to the Cashier's Office, BAY 132, with a photo identification card.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Norine Noonan, RVC
    Kathy Agne, Nominator
    Human Resources