8-31-2009

Employee of the Month : 2009 : 09 : Sue Ryan

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: August 31, 2009

TO: Sue Ryan
Office Manager

FROM: Margaret Sullivan, Ph.D.
Regional Chancellor

SUBJECT: Employee of the Month for September

Congratulation! You are a recipient of the USF St. Petersburg Employee of the Month award for September 2009.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were nominated for this award because you have taken on the responsibilities of financial reconciliation for Parking Services. You recently identified the variances between the Parking application and FAST for fiscal year end 2009. The project was to close the books with the correct financial information and you not only completed this in a timely fashion but also recommended opportunities for improvement which will help to overcome variances in the future!

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass in the designated Employee of the Month parking space.

In order to pick up your gift card, please present this memorandum to the Cashier’s Office, BAY 132, with a photo identification card.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Ashok Dhingra, RVC
Julie Jakway, Supervisor
Nancy Hoang, Nominator
Human Resources