12-3-2008

Employee of the Month : 2008 : 12 : Melanie Marquez

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: December 3, 2008

TO: Melanie Marquez
Communications & Marketing Officer

FROM: Karen A. White
Regional Chancellor

SUBJECT: Employee of the Month for December

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for December 2008.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were nominated because you embraced the idea that enrollment management is everyone's responsibility and followed through with that commitment. You recently met a visitor to campus who wanted to know more about USF St. Petersburg. You provided the visitor a personal tour of the campus and answered all his questions in detail. Your hospitality had such a profound effect on this person that they sent a personal email to the administration to commend the institution on the positive impression that was given of the institution and campus. What is most interesting about this entire incident is that this visitor was a new high school counselor from one of our feeder schools. The impression of our campus, thanks to you, will definitely improve our image and recruitment with that high school!

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass to park in Lot 1 at the Poynter Library in one of the designated Employee of the Month parking spaces.

In order to pick up your gift card, please present this memorandum to the Cashier's Office, BAY 132, with a photo identification card.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Holly Kickliter, RAVC
Human Resources