3-30-2011

Employee of the Month: 2011: 04: Rubin Wyman

University of South Florida St. Petersburg.
MEMORANDUM

DATE: March 30, 2011

TO: Rubin Wyman
   Custodial Worker

FROM: Margaret Sullivan, Ph.D.
      Regional Chancellor

SUBJECT: Employee of the Month for April

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for April 2011.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were nominated because of your willingness to assist others to get the job done. When the floor crew was redoing the floors in the CRI building, you pitched in to help in order to have the floors ready for upcoming inspections. This was done at the same time that you continued to keep all your areas neat and tidy. Additionally, your supervisor has indicated that you perform your work with a great attitude and pride. This type of behavior deserves recognition!

As the Employee of the Month recipient, you were awarded with a $50 gift card to Publix and a monthly parking pass in the designated OMF area. Please note that IRS regulations require that gift cards be included in the gross income of the recipients. This $50 will be added to your taxable wages and you will be appropriately taxed on the next payroll cycle.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Ashok Dhingra, RVC
    Mr. John Dickson, Director
    B. Jackson, Supervisor
    Human Resources