

11-7-2014

USFSP Faculty Senate Meeting : 2014 : 11 : 07 : Minutes

University of South Florida St. Petersburg. Faculty Senate.

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**University of South Florida St Petersburg
Faculty Senate - Minutes
November 7, 2014**

Present: Mark Pezzo, Dan Marlin, Steve Lang, Deb Henry, Deanna Michael (via conference call), Ella Schmidt, Wei Guan

Guests: Han Reichgelt, Sophia Wisniewska

Regrets: None

Meeting called to order: 1:40 pm

Administrative reports:

Chancellor Wisniewska announced that the BOG / state news was good with regard to facility requests, which hopefully will bode well for the COB building. She then excused herself as she had schedule conflicts.

RCVAA Reichgelt reported the following information:

- The Strategic Implementation plan has revealed the necessity for a parallel strategic plan for Academic Affairs. Han hopes to prepare a draft by middle of spring semester. In preparation, a set of questions will go to Deans and perhaps a retreat, similar to the recent graduate studies event, may be planned.
- During the external review of student affairs, it became obvious that a more secure funding source is needed. Student fees are not predictable. Certain events & programs, such as multicultural affairs, are crucial to the campus. Potential ways of raising funds are being considered and faculty input will be important, for example, consideration of for-credit recreational courses.
- The administration is considering if the Student success course (offered in the summer) should be required course for all students including transfers. The course is housed right now under COE and spear-headed by advising. This will require faculty approval. Data indicate that retention was good among the students taking the course and the percent of students on probation was lower than average. This course is currently worth 3-credits but that could be changed if recreational courses are added.
- Han emphasized that the revision of T&P criteria needs to be driven by faculty. Who would serve on a revision committee and how faculty will be selected should be discussed soon.

A question was raised about the status of the discretionary fund raises. Han reported that it has not been considered yet.

Approval of minutes:

The October minutes were approved with corrections.

Action Items:

A. Outstanding student:

Senate agreed that a rubric would be helpful, especially if there were a large pool of nominees. The majority voted for Angela Wilson, COE graduating student.

Action: Creation of a rubric to rank outstanding students applications.

The discussion of a rubric brought up another question concerning the out-of date forms for the sabbatical process & application, which appear on the USFSP web site. Steve mentioned that the new contract does have some language that should be considered in the forms.

Action: Deanna will email Wendy Baker to determine if updated forms are in production. If not, she will contact Han. Steve will try to put the contract language on his list of discussion items with the administration.

B. Full Professor Documentation

There is not going to be any movement on this until there is a revision of the 1998 tenure & promotion guidelines.

C. Future guests: Helen Levine is coming to the 12/5/2014 meeting.

Old Business:

Faculty Senate DL council

Steve and Dan presented a draft of a charge for this committee. A discussion of the issues followed. Some of the concerns for this committee may be SACS requirements & policy, class size, academic integrity, communication to faculty and other groups, and the DL Council's relationship with the Gen Ed, Undergraduate and Graduate Councils. A time for implementation may be next fall, 2015.

Action: Senators are to go back to their colleagues and find out what their DL concerns actually are right now. New issues can always be brought forward by individuals as they occur.

1998 T&P guidelines revision

Senate was receptive to starting with the Tampa's guidelines as a basis for USFSP guidelines. Tampa's guidelines have already been approved by the BOG.

Other items:

- October Campus Board presentation: Deanna distributed the contents of her presentation to the Senate via email.
- The Research Council is revising the rubric used to evaluate applications.
- Deanna is sending the tenure schedule dates to Deans.
- Advertising meeting times and locations: Mark reported that we are losing some of the current web staff but that he may get permission to manage the Senate web pages. If this happens, he will send email to senators about revision.
- Commencement announcement about availability of robes.

Tabled Items:

A. Administrative review – Tabled until December

B. VP of Senate – Tabled until December

Reports:

System Faculty Council

Deanna remarked that it is difficult to find the governance documents & minutes of the System FC. A portal would be helpful. There is also a problem with other forms. People often find out-of-date forms and web pages.

UFF

Steve reported that the union will have its first meeting with USF Provost, December 3, 2014, since the new contract was approved. Two new committees are called for and have been formed. Steve will serve as chair of the evaluation committee.

Good of the Order

Deb will be out of town for the December meeting but will send a substitute.

Future Meetings

- December 5, 2014 1:30 PM Bayboro 220
- January 9, 2015 1:30 PM Bayboro 220 (second Friday of January)
- February 6, 2015 1:30 PM Bayboro 220
- March 6, 2015 1:30 PM Bayboro 220
- April 3, 2015 1:30 PM Bayboro 220
- May 1, 2015 1:30 PM Bayboro 220

Meeting adjourned: 2:52 pm

Respectfully submitted,

Deborah Henry, Secretary

Summary

Action: Create a rubric to rank outstanding students applications.

Action: Deanna will email Wendy Baker to determine if updated sabbatical forms are in production. If not, she will contact Han. Steve will try to put the sabbatical-related contract language on his list of discussion items with the administration.

Action: Senators are to go back to their colleagues and find out what their DL concerns are right now. New issues can always be brought forward by individuals as they occur.

Motion: Mark moved to adjourn; Steve seconded, all in favor

Tabled Items:

A. Administrative review – Tabled until December

B. VP of Senate – Tabled until December