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USFSP Faculty Senate Meeting : 2013 : 11 : 22 : Minutes

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University of South Florida St. Petersburg

Faculty Senate Meeting Minutes – November 22, 2013, 1:30 PM

Bayboro 220

I. Recognition of Members and Alternates Steve Lang (President), Chris Davis, Kaya Van Beynen, Jamie McHale, Wei Guan, Deanna Michael. **Members Absent:** Ella Schmidt (no alternate)

II. Recognition of Guests Regional Chancellor Sophia Wisniewska; Regional VCAA Vivian Fueyo; Vice Chancellor for Student Affairs Julie Wong; Student Services Staff: Lesa Shouse, Dwayne Issacs, Zac Oppenheim, Diane McKinstry, Matt Morrin; Kathy Arthur on behalf of GE Committee

III. Approval of Agenda. Approved, with a GE presentation from Kathy Arthur moved ahead of the invited Student Affairs presentation.

IV. Approval of Minutes from Previous Meetings. Tabled; No Minutes submitted to approve at this meeting.

V. Administration Reports

Sophia made the following announcements:

1. Holly is working on retention efforts
2. Faculty are asked to attend commencement on Sunday 12/5 at 6PM
3. The Legal Gulfcoast Services building is on the market. BOG asked for specific information to bring its purchase to a vote
4. Yesterday BOG met at FIU; there was a brief 15-minute discussion of the USF system – Judy read a brief statement re: how missions are set and strategic plans approved (explaining the governance structure/BOT/mission, and how USF does business). Brian Lamb (ACE workgroup) also spoke.
5. Sophia/Vivian will share a document from BOG – an educational gap analysis which identifies programs the state wishes to invest in, such as Accounting, Financial Services, Education and Graphic Design. There will be a legislative allocation of \$50 million to support graduates in those areas. Proposals are due to the RFP by February 3. Applicants who partner with institutions besides themselves may have stronger proposals.

Vivian made the following announcements:

1. The USF system is revising the process for promulgating and reviewing system policies. They wish to change the public comment period from 4 weeks to 30 days. We need to change our policies to align with those.
2. Vivian proposed a change to the review of the Chancellor's award for excellence wherein the Chancellor has opportunity to review and endorse the applications after they have been through all prior levels of review. The proposal was tabled for discussion until visitors had left the meeting.

VI. Action Items

- A. GE Presentation (Kathy Arthur):** In 2015 the new state gen ed program, with all designated state courses, will begin. Courses must be ready for next fall so they can be scheduled for the following fall. Seven courses are not yet in the USF system.

The new course application form approved by Faculty senate last year is not yet publicly accessible. Vivian will send to Colleges to put on their website to create these 7 new courses. The Undergrad Council needs to be up and running in the spring as they will need to approve the 7 new courses.

A third piece that will be needed to move forward: The Gen Ed Philosophy has been developed, the GE Committee wants a faculty vote on the latest version. A motion to distribute the Philosophy Statement and SLOs to the faculty for vote (by December 6) was made by Steve and seconded by Deanna. Voting procedures will be shared by email. The motion passed unanimously. Kathy left the meeting after her presentation.

- B. Julie Wong – Retention and Student Affairs.** The remainder of the meeting (save for 10 minutes at the end for a Strategic Planning update and to vote on the motion regarding the Chancellor's Award) was devoted to presentations from Julie and from the various attendees from Student Services. They discussed services, philosophy, and strategic plan initiatives. Targets are student success: retention, graduation and employment. Mention was also made of a co-curricular model. Dwayne indicated that Student Affairs was concerned with educating, empowering and inspiring students to become global leaders. He also indicated that SA had conducted interviews with both students and faculty about their services and performance. Some faculty in attendance had been unaware of this interview initiative and so had not contributed. Chris Davis encouraged SA to bring their initiatives and strategic planning aims to the Faculty Senate at the start of the process rather than the end to help assure faculty involvement, rather than working through the College Deans. SA visitors left the meeting after their presentation.
- C. Student Government Representative.** Not discussed
- D. Strategic Planning:** Town Hall meetings to discuss the Strategic Plan are being scheduled for early spring semester and some may begin in December. Tenure and Promotion revisions will follow Strategic Planning. Conversations regarding procedures and standards will begin with a discussion at the spring faculty meeting. A strategic planning website is being developed.
- E. VCAA Search.** Position ad is being finalized. Posting will be immediate. Closing date in January or February.
- F. University System Council Report.** Not discussed.
- G. Report on Committees**
- Rubrics for Teaching Awards. No action items; not discussed.
 - UG Council – Philosophy and Process Approval. Relevant information covered during Kathy's presentation.
 - Course Approval Form. Relevant information covered during Kathy's presentation.
 - DL Steering Committee: Will be meeting in December to get faculty input, see this year as being devoted to develop a system for garnering faculty input.

Senators returned to the motion to provide the Chancellor with opportunity to review and endorse winners of Chancellor's Awards for Excellence after reviews had all been completed. Jamie moved to approve the motion and Kaya seconded. Motion carried unanimously.

VII. Business Items for Discussion:

- A.** Revision of 1998 Promotion and Tenure Guidelines (update). Not discussed.
- B.** Collective Bargaining Report. Not discussed
- C.** Dates for Meetings (continuing)
 - Jan. 10
 - Feb. 7
 - March 7
 - April 1
 - May 2
- D.** Proposed Future Guests
 - Holly Kickliter: January
 - Tom Scherberger: Communications (TBA)

Meeting Adjournment at 3:37PM