7-31-2009

Employee of the Month: 2009: 08: Susan Ballinger

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: July 31, 2009

TO: Susan Ballinger
   Administrative Specialist

FROM: Margaret Sullivan, Ph.D.
      Regional Chancellor

SUBJECT: Employee of the Month for August

Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for August 2009.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were nominated for this award because you assumed additional duties when a key position became vacant. Your diligence was particularly noticed in your assistance to the RVC of Academic Affairs with her AP Summer Institute in June, a first time venture at this institution. There was a tremendous amount of preparatory work to ensure the success of this project and without your follow-up, the project would not have been as successful. The AP Summer Institute received many accolades from participants and instructors and was a superb way to introduce new professionals to USF St. Petersburg.

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass in the designated Employee of the Month parking space.

In order to pick up your gift card, please present this memorandum to the Cashier's Office, BAY 132, with a photo identification card.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Norine Noonan, RVC
    Linda Crossman, Director
    Sudsy Tschiderer, Nominator
    Human Resources