Employee of the Month : 2009 : 08 : Jack Johnson

University of South Florida St. Petersburg.

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MEMORANDUM

DATE: July 31, 2009

TO: Jack Johnson
Plant Maintenance Mechanic

FROM: Margaret Sullivan, Ph.D.
Regional Chancellor

SUBJECT: Employee of the Month for August

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Congratulations! You are a recipient of the USF St. Petersburg Employee of the Month award for August 2009.

This award is given to employees who go above and beyond typical job expectations, provide outstanding customer service, or perform distinctive achievements that impact the department/campus. You were nominated for this award because you went above and beyond your normal job responsibilities to accomplish a recent task. Specifically, after a recent inspection of the campus fire sprinkler systems by the State Fire Marshal, it was mandated that system sprinkler heads be cleaned to pass State fire codes. This could have required OMF to contract a service company to perform the cleaning of the sprinkler heads, but you assumed the responsibility of cleaning the sprinklers heads yourself—clearly not part of your normal job duties. Your efforts in completing the cleaning of the sprinkler heads not only resulted in the fire system passing State fire codes but saved OMF and the institution the expenses that would have been incurred if a service company had been contracted!

The Employee of the Month recipient receives a $50 gift card to Publix and a monthly parking pass in the designated Employee of the Month parking space.

In order to pick up your gift card, please present this memorandum to the Cashier’s Office, BAY 132, with a photo identification card.

I applaud your commitment and dedication to our institution. Again, congratulations!

cc: Dr. Ashok Dhingra, RVC
    John Dickson, Director
    Human Resources