

11-4-2016

USFSP Faculty Senate Meeting : 2016 : 11 : 04 : Minutes

University of South Florida St. Petersburg. Faculty Senate.

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University of South Florida St. Petersburg
Faculty Senate Meeting Minutes – November 4 2016
Bayboro 220 – 1:00pm-3:00 pm

Meeting called to order @1:05

I. Recognition of Members and Substitutes

Steve Lang, Debbie Sinclair, Deb Henry, Mark Pezzo, Deanna Michael (phone), Laraine Ruiz (SG)

Regrets: Jerry Lin, Jill McCracken

II. Recognition of Guests

Martin Tadlock, RVCAA
Anita Shagal-Patel, Wellness Center

III. Approval of Agenda – Moved to approve, seconded, and approved

IV. Student Government Report and Discussion

SG President Ruiz discussed communications with the Sarasota SG about their resolution to have representation on the USFSM Campus Board. USFSP SG is also interested in a place on the USFSP Board as well. An example of an issue that affects, and in some cases disenfranchises students, is housing rate increases. Rates are being raised without any student involvement or discussion. SG also has questions about the data being used to justify the increase. Students support administrative efforts in Tallahassee so they believe the administration should listen to their requests as well. Sarasota and USFSP are already working together and trying to get Tampa SG on board with this. The USFT SG president is supposed to speak for all of them at the System level. SG has contacted the USF Legal Counsel to investigate ways to implement student participation in board discussions. Deanna encouraged discussions with the USFSP Regional Chancellor and Laraine said they have spoken to Helen Levine.

Other SG news:

- Free student printing – SG has had discussions with the Library Dean about the possibility of moving the current free-printing operation to the library.
- Rowdies' soccer field – Students cannot use the field without a supervisor present. They are working with campus recreation to secure funds to arrange for someone who can fill that role.
- Athletic Council – Steve said Tampa is aware there are open spots on the council. Two USFSP students may be eligible. SG needs to complete the forms and make the nominations. Students need to be in good academic standing. The council used to be somewhat Tampa-centric but that has changed. There will be recommendations for changes with athletics over the next few years and USFSP representation is critical.

V. Administrative Reports and Discussions – RVCAA Martin Tadlock

Academic planning - The process going well. SWOT analysis and the placement of programs in categories indicating status is on-going. The next meeting is scheduled for November 15. A planning draft should be available in January and consist of three sections: status of current and future programs, future priorities & goals, and potential “distinctiveness” ideas/themes.

Trip to China – There are very good opportunities for USFSP; 300-400 Chinese students visited the USFSP booth over two days. There was a lot of interest. General agreements were signed with four universities for potential student and faculty exchanges, work/study abroad, and sabbaticals. Memorandums of understanding are in process. We now have agreements with two agencies to help recruit. Details of trip are available on Dr. Tadlock's blog. <http://www.usfsp.edu/academic-affairs/2016/10/31/summary-of-china-partnership-trip-october-2016/> Martin reiterated that it may take about 3 years to develop these programs but faculty teaching opportunities could happen sooner; an announcement will go out shortly. Special education is a big opportunity right now. Most subjects would be welcome to start the relationship. Student housing for international students is necessary and so ~20 beds are being set aside next year.

Other news:

- Three candidates for Registrar's position coming in next week
- New USFSP Diversity Officer starts 11/14
- Assistant registrar position – offer has been made

Vi. Presentation by Anita Shagal-Patel, Wellness Center.

Anita reviewed Wellness Center services: psychology, psychiatry, and emergency services; counseling and crisis intervention; primary and acute care; chronic and prevention services; educational presentations and training. They market all these services through orientation programs, meeting with all students and parents. They process immunizations as well. Victim advocacy services (24/7) is through them and there are after-hour care and counselors. Very specialized / high-intensity care is not available (e.g. detox, testing for learning disabilities); those would be referred out. Some online services are available. The Wellness Center also participates in new faculty and employee orientations. Education training is open to faculty and staff and will help faculty if they are dealing with students they suspect need help. Anita is also involved in SOCAT. Services are only for enrolled students (exception for students who may be taking a summer off).

VII. Approval of Minutes from September meeting – motion to accept as written and approved

VIII. Approval of Minutes from October meeting - motion to accept as written and approved

IX. Action Items:

- A. Tenure and Promotion Guidelines (Deanna Michael)—Vote to take place ~ Nov 7-18.
Probationary period language discussion – Mark moved to approve inserted language, motion was seconded, and all approved. Guidelines will be sent to each college for dispersal. Proof of the yes/no vote is required so ballots should be collected by each college.
- B. Student Success / Retention Initiatives at USFSP
System Faculty Council is conducting a comparative analysis of what each campus is doing to help with student retention. For example, efforts on the USFSP campus include
 1. Student Success Center who are conducting their own in house research
 2. Dr. Pezzo is involved with Holly in a project and may collaborate with the Tampa person, Tom Miller, who solely works on retention of USFT students. It was suggest that Holly Kickliter be invited to the next SFC meeting to present initiatives.

X. Old Business:

- A. Administrator Surveys (Deanna Michael) – Chitra talked to Kathleen Moore who has verified that administrative surveys are no longer necessary for the SACS process. However, Sophia is still interested and so Chitra is continuing to help Deanna look for a suitable instrument.
- B. Recovering Faculty Senate Documents from Old Website (Deb Henry) – Deb found three documents, scanned them, and shared with Deanna.

XI. Tabled Items

- A. Reviewing best practices for online classes (caps, training for instructors) (Debbie Sinclair) – The same university policies apply to f2f and online classes. It was clarified that there may be variations in the colleges' procedures with regards to caps and faculty preparation. Student success is an important issue and may be affected by class size and other factors. Accrediting agencies are interested in this as well. It was recommended that data be collected to make an argument for a particular class that may have unique restrictions.
- B. FS minutes May - Tabled

XII. New Business

- A. Inviting new administrators and other guests to present this year to the Faculty Senate – Suggestions: Patty Helton (Student Affairs); the new Registrar when onboard; Cindy Collins (Advising); someone to talk about Banner issues.

XIII. Reports:

- A. System Faculty Council – Deanna Michael, Debra Sinclair, and Deb Henry – The November meeting will discuss Banner issues. Things between campuses do seem to be improving and we are slowly moving to a separate instances of the Banner system.
- B. UFF – Steve Lang - Contracts are being printed and will be distributed soon. They have up to six weeks to implement the raises. Lot of issues are slowing it down. The pool for each unit has 3%, 2%, 2%, & 1% is for the administration's discretion.
- C. College reports - Tabled
- D. Committee Information – The Senate is still looking for May 2016 minutes. It was agreed upon last year that the General Education Council would be in charge of exit courses. Mark moved to reconfirm the Senate's desire for the GE committee to include exit courses in their charge. Motion was seconded and approved.

XIII. Adjournment 3:07 pm

Scribe: Deb Henry

Dates for Future Meetings:

- December 2, 2016 1:00 pm Bayboro 220
- January 13, 2016 1:00 pm Bayboro 220
- February 3, 2016 1:00 pm Bayboro 220
- March 3, 2016 1:00 pm Bayboro 220
- April 7, 2016 1:00 pm Bayboro 220
- May 5, 2016 1:00 pm Bayboro 220