Library Leadership Team Meeting : 2015 : 04 : 14

Nelson Poynter Memorial Library.

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Library Leadership Team Meeting  
Tuesday April 14, 2015 2:00 p.m., Administration Conference Room, Nelson Poynter Memorial Library  

Present: Deborah Henry (convener), Carol Hixson, Gary Austin, Virginia Champion, Marcela Estevez, Tina Neville, Patricia Pettijohn, David Brodosi, Berrie Watson, Jim Schnur, Tony Stamatoplos, Camielle Swenson, Kaya van Beynen (scribe)  

Meeting: Called to order at 2:02 p.m. by Deb Henry  

Announcements  
New Library Employee  
- Virginia announced that Angela Hood was hired as the new Circulation Library Assistant.  
Award  
- Jim was awarded a presidential citation 2015 Presidential Citation from the Florida Historical Society in recognition of his ongoing outstanding service to the Florida Historical Quarterly and the Florida Historical Society.  
Systems Array  
- Berrie announced that library Systems has a new storage array now. This announcement was greeted with great excitement  
Printing:  
- All individuals wishing to voice their concerns about Bull Bucks should be directed to the library feedback form (under help in the main USFSP Library webpage) or if it a very big issue, the individual should be directed to Carol for a more formal reply.  
- 2 sided printing is causing paper jams in the printers.  
- Wireless printing needs to be advertised more.  
- Action items:  
  o Camielle will announce this in the summer and September Since You're Here…  
  o Gediminas Pakalnis will make a new sign about double-sided printing to post by the printer.  

Library Maintenance  
- Deb and Tina have asked the custodial staff not to move the whiteboards, but their requests have been ignored. Other concerns about the library cleanliness were voiced.  
- USFSP has hired a painter and according to Kevin Cartmill, the library can submit a work request for library painting.  
- Action:  
  o Carol will send Kevin will invited him to the next LLT meeting to discuss this and other maintenance library issues.  
  o Carol will submit a work request to get the library painted  
  o Kaya will create a Google Doc for LLT members to list their complaints and observations  

Library Donations  
- Carol and Jim discussed some recent challenges resulting from donations.  

Dean’s Update (Carol)  
- Carol has a 30 minute meeting scheduled with Mark Durand about the library’s budget priorities. No other details about the meeting are available yet.  
- The Tech Fee was approved for updating the Science and Technology Classroom was passed  

Guest Lauren Friedman:  
- Was unable to attend the LLT meeting as originally planned  

Meeting Concluded at 2:50  
Minutes submitted by K. van Beynen