

11-7-1974

Juvenile Welfare Board Meeting : 1974 : 11 : 07 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD

Regular Meeting - November 7, 1974

AGENDA

PRESENT: Dr. Robert E. Coleman, Jr., Chairman; Mrs. Stephen D. Mullins, Vice Chairman; Mrs. James D. Eckert, Secretary; Mrs. H. W. Holland; Judge Robert F. Michael; and Judge Jack A. Page. Also present: Dr. Raymond L. Edwards, Executive Director; Mrs. Mary L. Broadwater, Administrative Secretary; Mr. William M. Markman, Business Administrator; and Mr. Frank P. Glackin, Attorney at Law.

Dr. Coleman opened the meeting.

Mr. Wedding and Dr. Carroll were welcomed by the Board. Mr. Wedding informed the Board about present conditions in the construction field and recommended that the Board begin construction of the new building as soon as possible, with the designing stage to begin by January or February of 1975 in order to lower costs and to insure completion before the lease on current office space expires. Mr. Wedding suggested procedures and sources of information which would be helpful in the planning and construction of the building. The Board expressed appreciation for this informative presentation. Mr. Wedding and Dr. Carroll left the meeting.

MOTION

Appointment
of Building
Committee

Judge Page moved, and Mrs. Eckert seconded a motion which carried to appoint Dr. Coleman, Mrs. Holland, Mr. Sakdis and Dr. Edwards to the Building Committee to develop criteria for the Board to consider in the selection of a firm to implement the design phase.

MOTION

Approval of
Expenditures

Mrs. Eckert moved, and Mrs. Holland seconded a motion which carried to approve the expenditures for October: Check #764 dated October 14, 1974; Check #768 dated October 22, 1974; Check #763 dated October 4, 1974; Check #832 and Check #833 dated October 28, 1974; Check #841 through Check #928 dated November 7, 1974; Check #929 and Check #930 dated November 27, 1974. Also, Check #769 through Check #831 dated September 30, 1974.

MOTION

Approval of
Items With-
out Exception

Judge Page moved, and Mrs. Eckert seconded a motion which carried to approve the items without exception as follow:

- A. Salaries: as budgeted for November on completion of satisfactory service.
- B. Minutes: of October 3, 1974; October 30, 1974.
- C. Meeting Schedule: adoption of program and funding schedule for 1975-76.
- D. Salary Adjustment: one-step increase for Switchboard Operator/Receptionist, in addition to annual merit increment (\$483.60 current to \$533.87), effective November 1, 1974.
- E. Application for Funds: authorization for Chairman to apply for Local Government Additional Homestead Exemption Trust Funds.

- F. Budgetary Accounts: establish in 1974-75 Budget, Income Accounts entitled "Institutes" and "Pinellas Youth Homes", and Expenditures Account in Community Services entitled "Institutes".

The Board confirmed Mr. Glackin's interpretation that an employee could automatically receive his final check (without further Board action) on the last day of employment because satisfactory service had been completed as of his last day of work.

MOTION

Authorization to Reclassify Community Services Position

Mrs. Eckert moved, and Judge Michael seconded a motion which carried to authorize the reclassification (downward) of the Community Services Researcher-Planner Assistant position to Planning Aide (Grade 29, step 1), effective at the time new staff is employed to replace Mrs. Dabroski, who concurrently will be promoted from Secretary to Planning Aide (\$533.87 to \$587.60).

The Board noted the final financial statement for 1973-74.

MOTION

Approval of Transfer of Funds

Mrs. Holland moved, and Mrs. Eckert seconded a motion which carried to approve end of year transfer of funds from Contingency to Administration in the amount of \$23,560.12.

The financial statement for October 1974, a Budgetary Program Report, was reviewed and discussed by the Board, and suggestions were made by various Board members of ways in which the report could be drawn up to be more readily understood by members of the Board. Dr. Edwards requested and was granted additional time to review several areas of this new report before implementing any changes.

The reports of children in care and the activities reports were noted by the Board.

MOTION

Authorization to Request Resolution from Board of County Commissioners and to Write Checks to Tax Collector

Judge Michael moved, and Judge Page seconded a motion which carried to authorize Dr. Edwards to request a Resolution from the Board of County Commissioners exempting the Board from payment of taxes from the date of purchase of land by the Board, and to authorize the writing of checks to the Tax Collector for the proportionate share of 1974 Ad Valorem taxes deducted from the total purchase price upon acquisition of land by the Board.

MOTION

Approval of Change in Work Session Date

Judge Page moved, and Mrs. Eckert seconded a motion which carried to approve a combined work session and regular meeting on Thursday, December 5, 1974, and to have no work session in November.

Board members discussed and agreed upon the advisability of a policy of having representatives from other agencies appear on Board agendas at 9:30 a.m. to conserve working time.

Dr. Edwards informed the Board that Mr. Dan Heavia would continue to serve the Board as C.P.A. consultant.

Dr. Coleman declared the meeting adjourned.

The next meeting of the Juvenile Welfare Board will be on December 5, 1974 (combined work session and regular meeting) at 9:30 a.m. at the Juvenile Detention Center.


Mrs. James D. Eckert, Secretary