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## Juvenile Welfare Board Meeting : 1984 : 01 : 12 : Minutes

Juvenile Welfare Board of Pinellas County.

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## JUVENILE WELFARE BOARD

Regular Meeting - January 12, 1984

PRESENT: Mrs. Mary Wyatt Allen, Chairman; Mrs. Mary Frances Byrkit, Vice Chairman; Dr. Calvin D. Harris, Secretary; Mrs. Helen W. Herman; Judge Jack A. Page; Commissioner Bruce Tyndall; and Mrs. Jo Ann Welch. Also present: Mr. James E. Mills, Executive Director; Mrs. Mary Laura Broadwater, Executive Secretary; and Mr. Terry A. Smiljanich, Attorney at Law.

Mrs. Allen called the meeting to order.

MOTION Dr. Harris moved, and Mrs. Herman seconded a motion which carried unani-  
Approval of mously to approve the minutes of the regular meeting of December 8,  
Minutes 1983 as published.

Mr. Smiljanich updated the Board on the status of the proceedings by the State Attorney's Office against former Executive Director, Dr. Frank Osanka.

Mr. Mills informed the Board that the Municipal Finance Officers Association had awarded a Certificate of Conformance in Financial Reporting to the Juvenile Welfare Board. Mrs. Allen congratulated Mr. Bill Hicinbothem, Director of Administrative Services, on the attainment of this award. Mr. Hicinbothem asked to recognize Mrs. Sue Walterick, Finance Supervisor, for her support in this effort.

Mrs. Allen welcomed Commissioner Bruce Tyndall, who was appointed to the Juvenile Welfare Board on January 1, 1984 by virtue of his office as Vice Chairman of the Pinellas County Board of County Commissioners.

The Board noted the Personnel Report for December 1983.

MOTION Dr. Harris moved, and Mrs. Herman seconded a motion which carried unani-  
Market mously to approve the staff recommendation that maximum and minimums for  
Adjustment all current salary ranges be increased by 4%; that all employees not currently at a salary in excess of the maximum for their range be awarded 4% increase, but not to exceed the maximum salary in their range; that the award be consistent with that of the Pinellas County Market Survey with the understanding that employees whose salaries exceed the maximum for range (106% or less) would receive 2% or the new maximum in their range, whichever is greater - those in excess of 106% would receive 0%; and that this action become effective January 5, 1984, the beginning of the current pay period.

In reviewing the material related to the proposed contract with the Florida Center for Children and Youth (FCCY), Mr. Mills noted that FCCY would not represent the Juvenile Welfare Board - that function would be retained by Board and staff.

MOTION Mrs. Herman moved, and Dr. Harris seconded a motion which carried unani-  
Contract mously for the Juvenile Welfare Board to contract with the Florida Center  
with FCCY for Children and Youth effective January 1, 1984 through September 30, 1984 for \$4,725 from Administrative-Contractual services to be paid in four equal installments by June 30, 1984, and to assess the services near the end of this fiscal year for possible contract renewal.

Mr. Mills called attention to a memo informing the Board of the award of the contract for the salary and classification study to Long Associates of Fort Lauderdale, Florida. Mr. Mills invited the Board members to be present at a briefing session on Tuesday, January 17,

when the consultants meet with the administrative staff to review position questionnaires and to answer questions.

The Board reviewed the current investment report and the December budget transfers.

MOTION Dr. Harris moved, and Mrs. Herman seconded a motion which carried unani-  
Removal from mously to remove from the table recommendations concerning a rate in-  
Table of Rec- crease for Pinellas Young Peoples Residential Treatment Homes.  
ommendations  
on PYPRTH

Dr. Ronald L. Peal, Director of Pinellas Young Peoples Residential Treatment Homes, addressed the Board in behalf of the rate increase.

MOTION Mrs. Byrkit moved, and Judge Page seconded a motion which carried unani-  
PYPRTH mously to appropriate \$66,800 from Fund Balance to the Juvenile Welfare  
Board-Total Programs Funded for fiscal year 1983/84 to pay increased per  
Budget Re- diem rate of \$82 to Pinellas Young Peoples Residential Treatment Homes,  
vision 84-1 effective November 1, 1983.

Mr. John White, Director of Children's Services at Mental Health Services of South Pinellas, spoke to the need for a therapeutic model program to serve severely emotionally disturbed adolescents; and Dr. Susan Avery, Supervisor in the Department of Education for Exceptional Students, Pinellas County School Board, provided background on the Sanders School.

MOTION Judge Page moved, and Mrs. Welch seconded a motion which carried unani-  
MHSSP mously to accept the staff recommendation to appropriate \$15,016 from  
Budget Re- Fund Balance to Juvenile Welfare Board-Total Programs Financed for fis-  
vision 84-2 cal year 1983/84 to contract with Mental Health Services of South Pinel-  
las for delivery of day treatment mental health services. This program  
will be funded as a pilot through the summer semester of the school  
year, effective January 1, 1984 through July 31, 1984, and together with  
all other new mental health day treatment programs will be subject to a  
request for proposal for the Juvenile Welfare Board 1984/85 fiscal year.

Ms. Elithia Stanfield, Coordinator of the Youth Services Advisory Committees (YSAC), reported that the members of YSAC were willing to participate in the concept proposal process and were looking forward to becoming involved.

MOTION Mrs. Byrkit moved, and Mrs. Herman seconded a motion which carried unani-  
Removal from mously to remove from the table recommendations concerning the concept  
Table of proposal process.  
Recommendations  
on Concept  
Proposal Process

MOTION Mrs. Byrkit moved, and Mrs. Herman seconded a motion which carried unani-  
Concept mously to adopt the recommendations on the concept proposal process as  
Proposal follow:  
Process

1. No unsolicited proposals for new programs will be considered.
2. Funds will be awarded for new programs only in response to Juvenile Welfare Board-issued requests for proposal.
3. A. Endorse the principle of community participation in Juvenile Welfare Board planning, program development and funding processes through utilization of a concept paper approach.  
B. Direct staff to develop a specific process reflecting the following characteristics:
  1. Maximum community participation.
  2. Defined roles for the Youth Services Advisory Committees which minimize potential conflict of interest.

3. Technical assistance to facilitate participation.
  4. Staff review and recommendation.
  5. Coordination with funding process and calendar.
  6. Solicitation of both service and non-service alternatives.
  7. Maintenance of an inventory of potential projects.
  8. Accommodation of both service ideas and specific service delivery.
- C. Integrate a concept paper process, even if only partially developed, into the 1984/85 funding cycle.

Mr. Will Michaels, Director of Research and Evaluation, spoke on the special assessment of Pinellas Comprehensive Alcohol Services. The agency involved had been notified of this agenda item and had been invited to attend this meeting.

Mr. Smiljanich said that he was not prepared one way or the other to say at this time that the Board would be justified in completely terminating funding with Pinellas Comprehensive Alcohol Services.

MOTION  
PCAS

Judge Page moved, and Mrs. Welch seconded a motion which carried to adopt the recommendations of staff as follow:

1. To place Pinellas Comprehensive Alcohol Services, Inc. (PCAS) on probationary status for the remainder of fiscal year 1983/84.
2. To issue a request for proposal for youth services now funded through PCAS to take effect in fiscal year 1984/85.
3. To request reimbursement from PCAS in the amount of \$6,402 to reflect the proportion of inappropriate services for which they were reimbursed in fiscal year 1982/83.
4. To reserve the prerogative to take further action regarding findings at PCAS should circumstances warrant it.

Mrs. Byrkit opposed this motion.

The Board noted the narrative report from the Executive Director, the site visit schedule, the Training Department update, the media items, and the site visit summaries.

Mrs. Allen called attention to the final report on the "Adopt-A-Family" Christmas project, the highlights of the December 16, 1983 funding orientation meeting, the Social Indicator Report (Third Quarter - 1983), the day treatment program memo from the chairman of the Mental Health/Substance Abuse Committee, and the first quarter activities of the Youth Services Advisory Committees.

Ms. Stanfield distributed brochures on the Legislative Workshop, which will be held on February 15, 1984.

Mrs. Allen declared the meeting adjourned.

The next meeting will be: February 9, 1984, 9:30 a.m. - regular meeting.




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Calvin D. Harris, Ed.D., Secretary