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Juvenile Welfare Board Meeting : 2005 : 11 : 10 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD OF PINELLAS COUNTY
Regular Meeting – November 10, 2005
MINUTES

Present: Van Sayler, Chair; John Milford, Secretary; Cecilia Burke; Janet Caramello; Bob Dillinger; Bernie McCabe; Judge Irene Sullivan; Commissioner Kenneth T. Welch; Dr. Clayton Wilcox; Beth Wilson; Terry Smiljanich, Board Counsel; James E. Mills, Executive Director; Amy Daly, Executive Assistant

Absent: Joseph A. Smith, Vice Chair

Mr. Sayler called the meeting to order at 8:33 a.m. and drew the Board's attention to the invitation to attend the November 29 legislative breakfast being supported by All Children's Hospital and JWB. As well, Mr. Sayler announced that Ms. Burke had resigned from her position on the JWB Executive Committee and Mr. Dillinger would be replacing her.

AGENDA A motion was made by Commissioner Welch and seconded by Judge Sullivan to approve the agenda of the November 10, 2005 regular meeting. The motion passed unanimously.

MINUTES

10/12/05 Jt. Mtg. With Pinellas Cty. Delegation A motion was made by Ms. Caramello and seconded by Commissioner Welch to approve the minutes of the October 12, 2005 joint meeting with the Pinellas County Legislative Delegation. The motion passed unanimously

10/12/05 Reg. Mtg. A motion was made by Commissioner Welch and seconded by Ms. Caramello to approve the minutes of the October 12, 2005 regular meeting. The motion passed unanimously.

PRESENTATIONS

ASSET ASSET Awards were presented to: Brookwood, City of St. Petersburg, Foundation Village, Help-A-Child, PARC, Pinellas County Health Department, R' Club, Sanderlin Center, Sixty Judicial Circuit and the YWCA. Staff noted that a pilot study is currently underway with two agencies for accessing the process on-line.

Following an overview of the ASSET process, questions/comment from the Board centered on accommodations in the process for those agencies that are accredited by other national organizations. In response to a question from Mr. Dillinger, staff noted receiving positive feedback through a recent anonymous agency survey.

Prior to the presentation on the Early Childhood Assessment Tool

Grace Dimm, Executive Director, Alpha, "A Beginning" addressed the Board with her concerns over the rescission of the ASSET Certification for her organization. Information provided to the Board included an informational item from JWB staff outlining the reasons for the rescission, a management letter from Fontana CPAs citing internal control and other operations matters concerning Alpha "A Beginning," their response and a letter from Alpha addressed to JWB requesting reconsideration of the rescission of the ASSET accreditation.

Ms. Dimm reiterated information contained in her letter including her perception of a breach of confidentiality surrounding information contained in the management letter being shared with Operation PAR, who had provided extensive JWB paid technical assistance over a three-year period. As well, she shared her concern that a corrective action plan precluded Alpha "A Beginning" from seeking funds through the RFP process. She requested the Board reconsider the decision to rescind the ASSET Certification. Comments from the Board included the appropriateness of sharing the management letter with Operation PAR, who had had oversight of Alpha; a reminder to Ms. Dimm of the Sunshine Law and clarification of the timeline including receipt of the management letter by JWB. Ms. Caramello suggested amending JWB policies to include a statement requesting receipt of the audit and any accompanying materials as soon as the funded agency receives the material themselves in addition to the 120-day deadline. Discussion ensued as whether to create an exception to policy to allow Alpha "A Beginning" to apply for a current RFP process while still on the corrective action plan. Alpha is continuing to receive continuation funding. Staff noted that other organizations are currently on corrective action plan and are ineligible to apply as well. Noting that any exception to the policy should include any other agencies affected and a possible re-issuance of an RFP, the Board took no action.

**Early
Childhood
Assessment
Study**

An overview of the study was presented by Dr. Allen, University of South Florida. Guy Cooley, Executive Director, Coordinated Child Care, thanked the Board for funding the study and noted the number of assessment tools currently in use throughout the State of Florida.

ACTION

**Community
Involvement**

Prior to a motion Ms. Burke suggested and Commissioner Welch concurred that the Pinellas County Homeless Coalition should be moved to a Priority 1 in the Community Organizations category. An alternative was suggested by Dr. Spence

A motion was made by Judge Sullivan, seconded by Ms. Wilson and passed unanimously to approve the following list of organizations which would be requested to nominate individuals for appointment to the three Community Councils:

Community Organizations: Six (6) representatives of organizations that promote civic engagement and civic improvement for the enhanced social well-being of the community.

Priority 1

Civic organizations (Kiwanis, Optimist, Rotary).
NAACP
Neighborhood Associations
League of Women Voters
Junior Leagues: St. Petersburg, Clearwater-Dunedin
Interdenominational Groups (FAST, IMA, etc)
Pinellas County Homeless Coalition

Priority 2

Council of Negro Women

For categories with multiple sub-units, (e.g. Kiwanis), the regional directors will be contacted and requested to make nominations for council membership. One civic group will be matched with each Council (e.g. Rotary-mid county, Kiwanis-north county, etc).

Government: Seven (7) representatives of municipalities and Pinellas County. They include:

Priority 1

Largest municipality (1)
Smaller municipality via the Council of Mayors (1)
Representative of Pinellas County Government (1)
House and Senate (1 per legislator by region)

Priority 2

Pinellas County Library Cooperative

Business/Corporate: Three (3) representatives of a business and business organizations that have a track record of supporting youth and family issues

Priority 1: The largest chambers in each Council region will have a representative and be asked to select two representatives: (1) for a larger business and (1) for a smaller business.

Chamber of Commerce for each region
Chamber of Commerce selects two (2) businesses: 1 larger business, 1 smaller business

Priority 2:

Business associations
Women Business Groups

Education: Three representatives of organizations that support academic achievement and higher learning.

Priority 1:
Pinellas County Council of PTAs
Pinellas County Early Childhood Association
Pinellas County School District

Priority 2:
Coalition of Agencies for Quality Education of Black Students
Pinellas County Literacy Council

Health: Three representatives of organizations that promote the physical, mental, and emotional well being of youth and families.

Medical Associations (Pediatric Society; American Medical Association)
National Alliance of Mentally Ill
Statewide Advocacy Network on Disability

Youth Organizations (Youth only): Three youth representatives from organizations that support youth empowerment, civic engagement, and healthy youth development.

Priority 1
Multicultural Clubs (Pinellas School District)
Junior Achievement
Police Athletic League

Priority 2
Teen Councils (municipal teen centers)
Youth civic groups (e.g. Key Clubs)
Sports Leagues
Youth as Resources
Ebony Scholars
Youth Leadership Pinellas
Students Against Destructive Decisions (SADD)
Students Working Against Tobacco (SWAT)

**Revenue
Max.**

A motion was made by Dr. Wilcox, seconded by Ms. Wilson and passed unanimously to approve the Revenue Maximization Reinvestment Strategy for Targeted Case Management for Children at Risk of Abuse and Neglect (TCM) as follows:

Revenues first received in TCM reimbursements will be split between JWB (90%) and the earning agency (10%) to cover the cost of the PCG contract (up to the contracted amount).

Staff is proposing JWB revenues would be distributed as follows:

- participating agencies would receive:
 - 10% in unrestricted dollars for administrative costs;

- and up to an additional 25% subject to JWB approval for reinvestment in the program from which the funds were earned.

- 65% to JWB;

The 10% unrestricted would be available to the participating agencies to offset any additional costs incurred with implementing the TCM program. Restricted dollars would be available to participating JWB agencies to reinvest into their current program to enhance or expand existing services. Mr. Saylor reiterated his belief that reimbursement in the same or similar programs should be a priority and staff concurred.

Fiscal Impact: In FY 05-06 staff estimates total revenues of up to 4536,000. Of this amount, JWB would potentially net up to \$271K. In FY 06-07 revenues up to \$1.7M gross are estimated based on full participation by selected providers. JWB would net up to \$1M.

**Big Bros./
Big Sisters**

A motion was made by Mr. Milford and seconded by Judge Sullivan to approve the one-time-only funding match of up to \$3,000 for Big Brothers/Big Sisters of Pinellas, Inc. to pay for unbudgeted background screening costs for their in-school mentors. The motion passed unanimously.

Fiscal Impact: One-Time-Only Program Contingency funds will be reduced from \$125,000 to \$122,000. The Big Brothers/Big Sisters contract will be increased in FY 05-06 from \$419,840 to \$422,840.

Following the motion, Dr. Wilcox noted the costs incurred by Pinellas County Schools in order to comply with the Jessica Lunsford Act and that review of the policy may produce some latitude with this program.

**Academic
Enhance-
ment**

Prior to a motion questions/comment from the Board to staff and Randy Lightfoot, Youth Development Initiative, included the allocation of costs per child for R' Club vs. the Youth Development Initiative (staff noted that one program was more comprehensive than the other and the cost per child is not outside the range for currently funded programs); whether Youth Development Initiative has certified teachers (yes); the use of laptop computers for home use vs. desktop systems (youth do not have access to computers at home); and the possibility of including Family Resources, Inc. for funding.

Motion

A motion was made by Mr. McCabe, seconded by Judge Sullivan and carried by majority to allocate up to 1) \$76,190 to Youth Development Initiatives; 2) up to \$59,553 to R' Club Child Care Hip; 3) 445,710 to Youth Development Foundation of Pinellas County AKA AKAdemy; 4) \$30,384 for JWB to purchase 21 computers and Windows/Office/Virus Protection software for Youth Development Initiatives; and to special condition in the Youth Development Initiatives contract requiring that the agency establish procedures related to allowing participants to take laptop computers home. Voting "Yes," Mr. Saylor, Mr. Milford, Ms. Burke, Ms. Caramello, Mr. McCabe, Judge Sullivan, Commissioner Welch, Dr. Wilcox, Ms. Wilson. Voting "No," Mr. Dillinger.

Fiscal Impact: The 2005-06 New and Expanded Pool will be reduced from \$200,000 to \$0. The Community Contingency Fund will be reduced by \$11,837 from \$273,932 to \$262,095. The fiscal impact in FY 06-07 is estimated at \$178,854 which is \$21,146 less than the annualized amount established by the Board.

Motion A motion was made by Commissioner Welch and seconded by Judge Sullivan to fund Family Resources, Inc. from Community Contingency. The motion carried unanimously.

Fiscal Impact: The Community Contingency Fund will be reduced by up to \$20,000, from \$262,095 to \$242,095.

Equipment & Renovation A motion was made by Mr. McCabe and seconded by Commissioner Welch to approve the FY 2005-06 Equipment Request for Proposal (RFP) to be released on November 14, 2005. The motion passed unanimously.

Inventory Reduction A motion was made by Mr. McCabe, seconded by Commissioner Welch and passed unanimously to remove the following items from the JWB Inventory List: Asset # 1592 (postage meter), 1389 (phone system), 1333 (wall and door panels), 1412 (LCD projector), 1827 (OpScan Scanner), 1600 (LCD Projector), 1816 (SR 360 Scanner), 1598 (HP Vectra Computer), 1599 (Okidata Printer), 1317 (poster printer), 1568, 1567, 1569, 1570 (AMD laptop computers), 1731 (PB Mailing System), 1595, 1596 (HP Vectra Computers), 1340 (Westinghouse Walls), 1533, 1534, 1536, 1537, 2538, 1522, 2524, 1526, 1528, 1529, 1530, 1531, 1532, 1729, 1597, 1583, 1584, 1585, 1586 (HP Vectra Computers), 1624 (VL 400 Computer), 1753 (Compaq Computer), 1301, 1279 (IBM Wheelwriter Typewriters).

BOARD DISCUSSION

Website Demonstration Due to time constraints the decision was made to postpone the Website demonstration until the December Board meeting. Staff thanked representatives from Pinellas County and 211.

Public Survey During discussion of the content of the community survey of Pinellas County residents proposed at the June Visioning Workshop, it was suggested that staff not proceed with the survey.

INFORMATION

During the Personnel Report Mr. Mills introduced a new trainer in the Training Department, Robbin Redd.

OPEN AGENDA

In response to a question from Ms. Burke, Mr. Mills noted that JWB had undertaken ASSET Certification but are currently developing one that would

particularly focus on CSC's with a plan to engage the other CSC's. Art O'Hara, Executive Director, R' Club noted upcoming legislation concerning the Jessica Lunsford statute.

There being no further business, the meeting adjourned at 10:59 a.m.

Respectfully submitted,

John Milford, Secretary

There was no additional information requested from staff by the Board.