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Juvenile Welfare Board Meeting : 2004 : 10 : 14 : Minutes

Juvenile Welfare Board of Pinellas County.

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JUVENILE WELFARE BOARD OF PINELLAS COUNTY
Regular Meeting – October 14, 2004
MINUTES

Present: Van Saylor, Chair; Cecilia Burke; Janet Caramello; Bob Dillinger; Dr. J. Howard Hinesley; Bernie McCabe; Judge Irene Sullivan; Commissioner Kenneth T. Welch; James E. Mills, Executive Director; Amy Daly, Executive Assistant; Dr. Clayton Wilcox, Superintendent Designate, Pinellas County Schools

Absent: Joseph A. Smith, Vice Chair; John Milford, Secretary; Terry Smiljanich, Board Counsel

Following a reception honoring Dr. Hinesley upon his retirement from Pinellas County Schools, Mr. Saylor called the meeting to order at 9:05 a.m.

SPECIAL RECOGNITION

Dr. Hinesley was presented a gift honoring his 14 years as a Juvenile Welfare Board member. Ms. Burke was recognized for her two years as Chair.

AGENDA

A motion was made by Commissioner Welch and seconded by Ms. Burke to approve the agenda of the October 14, 2004 regular meeting. The motion passed unanimously.

MINUTES

9/9/04 Reg. Mtg.

A motion was made by Commissioner Welch and seconded by Mr. Dillinger to approve the minutes of the September 9, 2004 regular meeting. The meeting passed unanimously.

9/9/04 1st TRIM

A motion was made by Commissioner Welch and seconded by Ms. Caramello to approve the minutes of the September 9, 2004 first TRIM hearing. The motion passed unanimously.

9/15/04 Final TRIM

A motion was made by Dr. Hinesley and seconded by Commissioner Welch to approve the minutes of the September 15, 2004 final TRIM hearing. The motion passed unanimously.

There were no Executive Committee actions.

ACTION-CONSENT

Prior to a motion Ms. Caramello requested that Item III. C. be removed from the Consent Agenda for separate consideration.

Motion:

Commissioner Welch moved and Ms. Burke seconded a motion to approve the Consent Agenda as follows:

**Florida Coalition
Reallocation**

Allocate \$25,000 to the Florida Coalition for Children for the child welfare financing study contingent upon the Coalition raising at least \$250,000 from other sources.

Fiscal Impact: The 2003-04 Fund Balance was increased by \$25,000 by the lapse. The FY 2004-05 Community Contingency-CBC Transition Fund would be reduced by \$25,000 from \$331,754 to \$306,754. The net fiscal impact is neutral.

**Pinellas County-
Homelessness
Reallocation**

Allocate \$10,000 and extend the contract with the Pinellas County Department of Human Services – Homeless Study through September 30, 2005.

Fiscal Impact: Funding originally allocated from the FY 2003-04 Community Contingency fund was not expended in FY 03-04 and therefore was lapsed. The 2004-2005 Community Contingency fund would be reduced by \$10,000, from \$306,754 to \$296,754. The net fiscal impact is neutral.

**Annual Leave/
Sick Leave
Transfer**

Transfer \$23,350 from the Annual Leave/Sick Leave Contingency Fund to the operating budget of JWB (\$19,613) and Pinellas County License Board (\$3,737).

Fiscal Impact: The FY 2003-04 Annual Leave/Sick Leave Contingency Fund will be decreased by the amount of \$23,350 from \$23,350 to \$0 and distributed to the operating budgets.

**USF Collab.
Research Project
Reallocation**

Prior to a motion Ms. Caramello inquired as to whether this action was for additional research funding and was assured that funding was a reallocation from 2003-04 due to the unexpected illness of a key project member.

A motion was made by Mr. Dillinger and seconded by Ms. Burke to 1) allocate \$11,250 to the University of South Florida Collaborative for Children, Families and Communities; and 2) extend USF Collaborative research

project, *Pathways to Resilience: A 19-Year Follow-Up of Pinellas Youth*, through January 15, 2005. The motion carried unanimously.

Fiscal Impact: The FY 2004-05 Research Allocated Budget for the USF Collaborative project, *Pathways to Resilience: A 19-Year Follow-Up of Pinellas Youth*, would be increased to \$11,250. Research unallocated funds would be reduced from \$99,904 to \$88,654. The FY 03-04 fund balance was increased \$11,250. The net fiscal impact is neutral.

ACTION

Resource Center for Women A motion was made by Mr. Dillinger and seconded by Ms. Caramello to approve funding Resource Center for Women for Fiscal year 2004-05. The motion carried unanimously.

Fiscal Impact: The Board's approval of the staff's recommendation would have no impact on the 2004-05 budget.

Asian FACE Prior to a motion on the request for financial support from the Asian Family and Community Empower Center (FACE), Bob Kersteen, Ingrid Comberg, Linda Lerner and Thanh Ingalls made presentations in support of the request. The focus of the presentations included a history of the organization, the importance of the location of their facility, a suggestion to establish a meeting between FACE and the Asian NFC to explore the possibility of a merger, the importance of the services provided by FACE to the Asian community and an acknowledgement of the financial difficulties of the organization. Materials distributed by the group representing FACE included a "Statement of Needs," two zip code maps and a memo from the Asian FACE Board along with a "Statement of Financial Position," and information on the current board of directors and a list of funding since 1994 in addition to JWB funding. As well, a letter in support of the organization was at each Board Member's place.

JWB staff thanked the FACE Board and staff for their help in providing the necessary assistance in the preparation of the report to the Board and shared concern with the "Going Concern" in the FACE audit and the \$20,000 in current liabilities. (Ms. Lerner noted that the \$20,000 liability was a personal loan.) Questions/comment from the Board included: the lack of funding from other organizations and

whether other organizations have been approached for funding, the number of JWB Corrective Action Plans, the condition of the Asian FACE facility, and whether tutoring could be offered at another location. Additional Board questions/concern to the FACE representatives and JWB staff included whether all Asians were being served at the Asian NFC (no), how many staff are currently located at the FACE site (two paid plus volunteers); how much funding was needed (\$32,100 for three months), whether there have been any services since April (no), whether the Asian NFC had been approached about a possible merger (no) and the Board's intent of "not wanting to do business" with the current FACE staff when funding was terminated. During discussion of a possible merger, Keith Knowles, Executive Director, NFC Coalition, noted that the Coalition had not been directly approached about a merger but shared concerns about the complication of such a merger while initiating the Coalition's first year of operation. Materials supplied by JWB staff included a zip code map showing the locations of the Asian NFC and FACE, a letter from the NFC Coalition, and at the request of Mr. Dillinger an April 27, 2001 letter to Myrtle Smith-Carroll, Board Chair, from Thomas Souk.

**Motion
Call for the
Motion**

Ms. Burke moved and Mr. Dillinger seconded a motion to call the question. The motion carried unanimously.

**Motion
FACE Request**

Ms. Burke moved and Mr. Dillinger seconded a motion which carried by majority to deny the unsolicited request for financial support from the Asian Family and Community Empowerment Center (FACE). Voting "yes," Ms. Burke, Ms. Caramello, Mr. Dillinger, Dr. Hinesley, Mr. McCabe, Commissioner Welch. Voting "no," Judge Sullivan.

**Policy-Agency
Size**

Prior to a motion discussion centered on the proposed \$500,000 threshold and the need to have flexibility in determining award of contracts. Mr. Mills assured the Board that this policy lays out parameters for funding but exceptions can be brought to the Board for consideration. Commissioner Welch noted that funding should not solely be based on size but should include performance.

A motion was made by Judge Sullivan, seconded by Dr. Hinesley and passed by majority, to 1) approve policies defining small agencies and performance measurement as

discussed in the JWB Strategic Plan as follows (additions to policy underlined); and 2) fund Resource Center for Women for FY 04-05 only and require the agency to meet size standards. Voting “yes,” Ms. Burke, Ms. Caramello, Mr. Dillinger, Dr. Hinesley, Mr. McCabe, Mr. Saylor, Judge Sullivan. Voting “no,” Commissioner Welch.

2-4.4. The Board funds Continuation Funded programs with renewable, multi-year funding commitments of up to three years, contingent upon the Truth in Millage (TRIM) process and adherence to 100% of contracted service levels and measurable outcomes performance and certification standards. Agencies not meeting contracted service levels or measurable objectives for two consecutive years may be subject to contract termination. Staff has the authority to recommend substantial completion of service levels and objectives.

2-4.19 JWB does not fund:

16. Efficient size/Economy of Scale – Agencies with revenues under \$500,000 are not eligible for direct JWB funding unless they:

- receive significant support from volunteers,
- have demonstrated capacity and a track record of delivering quality services
- are the sole provider of a demonstrated critical community need.

Criteria for “critical community need” would include:

- ❑ Operate in a small or underserved area of the county.
- ❑ Demonstrate a unique capability to serve populations which other agencies find difficult to reach.
- ❑ Are part of a collaborative service strategy and there are compelling reasons that make subcontracting not feasible.
- ❑ Address emerging issues, which other providers do not yet address.

Equipment & Renovation RFP

A motion was made by Mr. McCabe and seconded by Commissioner Welch to approve the updated guidelines for the FY 04-05 Equipment and Renovation Request for

Proposal (RFP) process and approve the release of the RFP in November 2004. The motion carried unanimously.

Fiscal Impact: Approval of this action would result in funding recommendations of up to \$388,680 in the second quarter of FY 04-05.

2004-05 New & Expanded Plan

Discussion of the proposed New and Expanded spending plan for 2004-05 included support for the school related services proposal by Dr. Hinesley. As well, Mr. Saylor suggested consideration be given to the regionalization of 211 to include both Hillsborough and Pinellas Counties into one call center. It was suggested that Hillsborough and Pinellas may wish to meet to discuss this option. Following discussion of the pros and cons of such a merger, Mr. Mills indicated a workshop would be planned on information and referral services.

Motion

A motion was made by Mr. Dillinger and seconded by Mr. McCabe to approve a New and Expanded spending plan for Fiscal Year 2004-05 as follows:

1. Authorize development of Request for Proposals for the following:
 - a. Post Detention coordination in the amount of \$180,525 (\$311,250 annualized)
 - b. Kinship Care in the amount of \$145,000 (\$250,000 annualized)
 - c. Substance Abuse Prevention Coalition in the amount of \$58,000 (\$100,000 annualized).
2. Allocate up to \$249,166 (\$260,000 annualized) to the Pinellas County Health Department for a Boys Gender Specific Program.
3. Allocate up to \$70,000 to Directions for Mental Health for responding to Law Enforcement encounters with children who witness violence (Safe Start).
4. Reserve \$66,250 (\$265,000) for a request for proposal for Truancy Services to be released later in the year after study is completed.
5. Reserve up to \$55,000 (\$60,000 annualized) to 211 Tampa Bay Cares for expansion of I&R Services pending further analysis.
6. Reserve \$350,000 for transition funding for school related programs.
7. Reserve \$120,000 for child abuse early intervention funding (Emergency Response Team).

The motion carried unanimously.

Fiscal Impact: The New and Expanded pool of \$1,418,892 will be reduced to \$1,099,726 by \$319,166. The remaining pool of \$1,099,726 will be reduced to \$124,951 contingent on the RFP and reserve allocations.

BOARD DISCUSSION

Corp. Recognition The Board supported continuation of the Corporate Recognition Awards. Ms. Caramello and Mr. McCabe agreed to serve on the selection committee.

CBC Update Lee Johnson provided an update including the process for paying invoices and the expectation of receiving funds within the next week. Mr. Johnson noted that an open house would be held once construction was completed on the building entrance. He introduced Hope Kleinfeld who provided information on independent living services. Mr. Mills noted his memorandum to the Board on the number of agencies owed funds by the former Family Continuity Program and the amount of those funds. It was noted that Senator Fasano is working on legislation related to kinship care.

Executive Comm. Appointment Ms. Burke agreed to serve as the fourth member of the JWB Executive Committee.

INFORMATION Mr. Mills introduced new JWB employee, Lou Thornton, secretary in the Community Planning and Research Department.

OPEN AGENDA

Art O'Hara, Executive Director, R' Club, provided information on the Lights Out After School event.

Ms. Linda Lerner expressed her concern to Mr. Dillinger over his comments made earlier in the meeting during discussion of the Asian FACE request.

ADJOURN There being no further business the meeting adjourned at 11:15 a.m.

Respectfully submitted,
Amy Daly, Acting Secretary

