

3-14-2019

# Pinellas Core Management Services : 2019 : 03 : 14 : Annual Board Meeting

Juvenile Welfare Board of Pinellas County.

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# **PINELLAS CORE MANAGEMENT SERVICES**

## **Annual Board Meeting**

**March 14, 2019 at 9:00 AM**

**Juvenile Welfare Board of Pinellas County  
Conference Room 191  
14155 58<sup>th</sup> Street North  
Clearwater, FL**

### **I. CALL TO ORDER**

Pledge of Allegiance

### **II. ACTION ITEMS**

A. Approval of Minutes from February 8, 2018

### **III. INFORMATION ITEMS**

A. Fiscal Year 2018 Financial Statements (Unaudited)

### **IV. ADJOURN**



## BOARD MEETING

**PINELLAS CORE MANAGEMENT SERVICES  
FEBRUARY 8, 2018  
14155 58<sup>TH</sup> STREET NORTH  
CONFERENCE ROOM 191  
CLEARWATER, FL 33760**

### MINUTES

**PRESENT:** Dr. James Sewell, Chair; Brian Aungst, Jr., Vice-Chair; Susan Rolston, Secretary; Honorable Rick Butler; Honorable Bernie McCabe; Michael Mikurak; Division Chief Jim Millican; Judge Patrice Moore; Commissioner Karen Seel

JWB Legal Counsel Colleen Flynn attended by phone.

**ABSENT:** Honorable Bob Dillinger; Dr. Michael Grego

#### I. CALL TO ORDER

Dr. James Sewell called the meeting to order at 9:00 AM followed by the Pledge of Allegiance led by Division Chief Jim Millican.

#### II. ACTION ITEMS

- A. Dr. Sewell asked for a motion to appoint District Fire Chief Jim Millican and Honorable Rick Butler to the Pinellas Core Management Services (PCMS) Board.

**ACTION: Mr. Michael Mikurak moved to approve the Appointment of Board Members as written; seconded by Mrs. Susan Rolston. No further discussion, all in favor; motion carried.**

- B. Appointment of Officers

Dr. Sewell announced the PCMS officers reflect the JWB officers, with the exception of the role of treasurer. He announced the appointed PCMS officers: Brian Aungst, Chair; Susan Rolston, Treasurer; Rick Butler, Secretary.

**ACTION: Division Chief Millican moved to approve the Appointment of Officers as written; seconded by Mr. Mikurak. No further discussion, all in favor; motion carried.**

- C. Approval of Minutes from April 13, 2017

Dr. Sewell announced he would continue to lead the meeting and called for approval of the April 13, 2017 Minutes.

**ACTION: Judge Patrice Moore moved to approve the Minutes from April 13, 2017 as written; seconded by Mr. Mikurak. No further discussion, all in favor; motion carried.**

D. Fiscal Year 2017 Financial Statements (Unaudited)

Dr. Sewell asked for a motion to approve the FY17 Financial Statements (Unaudited)

**ACTION: Mrs. Rolston moved to approve the Fiscal Year 2017 Financial Statements (Unaudited) as written; seconded by Division Chief Millican. No further discussion, all in favor; motion carried.**

### **III. ADJOURN**

Dr. Sewell moved to adjourn at 9:03 AM; no further discussion, all in favor; motion carried.

**Minutes Submitted by:**

**Susan Rolston  
PCMS Secretary**



**Board of Directors Meeting**

**March 14, 2019**

**September 30, 2018 (Unaudited) Financial Statements**

**Item III. A.**

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**Recommended Action:** Information Only

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The unaudited financial statements for FY 18 are attached.

The Balance Sheet reflects that PCMS has \$116,676 in Cash and Investments and unrestricted net assets of \$118,676. This is a reduction of \$4,170 from the prior year.

The Statement of Activities reflects revenue in the amount of \$1,040,000. Also reflected are program expenses of this same amount. This is the ELC CCEP activity that runs through PCMS.

PCMS is a separate 501 (c) (3) not-for-profit corporation which is reported as a blended component unit specifically a special revenue fund, of JWB. As such it is a part of JWB's audited financial statements.

*Staff Resource: Lynn De la Torre, Accounting Manger*

PINELLAS CORE MANAGEMENT SERVICES  
Statement of Financial Position  
September 30, 2018

ASSETS

**ASSETS**

Cash and Investments	\$ 116,676
Accounts Receivable	89,029
Total Assets	<u>\$ 205,705</u>

LIABILITIES AND NET ASSETS

**LIABILITIES**

Accounts Payable	87,029
Other Payables	-
Total Liabilities	<u>87,029</u>

**Net Assets**

Unrestricted Net Assets	118,676
Total Liabilities and Net Assets	<u>\$ 205,705</u>

PINELLAS CORE MANAGEMENT SERVICES  
Statement of Activities  
For the period ending September 30, 2018

<b>UNRESTRICTED REVENUES</b>	<u>Amount</u>
Juvenile Welfare Board (CCEP)	\$ 1,040,000
Miscellaneous Revenue	400
Interest	<u>166</u>
Total Unrestricted Revenue	\$ 1,040,566
<b>EXPENSES</b>	
Management and General	
Program Services	\$ 1,040,000
Administrative Expenses	<u>4,736</u>
Total Expenses	\$ 1,044,736
<b>CHANGE IN NET ASSETS</b>	(4,170)
Net Assets - Beginning of Year	<u>122,847</u>
<b>NET ASSETS - END OF YEAR</b>	<u><u>118,676</u></u>