

**JUVENILE WELFARE BOARD OF PINELLAS COUNTY**  
**Regular Meeting of February 9, 1995**

**MINUTES**

**Present:** Martha Maddux, Vice Chair; Thomas Moriarty, Secretary; Commissioner Sallie Parks; Judge Dee Anna Farnell; Judge Frank Quesada; Dr. J. Howard Hinesley; Frank B. Diamond, Jr., M.D.; Myrtle Smith-Carroll; James E. Mills, Executive Director; Terry Smiljanich, Board Counsel; Amy Daly, Executive Assistant

**Absent:** Donna McRae, Chair

Ms. Maddux called the meeting to order at 9:55 a.m. and welcomed Judge Farnell to the Board.

Mr. Mills requested that Item II. F. be added to the agenda.

**Motion:** Commissioner Parks moved and Dr. Diamond seconded a motion which carried unanimously to approve the agenda of February 9, 1995 as amended.  
**Approve Agenda**

**Motion:** Dr. Hinesley moved and Commissioner Parks seconded a motion which carried unanimously to approve the minutes of the January 12, 1995 workshop.  
**Approve Workshop Min.**

**Motion:** Dr. Hinesley moved and Commissioner Parks seconded a motion which carried unanimously to approve the minutes of the January 12, 1995 regular meeting.  
**Approve Reg.Mtg. Min.**

**Motion:** Dr. Hinesley moved and Dr. Diamond seconded a motion which carried unanimously to move the issue of Parental Responsibility on the Matrix of Legislative Activity from "Monitor" to "Concern."  
**Amend Matrix**

**Motion:** Commissioner Parks moved and Ms. Smith-Carroll seconded a motion which carried unanimously to approved the proposed categories and matrix for legislative activity during the 1995 Legislative Session as amended.  
**Legis. Issues**

Ms. Sue Walterick, Administrative Manager-Finance presented the Management Letter and Comprehensive Financial Report for Fiscal year Ending September 30, 1994 and introduced Mr. Chip Jones of KPMG Peat Marwick. Following Mr. Jones' presentation to the Board, Ms. Walterick responded to the issue raised in the

Management Letter related to vacation accrual monitoring and reported that the item has been corrected and the recommendation implemented.

**Motion:** Dr. Hinesley moved and Mr. Moriarty seconded a motion which carried  
Accept unanimously to accept the 1995 Comprehensive Annual Financial  
CAFR Report.

**Motion:** Mr. Moriarty moved and Ms. Smith-Carroll seconded a motion which  
Accept carried unanimously to accept the Management Letter accompanying  
Mgmt.Ltr. the 1994 Comprehensive Annual Financial Report.

Mr. Mills thanked Ms. Walterick and the finance staff for their continuing excellent work.

**Motion:** Mr. Moriarty moved and Commissioner Parks seconded a motion which  
Local Match carried unanimously to authorize staff to submit three proposals to the  
DLES Florida Department of Labor and Employment Security (DLES) using  
JWB funds as local match to draw down Federal monies to secure  
enhanced case management services for Project Independence clients at  
Citizen's Alliance for Progress, Pinellas Village, and Resource Center for  
Women.

During presentation of the proposed Fiscal Year 1995-96 budget parameters, Mr. Mills noted a memorandum from Dr. Diamond outlining his recommendations for establishing budget parameters. Questions and concerns by the Board included continued tracking of first and second half-mil dollars, the proposed \$700,000 budget adjustment, operating expenses for both the current and newly acquired JWB buildings, requiring funded agencies to justify a need for the proposed 2.7% budget increase, separation of JWB employee salary increases from the administrative cost rate, and proposed second half-mil program expenditures. Ms. Maddux invited funded agency representatives present to address the Board with their concerns.

**Motion:** Dr. Hinesley moved and Ms. Smith-Carroll seconded a motion which  
Budget carried unanimously to table staff recommended budget parameters for  
Param. Fiscal Year 1995-96 and convene a workshop prior to the March 9, 1995  
Workshop regular Board Meeting.

**Motion:** Dr. Hinesley moved and Ms. Smith-Carroll seconded a motion which  
Pin. Youth carried unanimously to transfer \$1100 from the Transitional Fund to the  
Summit Administration-Community Services Budget for travel and food  
expenses for the Pinellas Youth Summit on Violence Planning  
Committee's trip to meet with legislators in Tallahassee.

Fiscal Impact: The Fiscal Year 1994-95 Transitional Fund will be reduced from \$586,476 to \$585,376. The Administration-Community Services Budget will be increased by \$1100.

**Motion:** Dr. Hinesley moved and Commissioner Parks seconded a motion which carried unanimously to authorize the receipt of \$16,800 from the Ounce of Prevention Fund of Florida in support of the development of the Asian Family and Community Empowerment (FACE) planning grant; and to modify the current contract with Asian Family and Community Empowerment to include the \$16,800 from the Ounce of Prevention Fund of Florida.

**Fiscal Impact:** Intergovernmental Revenues for Fiscal Year 1994-95 will increase from \$596,847 to \$613,647. The Program Budget will increase from \$21,650,862 to \$21,667,662. The allocation to Asian Family and Community Empowerment will increase from \$16,800 to \$33,600.

Information items included Earned Income Credit Campaign; "Action for Children" Newsletter; Drowning Prevention information, at which time Mr. Mills thanked Commissioner Parks for the information provided; Child Care "Compact" Implementation; Personnel Report for January; Affirmative Action Report; Financial Report for January; Site Visit Schedule and Summaries; Training Center Report; and Media Items.

**Adjourn:** The meeting adjourned at 11:28 a.m.