

JUVENILE WELFARE BOARD OF PINELLAS COUNTY
Regular Meeting of June 14, 2001

MINUTES

Present: Myrtle Smith-Carroll, Chair; Norma Rienhardt, Vice Chair; Cecilia Burke, Secretary; Bob Dillinger, Honorable Marion Fleming; Jeanne Malchon; Bernie McCabe; John Milford; Honorable Barbara Sheen Todd; James E. Mills, Executive Director; Terry Smiljanich, Board Counsel; Amy Daly, Executive Assistant

Absent: Sandra Faulkner, Dr. J. Howard Hinesley

Ms. Smith-Carroll called the meeting to order at 9:02 a.m.

Agenda A motion was made by Ms. Malchon and seconded by Mr. Milford to approve the agenda for the June 14, 2001 regular meeting. The motion passed unanimously.

Minutes 5/10/01 Workshop A motion was made by Ms. Rienhardt and seconded by Judge Fleming to approve the minutes of the May 10, 2001 Board Workshop. The motion passed unanimously. It was noted that Ms. Smith-Carroll, noted as absent during the workshop, arrived late.

Minutes 5/10/01 Regular Meeting A motion was made by Judge Fleming and seconded by Mr. Dillinger to approve the minutes of the May 10, 2001 regular meeting. The motion passed unanimously.

There were no Executive Committee actions.

Following questions and comment from the Board including the suggestion to contact Pinellas County personnel to explore linking JWB's SAMIS system, a motion was made.

Interlocal Agreement Statewide SAMIS A motion was made by Ms. Malchon and seconded by Ms. Rienhardt to a) authorize staff to negotiate an interlocal SAMIS agreement between JWB and members of the Florida Children's Services Council; and b) authorize the addition of the SAMIS System Administrator in the JWB personnel system at a level 6 with a salary range of \$29,400-\$44,100 and a hiring range of \$29,400-\$36,750. The motion passed unanimously.

Prior to approval of a contract for the purchase of hardware and software, Board discussion centered on the staff recommendation to award the contract to the high bidder and the method for disposal of the old equipment.

Contract Award A motion was made by Mr. Dillinger and seconded by Ms. Rienhardt to negotiate a contract with BayShore Technologies for the purchase of hardware and software up to \$66,000 to upgrade the JWB network to Windows 2000 and Office 2000 at a price in line with that of the low bidder and to rebid the contract should BayShore Technologies decline to negotiate a lower price. The motion passed unanimously.

**Computer
Hardware/
Software**

Fiscal Impact: The Non-Operating Technology Implementation Funds will be decreased by \$66,000 from \$452,235 to \$386,235.

During the Board discussion of the termination of the Family Service Centers (FSC) – Time Out Homes Program and transfer of funds from the Time Out Homes Program to the FSC-Father Services Program, questions and comment centered on out-of-cycle funding, funding a program outside the competitive process, whether there was a need to continue the Time Out Homes Program, the past practice of allowing a reprogramming of existing funds within an agency when mutually agreed and the need for programs to have the ability to seek funding at a local level after federal and grant funds expire. Staff suggested a workshop to discuss the Board's concerns and provide future guidance to staff.

**FSC -
Time Out Homes** A motion was made by Mr. McCabe and seconded by Ms. Rienhardt to approve the termination of the FSC-Time Out Homes program as of June 30, 2001 and transfer up to \$20,000 to the FSC-Father Services Program for FY 00-01 (\$86,750 annualized); and approve the following special conditions: 1) The Provider agrees to maintain two full-time direct service positions, the Men's Services Advocate and the Family Development Specialist; and 2) Continued JWB funding for this program is contingent upon funding by other sources to maintain the Family Development Specialist position. The motion passed unanimously.

Fiscal Impact: The Time Out Homes budget had \$42,056 remaining as of May 11, 2001. \$20,000 would be transferred to the FSC-Father Services program. In FY 01-02 the former Time Out Homes allocation of \$86,750 would be transferred to the Capacity Building Fund and budgeted for the FSC-Father Services program.

Following an explanation of the Capacity Building funding category and the need for reconciliation of overlapping fiscal years, a motion was made.

**CCYD Plan
Amendment**

A motion was made by Ms. Burke and seconded by Ms. Rienhardt to ratify an amended Community Change for Youth Development plan by increasing the budget by \$10,700; increasing cash forward revenue by \$10,700 for FY 00-01 and allocating \$10,700 for the Administration Budget-Grants and Contracts, Community Change for Youth Development for FY 00-01. The motion passed unanimously.

Fiscal Impact: The 2001 CCYD budget will increase from \$281,809 to \$292,509. The FY 00-01 Contracts and Grants budget will increase from \$988,271 to \$998,971.

Prior to presentation of the budget, Ms. Smith-Carroll welcomed the Honorable Leslie Waters to the meeting.

PRESENTATION

Staff presented the Fiscal Year 2001-02 budget and provided an overview of the budget process. The Board was reminded of the budget workshop scheduled for June 28, 5:30 p.m.

INFORMATION ITEMS

Legislative Update: Ms. Burke asked that the report also contain information on meetings held with legislators, community leaders and organizations.

Asian Center Update: The Board was invited to visit the program at Bethel Lutheran Church. The Board expressed appreciation for the work by the staff from Gulf Coast Community Care and reported positive feedback from the community. Staff reported that a successful meeting was held with representatives of the Asian community and that the United Way was reviewing additional funding for facility renovation for the program.

Annual Report: Favorable comments from the Board on the annual report included receiving positive feedback from the community. In response to Mr. Dillinger, staff reported that the annual report, an insert printed in the *St. Petersburg Times*, was produced at a cost of \$23,835, .11/copy. Readership on that day was 205,141.

Training Center Report: Staff addressed Ms. Burke's concern over the type of training provided by JWB staff member, Jack Hartmann, noting that Mr. Hartmann's presentations on developing and enhancing prosocial skills in young children are based on Mr. Hartmann's education and experience in the field. It was further noted that presentations made outside of scheduled JWB training and on Mr. Hartmann's personal time are not included as part of his normal work hours.

Media Items: The Board addressed a letter to the editor in the May 15, 2001 *St. Petersburg Times* by "Gary Sanford, Chairperson, Sexual Minority Youth Committee, Juvenile Welfare Board, Children's Services Committees, Pinellas Park." The Board expressed concern that a letter should not have been written using the name of the Juvenile Welfare Board without prior approval from the Board. Following remarks from Mr. Sanford and Dorothy Whitlock, JWB staff advisor to the Children's Services Committees, who noted that the letter was consistent with existing JWB policy, staff proposed alternative draft policies be returned to the Board at a later date in response to their expressed concerns.

At the request of Mr. Dillinger staff will prepare overlays of crime, substance abuse and teen sexuality by zip code.

Ms. Smith-Carroll noted the letter at each Board member's place from the Campbell Park Neighborhood Family Center.

The Board welcomed the Youth Leadership Council from the North Greenwood Community Family Center.

ADJOURN

There being no additional business, the meeting adjourned at 10:25 a.m.

Respectfully submitted,

Cecilia Burke, Secretary