

Regular Meeting 9/13/01

**TO:** Juvenile Welfare Board Members

**FROM:** James E. Mills, Executive Director   
Lisa A. Sahulka, Director, Programs & Finance 

**RE:** Services to Asian Community

### Asian FACE

At the request of the Asian FACE Board, JWB met with the agency for a review of the disallowance due and newly available supporting documentation. Upon a careful review by the JWB fiscal analyst and a contract manager, there was a reduction in the disallowance and the January and February reimbursements were accepted in the amount of \$10,982.54, which staff applied to the disallowance reducing the total amount from \$21,220.19 to \$3,967.21. The disallowance of \$3,967.21 and the advance of \$14,192.00 totaling **\$18,159.21** are due by the end of FY 00-01 fiscal year.

The Asian Face Board has agreed to submit a payment plan for the disallowances and the outstanding advance in September. Staff will have a recommendation for the October meeting regarding the liability.

### Asian NFC

Gulf Coast Community Care reports that the staff of the Asian NFC has worked diligently to create a well-functioning program with existing resources since the center opened in June. The agency reports that currently 80 families are being served. In addition to case management services, program enrollments are as follows: computer class: 15, English as a Second Language: 10 (since June 1, 2001), and Citizenship Class: 10. The center also completed a successful summer program.

Gulf Coast Community Care has received \$32,747 from United Way for building renovations for the rental space at Bethel Lutheran Church. Renovations were completed in August and the Asian Pre-School has co-located with the NFC and began offering both half day and full day child-care services on September 10, 2001.

Renovations for the Asian NFC and Pre-School included: replacement of carpet, new paint, dividing walls, installation of telephone and internet lines, office and classroom furniture, installation of a sink and sewage hookup, general office supplies, and moving expenses.

Additional renovations included replacement of kitchen flooring and an upgrade of the fire alarm system. These renovations were added as a result of the Pinellas County Health Department and the City of St. Petersburg Fire Department inspections, respectively. Additional cost will be absorbed by the church and the current budgets of Southeast Asian Pre-School and the Asian NFC.

An Open House is scheduled on October 4, 2001 3-6 P.M; the Asian Neighborhood Family Center Advisory Board meeting will follow.