



Board of Directors Meeting

November 13, 2008

Minutes – October 8, 2008

Item III.A.

PRESENT: Joseph Smith, Chair; Martha Lenderman, Secretary; Honorable Bob Dillinger; Maria Edmonds; Honorable Bernie McCabe; Elise Minkoff; Honorable Irene Sullivan; Attorney Katie Cole

ABSENT: John Milford, Vice Chair; Dr. Julie Janssen; Van Sayler; Commissioner Ken Welch

I. CALL TO ORDER

The A.S.S.E.T. Presentations were moved to follow the Action Items due to Mr. Smith needing to leave the meeting early.

Pledge of Allegiance

Maria Edmonds, the new gubernatorial appointee, was welcomed to the Board. She is filling the position vacated by Cecilia Burke, who declined to seek reappointment.

The Board recognized Mike Schmidt for his 29 years of services to JWB and congratulated him on his upcoming retirement.

II. CONSENT AGENDA

- A. Minutes for September 11, 2008 Regular Meeting
- B. TRIM Hearing Minutes for September 11, 2008
- C. TRIM Hearing Minutes for September 18, 2008

ACTION: Mr. McCabe moved approval of the consent agenda; seconded by Mr. Dillinger; motion carried unanimously.

III. ACTION ITEMS

- A. Ratification of Finance Committee Action: Request Board Approval – Lisa Sahulka

Two separate requests were addressed.

ACTION: Mr. McCabe moved to ratify the action of the Finance Committee to authorize staff to equalize and diversify funds among the SBA, Controlled accounts and Treasury Bills; seconded by Mr. Dillinger; motion carried unanimously.

ACTION: Mr. Dillinger moved to ratify the action of the Finance Committee to authorize expenditure of JWB administrative funds from FY 07-08 to purchase CITRIX software equipment, up to \$92,500, as budgeted for FY 08-09; seconded by Ms. Lenderman; motion carried unanimously.

B. Pinellas Core Management Services' Request for Funding Advance

ACTION: Ms. Lenderman moved approval to advance \$474,407 to Pinellas Core Management Services, effective October 8, 2008; seconded by Mr. Dillinger; motion carried unanimously.

C. Voice Over IP (VoIP) Contract: Request Approval for Ms. Lancaster to Authorize Contract

ACTION: Mr. Dillinger moved the Executive Director be authorized to enter into a contract with the lowest responsive bidder for a provider of a VoIP telephone communication system not to exceed \$70,000; seconded by Judge Sullivan; motion carried unanimously.

D. Request to Adopt the Revised Board Policies

The Board was assured the revisions to the 2008 Board Funding Policies were based on input from provider agency directors and the Board. Board requested changes (from the September Board meeting) were indicated in red.

ACTION: Mr. McCabe moved to adopt the Revised Board Policies; seconded by Mr. Dillinger; motion carried unanimously.

E. Revised A.S.S.E.T. Policies: Request Board Approval – Mike Stone

The primary purpose of this A.S.S.E.T. is to strengthen the administrative capacity of agencies in order to provide a platform for effective, results-based services to the youth and families in Pinellas County. The certification review occurs every three years. The major revisions include the reduction from 19 standards to 6, conducting the review with the agency's JWB contract manager, and reducing the timeframe for submittal of evidence from six to four months. Ms. Edmonds thanked Mike Stone for streamlining the process.

ACTION: Mr. Dillinger moved the Board adopt the revised A.S.S.E.T. Policies; seconded by Ms. Edmonds; motion carried unanimously.

F. Request Appointment to Pinellas County License Board

As Cecilia Burke declined reappointment to the JWB Board, she can no longer represent JWB on the Pinellas County License Board (PCLB). Mrs. Minkoff indicated she would be willing to serve in that capacity.

ACTION: Mr. Dillinger nominated Mrs. Minkoff to fill the vacant position; seconded by Ms. Edmonds; motion carried unanimously.

Ms. Lenderman assumed Mr. Smith's duties upon his departure from the meeting.

IV. PRESENTATION

A.S.S.E.T Awards – Mike Stone

The following agencies were presented with A.S.S.E.T. Awards:

2-1-1 Tampa Bay Cares, Inc., Micki Thompson, Executive Director

City of St Petersburg, Parks and Recreation, Kerry Bittner, Recreation Administration Support Coordinator; Chris Wolfe, Recreation Supervisor II

City of St Petersburg, Police Athletic League (PAL), Jennifer Maxwell, PAL CEO and South County Truancy Interdiction Center (SCTIC) Program Director; Melissa Byers, SCTIC Program Supervisor
Coordinated Child Care, Inc., Doug Oakes, Assistant Executive Director; Katie Yeates, Project Administrator

Help A Child, Inc., Patsy Buker, Executive Director

PARC, Inc., Maxine Dukes, Director of Discovery Learning Center; Karen Higgins, Chief Programs Officer

R Club, Inc., Art O'Hara, Executive Director

Sixth Judicial Circuit Court, Dr. Cynthia Zarling, Director, Behavioral Evaluation

Ms. Lenderman commended the agencies for their commitment and hard work. Judge Sullivan acknowledged the initiatives of collaboration among JWB and funded agencies.

V. INFORMATION ITEMS

- A. Legislative Update – Debra Prewitt
- B. Child Welfare Advocacy Update
- C. JWB Activities Calendar
- D. Financial Report
- E. Site Visit Schedule and Summaries
- F. Personnel Report
- G. Training Center Report
- H. Media Items

VI. OPEN AGENDA

Mr. Dillinger requested a short report on the progress of Connected by 25. An average of 80 youth age out of the foster care system annually. Ms. Lancaster told the Board that Eckerd Community Alternatives (ECA) will be entering into a contract with Camelot Community Care to provide case management, with Family Resources providing an additional 12 beds at the Turner Street location to youth aging out of foster care. Marcie Biddleman, Executive Director, ECA, will be invited to speak to the Board in November and bring them up to date on what has transpired in the foster care system since ECA has taken over the community-based care contract. Judge Sullivan requested statistics on how many children in foster care have been returned to Pinellas County from out-of-county placement.

Ms. Lancaster told the Board she would like to have Tony Carvalho, a noted state-level budget expert, attend a future Board meeting. It could be very beneficial to bring him to meet with JWB Board and Executive Directors to set the stage for budget planning. His expertise could assist JWB in taking the lead in presenting a financial foundation that could extend statewide.

Ms. Lenderman said Mr. Carvalho presented at a recent Health and Behavioral Health Leadership meeting and his information is available on the website: www.hhscc-pinellas.org.

Art is accepting pledges for his haircut; please send TAX DEDUCTIBLE contributions to: R'Club Child Care, Inc. 9550 16th Street North, St. Petersburg, FL.

Mr. McCabe told the Board he would be absent for the November Board meeting.

ADJOURN

ACTION: Judge Sullivan moved the Board Meeting be adjourned at 9:20 a.m.; seconded by Mr. McCabe; motion carried unanimously.

Minutes Respectfully Submitted by:

Martha Lenderman
JWB Board Secretary

11/3/08